General Information

Address, Foreword and Leadership

MAIN CAMPUS

2600 Woodbridge Avenue
P.O. Box 3050
Edison, New Jersey 08818-3050
732.548.6000

NEW BRUNSWICK CENTER

140 New Street
New Brunswick, NJ 08901
732.745.8866

PERTH AMBOY CENTER

60 Washington Street
Perth Amboy, NJ 08861
732.324.0700

FOREWORD

The catalog is the contract between the College and the student. This catalog provides information for students, faculty, and administrators regarding the College’s policies. Requirements, course offerings, schedules, activities, tuition and fees in this catalog are subject to change without notice at any time at the sole discretion of the administration. Such changes may be of content of any of the foregoing; and the cancellation of a schedule of classes or other academic activities. Payment of tuition or attendance in any class shall constitute a student's acceptance of the administration's rights as set forth above. The office of the Registrar prepares the catalog. Any questions about its contents should be directed to the Registrar in Chambers Hall.

The most current information can be found on the MCC website: [www.middlesexcc.edu](http://www.middlesexcc.edu)

MIDDLESEX COUNTY BOARD OF CHOSEN FREEHOLDERS

Ronald G. Rios, Freeholder Director
Blanquita Valenti, Deputy Director
Kenneth Armwood
Carol Barrett Bellante
Stephen J. Dalina
H. James Polos
Charles E. Tornato

MIDDLESEX COUNTY COLLEGE BOARD OF TRUSTEES

Dorothy K. Power, Chairman
Thomas Tighe, Vice Chairman
Mark J. Finkelman, Treasurer
Robert Sica, Secretary
Frank T. Antionell
Todd C. Flora
Sanford Harry ‘73
George J. Lisicki
John Mulkern
Robert A. Oras
Eileen Palumbo ’78
Pratul Raja

MIDDLESEX COUNTY COLLEGE EXECUTIVE COUNCIL

Joan La Perla-Morales, Ed.D., President
Ronald C. Goldfarb, J.D., Interim Vice President for Academic and Student Affairs
Patrick Madama, Vice President for Institutional Advancement
Susan K. Perkins, Vice President for Finance and Administration
Donald R. Drost, Jr., Executive Director, Facilities Management
Neil S. Sachnoff, Executive Director, Information Technology
Walter DeAngelo, Director, Human Resources
Marla Brinson, Dean of Student Affairs
Mary Ann Conners, Dean of Corporate and Community Education
David Edwards, Dean of Arts and Sciences
Marilyn Laskowski-Sachnoff, Dean of Professional Studies
Alice Picardo, Interim Dean of Enrollment Management

Accreditation


Program accreditations and approvals include:

- The Civil Engineering Technology Program, the Electrical Engineering Technology Program, and the Mechanical Engineering Technology Program are accredited by the Engineering Technology Accreditation Commission of ABET, 111 Market Place, Suite 1050, Baltimore, MD 21202-4012, 410.347.7700, [http://www.abet.org](http://www.abet.org).
- The Dental Hygiene Program is accredited by the Commission on Dental Accreditation (CODA) of the American Dental Association, 211 E. Chicago Avenue, Chicago, IL 60611-2678, 312.440.2500, [http://www.ada.org/117.aspx](http://www.ada.org/117.aspx).
- The Dietetic Technology Program is accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND), 120 South Riverside Plaza, Suite 2000, Chicago, IL 60606-6995, 312.899.0040 extension 5400, [http://www.eatright.org/ACEND](http://www.eatright.org/ACEND).
- The Medical Laboratory Technology Program is accredited by the National Accrediting Agency for Clinical Laboratory Science (NAACLS), 5600 N. River Road, Suite 720, Rosemont, IL 60018, 773.714.8800, [http://www.naacls.org](http://www.naacls.org).

The Nursing program is accredited by the Accreditation Commission for Education in Nursing, Inc., 3343 Peachtree Road NE, Suite 850, Atlanta, Georgia 30326, 404 975 5000, [http://www.acen.org](http://www.acen.org) and the New Jersey Board of Nursing, 124 Halsey Street, 6th Floor, Newark, NJ 07102, 973.504.6430, [http://www.njconsumeraffairs.gov/nursing](http://www.njconsumeraffairs.gov/nursing).

The Paralegal Studies Program is approved by the American Bar Association, [http://www.americanbar.org/aba.html](http://www.americanbar.org/aba.html).

The Radiography Program is accredited by the Joint Review Committee on Education in Radiologic Technology. JRCERT, 20 North Wacker Drive, Suite 2850, Chicago, IL 60606-3182. 312.704. 5300, [http://www.jrcert.org](http://www.jrcert.org) and the Radiologic Technology Board of Examiners, New Jersey Department of Environmental Protection, Bureau of X-ray Compliance/Technologist Certification Section: [http://www.state.nj.us/dep/rpp/tec/rtboard.htm](http://www.state.nj.us/dep/rpp/tec/rtboard.htm).

The Respiratory Care Program is accredited by the Commission on Accreditation for Respiratory Care (CoARC), 1248 Hardwood Road, Bedford, TX 76021-4244, 817.283.2835, [http://www.coarc.com](http://www.coarc.com).

Affirmative Action and Compliance Statement

Middlesex County College provides reasonable accommodations for qualified individuals with disabilities. The campus facility is accessible to students with mobility impairments. Students requiring information regarding policies and procedures should contact the Counselor for Students with Disabilities at 732.906.2546.

Accessibility for Persons with Disabilities

Middlesex County College provides reasonable accommodations for qualified individuals with disabilities. The campus facility is accessible to students with mobility impairments. Students requiring information regarding policies and procedures should contact the Counselor for Students with Disabilities at 732.906.2546.

Vision, Mission, Institutional and Strategic Goals

**VISION**

Middlesex County College puts learning first and measures its success only by the success of its students. All members of the College community contribute to student success.

**MISSION**

The mission of Middlesex County College is to provide access to an affordable, quality education for diverse students and to promote lifelong learning opportunities to strengthen the economic, social and cultural life of the community.

**INSTITUTIONAL GOALS**

- To provide an excellent education to students pursuing professional, academic and/or personal goals.
- To foster knowledge, encourage self-awareness and support personal and intellectual growth while stimulating lifelong learning.
- To work collaboratively with private, public and corporate groups to respond to the changing needs of the community.
- To offer access to education and resources that enrich the quality of life for the community.
- To provide a variety of learning experiences to promote success.

**STRATEGIC GOALS**

- Expand and modify educational offerings to meet the changing needs of the job market/industry and the increasing non-traditional student population.
- Explore, identify and implement different delivery systems and teaching modalities.
- Monitor demographic and economic changes to provide quality educational opportunities responsive to the changing needs of the community.
- Provide a physical and virtual environment that supports changing student needs.
- Provide a physical and virtual environment that assists students in meeting the needs of the campus community.

Academic Calendar

**FALL 2013**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug 26</td>
<td>First Day of Obligation, State of the College, Faculty Meetings</td>
</tr>
<tr>
<td>Aug 27</td>
<td>Faculty Development Day, Mandatory Day for Faculty</td>
</tr>
<tr>
<td>Aug 28-29</td>
<td>Change of Program, Advisement by Faculty</td>
</tr>
<tr>
<td>Sep 2</td>
<td>Labor Day – No Classes</td>
</tr>
<tr>
<td>Sep 3</td>
<td>Classes Begin – Fall Semester</td>
</tr>
<tr>
<td>Oct 14</td>
<td>Columbus Day – No Classes</td>
</tr>
<tr>
<td>Nov 11</td>
<td>Veteran’s Day – No Classes</td>
</tr>
<tr>
<td>Nov 28-30</td>
<td>Thanksgiving – No Classes</td>
</tr>
<tr>
<td>Dec 1</td>
<td>Thanksgiving – No Classes</td>
</tr>
<tr>
<td>Dec 13</td>
<td>Last Day of Classes; Last Day of Faculty Obligation</td>
</tr>
<tr>
<td>Dec 14, 16, 17</td>
<td>Specially Scheduled Final Examinations</td>
</tr>
<tr>
<td>Dec 19</td>
<td>Winter Recess Begins</td>
</tr>
</tbody>
</table>

**WINTER SESSION 2014**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dec 23</td>
<td>Wintersession Classes Begin (December 23, 26, 27, 30, 31; January 2, 3, 6, 7, 8, 9, 10)</td>
</tr>
<tr>
<td>Dec 24-25</td>
<td>Holiday – No Classes</td>
</tr>
<tr>
<td>Dec 28</td>
<td>Wintersession Snow Day</td>
</tr>
</tbody>
</table>
Jan 1 Holiday - No Classes
Jan 4 Wintersession Snow Day
Jan 10 Last Day of Wintersession Classes
Jan 14 Winter Recess Ends

SPRING 2014

Jan 15 Faculty Meetings; First Day of Faculty Obligation
Jan 16-17 Change of Program, Advisement by Faculty
Jan 20 Martin Luther King Jr. Day – No Classes
Jan 21 Classes Begin – Spring Semester
Feb 17 Presidents’ Day – No Classes
Mar 8 Spring Recess Begins – No Classes
Mar 15 Weekend Classes Resume
Mar 17 Regular Classes Resume
Apr 18 Holiday – No Classes
Apr 19-20 No Classes
May 7 Last day of Classes
May 8-10 Specially Scheduled Final Examinations
May 13 Last day of Faculty Obligation
May 19 Commencement

SUMMER SESSION 2014

May 20 14-Week Summer II Session F begins
May 20 1st 4-Week Summer I Session A begins
May 20 1st 7-Week Summer I Session C begins
May 26 Memorial Day – No Classes
May 27 Classes Resume
Jun 12 1st 4-Week Summer I Session A ends
Jun 16 2nd 4-Week Summer I Session B begins
Jul 3 1st 7-Week Summer I Session C ends
Jul 4 Independence Day – No Classes
Jul 7 2nd 7-Week Summer II Session E begins
Jul 10 2nd 4-Week Summer I Session B ends
Jul 14 3rd 4-Week Summer II Session D begins
Aug 7 3rd 4-Week Summer II Session D ends
Aug 21 14-Week Summer II Session F ends
Aug 21 2nd 7-Week Summer II Session E ends

The College In Brief

College Governance
Students may participate in college governance via the College Assembly, its task forces, and the Academic Divisional Councils. Academic policy, student life, and college affairs are all areas in which students have a voice in the decision-making process.

College Assembly
The College Assembly is the College-wide body of students, faculty, staff and administrators charged to make recommendations to the President regarding academic, student and other College affairs. Students, chairs/directors and faculty members of the assembly are nominated and elected through the division councils and appointed by the Chair of the College Assembly.

Task Forces are committees of the College Assembly established to address specific issues. The standing task forces of the College Assembly include: Academic Standards, Accessibility for Persons with Disabilities, Bylaws, Campus Diversity, Campus Life and Community Concerns, Curriculum, and Educational Resources.

Students interested in participating in any of these task forces or other organizations should contact the chair of their division council or their division dean. Student elections for these governance positions are held annually in February by the respective divisions. Students interested in participating in the College Assembly should contact the Assembly Chair (through the College Assembly Office, Raritan Hall Room 122, 732.906.4239, or extension 4239 from a campus phone), the chair of his or her division council or the division dean. The College Assembly meets on the first Thursday in October, November, December, February, March, April, and May.

College Activity Hours
The College Hours are those when meetings of student clubs, the College Assembly, as well as other meetings and activities, are scheduled. Generally, no formal classes are scheduled at these times: Monday from 11:15 a.m. to 12:15 p.m. and Thursday from 2 p.m. to 3:20 p.m.
Middlesex County College Alumni Association
All graduates of degree or certificate programs at the College, and students, who have completed 60 credits or more and are not currently enrolled, are automatically members of the Association, an organization uniting more than 48,000 Middlesex County College alumni throughout the world.

The Association is organized to work collaboratively with the College's Office of Development and Alumni Relations in the Division of Institutional Advancement. A Board of Trustees conducts the affairs of the Association. The Association's purpose is to establish and maintain relations among the College, its alumni, emeriti and current students in support of the College's mission of providing access to an affordable, quality education.

The Alumni Association and the Office of Development and Alumni Relations jointly coordinate programs, services and communications. The College magazine, Middlesex Now and the Association's newsletter provides members with news about their classmates and developments at the College.

Three alumni are cited each year and inducted into the Middlesex County College Alumni Association Hall of Fame based on professional achievements, leadership support and community service.

Two Alumni Association Scholarships are awarded annually. The Middlesex County Alumni Scholarship is for a full or part-time second year student who is a dependent of an MCC Alumni Association member. The MCC Alumni Scholarship for Academic Excellence recognizes a high achieving, full or halftime student who has completed a full year of study at MCC.

For further information, e-mail: alumni@middlesexcc.edu.

Middlesex County College Foundation
The Middlesex County College Foundation, Inc., founded in 1966 is a not-for-profit 501(c)(3) corporation that raises private support from organizations and individuals to fulfill the College's mission of providing access to an affordable, quality education.

The Foundation is organized to work collaboratively with the College's Office of Development and Alumni Relations in the Division of Institutional Advancement. A Board of Trustees, composed of ex officio and elected members, conducts the affairs of the Foundation. The Foundation's purpose is to raise, accept, invest and grant all charitable gifts, bequests and property for the College and its students.

The Middlesex County College Foundation has established more than 100 scholarships for students at the College. These are both merit and need-based awards issued as financial credit to tuition and educational expenses. Since 1967, more than $9 million in scholarships has benefited over 13,000 students.

The Foundation holds fund raising events including a Scholarship Gala, Golf Classic and a Casino Night. Proceeds from these events supplement the private contributions made by donors, foundations and corporations.

For further information, e-mail: foundation@middlesexcc.edu.

Community Outreach

Career Training Center

Adult Training Programs
The Career Training Center provides adults with the opportunities to enhance their present career or prepare for a new career through computer-based training programs. These programs, which meet the needs of businesses, include training in health care, accounting, and software technology. Programs vary in duration from one day to 22 weeks and are available in day, evening and weekend sessions.

