

Community Outreach

CAREER TRAINING CENTER

The Career Training Center provides adults with the opportunities to enhance their present career or prepare for a new career through computer-based training programs. These programs, which meet the needs of businesses, include training in health care, accounting, software technology and web design. Programs vary in duration from one day to 22 weeks and are available in day, evening and weekend sessions.

The Center's programs provide career development and job placement services. A series of career development seminars are presented to all students. Topics include resume preparation, interviewing skills and job search. These interactive sessions enhance employability skills and prepare students for the demands of the corporate workplace. *For information regarding Career Training Center programs, call 732.906.4231.*

NEW BRUNSWICK CENTER

Guided by the motto "Educate to Elevate," the Center opened in April of 1980 and provides educational opportunities to meet the needs of the community. The Center was established through the efforts of New Brunswick Tomorrow, the city's redevelopment organization, aided by an advisory committee comprising representatives of government, business, industry and community groups. The Center is located in the greater New Brunswick community where area residents can take advantage of everything that Middlesex County College has to offer close to home. The New Brunswick Center provides comprehensive enrollment services including admissions, registration, financial aid assistance, payment processing, tutoring services, ESL and college placement testing. The Center is the site for a wide range of academic offerings in such areas as English, mathematics, sociology and biology. Courses are scheduled at convenient times, days, evenings and Saturdays. Non-credit courses include Conversational Spanish and English as a Second Language, as well as Young Adult and African dance classes. During the fall and spring semesters, the New Brunswick Center offers student services which include counseling and library services. Individualized tutoring and career workshops are also available. There is a comfortable student lounge and a multipurpose room for community and college events. The New Brunswick Center at 140 New Street is conveniently located at the corner of New Street and Joyce Kilmer Avenue and is within walking distance of the New Brunswick train station. The staff is bilingual in English/Spanish. *For more information call 732.745.8866.*

PERTH AMBOY CENTER

The Perth Amboy Center offers college credit and non-credit courses as well as a variety of student activities. The staff is bilingual and includes program specialists, career counselors and teachers. The center would like the community to envision higher education as an opportunity to a better future. This idea is the basis for its motto, "Juntos podemos—together we can."

The Perth Amboy Center provides academic offerings which include a full range of English as a Second Language courses; developmental courses in reading, writing and math; and college credit courses in liberal arts and business.

The Center also offers comprehensive enrollment services, which include admissions, ESL and college placement tests, academic and financial aid advisement, registration and payment plans. During the fall and spring semester, the Perth Amboy Center offers library services. In addition, students can purchase their books and obtain their student ID cards at Perth Amboy at the beginning of each semester. Also, a variety of counseling services, including vocational assessment, training and job referral services, are available on an individual basis by appointment or through group sessions. All counseling services are offered in English and/or Spanish. Tutoring and a variety of cultural and social activities are offered for students at the Center.

The Perth Amboy Center is located at 60 Washington Street, Perth Amboy, NJ 08861. The newly built center is on the corner of Washington and High Streets. There is free parking for students on Mechanic Street. *For more information call 732.324.0700.*

OFF-CAMPUS OFFERINGS

In addition to centers in New Brunswick and Perth Amboy, the College offers credit courses at public high schools in the evening.

THE CENTER FOR INTERNATIONAL EDUCATION

The Center offers a unique certificate program in International Trade for individuals who have not had any previous training in international trade and who wish to start a career in that field or start their own international business.

This program is designed to give participants the appropriate background in the field of International Trade. Specialization in this field prepares participants for entry-level management positions in international trade or export-import positions.

The non-credit certificate program requires the completion of five core courses. After successful completion of the specified course of study outlined by the department, a certificate will be awarded to the participant.

Additional courses may be taken to learn the language and culture and commercial traditions of various countries. Arabic, Chinese, French, German, Italian, Japanese, Russian and Spanish courses are offered.

The Center sponsors the International Business Roundtable which has been a gathering place for business, government and education leaders since 1975. It is a central venue to give and receive information regarding foreign markets, new shipping regulations, new export credit and insurance requirements and all critical data for the expansion of foreign trade. A panel of experts in the various fields of international trade exchange accurate, up-to-the-minute information on a bimonthly basis. *For further information call 732.906.2529.* The Center coordinates the College's Study Abroad Program and the International Festival each April.

