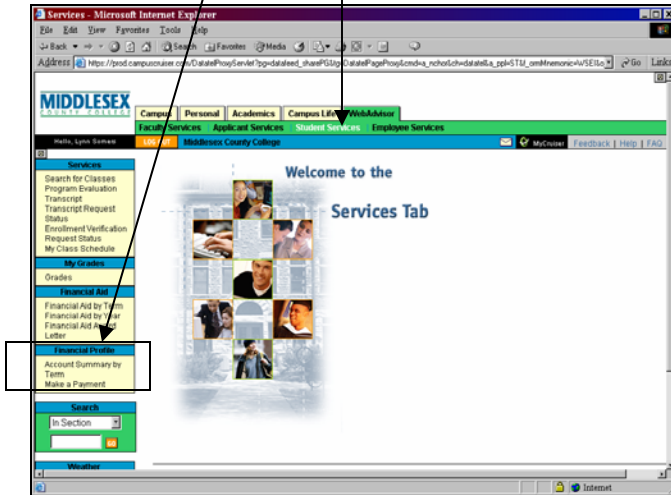


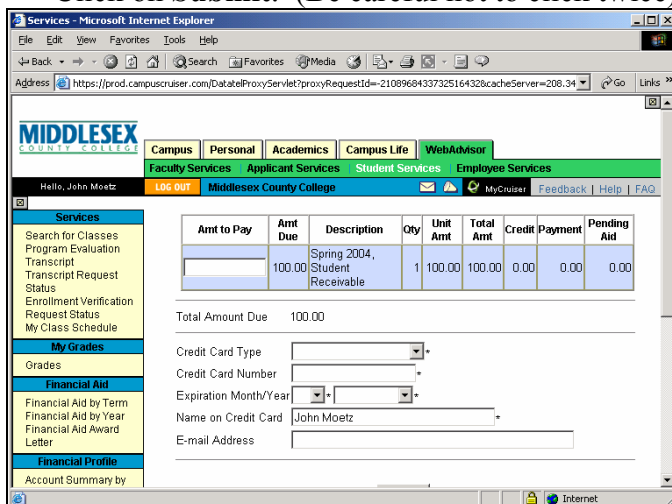
# WEBADVISOR- MAKE A PAYMENT

Tuition payment can be made using the WebAdvisor Tab.

- Click on the **WebAdvisor** tab.
- Click on the **Student Services** second level tab if it is not selected.
- Click on **Make a Payment** under the **Financial Profile** category on the left side menu bar.



- Enter **Amount to Pay**. (You must pay in full using this web payment function.)
- Choose **Credit Card Type** from the drop down box. (Visa, MasterCard, Discover only)
- Enter **Credit Card Number**.
- Choose the **Expiration Month/Year** from the drop down boxes.
- Option- Enter an **E-mail address** if you would like to receive an e-mail receipt.
- Click on **Submit**. (Be careful not to click twice).



To confirm your payment, you can now click on **Account Summary by Term** under the **Financial Profile** category on the left side of the menu bar.