The Center's programs provide career development and job placement services. A series of career development seminars are presented to all students. Topics include resume preparation, interview skills and job search. These interactive sessions enhance employability skills and prepare students for the demands of the corporate workplace. For information regarding Career Training Center programs, call 732.906.4231.

Youth Work Readiness Program
The Youth Work Readiness program provides Middlesex County at risk youth (18 – 21 years old) with skills necessary for the workforce. Through a combination of classroom work in career readiness, customer service, leadership, basic computer, study skills, and individual advising, participants will be prepared for success as employees or students in an occupational training program or course. An eligibility process is required. For information regarding the Youth Work Readiness Program, call 732.906.4633.

Youth GED Program
Through a combination of classroom work in basic skills, work readiness, customer service, leadership, study skills, and individual advising, participants will be prepared for the GED exam and employment. Participants are required to be 16 – 21 years old and reside in Middlesex County. An eligibility process is required. For information regarding the Youth GED Program, call 732.906.4158.

Off-Campus Course Offerings

In addition to the Edison Campus, the College has centers in New Brunswick and Perth Amboy.

New Brunswick Center
140 New Street
New Brunswick, NJ 08901
732.745.8866

Perth Amboy Center
60 Washington Street
Perth Amboy, NJ 08861
732.324.0700

New Brunswick Center
Guided by the motto “Educate to Elevate,” the New Brunswick Campus opened in April of 1980 and provides educational opportunities to meet the needs of the community. The Center was established through the efforts of New Brunswick Tomorrow, the city's redevelopment organization, aided by an advisory committee comprising of representatives of government, business, industry and community groups. The Center is located in the greater New Brunswick community, easily accessible by public transportation and main highways. The Center offers an extensive list of liberal arts programs in disciplines including but not limited to English, Spanish, public speaking, criminal justice, education, psychology, mathematics, computer science, history and biology. Courses are scheduled throughout the day, evenings and Saturdays. The Center also offers non-credit courses for adults interested in skill development/personal enrichment. Common offers include America's English Pronunciation, Word Building, English as a Second Language, Computer Confidence and Spanish for Health Care Professionals. The New Brunswick Center provides onsite enrollment services including admissions, registration, on site testing, financial aid assistance and payment processing. Key student support services such as counseling and library services and individualized tutoring and career workshops are available on site. The New Brunswick Center is located at 140 New Street, corner of New Street and Joyce Kilmer Avenue and within walking distance of the New Brunswick train station. The staff is bilingual in English and Spanish. For more information, call 732.745.8866.

Perth Amboy Center
The Perth Amboy Center offers college credit and non-credit courses as well as a variety of student activities. The staff is bilingual and includes administrators, advisors, career counselors and teachers. The center would like the community to envision higher education as an opportunity to a better future. This idea is the basis for its motto, “Juntos podemos – together we can.”
The Perth Amboy Center provides academic offerings which include a full range of English as a Second Language courses; developmental courses in reading, writing and math; and college credit in liberal arts and business. Courses are scheduled during the day, evening hours and Saturdays for the students’ convenience. The Center also offers comprehensive enrollment services, which include admissions, ESL and college placement tests, academic and financial aid advisement, registration and payment plans. During the fall and spring semester, the Perth Amboy Center provides library and tutoring services for its students. Textbooks for classes offered at the Center can be purchased at the beginning of each semester. Also, a variety of counseling services, including vocational assessment, training and job referral services, are available on an individual basis by appointment or through group sessions. All counseling services are offered in English and/or Spanish. A variety of cultural and social activities are held each semester for students at the Center.

The Perth Amboy Center is located at 60 Washington Street, Perth Amboy, NJ 08861. The newly built center is on the corner of Washington and High Streets. There is free parking for students on Mechanic Street. For more information, call 732.324.0700.

**Workforce Development Program**

Assistance for students sponsored by NJ Employment Services begins at the local One-Stop Career Center office. (To find a Center, check www.wipin.net or http://ldw.dol.state.nj.us/labor/wpjw/index.html).

**Work Readiness Program**

Through grants provided by the Middlesex County Workforce Investment Board, Middlesex County College assists recipients of public assistance with life and academic skills necessary to support them in becoming financially independent. These grants include training in the areas of life skills, English as a Second Language and adult basic education. In addition, career development and an employment, resume writing and job interview techniques are offered as part of the program. The Work Readiness Program is offered at the Perth Amboy Center.

**Office of School Relations**

The Office of School Relations is the College’s liaison to the K-12 school districts. Middlesex County College provides academic and career development programs for students and professional development workshops for teachers. For middle and high school students, the Office of School Relations offers academic enrichment and career exploration programs such as High School School arts; Algebra Summer Institute, Biotechnology Summer Institute, and GATEway, a summer program for academically gifted students who have completed seventh, eighth, or ninth grade.

For teachers, professional development opportunities include in-district customized workshops to meet the needs of local schools, on-campus workshops to increase content knowledge and assist in the integration of the Common Core Standards, and summer institutes for Advanced Placement teachers.

For those interested in becoming a teacher, School Relations offers the New Pathways to Teaching in NJ (NPTNJ) program. New Pathways takes teacher candidates through the process of certific aion and includes a “Guided Reflection to the Teaching Profession; 24-Hour Course” required by the NJ Department of Education in order to receive a Certificate of Eligibility (CE) to teach grades K-12. Once teacher candidates receive a CE, New Pathways offers the 200-hour study required of all alternate route teachers.

For information on any of the programs listed, please call 732.906.2554 or visit the college website under K-12 Community.

**The Center for the Study of Prejudice, Genocide, and the Holocaust**

Recognizing the negative and deleterious impact prejudice and discrimination have on people and society, the Board of Trustees in 1992 authorized the establishment of the Center for the Study of Prejudice, Genocide, and the Holocaust. Through a variety of academic programs and courses, the Center seeks to promote understanding and respect for people of diverse backgrounds and cultures. In 2011 the Center hosted the annual Yom HaShoah Observance, “Commemorating the Holocaust and Heroism: He Who Saves a Life, it is as if He Saved an Entire World,” cosponsored by the State of New Jersey Commission on Holocaust Education, the office of the Governor, and the Jewish Federation of Greater Middlesex County. Over 450 people attended from across the r egion to pay tribute to the six million slaughtered and the righteous gentiles who risked their lives to save thousands. For more information, call 732.906.2590.

**Democracy House**

Democracy House is Middlesex’s Center for Community Engagement and it runs a number of programs, including Bonner AmeriCorps, the DH Speakers Series, the Community Service Fair and the DH Club. The Center also runs workshops and assists faculty on integrating service into the classroom. Diverse groups of students are united and work together to address the needs of the local community by tutoring homeless children, feeding the hungry, restoring local rivers, completing community based research projects for local nonprofits, organizing local youth to identify and complete their own neighborhood improvement projects — and much more. Most students receive an hourly stipend and a college scholarship for their commitment and desire to learn and serve their communities. For more information, call 732.545.6000, extension 3262 or visit Democracy House in Rutan Hall (005).

**Professional and Community Programs**

**Professional**

A variety of professional, non-credit programs are available to men and women who wish to make a change – to develop new skills in their field, to earn more money, to get a better job, or to try an entirely new career. Taught by business professionals in high demand fields, these courses are developed with commercial applications in mind. Comprehensive training is available in a wide r ange of areas that include: Allied Health; Web Design, Project Management, Health Information Coding, Construction Management, Wagement, Training and Development, and ESL. Most courses are offer ed evenings and weekends to accommodate the schedules of working people. In addition to courses on the main college campus, a selection of courses is also available in the New Brunswick Cen ter. For additional information, call 732.906.2556 or visit www.middlesexcc.edu/profcom.

**Community**

A wealth of personal enrichment courses are offered to enhance your life with leisure time activities, to improve your health, reduce stress and meet new friends. There are no prerequisites, no tests and adults of all ages are welcome! Courses include Dance – Bollywood Bhangra, Dancing for Special Occasion, Salsa and Belly Dancing; Health and Fitness – Smoking Cessation, Yoga for Weight Loss and Tai Chi Chuan; General Interest—How to Buy and Sell on eBay, Beading and Botanical Drawing, and Financial Planning and Investments. For additional information, call 732.906.2556 or visit www.middlesexcc.edu/profcom.

**Summer Camp**

Camp Middlesex offers a large number of educational and enjoyable activities in a safe and secure environment. Specialty camps include theater, basketball, magic, golf, clowning, chess, baseball 1, cartooning, sewing, specialized computer techniques, mosaic, science and so much more! Camps are offered as individual modules with an extended program option for working parents. Child care ages 6-18 are welcome! For additional information, call 732.906.7740 or visit www.middlesexcc.edu/profcom.

**Today’s Table**

Classes for contemporary cooks are offered in our brand new state-of-the-art demonstration kitchen and include generous samples of the evening’s menu for tasting. Each class features a different t heme such as Slow Cooking, Cake Decorating, Creative Hors d’oeuvres, Quick and Easy Healthy Meals and French and Italian Cooking.

**Project SPAN (A Mentoring Program Bridging the Gap Between Families and Community)**

The Supportive Parents Aid Network (SPAN) is a unique community volunteer program that provides a wide range of supportive services to families where there are varying degrees of existing or potential cases of child abuse and/ or neglect.

By placing trained adult volunteers in contact with these families, SPAN offers, on a one-to-one basis, practical guidance, information and emotional support. SPAN volunteers are first carefully trained in the dynamics of abusive families, parenting skills, early childhood development, crisis intervention, and community resources. They are then assigned to a family who has consented to accept a SPAN volunteer. Great care is taken to match the right volunteer with the family. Under this professional supervision, the SPAN volunteer becomes a integral part of the community effort to prevent child abuse. To participate or receive more information, call 732.906.2553.

**Corporate Education and Training**

Corporate Education and Training provides customized training services for business, industry, non-profit organizations, municipalities, and professional groups. Since its inception, more than 27 companies have been served, from multinational organizations to small businesses. Corporate Education and Training programs provide training in manufacturing skills, management, English as a Second Language (ESL) mini-courses, customer service, and information technology. Computer-based training is provided in College labs or with a portable laptop lab at an organization’s site.

A partner with the New Jersey Department of Labor and the New Jersey Community College Consortium for Workforce and Economic Development, Corporate Education and Training provides ses for its clients with training assessments, program delivery and assistance with grant application and billing. For further information on Corporate Education and Training’s services, call 732.906.4681.
Enrollment Services, College Programs and Activities

Academic Advising
Students should meet with an academic advisor each term to review curriculum requirements for their majors and to discuss problems that may interfere with academic success. It is the student’s responsibility to meet all curriculum and College requirements.

Full-time students are assigned a faculty advisor, usually from the academic division that contains their academic program. Full-time faculty members maintain a regular schedule of office hours, which is posted on their office doors. It is the student’s responsibility to make appointments with their advisor. Names of advisors for full-time students are on file in the Academic Advising Center or in Chambers Hall. Advisors may refer students to a counselor in the Department of Counseling and Career Services when appropriate.

Part-time students may meet with an advisor in the Academic Advising Center in Chambers Hall 109 on a drop-in basis.

For more information, please call 732.906.2596 or contact advising@middlesexcc.edu.

Admissions Counseling
To learn more about the College, to obtain help in selecting a major, to learn more about specific courses of study, or to simply schedule a campus tour, students are invited to make an appointment by emailing the Office of Admissions at admissions@middlesexcc.edu or calling us at 732.548.6600.

Admissions Guidelines
Middlesex is a public college with an open admission policy. Applications are accepted to degree and certificate programs from anyone who holds an official high school diploma or GED, and adults (18 years of age or older) who can demonstrate an ability to benefit from a college education. Home-schooled students may submit an official home-schooling diploma. Some programs have specific entrance requirements and/or limited seating. SAT scores are optional. For questions or additional information, contact the Admissions Office or call us at 732.548.6600.

The majority of programs begin in the Fall, Spring or Summer and can be completed by studying full- or part-time. Applications for most programs are reviewed on a rolling admission basis. There are exceptions to those full-time programs beginning only in the Fall semester: Dental Hygiene, Medical Laboratory Technology, Nursing, Radiography Education, and Respiratory Care. These programs have application deadline dates.

The College provides educational opportunities for all students who may benefit from college level work and who have a reasonable chance of successfully participating in the educational program for which enrollment is sought.

Admissions Policy
1. Policy
The College provides educational opportunities for all students who have a reasonable chance of benefiting from college level work and who have a reasonable chance of successfully participating in the educational program for which enrollment is sought.

2. Program Categories
The College recognizes the following categories of students as either part-time or full-time:

a. Matriculated students enrolled in programs of study leading to a degree or certificate.

b. Non-matriculated students taking credit courses for personal interest, career advancement, enrichment or transfer back to another institution.

c. Non-credit students taking credit courses of varying lengths for which no credit is assigned, for purposes of personal enrichment, career advancement or professional education.

3. Admission Eligibility and Conditions for Credit Programs and Credit Courses
Except for admission to restricted programs listed in Section 6, admission to credit programs and courses is open to all individuals with a high school diploma or general equivalency diploma (GED) and individuals not possessing a high school diploma or GED who are at least 18 years of age. In addition, high school students meeting the criteria under Section 4 may apply for admission.

4. Credit Programs for High School Students
High school students are permitted to enroll in credit courses for which they meet the prerequisites, with the written acknowledgment of a high school counselor or principal and permission of a parent or guardian. *Some course selections will require applicants to take the College Placement Test and/or receive test exemptions.

5. Documentation Required
All applicants are required to complete and file the online application form for admission prescribed by the College. The student should arrange to have high school/college authorities forward of official transcripts in sealed envelopes to the Office of Admissions. The student must also provide a valid record of immunization. *New Jersey law requires that as a condition of enrollment all degree seeking students present a valid record of immunization against measles, mumps and rubella. All matriculated students carrying 12 or more credits born after 1956 are required to submit to the Health Services Office a valid record of immunization against measles, mumps, and rubella, and as of 2008, New Jersey Law requires that students carrying 12 or more credits must submit an immunization record for Hepatitis B as well.

