

Business Administration Degree (Designed for Transfer)

ACCOUNTING, BUSINESS AND LEGAL STUDIES DEPARTMENT

Associate in Science (A.S.) Degree

This program parallels the first two years of the bachelor's degree program at a four-year college or university. It is designed to transfer.

Why major in Business Administration?

Students prepare to transfer to a four-year college or university in any field of business after earning their associate degree.

What will students learn if they study Business Administration?

The program is an intensive one that includes challenging mathematics and business courses, as well as sciences and general education.

Can students transfer to a four-year college or university?

The Statewide Transfer Agreement for New Jersey ensures that students who earn an A.A. or A.S. degree at a community college will have those credits fully transferable to a New Jersey public four-year institution, will have completed half of the credits required for a basic four-year degree and will have completed all of the lower division general education requirements. In addition, articulation agreements with private institutions may provide similar transfer provisions. Students should discuss the transfer process with an advisor.

Are there any requirements that must be satisfied before taking courses in the major?

Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College's placement test or by completing the appropriate class. Students also need a grade of "C" or higher in high school algebra II, geometry and in one year of laboratory science.

How long will it take to complete this degree?

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?

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BUSINESS ADMINISTRATION DEGREE (DESIGNED FOR TRANSFER)

Associate in Science (A.S.) Degree - BUS.AS

Below are required courses and recommended course groupings and sequences for program completion.

Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

| Courses | Credits | Requisites/Comments |
|--|----------|--|
| <i>Semester I</i> | | |
| ENG 121 English Composition I | 3 | A passing score on the College's placement test or a grade of "C" or better in ENG 010. |
| ____ Mathematics Requirement | 3-4 | |
| <i>Students must complete a minimum of 6 credits in mathematics in one of the following sequences:</i> | | |
| MAT 123 and MAT 124 | | MAT 014 (or MAT 014A and MAT 014B) or appropriate score on the College's placement test. |
| OR | | |
| MAT 129 (or MAT 129A and MAT 129B) and MAT 131 (or MAT 131A and MAT 131B) | | Appropriate score on the College's placement test and/or satisfactory score on the diagnostic test, "C" or better in MAT 014 (or MAT 014A and MAT 014B), or departmental approval. |
| OR | | |
| MAT 131 (or MAT 131A and MAT 131B) and MAT 132 | | Appropriate score on the College's placement test or diagnostic exam, and MAT 129 (or MAT 129A and MAT 129B). |
| OR | | |
| MAT 131 (or MAT 131A and MAT 131B) and MAT 285 | | Appropriate score on the College's placement test or diagnostic exam, and MAT 129 or (MAT 129A and MAT 129B). |
| ACC 101 Financial Accounting | 4 | |
| BUS 101 Business Organization and Management | 3 | |
| ____ General Education Humanities Elective (GE HUM) | 3 | |
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| <i>Semester II</i> | | |
| ENG 122 English Composition II | 3 | A grade of "C" or better in ENG 121 |
| ____ Mathematics Requirement | 3-4 | |
| <i>Second course in mathematics sequence (see mathematics requirement in Semester I above)</i> | | |
| ACC 102 Managerial Accounting | 4 | ACC 101 |
| ECO 201 Principles of Economics I | 3 | A passing score on the algebra portion on the College's placement test or MAT 013. Students must complete ECO 201 and ECO 202 to fulfill GE SS requirement. |
| SPE 121 Fundamentals of Public Speaking | 3 | |
| <hr/> | | |
| <i>Semester III</i> | | |
| ECO 202 Principles of Economics II | 3 | ECO 201 or permission of department chairperson. Students must complete ECO 201 and ECO 202 to fulfill GE SS requirement. |
| BUS 201 Business Law I | 3 | |
| CSC 105 Computer Applications and Systems | 3 | |
| ____ Business Elective | 3 | |
| <i>Recommended business electives are as follows (3 credits each):</i> | | |
| BUS 202 Business Law II | | BUS 201 |
| MGT 210 Concepts of Business Management | | BUS 101 |
| MKT 201 Marketing I | | BUS 101 |
| ____ Physical/Health Education Elective | 1-3 | |

Semester IV

| | | | |
|--|--|-----|---|
| ___ ___ | General Education Humanities Elective (GE HUM) | 3 | |
| ___ ___ | General Education Science Elective (GE MST) | 3-4 | Students must select a course with the GE MST designation from the following sciences: BIO, CHM, PHY, SCI. |
| ___ ___ | Elective | 3 | |
| ___ ___ | Business Elective | 3 | |
| <i>Recommended business electives are as follows (3 credits each):</i> | | | |
| | BUS 202 Business Law II | | BUS 201 |
| | MGT 210 Concepts of Business Management | | BUS 101 |
| | MKT 201 Marketing I | | BUS 101 |
| ___ ___ | Business Elective | 3 | |
| <i>Recommended business electives are as follows (3 credits each):</i> | | | |
| | BUS 202 Business Law II | | BUS 201 |
| | MGT 210 Concepts of Business Management | | BUS 101 |
| | MKT 201 Marketing I | | BUS 101 |

Total Credits: 60-65

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