

Course Abstract

Course ID and Name: PLS 123, Advanced Legal Writing

Department: Business and Computer Science

Chairperson or Course Coordinator: Dr. Aslihan Cakmak

Office Location: ED 123

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Prerequisites: PLS-100, PLS-101, PLS-113

Co-requisites: None

Course Description:

A two semester (Fall/Spring, Spring/Fall combination) independent study writing course focusing on the preparation of legal memoranda as well as citation form. Emphasis will be placed on clarity and precision in the use of language.

Credits: 2

If you need accommodations due to a disability, contact Disability Services in Edison Hall Room 100, 732.906.2546.

To foster a productive learning environment, the College requires that all students adhere to the Code of Student Conduct which is published in the college catalog and website.

Learning Outcomes:

Upon successful completion of the course, students will be able to:

1. Research and prepare legal memoranda.
2. Cite different legal materials in proper citation form.
3. Write in clear, correct, gender-neutral language.
4. Demonstrate an advanced level of legal writing.

Course Content Areas:

- Employ clarity in legal writing
- Write in gender-neutral language
- Employ plain language in legal writing
- Research and write in proper format a complex interoffice memorandum of law