6. Selective Enrollment
Admission into certain programs is restricted or may be limited if the number of applicants exceeds the number that can be enrolled at a particular time. Accordingly, admission to the following selected undergraduate programs is subject to additional criteria: Respiratory Care, Radiography, Medical Lab Technology, Nursing, and Dental Hygiene.

7. Part-Time Enrollment
A part-time student is one who takes fewer than 12 credit hours per semester.

8. Transfer Students
Applicants who have attended another college must submit official transcripts of all college and high school work to the Office of Admissions. Transfer credit, subject to the approval of the dean of the division, is generally defined as coursework required in the curriculum and equivalent in content and credit hours to courses offered by Middlesex County College. Only letter grades of “C” and above are accepted.

Students seeking transfer credit for courses taken at a foreign institution should submit a course-by-course evaluation from World Education Services (WES) or another evaluation service which is a member of the National Association of Credential Evaluation Services (NACES).

The College grants transfer credit for certain non-collegiate educational programs in accordance with the recommendation of the American Council on Education, contained in “The National Guide to Educational Programs in Non-collegiate Organizations.” These credits are granted consistent with graduation requirements for college-level courses as determined by appropriate academic departments with the concurrent approvals of the chairperson and dean.

Transfer credit from another institution is listed on the transcript with a “T” grade. Courses completed at another institution will not be applicable for a grade point average recalculations.

Course Time Limits – Math, Science, and Computer Science courses are subject to review after five years and all other courses after 10 years. The review procedure also applies to the evaluation of transfer credits.

9. Advanced Placement Credit
The College may grant credit for Advanced Placement Examinations (minimum grade of 3). The Advanced Placement Program, sponsored by the College Entrance Examination Board, offers students the opportunity to pursue college-level study while in secondary school and receive advanced placement and/or credit upon entering college.

10. Placement Testing Requirements
MCC students are required to complete the College’s placement test. Performance on the test will determine eligibility for enrollment in credit courses.

See “Placement Test Exemptions” under Academic Standards and Regulations.

ESL students do not take the college placement test until completion of the ESL sequence.

Visiting students will not be asked to complete the College’s placement test. It is highly recommended that visiting students meet with their home institution advisor and review the MCC core course descriptions to ensure appropriate academic preparedness for the course(s) to be taken at MCC and that the course(s) meets program requirements and will transfer back to the home college. It is the Visiting Student’s responsibility to verify that the course(s) he or she takes at Middlesex County College will transfer to the home institution and that the student has the prerequisites necessary to succeed in the course.

11. International Students
Middlesex County College is authorized under federal law to enroll non-immigrant alien students. International applicants must follow degree programs as full-time students if they require a Cert
The Department of Counseling and Career Services offers a full complement of professional counseling services designed to help students cope with the transition to college, academic demands, and personal challenges. Students are encouraged to seek counseling services to address issues such as academic stress, career exploration, personal crises, and relationship problems. The counseling staff provides individual, group, and couples therapy, as well as workshops and seminars on various topics. Students can schedule appointments through the CampusCruiser/WebAdvisor system, which allows for easy access to counseling services online.

For more information, visit the Counseling Services webpage at https://www.middlesexcc.edu/career, or contact the Career Center at 732.906.2595. Students can also check the campus calendar for scheduled counseling workshops and events.

For additional information, call 732.906.2595 or visit www.middlesexcc.edu/career.
choose a career or major and manage personal concerns. Counselors believe that each individual concern merits privacy and confidentiality therefore, professional counseling ethics are practiced throughout the department. The office is located in Edison Hall, Room 100. To make an appointment please call 732.906.2546. You can also visit us on the web at http://www2.middlesexcc.edu/services-and-appointments/counseling-services.html.

Course Load
Enrollment for fewer than 12 credits or credit equivalents is considered part-time and enrollment for 12 or more credits or credit equivalents is full-time.

Students who want to enroll in more than 20 degree credits (or their equivalent) in any semester must have the written permission of the Academic Advising Center, located in Chambers Hall.

Dental Hygiene Clinic
The Dr. Sidney Dauzais Dental Hygiene Clinic, located on the main floor of L'Hommedieu Hall, offers the following dental services to the College and the surrounding community: dental exam, dental scaling and polishing, x-rays, fluoride treatments, oral cancer screening, sealants and instruction in maintaining good oral health. A nominal fee is charged. For an appointment, call 732.906.2536.

Educational Opportunity Fund
The Educational Opportunity Fund (EOF) program is an academic program that provides individual and group counseling services, academic support, and financial aid to educationally and economically disadvantaged students who might not otherwise attend college. Students must complete a Free Application for Federal Student Aid form (FAFSA) and an Educational Opportunity Fund application. For information about admission to the program, contact the EOF Office in South I. Call 732.906.2544.

English as a Second Language
Those whose native language is not English can study and prepare for college courses or gain needed language skills for the current job market in the ESL program. The college will test language skills and place students in a program of study to meet their specific needs. TOEFL is not needed. For more information, call 732.906.2597.

Grade Reports
Students access their grades online through CampusCruiser/WebAdvisor. Students may request a paper copy to be mailed or may order an official transcript in-person at the Office of the Registrar or online through CampusCruiser/WebAdvisor. Students may also download the Transcript Release Form from the MCC website and submit it to the Office of the Registrar.

High School Scholars Program
High school students may take college courses for credit if they have completed the prerequisites that the courses require. To register for a course, all students must complete the "High School Scholars" application (available online), have the recommendation of their school guidance counselor, and parental permission.

Students may attend classes on the Middlesex County College campus, at the New Brunswick or Perth Amboy Centers, or at any of the off-campus locations. High schools may partner with Middlesex County College to provide dual enrollment courses during the regular school day. Where there is sufficient interest, courses may be offered on the school premises after regular school hours. During the Fall and Spring semesters, students pay only $155.00 (plus fees where applicable) and are limited to one course per semester. Students choosing to take summer courses pay the regular tuition and fees. For more information, call 732.906.2554.

Honor Societies
Middlesex has several honor societies for students who excel in the classroom.

Phi Theta Kappa, the national honor society that recognizes the academic achievements of community college students, provides leadership training and a free exchange of ideas in an intellectually stimulating atmosphere. Students will be invited to join if they earn a 3.5 semester and overall GPA based on a minimum of 12 credits and a maximum of 42, pledge an interest in developing 1 leadership skills, and are willing to perform community service. Phi Theta Kappa students may be eligible to apply for over $37 million in scholarships reserved for four-year colleges. For more information, call 732.906.2536.

Alpha Mu Gamma, the national collegiate foreign language honor society, welcomes students who maintain a 4.0 GPA in upper level language courses along with an overall 3.0 GPA.

Beta Psi, the national psychology honor society for community colleges, recognizes and encourages scholarship and stimulates interest in psychology. Students are eligible for membership if they have completed at least one psychology course with a grade of “B” or better and have an overall GPA of at least 3.25.

Lambda Epsilon Chi is the honor society for the Paralegal program and recognizes excellence in that field.

Honors Program
The Honors Program offers curricula that are innovative, interdisciplinary, and appropriate for advanced learners, with an emphasis on stimulating and participatory course work, experiential and service learning activities, and the effective use of primary sources for research. Honors students will develop advanced communication, reasoning, problem solving and critical thinking skills.

The Honors Program is designed to be flexible and easily accessible to those students who excel and thrive in stimulating academic environments. Students who participate in the Honors Program experience can choose from one of three options: Departmental Honors, Divisional Honors, or the Full Honors Program.

Benefits of an MCC Honors course include small class size, field trips and research opportunities, guest lecturers, access to a private study and lounge area, and priority registration. Honors students may receive additional recognition at graduation. For more information, call 732.906.2590.

Immunization
Some full-time students may be subject to immunization requirements and may be required to produce evidence of various immunizations. Additional immunization records are required of students in the Health Technology programs and the Dietetic Technology program. For more information, visit the Office of Health and Safety in South I, call 732.906.2530 or email immunizations@middlesexcc.edu.

Independent Study Program
Highly motivated self-directed learners who want to determine their own pace of instruction should consider the College’s Independent Study courses in English composition and American literature. The Independent Study Program provides a flexible approach toward college instruction. Course components include a textbook, study guide and other support material. An instructor is available during regularly scheduled consultation hours for in-person or telephone communication. Students e-mail assignments to the instructor. They must take all exams on campus.

Intercollegiate Sports
Middlesex is a member of Region XIX of the National Junior College Athletic Association. Competing teams come from New Jersey, Pennsylvania, and Delaware. Middlesex is also a charter member of the Garden State Athletic Conference, which oversees athletic competition among New Jersey’s community colleges. Students who want more information or wish to participate should contact the Director of Athletics at 732.906.2558 after enrolling at Middlesex. Women’s intercollegiate sports include basketball, cross country, golf, indoor and outdoor track and field, soccer, and softball. Men’s intercollegiate sports include baseball, basketball, cross country, golf, indoor and outdoor track and field, soccer, and wrestling.

International Student Counselor
International Student Counselors assist international students in maintaining their lawful immigration status by providing continuous education on immigration regulations, policies and procedures. They also assist students with their adjustment to campus and community life by facilitating their academic, personal and social experiences. The International Student Office is located in Edison Hall Room 100, 732.906.2546.

Leave of Absence
New Jersey STARS and students in selective programs may apply for up to one year leave of absence from the College by completing a form that is available in the Department of Counseling and Career Services. The leave allows them to return to the College within a year without applying for readmission and without a change in requirements for a degree or certificate program. Failure to obtain a Leave of Absence means that they must apply for readmission to return. Should students need any further assistance with the withdrawal/leave of absence process, please contact the Department of Counseling & Career Services for further advisement or assistance.

Library Services
Librarians are available to help students find and use all types of research sources for class assignments. We offer 1:1 and group instruction to guide you on your projects. The College Library subscribes to 66 online databases - available 24/7 on and off campus - with e-texts of journals, newspapers and books. We can also help you find materials via the county system of 50 local libraries (BIBLIOTEX) and the nationwide interlibrary loan network (OCLC). The Library building has open computer labs with Microsoft Office and Internet, plus has wireless access so you can use your laptop. Areas for quiet individual and small group study are available. Come and use our facilities, our resources, and talk with our librarians today – we can help!

Military Veteran and Current Servicemember Applicants
The U.S. Department of Veterans Affairs approves degree and certificate programs for veterans education entitlements. Those applicants wishing to obtain governmental educational entitlements through the Department of Veterans Affairs or any additional information about such programs should contact the Center for Veterans Services.

Individuals have a limited timeframe from their date of separation to use their educational entitlement. Please refer to the specific guidelines of the chapter you are entitled to use for more information.

Veterans who began active duty between January 1977 and June 1985, may be eligible for veterans’ entitlements if they contributed to the Veterans Education Assistance Program (Chapter 32).

Veterans who began active duty after June 30, 1985 may be eligible for veterans’ entitlements if they participated in the Montgomery G.I. Bill (Chapter 30) or the Active Duty Educational Assistance Program of the Selected Reserve and National Guard (Chapter 1600).

Veterans who served on active duty on or after September 11, 2001 may be eligible for entitlements under the Post-9/11 GI Bill (Chapter 33).

Reservists and National Guard members who were activated for at least 90 days after September 11, 2001 may be eligible for entitlements under the Reserve Educational Assistance Program (Chapter 1607).

National Guard members who are in good standing with their unit, and who have applied for federal financial aid, may utilize NJDMAVA Form 621-2-R, Commander’s Certificate, to waive their tuition cost for up to 15 credits each semester.

Reservists who wish to use a Department of Defense sponsored Tuition Assistance program must meet the applicable requirements outlined by their respective branch of service. Reservists must initiate their program with their unit administrator and provide proper documentation to the Office of Student Account Services and the Center for Veterans Services in order to properly execute their program requirements each semester.

Dependent of certain veterans are eligible for entitlements under multiple Veterans Affairs educational chapters, including the Dependents Education Assistance Program (Chapter 35) and the Post 9/11 GI Bill (Chapter 33). Dependents who believe they are eligible for entitlements should contact the Center for Veterans Services for more information about these programs.

Veterans who have been determined by the Department of Veterans Affairs to have a service connected disability may be eligible for entitlements through Vocational Rehabilitation and Employment Services (Chapter 31). Veterans who believe they are eligible should contact the Center for Veterans Services for more information about the program.

The Department of Veterans Affairs and the Department of Defense initiate new educational assistance programs often. Veterans or service members who believe they are eligible for a program that is not included here should contact the Center for Veterans Services to establish eligibility.

Veterans’ entitlement recipients must apply for admission to a degree or certificate program.

To maintain entitlements, veterans must comply with the Standards of Progress established by the College. These Standards include degree requirements, standards and regulations, and compliance with the College’s Code of Student Conduct. Failure to observe these regulations will jeopardize the receipt of entitlements. Additional information may be found in the Middlesex County College Pathfinder and on schedule bulletins.

The Center for Veterans Services certifies the enrollment status of all students who apply for veteran’s entitlements. Middlesex County College is included in the Education Directory, Part 3: Higher Education.

Contact Information
Web page: http://www2.middlesexcc.edu/services-and-support/veterans-services.html
Middlesex County College
Center for Veterans Services
Location: Edison Hall, Room 104
Office Phone: 732.906.7770
Alternate Phone: 732.548.6000, extension 3370
Email: vets@middlesexcc.edu
Fax: 732.906.4655

Minority Student Affairs
A number of programs and services are designed to improve the success of minority students on campus. They are provided with a support system to help them reach their goals, whether they are to enter the workforce or transfer to a four-year college or university. The Peer Mentor Program matches a first-year student with an outstanding second-year minority student. Contact the Minority Student Affairs Office in the Johnson Learning Center, Room 243 or call 732.906.2532.