THE CENTER FOR THE STUDY OF PREJUDICE, GENOCIDE, AND THE HOLOCAUST

Recognizing the negative and deleterious impact prejudice and discrimination have on people and society, the Board of Trustees authorized the establishment of the Center for the Study of Prejudice, Genocide, and the Holocaust. Through a variety of academic programs and courses, the Center seeks to promote understanding and respect for people of diverse backgrounds and cultures.

PROFESSIONAL AND COMMUNITY PROGRAMS

■ Professional

A variety of professional, non-credit programs are available to men and women who wish to make a change – to develop new skills in their field, to earn more money, to get a better job, or to try an entirely new career. Taught by business professionals in high demand fields, these courses are developed with commercial applications in mind. Comprehensive training is available in a wide range of areas that include: Small Business Development, Construction Management, Training and Development, Health Information Training, NJ Uniform Construction pre-licensing courses and Pharmacy Technology. Most courses are offered evenings and weekends to accommodate the schedules of working people. In addition to courses on the main college campus, a selection of courses is also available in the New Brunswick and Perth Amboy Centers. *For additional information call 732.906.7740 or visit www.middlesexcc.edu*

■ Community

To enrich life with leisure time pursuits, improved health, stress reduction and new friends, a wealth of personal enrichment courses are offered. There are no prerequisites, no tests and adults of all ages are welcome! Courses include Dance – African, Belly, Salsa and Argentine Tango; Health and Fitness – Stop Smoking, Weight Reduction, Yoga and Pilates; Music – Afro Cuban and Puerto Rican Drumming and Chanting, African Drumming and Hand Drumming; General Interest – Bridge, Knitting and Crochet, and Finance and Law – Debt Reduction, Investments and Financial Planning. *For additional information call 732.906.7740 or visit www.middlesexcc.edu*

■ Summer Camp

Camp Middlesex offers an overabundance of child-centered activities. Specialty camps include theater, basketball, magic, golf, clowning, chess, baseball, cartooning, sewing, specialized computer techniques, mosaics, science and so much more! Camps are offered as individual modules with an extended program option for working parents. Children ages 6-18 are welcome! *For additional information call 732.906.7740 or visit www.middlesexcc.edu*

PROJECT SPAN

The Supportive Parent Aid Network (SPAN) is a unique community volunteer program that provides a wide range of supportive services to families where there are varying degrees of existing or potential cases of child abuse and/or neglect.

By placing trained adult volunteers in contact with these families, SPAN offers, on a one-to-one basis, practical guidance, information and emotional support.

SPAN volunteers are first carefully trained in the dynamics of abusive families, parenting skills, early childhood development, crisis intervention, and community resources. They are then assigned to a family who has consented to accept a SPAN volunteer. Great care is taken to match the right volunteer with the family. Under this professional supervision, the SPAN volunteer becomes an integral part of the community effort to prevent child abuse. *To participate or receive more information, call 732.906.2553.*

THE INSTITUTE FOR MANAGEMENT AND TECHNICAL DEVELOPMENT

The Institute provides customized training services for business, industry, nonprofit organizations, municipalities, and professional groups. Since its inception, more than 270 companies have been served, from multinational organizations to small businesses. Institute programs provide training in manufacturing skills, management, English as a Second Language (ESL) mini-courses, customer service, and information technology. Computer-based training is provided in College labs or at a company's site with a portable laptop lab.

A partner with the New Jersey Department of Labor, the Institute provides its clients training assessments, program delivery and assistance with the application as well as billing. *For further information on the Institute's services, call 732.906.4681.*

WORK READINESS PROGRAM

Through grants provided by the Middlesex County Workforce Investment Board, Middlesex County College assists recipients of public assistance with life and academic skills necessary to support them in becoming financially independent. These grants include training in the areas of life skills, English as a Second Language and adult basic education. In addition, career development and exploration, resume writing and job interviewing techniques are included as part of the program. The Work Readiness Program is offered at the Perth Amboy Center.