NJ STARS
The New Jersey Student Tuition Assistance Reward Scholarship (NJ STARS) Program is an initiative created by the State of New Jersey that provides New Jersey’s highest achieving students with financial assistance so that they can attend their home county college. The NJ STARS award covers the cost of tuition, less any State and/or Federal grants and scholarships, for up to five semesters. Students can complete their freshman and sophomore years of college at the same tuition costs, and, after graduating, transfer to a bachelor’s degree program for the final two years. If they qualify, they may receive a NJ STARS II scholarship for use at a four-year public college or university in New Jersey participating in the NJ STARS II Program. Call the NJ STARS office at 732-548-6000 for further details.

Open College Program
The Open College Program gives students the opportunity to enroll full time without selecting a major. Open College is for students who are unsure of educational goals, or wish to explore before choosing a major. Students in this program are required to enroll in writing each term until English Composition II is successfully completed. Open College students do not qualify for financial aid so students need to declare a major before applying for financial aid. For more information, please call 732.906.2356.

Peer Guidance Organization
“Students for Students” is the philosophy of the Peer Guidance Organization (PGO). Students are available to listen and assist their peers with personal, social and academic problems. They are trained by counselors in the Department of Counseling and Career Services and make referrals to the department as well as to others on campus. For more information, call or drop by the Department of Counseling and Career Services, Edison Hall Room 100, 732.906.2546.

Physical Education Center
At the Physical Education Center, students can get in shape and stay in shape on any of the collegiate-size basketball courts, on the racquetball courts, in the Fitness Center, at the swimming and diving complex, or in the dance studio. The air-conditioned Fitness Center is complete with closed-circuit television, state-of-the-art treadmills, computerized exercise bikes, and steppers. In addition, students using free weights have access to them dumbbells, barbells, and various Precor machines. Registered students who pay the student service fee may use the swimming pool, gymnasium and outdoor track, as well as all of the facilities except the racquetball courts, which require an hourly usage fee. To receive a complete schedule, contact the Physical Education Center at 732.906.2558.

Project Connections
Project Connections, the comprehensive program for highly motivated, college-able students with specific learning disabilities, provides support services to students through comprehensive psychological educational support. Both academic and counseling services are available to assist students in meeting with success in completing their college program. Admission is selective and a supplement is required. To request an application, please call 732.906.2507.

Readmission
Students who have not been enrolled at the college for 12 months must apply for readmission before re-enrolling. They will be subject to the degree or certificate requirements in effect at the time of readmission.

Registration
Students requiring special approvals by a counselor/advisor to withdraw, including International Students who are on F-1 visas, NJ Stars and EOF students will need to obtain the required signatures/approvals on the Add/Drop Change Form and submit it to the Office of the Registrar. Add/Drop Change Forms must have the required signatures/approvals to be processed.

Withdrawal from a Developmental Course
Withdrawal from a developmental course may limit the courses for which a student may register next semester. Students requiring special approvals by a counselor/advisor to withdraw, including International Students who are on F-1 visas, NJ Stars and EOF students will need to obtain the required signatures/approvals on the Add/Drop Change Form and submit it to the Office of the Registrar. Add/Drop Change Forms must have the required signatures/approvals to be processed.

Students requiring special approvals by a counselor/advisor to withdraw, including International Students who are on F-1 visas, NJ Stars and EOF students will need to obtain the required signatures/approvals on the Add/Drop Change Form and submit it to the Office of the Registrar. Add/Drop Change Forms must have the required signatures/approvals to be processed.

Students requiring special approvals by a counselor/advisor to withdraw, including International Students who are on F-1 visas, NJ Stars and EOF students will need to obtain the required signatures/approvals on the Add/Drop Change Form and submit it to the Office of the Registrar. Add/Drop Change Forms must have the required signatures/approvals to be processed.
FALL/SPRING - SEVEN-WEEK COURSE SESSIONS

PRIOR TO THE FIRST DAY OF CLASS AND THROUGH THE FIRST 5 DAYS OF THE SESSION IN WHICH THE COURSE IS SCHEDULED:
Withdrawing from a course at this time has no effect on the Grade Point Average, and the course is not recorded on students’ permanent academic record.

SIXTH DAY OF THE SESSION IN WHICH THE COURSE IS SCHEDULED THROUGH THE END OF THE WITHDRAWAL PERIOD:
A grade of “W” will appear on students’ permanent academic record. The dropped course will be designated as having been taken one time according to the Repeated Course requirement. The withdrawal period ends two-thirds through the 7-week session in which the course is scheduled.

AFTER THE WITHDRAWAL PERIOD ENDS:
A student may appeal to the dean of his or her academic division should withdrawal be necessitated for reasons of health or circumstances beyond the student’s control.

SUMMER & WINTERSESSION TERMS

PRIOR TO THE FIRST DAY OF CLASS AND THROUGH THE FIRST TWO DAYS OF THE CLASS:
Withdrawing from a course at this time has no effect on the Grade Point Average, and the course is not recorded on students’ permanent academic record.

AFTER THE SECOND CLASS MEETING AND THROUGH THE END OF THE WITHDRAWAL PERIOD:
Beginning the day after the second class meeting of a winter or summer class through the end of the withdrawal period, a grade of “W” will appear on students’ permanent academic record. The dropped course will be designated as having been taken one time, according to the Repeated Course requirement in the College catalog. The withdrawal period ends two-thirds through the session in which the course is scheduled.

AFTER THE WITHDRAWAL PERIOD ENDS:
A student may appeal to the dean of his or her academic division should withdrawal be necessitated for reasons of health or circumstances beyond the student’s control.

Withdrawal from the College

It is recommended that full-time students who need to withdraw from all courses go to the Department of Counseling and Career Services in Edison Hall, Room 100, to complete a withdrawal form and confer with one of the counselors. All degree and certificate students who withdraw completely and who intend to return to the College are advised to apply for a leave of absence. For more information, please see the catalog section on Leave of Absence Policy and Readmission.

Grades will be assigned in accordance with semester course withdrawal policies. A student may appeal to the dean of his or her academic division should withdrawal be necessitated for reasons other than health or circumstances beyond the student’s control.

International Students who are on F-1 visa/status must meet with an international student counselor before they can withdraw from the College.

Financial Aid students who withdraw from all of their courses prior to the end of the enrollment period will have their aid awards adjusted according to the Financial Aid Refund Policy, as outlined in the Expenses, Financial Aid and Scholarships section of the MCC Catalog.

Expenses and Financial Aid

Residency and Expenses
A student’s residency status determines the amount of his or her tuition and fees. Students maintaining a permanent domicile in New Jersey for at least 12 months and permanent domicile in Middlesex County for at least 30 days immediately prior to the first day of classes are defined as Middlesex County residents and are entitled to the in-county tuition rate.

Independent students are those who:
1. is 24 years of age or older by December 31 of the award year.
2. is an orphan or ward of the court or was a ward of the court until the individual reached the age of 18.
3. is a veteran of the Armed Forces of the United States.
4. is a married individual.
5. has legal dependents other than a spouse and provides 50% and more of financial support.

You are a dependent if you don’t meet these requirements. Typically the FAFSA determines you are a dependent if you receive half of your income from your parents. Even if you file as an independent on your taxes, you might not be considered as one for financial aid purposes.

The following documents may be submitted to the Office of the Registrar to verify permanent residency in the county.

Evidence of Residency
1. Sign and submit the Middlesex County College Residency Documentation Form (available from the website and from the Registrar’s Office); stating his or her residence.
2. Two of the following documents:
   a. Original current lease or deed
   b. Recent property tax bill
   c. Current utility bill
   d. Current credit card statement
   e. A signed Voter Registration Certificate
   f. Valid New Jersey motor vehicle license or registration.
   g. Two pieces of current business mail sent from an address other than the College to the student at the Middlesex County residential address.
   h. Where none of the verifying documents listed in (a) through (g) are available, a notarized affidavit shall set forth the place and commencement date of permanent residence, relationship to the owner of the property, and the term of any lease.
3. A student under 24 years old, claiming himself or herself for tax purposes, and not living with his or her parents or guardian must submit:
   a. A copy of his or her most recent New Jersey income tax form.
   b. A copy of his or her parent's/guardian's most recent New Jersey income tax form.

International Students
Non-Immigrant Students whose permanent domicile is outside the United States are defined as out-of-state residents.

Chargeback
Middlesex County residents who are taking courses at another community college in New Jersey may have a portion of their tuition paid through the Chargeback process. Middlesex County residents may obtain a Chargeback application from the Office of the Registrar. Chargeback applies to students who are matriculated at another NJ community college in a degree program not offered at Middlesex County College or for non-matriculated students in a course(s) not offered at Middlesex County College. To be eligible, students must submit the Chargeback application within two forms of identification showing permanent domicile in Middlesex County, acceptance letter, detailed program and course descriptions and college placement test scores/transcripts indicating completion or that no more than one course area of remediation (English, math, reading) is required. Matriculated students will be evaluated on a program-to-program basis. Non-matriculated students will be evaluated on a course-by-course basis.
It is recommended that students submit the Chargeback Application as soon as they are admitted and tested. Retroactive requests for previously completed semesters are not eligible for Chargeback. Chargeback Applications must be submitted in accordance with the submission dates listed below:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Dates Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>Submit by October 15</td>
</tr>
<tr>
<td>Spring</td>
<td>Submit by February 15</td>
</tr>
<tr>
<td>Summer</td>
<td>Submit before August 1</td>
</tr>
</tbody>
</table>

Non-Middlesex County residents who wish to attend Middlesex County College may also be eligible for Chargeback through their home community college.

**Senior Citizens Tuition Waiver**

Middlesex County residents who are 65 years or older may take any course on a space-available basis and have the tuition waived. Senior citizens who have been admitted to a degree or certificate program at Middlesex may register during the normal registration period. However, senior citizens who have not declared a major cannot register until the late registration period begins, typically two days prior to the start of classes. The College will waive the late registration fee. They will be responsible for paying all other fees and related expenses, including student activity fees, general service fees, technology fees, course and laboratory fees, books and all other college fees.

**Volunteer Tuition Waiver**

Volunteer firefighters, first aid or rescue squad members or their spouse or dependent child may qualify for a tuition waiver and may take any course on a space-available basis. To be eligible, volunteers shall agree to serve as a member volunteer for a minimum of four years. Following each year of volunteer service performed, the person or family member is entitled to receive a maximum of $600 per academic year of tuition credit. The cumulative maximum tuition credit is $2,400. The student must complete a waiver form available in the Office of Student Account Services each semester. All remaining expenses must be paid by the regular due date. The student must maintain a minimum 2.0 GPA.

**Expenses**

The tuition and fees and other expense amounts below are provided for informational purposes for 2013-2014 and are subject to change.

**Tuition and Fees**

The College reserves the right to change these rates for subsequent semesters.

**Tuition**

Middlesex County Residents ....................$103.00 per credit or credit equivalent
Out of County Residents...........................$206.00 per credit or credit equivalent

**Fees**

**General Service**

Middlesex County Residents ......................$18.00 per credit or credit equivalent
Out of County Residents.............................$36.00 per credit or credit equivalent

**Student Service**

Middlesex County Residents ........................$3.50 per credit or credit equivalent
Out of County Residents...............................$7.00 per credit or credit equivalent

**Technology**

Middlesex County Residents ......................$13.00 per credit or credit equivalent
Out of County Residents.............................$26.00 per credit or credit equivalent

**General Expenses**

**Course Fees** ......................................................$30 to $170
*Refer to the course schedule for specific information.*

**Registration Fee**

Fall/Spring .............................................$25.00 per semester
Winter/Summer .................................................$15.00

**Clinical Liability** ............................................$36.00
*Mandatory annual fee for students enrolled Allied Health related courses with clinic requirements.*

**Miscellaneous Fees**

These miscellaneous fees are non-refundable.

**Application Fee** ...........................................$25.00

**Curriculum Change Fee** ....................................$10.00

**Late Registration Fee** .....................................$40.00
*begins two weeks immediately prior to the first day of classes and continues through the registration period.*

**Graduation Application Fee** .........................$40.00
*Students pay this fee only once for each degree or certificate awarded.*

**Dishonored Check Fee** .................................$25.00 per dishonored check

**Reinstatement Penalty Fee** ....................$103.00 per credit
*Students who attend class without being properly registered may be subject to a $103.00 per credit late registration penalty.*

**Special Fees**

**International Student Fee**

All international students must pay $300.00 per semester
*Fall and Spring semester only.*

**Nursing**

NRB courses/credit cost determined by RBMC –
Fall 2013 and Spring 2014 cost/credit............................$545.00
ATI Testing Fee .................................................................$130.00 per semester
For 1st semester; each semester after is $110.00 for the class starting September 2012; For the class starting their second year, each semester is $102.00.

NCLEX Predictor Test
Last Semester .................................................approximately $55.00

Program Supplies
These charges are approximate and subject to change.

Dental Hygiene
Instrument Kit .................................................................approximately $2,000.00
Uniform ...........................................................................$200.00
Background Check .........................................................approximately $75.00

Dietetic Technology
Knives .................................................................$80.00
Uniform ...........................................................................$100.00
Background Check/Drug Screening ..............................approximately $100.00

Engineering Program
Drawing Kits ..................................................................................$50.00

Hospitality, Culinary Arts & Dietetics
Knives ............................................................................$80.00
Uniform ...........................................................................$100.00

Media Arts & Design
A 35mm film camera with adjustable shutter speed and aperture settings and a non-automatic metering system is required.
A secondhand camera in good working condition meeting these specifications may be used.
Art and photographic equipment and supplies .................................................................$150.00 - $550.00

Medical Laboratory Technology
Uniform ...........................................................................approximately $50.00
Drug Screening .................................................................approximately $50.00
Background Check .................................................................approximately $75.00

Nursing
Uniform ...........................................................................approximately $150.00
Background Check/ Drug Screening .................................approximately $25.00 - $80.00
Stethoscope .............................................................................approximately $25.00
Wrist Watch with Second Hand ........................................approximately $25.00
Nursing Pin (last semester) ......................................................$150.00 - $200.00

Radiography Education
Uniform ...........................................................................$200.00
Drug Screening .................................................................$50.00
Background Check .................................................................$41.00

Respiratory Care
Uniform ...........................................................................approximately $150.00
Stethoscope ..............................................................................approximately $80.00 - $100.00

Middlesex County College Fitness Club Rates

Middlesex County College Students (full and part time)

Individual
Fall or Spring Semester ..............................................$25.00
Summer Session .......................................................$15.00
Winter Session .............................................................$10.00

Family
Fall or Spring Semester ..............................................$70.00
Summer Session .......................................................$45.00
Winter Session .............................................................$25.00

Adjuncts, Retirees & Grant Personnel

Individual
Annual .............................................................................$100.00

Family
Annual .............................................................................$260.00

All Full-Time Employees, Trustees and HS Academy Instructors

Individual
Annual .............................................................................FREE

Family
Annual .............................................................................$260.00

Middlesex County College Alumni

Individual
Annual .............................................................................$130.00

Family
Annual .............................................................................$330.00

Family membership will be limited to the individual and three (3) additional family members living in the household. The above rates will be prorated as appropriate for alumni, full-time faculty, staff and grant personnel with contracts of less than one year. Adjuncts must be at the College for four consecutive semesters in order to apply.

Other Athletic Fees

Swimming Pool
The general public is charged $5.00 per person per session. Children 5 years of age and under are free. Those 16 years old and
The Federal Government mandates that students must maintain Satisfactory Academic Progress toward the completion of their degrees within a reasonable period of time in order to be eligible for financial aid. SATISFACTORY ACADEMIC PROGRESS (SAP) POLICY

For further information, call the Financial Aid Office at 732.906.3520. Consumer information is available upon request, or on the College’s website. The address for financial aid consumer information is www.middlesexcc.edu.

Payment Policy

All tuition and fees must be paid on or before the date shown on the class schedule/invoice. If an employer pays the tuition, the student must submit an employer tuition voucher prior to the payent due date. Students are obligated for the payment of tuition and fees regardless of whether or not they attend class. A completed withdrawal form must be submitted to the Office of the Registrar. Refunds are determined by the policy below. Overdue accounts will be referred to a collection agency and all collection costs and fees will be added to the account. If an account is overdue, the student will be prohibited from registering and official transcripts will not be released.

Refund Policy

To be eligible for a refund, students must officially drop individual classes, or all classes, prior to the dates specified below.

Students who withdraw prior to the first day of classes will receive a full (100 percent) refund of tuition and fees, except the non-refundable late registration fee. The first day of class is the first day of classes and is considered to be a business day. Refund of tuition and fees is determined by the policy below. Students who withdraw or are administratively withdrawn from the College for the semester. Students receiving aid in the form of grants and loans must meet all eligibility requirements before funds are released. Students enrolled for classes in multiple sessions within the semester will not receive their complete refunds until those classes pass the census date.

FINANCIAL AID REFUND POLICY FOR WITHDRAWALS

Financial aid students who withdraw from all classes prior to the 60% point of the semester will have their aid recalculated following federal (Return of Title IV funds process) and state guidelines. This means all federal and/or state aid may be reduced or canceled based upon the date of withdrawal from all classes.

FINANCIAL AID POLICY FOR UNOFFICIAL WITHDRAWALS

Students who receive midterm grades of all “Fs” and all “Fs” and “Ws” will be treated as unofficial withdrawals and these students’ aid including federal grants and loans will be recalculated. Recalculations may result in the student owing a refund to the MCC.

Financial aid students who withdraw from all classes after the 60% point of the semester will not have their aid reduced.

The College’s Student Account Services office will return the undisbursed student loan funds to the lender for any borrower who has not met loan requirements. Loan requirements include enrollment for fewer than 6 credits (half-time) or who has withdrawn completely from the College for the semester. If the loan funds have been disbursed, the College will use federal regulations (Retention of Title IV funds process) to determine the amount to be returned to the lender.

Financial Aid

Middlesex County College makes every effort through its financial aid programs to overcome financial barriers that may prevent students from completing their education. Funds from federal, state and institutional sources are available to those students who demonstrate need and meet eligibility requirements. All qualified students may receive Federal Direct Student loans. Federal and State grants need not to be repaid. Students who have received a Bachelor’s degree may be eligible for Federal Direct Student loans.

All applicants for Federal, State and Institutional aid must complete the Free Application for Federal Student Aid (FAFSA). Students may attend one of the many FAFSA workshops available on our campuses or complete online through www.fafsa.ed.gov. The FAFSA must be completed each academic year. Students are encouraged to apply as early as possible; applications become available in January. Students may utilize the IRS data retrieval after filing their taxes for the past academic year. Students should apply by May 1 to ensure priority processing especially for Limited SEOG and Federal Work Study funding. The priority filing date is May 1.

The FAFSA forms are available in the Office of the Registrar. Refunds are determined by the policy below.

For further information, call the Financial Aid Office at 732.906.3520. Consumer information is available upon request, or on the College’s website. The address for financial aid consumer information is www.middlesexcc.edu/financial-aid.

Financial Aid - Satisfactory Academic Progress (SAP)

Satisfactory Academic Progress (SAP) POLICY

The Federal Government mandates that students must maintain Satisfactory Academic Progress toward the completion of their degrees within a reasonable period of time in order to be eligible for Title IV financial aid programs including Pell, SEOG, Federal Direct Loans, Federal Work Study and State Grants.
Satisfactory Academic Progress (Sap) Is Defined As:

- Earning (passing) a required number of credits (67% of all credits attempted) and maintaining a minimum grade point average as published for his/her program of study. Note: Students must meet a 2.0 GPA in order to graduate with an Associate’s Degree or Certificate. Please refer to the College Catalog for additional information.
- Total attempted credits must not exceed 150% of the published length of the student’s degree program.

Program of Study
A student must declare an eligible program of study to be eligible to receive federal financial aid.

Remedial Courses
Remedial credits do count for the calculation of Satisfactory Academic Progress and are included in the metrics for the calculation of cumulative GPA, Completion rate and Maximum Time Frame. Note: Maximum of 30 attempted Remedial credits are funded with federal financial aid.

ESL Courses
ESL coursework does count for the calculation of Satisfactory Academic Progress and is included in the metrics for the calculation of cumulative GPA, Completion rate and Maximum Time Frame.

Repeated Courses
All repeated courses will be counted in the total number of attempted credits for SAP calculation. A student who passes a course (with a letter grade of D or higher), may retake the class for a second time and receive financial aid for that course. A student is not eligible for financial aid for that course if retaking the class for a third time. Students repeating coursework because he/she receive a grade of ‘F’ or ‘W,’ may repeat the course and remain eligible for financial aid if Satisfactory Academic Progress calculation will reflect ‘Good Standing.’

Transfer Credits
Transfer credits accepted by Middlesex County College will be included in overall attempted credits, but not the GPA calculation. All Attempted credits will be used in the calculation of Maximum Time Frame and Completion rate.

MAXIMUM NUMBER OF PELL GRANT AWARDS
Effective July 1, 2012, the duration of eligibility for the Federal Pell Grant is 12 full-time semesters. Students who are less than full-time (12 credits), will receive a prorated semester Pell award.

WHEN IS SAP REVIEWED?
Students are evaluated at the close of each academic term (Fall, Spring and Summer).

WHAT HAPPENS ONCE SAP IS REVIEWED?
SAP review will indicate a category for each student:

- GOOD STANDING: Student has met progress standards and is eligible for aid for the following semester or academic year.
- WARNING: Student has NOT met progress standards, but may continue receiving federal aid. Student is encouraged to seek tutoring assistance to assist with the improvement of his/her GPA and progress. A student in the ‘Warning’ category is calculated based on cumulative evaluation through prior term enrollment.
- PROBATION: Student has NOT met progress standards, but has an approved appeal and is eligible for financial aid for one semester.
- FINANCIAL AID SUSPENSION: Student has NOT made progress. Student is no longer eligible for Federal Financial Aid. Please see re-establishing eligibility below.
- MAXIMUM TIME-FRAME: Student is no longer eligible to receive Federal or State financial aid due to having exceeded the maximum allowed credits for earning his/her program of study.

SAP APPEAL PROCESS:
A student who has had his/her financial aid placed on financial aid suspension has the right to appeal by submitting a Satisfactory Academic Appeal Form. Appeals must be submitted to the Financial Aid Office within the semester the student is requesting aid.

Students must:
- Complete the Satisfactory Academic Progress Appeal form and submit to the Financial Aid Office.
- Submit a letter, along with acceptable documentation supporting the appeal request, reason the student failed to make satisfactory academic progress, and what has changed in your situation that will allow you to demonstrate SAP at the next evaluation. Please Note: If student appealed on the basis of one circumstance and wants to appeal again based on the same circumstance, the student must provide information on what has changed to permit the student to make satisfactory progress at the next evaluation.
- Incomplete appeals (those with no explanation and/or no educational plan- degree audit attached) will be automatically denied.
- Each appeal will be reviewed by the Director of Financial Aid and the MCC SAP Appeals Committee. All decisions are final.
- Students with an approved appeal will be placed on PROBATION for one semester of financial aid.

Financial Aid Programs
Student eligibility for the following programs is based on the specific requirements of the program as well as evidence that the student is making satisfactory academic progress toward a degree. Students apply for these programs by completing the Free Application for Federal Student Aid (FAFSA).

Federal Grants
Pell Grant Program
- Awards range from $555 to $5,550.
- The U.S. Department of Education uses a standard formula to determine student eligibility.
- The student is notified via a Student Aid Report (SAR).

Supplemental Educational Opportunity Grant
- Awards range from $250 to $1,000.
- The College determines eligibility based on federal guidelines.
- The student is notified via an award notice from the Financial Aid Office.

New Jersey Grants
Tuition Aid Grant (TAG)
- Awards range from $488 to $2,268.
- The NJ Higher Education Student Assistance Authority uses a State formula to determine eligibility.
- The student is notified via a Student Eligibility Notice (SEN) from the State.

Educational Opportunity Fund Program
- Awards range from $263 to $525 per semester.
- The College uses State guidelines to determine eligibility.
- The student is notified via a Student Eligibility Notice (SEN) from the State.

Garden State Scholarship Program
- Awards range from $200 to $900.
- The NJ Higher Education Student Assistance Authority uses academic achievement guidelines to determine recipients.

The NJ Higher Education Student Assistance Authority uses State guidelines to determine eligibility.

The student is notified via an award notice from the Financial Aid Office.
The student is notified via a Student Eligibility Notice (SEN) from the State.

Middlesex County College Grants
See Scholarships.

Federal Work Study Program

Federal Work Study Program

- Awards range from $500 to $4,000.
- The College uses federal guidelines to determine eligibility and places students in part-time on-campus jobs.
- The student is notified via an award notice from the College.

Federal Direct Loan Program

The Federal Direct Student Loan Program provides low-interest loans to students to help pay their costs of postsecondary education. The U.S. Department of Education is the lender. Direct Loans are either subsidized or unsubsidized.

A subsidized loan is awarded on the basis of financial need. Student borrowers are not charged interest during full-time enrollment, grace periods, or authorized periods of deferment. The federal government "subsidizes" the interest during these periods.

An unsubsidized loan is not awarded on the basis of need. Student borrowers are charged interest from the time the loan is disbursed until it is paid in full. If the interest is allowed to accumulate, it will be capitalized: that is, the interest will be added to the principal amount of the loan and additional interest will be based upon the higher amount. This increases the amount to repay. A borrower who chooses to pay the interest as it accumulates will repay less in the long run.

Loan limits: Maximum loan limits for full-time students are:

**Subsidized Loans**
Undergraduate students
- $2,625 - first full academic year
- $3,500 - second full academic year

**Unsubsidized Loans**
Independent undergraduate students
- $4,000 - per full academic year, first and second years

Aggregate loan limits: The aggregate unpaid principal amount of all Direct Loans and loans received under the Federal Family Educational Loan Program (FFELP) may not exceed:
- $23,000 - dependent undergraduate students
- $46,000 - independent undergraduate students (only $23,000 of this amount may be subsidized loans)

The annual interest rate is capped at 8.25%

**Initial Grace Period:** 6 months
During the grace period on a subsidized loan, no principal and no interest is charged. During the grace period on an unsubsidized loan, no principal is due, but interest accrues; borrowers may either pay the interest or allow it to be capitalized.

Repayment period begins: Six months after graduating, leaving school, or dropping below half-time enrollment.

Direct PLUS Loans for Parents

- Allows parents to borrow money to pay for a dependent student's college education
- Loan is in parent's name and parent, not student, is responsible for the loan
- No collateral is needed
- Requires a credit check, usually only looking for adverse credit

**Interest Rates**

- Loans first disbursed on or after July 1, 2006 have a fixed interest rate of 7.9 percent for Direct PLUS Loans and 8.5 percent for Federal PLUS Loans. (Please note that effective July 1, 2010, Federal PLUS loans are no longer available as a result of recent legislation. This interest rate applies to loans issued prior to July 1, 2010.)
- Loans first disbursed between July 1, 1998 and June 30, 2006 has a variable interest rate with a cap of 9 percent. The interest rate is adjusted each year on July 1 (your loan holder will notify you of interest rates changes annually). Contact your loan holder to determine the interest rate.
- If you have a loan first disbursed prior to July 1, 1998, contact your loan holder to determine the interest rate.

**Loan Limits**

The annual maximum that may be borrowed under this program is the difference between the cost of education minus any financial aid received. There is no aggregate maximum.

Other Sources of Assistance

Part-Time Jobs

Many students work part-time in the surrounding area. The Middlesex County College Career Services Office can assist in locating part-time jobs. Call 732.906.2595.

Cooperative Education

Students in most majors may have the opportunity to gain work experience in their fields while earning money to help finance their college costs. Contact the College’s Career Services Office for further information at 732.906.2595.

Electronic Sources of Financial Aid Information

The following addresses provide on-line information about financial aid publications, scholarship information and general financial aid application assistance.

- A Guide to Financial Aid Information & Assistance from the US Government
  http://www.finaid.org
- National Association of Student Financial Aid Administrators
  http://www.NASFAA.org
- HESAA (Higher Education Student Assistance Authority)
  http://www.hesaa.org

Scholarships

Middlesex County College Scholarships

Middlesex County College Foundation provides approximately 100 scholarships for students at the College. Available scholarships include both merit and need-based, and are issued as a financial credit to your tuition and educational expenses at MCC. Since 1967, Middlesex County College Foundation has distributed more than $10 million in scholarships, financial aid and grants to m
ore than 15,000 deserving students. The scholarships are funded by private donations from individuals and organizations in support of the Middlesex County College mission of providing an affordable, accessible, quality education.

Scholarships are granted only after verification of eligibility with the College’s Office of Financial Aid; the completion of the Free Application for Student Financial Assistance (FASFA) is often required.

The Scholarship Office requires that you use Scholarship Tracking and Review System (STARS Online*) to apply.

Some scholarships are not available every semester. For additional eligibility requirements, restrictions, and further information on how to apply, please visit the Scholarship Office located in So uth 1, Room 118, call 732.548.6600, extension 3995, or go to the webpage, [http://www2.middlesexcc.edu/scholarships.html](http://www2.middlesexcc.edu/scholarships.html).

* STARS Online has no relation to the NJ STARS program.

### Middlesex County College Scholarship Eligibility Highlights

**Accounting Financial & Tax Professionals of NJ Annual Award**
Departmental award for Accounting students.

**Affinity Federal Credit Union Annual Scholarship**
Full-time MCC students who have completed at least 12 credits, have achieved a 2.75 GPA or better and who are residents of Middlesex County. Preference is given to students who have overcome obstacles in order to attend MCC. An essay is required.

**Alfred Miller - New Jersey Transportation (NTR) Scholarship**
Second year student in Transportation, Materials Handling, Warehouse or Distribution. If there are no students who meet this academic criteria, this scholarship may be awarded to a second year student with a 3.0 GPA or better.

**Ann Dobshinsky Memorial Award**
Departmental award for Math students.

**Ann Goodwin Memorial Scholarship**
Departmental award for Dental Hygiene students.

**Anna Morgan Memorial Scholarship**
Nursing Major from South Amboy.

**Anne Stevens Memorial Scholarship**
Full-time Nursing student who is raising a family while attending MCC.

**Baker Family Annual Scholarship**
Female student who is raising her children as a single mother, who has financial need and is taking a minimum of six (6) credits at MCC.

**Barbara A. and Samuel E. Wike Endowed Scholarship**
Custodial parent returning to school after a five-year lapse in formal education. Essay required.

**Betty Whalen, MPA Health Technologies Scholarship**
Hispanic female student with unmet financial need who may be ineligible for federally funded Financial Aid and who is enrolled in a Health Technologies major.

**Bhaha Battaglia Family Scholarship**
Student who has demonstrated academic merit of a 3.5 GPA or better and who has financial need.

**Bristol-Myers Squibb Company Biotechnology Scholarship**
Full-time students majoring in Biotechnology with a 3.0 GPA or higher. Student may have financial need but is ineligible for financial aid. Essay required.

**Carol A. Siperstein Memorial Scholarship**
Student with 3.0 GPA or better. Applicant should reflect some or all of the following: an interest in teaching, appreciation for fine and performing arts. Preference will be given for persons who are gay, lesbian and/or transgendered.

**College Center Planning Board Scholarship**
To be Determined.

**Computer Science/EMC/Paradigm Publishing Award**
Departmental award for Computer Science and Information Technology students.

**Congressman Rush Holt /Dr. Margaret Lancefield Annual Scholarship**
Part-time student who is working and has family obligations, and who resides in New Jersey’s 12th Congressional District.

**Costa Chica Mexican Restaurant EMPOWER Program Scholarship**
Latino college bound high school students who have successfully completed the EMPOWER program offered by Middlesex County College, New Brunswick Center.

**Csizmari Family Endowed Scholarship**
Accounting or Business majors with financial need.

**Damien Nuccio Award**
Departmental award to a Nursing student.

**David J. Lynch & Mark Shereton AXA Annual Scholarship**
Middlesex County College student who is pursuing a degree in Business, has achieved a Grade Point Average of 3.0 or better and who has documented financial need per federal guidelines.

**Debbie and John Bakum Endowed Scholarship**
Older MCC students who are overcoming major life challenges such as divorce, drug or alcohol rehabilitation, history of incarceration, death of a spouse, etc.

**Delta Dental Annual Award**
First Year Student in the MCC Dental Hygiene program, with financial need.

**Dorothy I. Good Endowed Scholarship**
Accounting or Business majors with financial need.

**Dr. Bori Berkow Memorial Scholarship**
Medical Technology student who has a 3.0 GPA or better with financial need.

**Dr. Diane Z. Wilhelm Memorial Scholarship**
Full-time, Second year student majoring in Sociology, Criminal Justice, Social & Rehabilitation Services, Political Science, History, Social Science, Psychology, Education or Education Practitio ner who is now or has taken Liberal Arts – Sociology 123 with a 3.5 GPA.

**Dr. Margaret E. K. Driver Modern Languages Scholarship**
Student majoring in Modern Languages.

**Dr. Rose Channing Danzis Scholarship**
Health Technologies students with financial need.

**Dr. Sidney Danzis Memorial Scholarship**
Health Technologies students with demonstrated academic merit of a 3.0 GPA or better.
Edison Chamber of Commerce/Annamae Baerenbach Business Scholarship
Student who has completed 12 credits with a 3.0 GPA with preference given to a graduate of an Edison high school and/or who lives or works in Edison for four years; studying Business, Computer Science or Engineering Technologies.

Empower High School Mentoring Program
New Brunswick High School students who participated in the EMPOWER program during their senior year. (EMPOWER members will be judged on attendance, punctuality to classes, volunteerism and verification of financial need).

Ernest A. Johnson Memorial Endowed Scholarship
Student pursuing an Associate’s Degree in Business Administration and Management, who has demonstrated academic merit with a 3.5 GPA or better, financial need and is involved in community service.

ESL - Dr. Eileen Hansen Award for Academic Excellence
Departmental award for ESL/Languages and Cultures students.

Excellence Endowed Scholarship for Part-Time Students
Current part-time student with a 3.5 or higher GPA, who has completed 15 non-remedial credits at MCC with outstanding academic achievement. Scholarship is renewable second year if student maintains a 3.5 GPA.

Excellence in Technology Award
Graduating Electrical Computer Engineering Technology or Mechanical Engineering Technology student who has demonstrated professionalism and commitment to the field of Engineering.

ExxonMobil Chemical Company Scholarship
Process Technology students who have demonstrated academic merit and financial need.

Fernando Santiago Annual Scholarship
Student with proven financial need, registered for at least two classes at the Perth Amboy Center. Essay required.

Frank D. Visceglia Endowed Scholarship
Students with financial need pursuing a career in Health Technologies.

Frank E. Schultz Scholarship
Student with 3.0 GPA or better with plans to continue education in Graphic Design after MCC.

Frank R. Steele/H.O.N.O.R. Endowed Scholarship
African American students with financial need, enrolled in Science, Engineering or Business courses.

Freeholder Director David B. Crabiel Memorial Scholarship
Full-time (at least 12 credits per semester) MCC students who demonstrate academic achievement with a minimum 3.0 grade point average, demonstrate leadership qualities through involvement in civic/community activities, who are majoring in liberal arts with a focus on political science or a related discipline and who plan to continue their education at a four year institution.

Gale Cooperstein Annual Scholarship
Dental Hygiene student who has returned to school after a five-year lapse in formal education and who has financial need.

GMB North America, Inc. Annual Scholarship
Preference given to students pursuing a degree in Engineering with a GPA of 3.0 or better.

Goldie and Stanley Schneider Endowed Scholarship
Female student who is a custodial parent, 25 years or older, returning after a lapse in formal education.

Habib American Bank Endowed Scholarship
Students with a 3.0 GPA or better who have completed at least one semester at MCC with 12 credits, majoring in Business.

Harry Payne Endowed Scholarship
Hispanic or African-American students who have overcome obstacles.

Hispanic-American Club Award
Full-time student residing in Middlesex County who is active in the Hispanic-American Club. Student is ineligible for Financial Aid, but has demonstrated financial need.

Ilan Smith Memorial Scholarship
Graduating senior with a 3.8 GPA, transferring to a four-year institution. One faculty recommendation and an essay are required.

J. Craig Putnal Memorial Masonic Annual Scholarship
Full-time MCC student who has entered directly from high school and who qualifies for financial aid.

Jerome F. Katcher, CPA and Estelle Katcher Business Achievement Award
Second year Business major with outstanding academic achievement of 3.5 GPA or better.

JFK Medical Center Auxiliary Scholarship
Graduating Electrical Computer Engineering Technology or Mechanical Engineering Technology student who has demonstrated professionalism and commitment to the field of Engineering.

J&J Excellence Endowed Scholarship for Part-Time Students
Current part-time student with a 3.5 or higher GPA, who has completed 15 non-remedial credits at MCC with outstanding academic achievement. Scholarship is renewable second year if student maintains a 3.5 GPA.

John J. Gutowski, Jr. Memorial Scholarship
Preference given to a Criminal Justice major with financial need. Essay required.

Joeann Rosa, Sr. Memorial Scholarship
Latino student who resides in Perth Amboy or New Brunswick with 24 credits, documented history of community service and who has financial need but may be ineligible for financial aid.

John P. Mulkerin Endowed Scholarship
Preference given to students pursuing a degree in Graphic Design after MCC.

J&J Summer Bridge/New Brunswick Program Scholarship
Students who have successfully complete the Summer Bridge/New Brunswick program who attend MCC during the fall semester carrying a 12 credit course load and have achieved a 2.75 GPA or better.

Joseph Klegman Memorial Scholarship
A full-time, second year student majoring in Business Administration or Management.

Karma Foundation Endowed Scholarship
Female student who is older than traditional college age, who is not coming straight from High School and has financial need.

I’Hommedieu Family Scholars Program
Students pursuing careers in Health Technologies.

Languages & Cultures Award
Departmental award for ESL/Languages and Cultures students.

Larry L. Cohen Annual Scholarship
Minority student with financial need and a 3.0 GPA or better in a Humanities or Social Science curriculum.
High achieving students who are preferably in a Transfer Program who have completed 12 or more college level courses in Science, Math or Health Technologies.  

Mary and Alex Alexander Memorial Endowed Scholarship  
Student with financial need who is a resident of Middlesex County and is majoring in Nursing.  

Mary Bronn Memorial Endowed Scholarship  
Full-time students who are the first generation in their family to attempt a higher education and who have attained a 3.0 GPA or higher after one full semester at MCC.  

Mary E. Trickle Endowed Scholarship  
Students who are taking six or more credits and have achieved a minimum Grade Point Average of 2.0; who are full or part-time custodial parents; who are returning to academia after a five-year lapse in formal education and who do not benefit from company tuition reimbursement.  

Master Sergeant Franklin T. Wilson Memorial Annual Veteran's Scholarship  
Military Veterans who are residents of Middlesex County and who are current MCC students with a GPA of 2.5 or better or an entering full-time student who has satisfactorily passed all requirements of MCC’s placement tests. Special Consideration will be given to Veteran's in good academic standing who have overcome obstacles; e.g. addiction, homelessness, traumatic wartime or peacetime injury or physical or mental disability, etc.  

MCC Alumni Scholarship for Academic Excellence  
High achieving students who are full-time or half-time and are in their second or later year of studies at MCC. Applicants must have a cumulative GPA of 3.0 or higher. Preference will be given to students with financial need and who perform community service. (MCC Alumni Board members and their immediate families are ineligible for consideration).  

MCC Retail Services Corporation/Blue Colt Bookstore Annual Scholarship  
Students who have completed 12 credits with a grade point average of 2.5 or better and have demonstrated financial need will be given preference.  

Mehar Nigar Anjum Annual Scholarship  
Female student who is raising children while attending MCC full-time and who qualifies for financial aid according to federal guidelines.  

Menlo Engineering Scholarship  
Student with documented financial need and academic merit with a 3.0 GPA or better and is pursuing a degree within the Engineering Technologies program.  

Metuchen Savings Bank/Annmarie Baerensbach Memorial Scholarship  
Second year student pursuing a degree in Business, Nursing or Teaching, who is a child of a single parent who lives in Metuchen or Edison, a U.S. Citizen and has low to moderate income.  

Middlesex County Association of Realtors Scholarship  
Student with a documented disability and demonstrated financial need.  

Middlesex County Bar Foundation Annual Award  
Annual departmental award given to a Paralegal student who performs Community Service.  

Middlesex County College - Reading in Bioscience Award  
Departmental award for Biology students.  

Middlesex County College Alumni Scholarship  
Full or part-time second year student who is a dependent of an MCC alumna.  

Middlesex County College Foundation (MCCF) Award  
Candidates must meet federal guidelines for financial aid and are making satisfactory academic progress with a 2.5 GPA or better.  

Middlesex County Fraternal Order of Police Scholarship  
Student enrolled in the second year Criminal Justice Program with Police Option. Student must have completed 25 credits with a GPA of 3.0 or better and be involved in community service.  

Morris and Mildred Siperstein Memorial Scholarship  
Students with financial need pursuing a career in Health Technologies with a 3.0 GPA or better.  

Murray Geltzer Scholarship  
Entering full-time student who has worked while in high school and maintained a B average.  

Nancy Yusko Peters Endowed Scholarship  
A full or part-time student who has overcome obstacles to attend MCC.  

New Brunswick Housing Authority Endowed Scholarship  
New Brunswick Housing resident taking two or more courses.  

New Jersey Association of Women Business Owners Scholarship  
Second year female student who has returned to school after a lapse in formal education with 3.0 GPA or better. Middlesex County resident enrolled in one of the following majors: Business, Engineeering, Health Technologies or Social Science and Humanities.  

Nolan & Rubino Engineering Associates Scholarship  
Full or part-time second year student in Mechanical/Civil/Construction Engineering Technology program.  

Northfield Bank Foundation Annual Scholarship  
Pensioner given to students who have financial need but may be ineligible for federal financial aid (essay required). Students must live in East Brunswick, Milltown, Avenel, Monroe, Woodbridge, Linden or Rahway, NJ where Northfield Bank has locations.  

Old Bridge/Sayreville Rotary Endowed Scholarship  
Old Bridge and Sayreville residents who have come directly from a public, private or parochial high school after graduation. Preference given to members in good standing of a "Rotary Interact" Club in Old Bridge or Sayreville. Second preference given to students from Old Bridge and Sayreville with documented financial need as determined according to federally accepted guidelines, who enter their first year of full-time study at MCC directly after high school graduation and to full-time residents of Old Bridge or Sayreville. 20 hours of community Service and a GPA of 2.0 or higher is required in order to have the scholarship renewed. A volunteer supervisor form must also be submitted.  

Phi Theta Kappa Scholarship  
Active members of MCC's Phi Theta Kappa with 3.5 GPA or better. A faculty letter of recommendation is required.  

Professor Jeffrey Hochbaum Memorial Endowed Scholarship  
Full-time, second year Health Technologies student with a 3.5 GPA or better in Science courses and a 3.0 or better overall GPA. Two letters of recommendation from Health Technologies professors and essay required.  

Provident Bank Foundation Endowed Scholarship  
Business or Accounting student with 3.0 GPA or better. Preference given to Middlesex County College Educational Opportunity Fund students.  

Prudential Endowed Scholarship  
Full-time minority students with 3.0 GPA in Accounting or Computer Science majors.  

Psi Beta/PIE Clubs Annual Award  
Psi Beta/PIE Club - criteria to be determined.  

Robert J. and Elaine L. Criott Endowed Scholarship  
Full or part-time Business student who was raised by a single parent, with financial need who has completed 12 or more credits and has a 2.5 GPA or better.  

Robert Sydney Neesham Memorial Scholarship  
Scholarship awarded to one deserving student who has great financial need, who is a graduate of a New Jersey High School, who is a full-time (at least 12 hours per semester) second year student who has completed 23 cumulative hours completed, who has a 3.0 or higher GPA and who is actively involved in community service or campus leadership.
Ron Romano Academic Achievement Award
High achieving students who are preferably in a Transfer Program who have completed 12 or more college level courses in Science, Math or Health Technologies.

Sam Landis Endowed Scholarship
Full-time second year student in each college division with 3.5 GPA or better.

Shailesh and Dr. Bharti Shah Endowed Scholarship
High achieving student of Indian origin (student and/or parent born in India) who is a full-time second year student with at least 12 credits. Student selection based on financial need, academic merit, and involvement in the community.

Shirley Zall Memorial Endowed Scholarship
Single mother raising children while attending MCC; full-time who qualifies for financial aid by federal guidelines or may have demonstrated financial need but does not qualify for financial aid.

Southpole Foundation Annual Scholarship
Full-time student with financial need and a 3.0 GPA or better.

Steven B. Rosengarten Memorial Endowed Scholarship for Current MCC Students
Second year student who volunteers, and has completed one Psychology class with a grade of B.

Steven B. Rosengarten Memorial Scholarship for Graduating MCC Senior
Graduating senior planning to major in Psychology or Education at a four-year institution. Essay required.

Susan Green Memorial Scholarship
Second-year student majoring in Media, Arts & Design with 3.0 GPA or better and is active in the Art and Photography Club.

Susesha D. Bogadagudi, J.D. Endowed Scholarship
Student enrolled in a Health Technologies major with preference given to a female, minority student who has financial need.

The Switzer Foundation Annual Scholarship
Female nursing students with at least a 3.0 GPA and demonstrated financial need.

Telcordia Pioneers, Chapter 99 Scholarship
Full-time student with economic need, majoring in Telecommunications Network Technology or related Computer majors, with significant community service participation.

Thomas J. McCoy Scholarship
Outstanding students in Legal Studies and Accounting.

Wells Fargo Regional Foundation Annual Scholarship
Full-time, second year students majoring in Business with financial need and a 3.0 GPA or better.

Women’s Rehabilitation Group of New Jersey Scholarship
Full-time female student of Asian Indian origin who has financial need but may be ineligible for financial aid and has a GPA of 3.0 or higher.

Zoraida Calvo Scott Endowed Scholarship
Full-time student residing in Middlesex County who is active in the Hispanic-American Club. Student is ineligible for Financial Aid, but has demonstrated financial need.

Other Scholarships
New Jersey Student Tuition Assistance Reward Scholarship (NJ STARS) is a program exclusively for New Jersey residents that covers the cost of tuition at New Jersey’s 19 community colleges. Students who graduate in the top 15 percent of their high school class may be eligible. Contact the NJ STARS Office located in South 1, Room 117, call 732.548.6000, extension 3787, email: NJSTARS@middlesexcc.edu, or go to webpage, http://www.njstars.net/.

The Scholarships Office maintains a list of scholarship opportunities and webpage links to help students and their family members seek other merit and need-based awards. Contact the office as a last resort for assistance.

Students' Rights and Responsibilities

Student Rights
Family Educational Rights and Privacy Act of 1974 (FERPA)
The Family Educational Rights and Privacy Act of 1974 protects the privacy of education records, establishes the right of students to inspect and review their education records, and provides guidelines for the contesting of inaccurate or misleading data.

Students have the right to inspect and review all education records maintained by the College. The College is not required to provide copies unless, for reasons such as great distance, it is impossible for students to inspect the records.

Students have the right to request that the College correct records believed to be inaccurate or misleading. If the College decides not to amend the record, the student has a right to a formal hearing with the Dean of Enrollment and Student Support Services. After the hearing, if the College still decides not to amend the record, the student has the right to place a statement with the record commenting on the contested information in the record.

The College will not release any confidential information from a student’s record without the written consent of the student, with the exception of the following: to College officials, including co instructors and volunteers performing institutional functions, with a legitimate educational interest, to other Institutions at which a student seeks or intends to enroll, to certain government officials in order to carry out lawful functions, to appropriate parties in connection with financial aid to a student, to organizations conducting certain studies for the College, to accrediting organizations, to individuals who have obtained court orders or subpoenas, and to persons who need to know in cases of health and safety emergencies.

The College may disclose directory information without the written consent of the student. Directory information includes the following: name, address, telephone number, email address, dates of attendance, anticipated graduation date, enrollment status, class, previous institutions attended, major field of study, awards, honors (including Dean’s list), degrees/certificates conferred include date, past and present participation in officially recognized activities, student’s photograph and photographic images, height and weight (for athletes only), and date and place of birth.

Students may request the withholding of disclosure of directory information. To ensure that a request is properly processed, it must be submitted on the official “Request to Prevent Disclosure of Directory Information” Form, which is available in the Office of the Registrar. In order to prevent all disclosures of directory information, the official request must be filed prior to the first day of the semester. However, the College will accept requests at any point during the semester. The request will remain in effect until the student submits signed authorization to allow disclosure of directory information. The College assumes that failure on the part of any student to specifically request on the official form the withholding of release of directory information indicates individual a desire for disclosure.

Students have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. Contact the Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC. 20202.

Clery Act
Middlesex County College maintains security and crime statistics in compliance with the Clery Act. Clery Act information can be found on the College website.

Student Responsibilities
Conduct
Expected standards of behavior have been established to provide the maximum safety and well-being of the College community and to ensure an optimum learning environment at Middlesex County College. These standards are referred to below. The Code of Student Conduct and related policies and procedures are also outlined in the Pathfinder, the student handbook for the College. Enrollment in the college confirms students’ acceptance of exemplary standards of behavior and unqualified commitment to academic integrity.

Students who violate these procedures may be subject to disciplinary action as outlined in the Code of Student Conduct.
Inherent in the mission of Middlesex County College is to provide the College community, including faculty, staff, students and other authorized users, access to the computing resources needed to support academic and instructional activities required for effective learning. Access to these resources assumes they will be used in a professional, ethical and legal manner and that the user is obliged to abide by the computer use rules and regulations, which are outlined in the Pathfinder.

The College will make every effort to ensure the integrity of the computer resources and the information stored on them. However, Middlesex County College is not responsible for the loss of information from computing misuses, malfunction of computing and networking hardware, malfunction of computing and networking software or external contamination of data or programs. (Reference Code of Student Conduct in the Pathfinder.)

Dress

Students are expected to exercise good judgment with respect to attire worn in the classroom and on the campus. For reasons of safety, footwear is required.

Identification

Students obtain a photo identification card from the Office of Student Activities after they register for the first time and must have ID validated every semester they are enrolled at Middlesex County College. Students can use the card for library privileges, computer lab facilities, fitness center, processing transactions in the Office of the Registrar and for admission to all athletic events, social activities, and other College functions. Therefore, students must carry their identification card with them whenever they are on campus. Students who need to replace the card will be charged a replacement fee.

Animals on Campus

Animals are not permitted in College buildings. Exceptions will be made for those animals assisting disabled individuals, comfort animals, those related to a classroom requirement, and all campus us residences.

Transportation

Students are responsible for arranging their own transportation to and from the campus. Public transportation is available. Copies of bus schedules are available online at www.njtransit.com.

Parking

The College is designed as a compact walk-on campus with perimeter parking. Students may park in any white-lined space. Students with State handicapped plates or placards will be allowed to park in the designated parking areas/spaces for persons with disabilities. The placards must be displayed so they are readily visible.

College Police

The College Police are authorized to enforce all regulations regarding parking and traffic and to issue citations for violations.

Living Accommodations

The College does not maintain dormitories. Students who live away from home while enrolled at Middlesex are responsible for arranging their own living accommodations.

Code of Student Conduct

In order to provide for the maximum safety and well-being of the total college community, including guests, certain standards of behavior have been established at Middlesex County College. Upon admission to the College, all students accept an unqualified commitment to adhere to such standards and to conduct themselves in a manner that reflects pride in themselves and the College.

These standards of conduct will apply to students engaging in College sponsored activities both on and off-campus.

Conduct that adversely affects a student’s responsible membership in the academic community shall result in appropriate disciplinary action. The College will not tolerate deliberately disruptive behavior, violence, or physical interference with the rights of any member of our college community.

The Code of Student Conduct outlines behavior deemed unacceptable at Middlesex County College. Infractions of the Code include, but are not limited to, the actions listed below.

Violations

1. Unauthorized use or possession on the campus of weapons, ammunition, explosives, fireworks, or other dangerous substances or materials.
2. Threatening, harassing or inflicting bodily harm or physical abuse or injury to the person of a fellow student, faculty or staff member, administrative officer or guest of the College.
3. Harassment, intimidation or bullying to the person of a fellow student of the College. Harassment, intimidation or bullying is defined as any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on the property of the College or at any function sponsored by the College that substantially disrupts or interferes with the orderly operation of the institution or the rights of others and that:
   a. a reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the student’s property, or placing a student in reasonable fear of physical or emotional harm to his person or damage to his property;
   b. has the effect of insulting or demeaning any student or group of students in such a way as to cause disruption in, or interference with, the orderly operation of the College; or
   c. creates a hostile educational environment for the student at the College; or
   d. infringes on the rights of the student at the College by interfering with a student’s education or by severely or pervasively causing physical or emotional harm to the student.
4. Obstruction or disruption of teaching, learning, research, administration, discipline procedures or other College authorized event. Disruptions of teaching and learning which may include tardiness, offensive language or behavior, noise and improper use of personal communication devices (eg: cell phones, headphones, pagers, PDAs and laptops).
5. All forms of academic dishonesty, including but not limited to cheating, copyright infringement, facilitating academic dishonesty and plagiarism or assisting others to engage in those activities.
6. The failure to report any action or plan of dishonesty whether knowledge of such act or plan is obtained directly or indirectly.
7. The soliciting of assisting another to do any act which would subject a student to probation, suspension or expulsion.
8. Unauthorized distribution, use, or possession of any substance constituting a “controlled dangerous substance” within the meaning of the New Jersey Controlled Dangerous Substance Act, N. J.S.A. 24:21-1 et seq., or any illegal drug, on College property or at College sponsored activities.
9. Failure to comply with the College’s policy on smoking.
10. Illegally gambling on College property.
11. Any charge relating to the violation of any of the criminal statutes of the State of New Jersey, which violation occurs either on the campus, at off campus sponsored events or directly affects the College community. The College will cooperate fully with any law enforcement agency investigating such violations.
12. Falsification, alteration or withholding information related to records or documents maintained by the College.
13. Theft, misappropriation, vandalism, non-accidental damage, grossly negligent damage or arson to any College property or private property of a fellow student, faculty or staff member, administrative officer or guest of the College.
14. Failure to present student identification to a College employee in response to a request.
15. Unauthorized entry into any secured building or facility, obstructing access to any campus building or facility, the unauthorized use or occupation of any classroom, public or common indoor areas, recreational or athletic facility, faculty office or any other components of the College’s physical plant or property.
The purpose of the General Education program is to ensure that graduates develop competencies that enable them to analyze and evaluate information, think critically and independently, and be

Academic Standards and Regulations

The complete Sexual Harassment Policy and complaint procedure is available in the Pathfinder.

Sexual harassment is prohibited by the Civil Rights Act of 1964, Title VII, Section 703, and by the Educational Amendment of 1972, Title IX. Immediate and appropriate corrective action will be taken.

Therefore, it is the policy of the College to prohibit sexual harassment from occurring at the College or at any other location where a College-sponsored event takes place. The purpose of this policy is to demonstrate a strong commitment to maintaining a working and learning environment free of harassment.

Sexual harassment is prohibited by the Civil Rights Act of 1964, Title VII, Section 703, and by the Educational Amendment of 1972, Title IX. Immediate and appropriate corrective action will be taken.

The complete Sexual Harassment Policy and complaint procedure is available in the Pathfinder.

Academic Standards and Regulations

General Education

The purpose of the General Education program is to ensure that graduates develop competencies that enable them to analyze and evaluate information, think critically and independently, and be informed and articulate. The General Education program at Middlesex County College meets the goals and criteria established for community colleges in New Jersey. The courses are organized into the following categories:


22/244
General Education courses are included in each degree program and noted on the program outlines and in course descriptions included in the catalog. In addition to these general education course requirements, discipline-specific and other degree requirements are included in each program. Please see Degree and Certificate Requirements and the program outline information found in this catalog.

**Skill Assessment and Placement**

Middlesex County College believes appropriate skills assessment and placement in all basic learning areas is vital to student success in every course offered at the College. In addition, each class experience is enhanced by the enrollment of prepared students.

The College’s placement test, Accuplacer, is given to determine skill levels and to help place students in appropriate courses. All full-time students must be assessed in reading, writing, and mathematics prior to enrolling for their first semester of study. Part-time non-degree students are allowed to attempt 11 credits over multiple semesters prior to taking the placement test. No one may enroll in English or mathematics courses or any course that requires reading, English or mathematics courses as prerequisites without completing the placement test or being granted an exemption from the placement test.

Students whose native language is not English must take the English as a Second Language placement test, which includes an interview. At that time, students will be placed in English as a Second Language courses or directed to take the College placement test.

**Placement Test Exemptions**

Middlesex County College may exempt the following students from the College placement test:

- Students who already hold an Associate’s Degree or higher from a regionally accredited U.S. college or university.
- Students whose foreign degree had been evaluated to a U.S. Bachelor’s Degree after evaluation service are exempt from taking the Accuplacer Test. However, students in this category are required to take the ESL placement test unless they submit an acceptable TOEFL score to be used in place of the full ESL placement test. Students need a score of 550 for the paper-based TOEFL, 213 for the computer-based TOEFL, and 79 for the Internet-based TOEFL to be exempt from ESL classes.
- Students who attended a regionally accredited U.S. college or university and completed one semester of English composition or one semester of college-level math with a grade of “C” or better may be exempt from appropriate categories of the placement test.
- Students who attended an accredited United States college or university with an Associate’s Degree or higher may be exempt from appropriate categories of the placement test.
- Students who are working to achieve college level skills in mathematics, reading, and writing. Early remediation helps ensure success in other college courses. No credit-bearing courses in English or mathematics may be taken prior to successful completion of required developmental courses in these areas.
- Students who attended a regionally accredited U.S. college or university and completed one semester of English composition or one semester of college-level math with a grade of “C” or better may be exempt from appropriate categories of the placement test.
- Visiting students will not be asked to complete the College’s placement test. It is highly recommended that visiting students meet with their home institution advisor and review the MCC course descriptions to ensure appropriate academic preparedness for the course(s) to be taken at MCC and that the course(s) meets program requirements and will transfer back to the home college. It is the Visiting Student’s responsibility to verify that the course(s) he or she takes at Middlesex County College will transfer to the home institution and that the student has the prerequisites necessary to succeed in the course.

**Please Note**

- Non-native speakers of English who did not complete four years of high school English at an accredited U.S. high school must take the ESL placement test. Students who take the ESL placement test followed by an oral interview may be exempt from ESL classes. If so, the student must take the College placement test.
- Prueba de Aptitud Academica (PAA) scores will not be accepted as a basis for exempting prospective students from the College placement test.

**Developmental Education Procedures**

Students may be required to complete developmental courses based upon the results of the placement test. The following procedures are designed to provide the best academic path for students who are working to achieve college level skills in mathematics, reading, and writing. Early remediation helps ensure success in other college courses. No credit-bearing courses in English or mathematics may be taken prior to successful completion of required developmental courses in these areas.

1. Full-time students must satisfactorily complete all required developmental courses in the first two semesters of study. If a student’s major requires a second level of algebra, one semester will be added to the time allowed for completion. Appropriate level developmental courses are taken in sequence, and all areas must be addressed each semester until all are completed. Students who are required to include developmental courses may carry no more than a combined total of 15 credits or credit equivalents. Students who wish to take more than 15 credits may do so only by submitting an appeal to the Academic Advising Center, located in Chambers Hall.

2. Part-time non-degree students may take up to 11 credits before taking the placement test. No student may enroll in a Mathematics (MAT), Reading (RDG), or Writing (ENG) course, or any course that requires either reading, English or mathematics prerequisites, without completing the placement test or being granted an exemption from the placement test.

3. Students required to take both RDG 009, Reading Skills for College I, and RDG 011, Reading Skills for College II, must enroll in the appropriate reading course each semester until each course is successfully completed with a grade of “C” or better.

4. MAT 013, Algebra I is a prerequisite for all programs. Students enrolled in the following degree and certificate programs who need remediation in algebra must successfully complete MAT 013 first.

5. MAT 014, Algebra II, with a grade of “C” or better before they may enroll in any credit-bearing mathematics course.

- Biology Transfer
- Biology Pre-Professional
- Biotechnology
- Business Administration Transfer
- Chemistry Transfer
- Civil Engineering Technology
- Civil Engineering Technology Certificate of Achievement
- Computer Aided Drafting Certificate
- Computer Science Information Systems
- Computer Science Network Administration and Support
- Computer Science Certificate of Achievement in Programming
- Computer Science Network Administration Certificate
- Computer Science Technical Certificate in Internet/Web Page Development
- Computer Science Technical Certificate in Information Systems Security
- Computer Science Technical Certificate in Windows/PC Support
- Computer Science Transfer
- Dietetics Transfer
- Earth Science Transfer
- Electronic and Computer Engineering Technology
- Electronic and Computer Engineering Technology Certificate of Achievement
- Engineering Science
- Mathematics Transfer
- Mechanical Engineering Technology
- Physics Transfer
- Surveying Engineering Technology
5. The Student Success Course (SSD 101) is open to all students. SSD is mandatory for all students who place into two or more developmental subject areas Mathematics [MAT], Reading [RD G], and/or Writing [ENG] which include the following courses:

ENG-009 Writing Skills for College I
ENG-010 Writing Skills for College II
MAT-010 Basic Mathematics
MAT-013 Algebra I
RDG-009 Reading Skills for College I
RDG-011 Reading Skills for College II

Note: ESL courses are not developmental, and ESL students are not required to take SSD 101.

Completion Standards for Developmental Courses

Students needing remediation in the following areas must earn a grade of “C” or better in these courses before advancing to the next level:

BIO-010 Basic Biology
CHM-010 Basic Chemistry
ENG-009 Writing Skills for College I
ENG-010 Writing Skills for College II
MAT-010 Basic Mathematics
MAT-013 Algebra I
MAT-014 Algebra II
RDG-009 Reading Skills for College I
RDG-011 Reading Skills for College II

College Credit by Examination

There are several programs at the College through which applicants may earn credit for knowledge gained in nontraditional ways. The College Level Examination Program (CLEP) and the Credit by Examination Program (CBE) described below, are two such programs.

Applicants for these programs include anyone who:

- Has extended work experience and wishes to demonstrate it
- Has taken courses at a non-accredited educational institution and wishes to earn college credit
- Has taken courses through correspondence or adult education programs, or in the military service
- Has done extensive independent study and wishes to earn college credit.

Applicants are encouraged to consult the Testing Center or a counselor in the Department of Counseling and Career Services about these test opportunities to determine which program would best meet their needs.

The policies of four-year institutions vary with respect to accepting the College Level Examination Program (CLEP) and Credit By Examination Program (CBE). All applicants who plan to transfer from Middlesex County College are advised to consult the registrar at the prospective transfer college regarding the institutional policy on accepting transfer credit earned by CLEP and CBE. Policy statements of those New Jersey colleges that have a formal policy on this matter are on file in the Department of Counseling and Career Services.

College Level Examination Program (CLEP)

College credit can be awarded for the College Level Examination Program (CLEP). For further information, call the Testing Center, 732.906.2508.

Credit by Examination (CBE)

This program provides the opportunity to earn course credit for specific courses offered at the College. There are examinations for courses in every division at the College and the offerings are updated frequently. Information (including an application form, the current listing of courses offered through this program, and dates and fees) is available in the Testing Center.

Prior Learning Assessment

In Prior Learning Assessment (PLA), students document their college-level learning by preparing a portfolio. Experiential learning must correlate with a course listed in the student’s curriculum plan. Please consult the Division of Corporate and Community Education at 732.906.4681.

Advanced Placement Exams

The College may grant credit for Advanced Placement Examinations (minimum grade of 3.0). The Advanced Placement Program, sponsored by the College Entrance Examination Board, offers students the opportunity to pursue college-level study while in secondary school and receive advanced placement and/or credit upon entering college.

Upon successful completion of the AP exam, applicants should have the official scores sent to the Office of the Registrar for evaluation.

These scores may be requested by writing to:

Advanced Placement Examination Program
College Entrance Examination Board
P.O. Box 6671
Princeton, NJ 08541-6671

For more information, please call 1.888.225.5427 or e-mail pgexams@info.collegeboard.org.

Credit for Noncollegiate Educational Programs

Middlesex grants transfer credit for certain non-collegiate educational programs in accordance with the recommendation of the American Council on Education contained in “The National Guide to Educational Programs in Non-collegiate Organizations.” These credits are granted when they are evaluated as equivalent to graduation requirements for college-level courses as determined by the academic departments with the concurrent approvals of the chair and dean.

Credit for Educational Experience in the Armed Services

Middlesex grants transfer credit for coursework taken in the armed services in accordance with the recommendations of the American Council on Education contained in “A Guide to the Evaluation of Educational Experiences in the Armed Services.” These credits are granted when they are evaluated as equivalent to college-level courses as determined by appropriate academic departments with the concurrent approvals of the chair and dean. Basic military training is accepted through a waiver for credit toward the physical education requirement.

Dantes Tests

College policy regarding USAF/DANTES tests is as follows: The college will grant credit to students who achieve a rating of “S” (Satisfactory) or “D” (With Distinction) in USAF/DANTES courses, where the measure of achievement is an end-of-course test or a subject examination. Where the measure of achievement is a USAF/DANTES Subject Standardized Test, the College may grant credit for a percentile rating of 35 or above. No final decision is made until the scores have been received from DANTES.

These scores may be sent to the Office of Admissions and Recruitment by requesting a transcript online at: www.dantes.doded.mil

Defense Activity for Non-Traditional Education Support
Educational Testing Service
Contract Representative for DANTES
Box 2819
Princeton, NJ 08541

Correspondence should include the student’s military service number(s) and social security number.


24/244
Previous College Credit
Students who have attended another college must submit official transcripts of all such work to the Office of Admissions and Recruitment. Only letter grades of “C” and above are accepted. Students seeking transfer credit for courses taken at a foreign institution should submit a course-by-course evaluation from World Education Services (WES) or another evaluation service which is a member of the National Association of Credential Evaluation Services (NACES).

Prerequisites
All prerequisites for courses must be successfully completed prior to enrollment in the course unless written approval of the department chair is obtained. Non-declared students who submit proof of an earned bachelor’s degree or higher from a regionally accredited college or university within the United States may be exempt from course prerequisites if they believe they have the appropriate academic background to succeed in the course.

Course Time Limits
Students who have been admitted to a degree or certificate program are expected to make continuous progress towards the satisfaction of all program requirements. They should consult with the department chair of their major for information on course time limits. Courses in the student’s major are subject to review after five years and all other courses after 10 years. Students may need to repeat some courses if they have exceeded the time limit. The time limit review procedure also applies to the evaluation of transfer credits.

Degree and Certificate Requirements

Degree Requirements
1. Satisfactory completion of all courses in an approved program that requires not fewer than 60 nor more than 66 semester credit hours, except when required for licensure, accreditation, or transfer of full junior status.
3. Minimum cumulative grade point average of 2.0.
4. Residency Requirements: Individual programs may require a minimum number of courses in the major to be taken at Middlesex County College. The College may accept up to 45 credits for courses successfully completed at another college.

Associate in Arts Degree
1. 9 credits in communication
2. 12 credits in mathematics, science, technology
3. 6 credits in social science
4. 9 credits in humanities
5. 6 credits in history
6. 3 credits in diversity
7. A minimum of 1 credit in physical education or health education
8. A minimum of 12 credits in one area of concentration
9. Additional credits as detailed in the sample plan of study to comply with general college requirements

Associate in Fine Arts Degree
1. A minimum of 6 credits in communication
2. A minimum of 3 credits in mathematics, science, technology
3. A minimum of 3 credits in humanities or social science
4. A minimum of 8 other general education credits
5. A minimum of 1 credit in physical education or health education
6. Additional credits as detailed in the Associate in Fine Arts to comply with the specific Fine Arts discipline requirements

Associate in Science Degree
1. A minimum of 6 credits in communication
2. A minimum of 3 credits in social science or humanities
3. A minimum of 3 credits in mathematics, science, technology
4. A minimum of 8 additional credits in general education
5. A minimum of 1 credit in physical education or health education
6. Additional credits as detailed in the degree requirements to comply with general College requirements

Associate in Applied Science Degree
1. A minimum of 6 credits in communication
2. A minimum of 3 credits in social science or humanities
3. A minimum of 3 credits in mathematics, science, technology
4. A minimum of 8 additional credits in general education
5. A minimum of 1 credit in physical education or health education
6. Additional credits as detailed in the degree requirements to comply with general College requirements

Second Associate Degree
A second Associate’s Degree may be awarded upon completion of degree requirements for the second degree.

Certificate Requirements
1. Satisfactory completion of all courses in an approved program that requires not fewer than 30 and no more than 36 credit hours
2. Minimum grades of “C” in English composition courses when those courses are required in the approved program
3. Minimum cumulative grade point average of 2.0
4. Individual programs may require a minimum number of courses in the major to be taken at Middlesex County College. The College may accept up to 15 credits for courses successfully completed at another college
5. A minimum of 6 credits of General Education courses comprised of 3 credits in communication and 3 credits in mathematics, science or technology

Certificate of Achievement Requirements
1. Satisfactory completion of all courses in an approved program which requires no more than 29 degree credit hours
2. Minimum cumulative grade point average of 2.0
3. The College may accept up to 9 credits for courses successfully completed at another college

Graduation Application

Degrees and Certificates are awarded in August, January, and May. Students must submit an application for graduation. The application fee is $40. The deadlines for filing are: July 1 for August graduation, December 1 for January graduation, and April 1 for May graduation. Students who do not meet all degree or certificate requirements for the graduation date stated in the application must reapply in order to be considered for graduation at a later date and are not charged an additional application fee.

May Commencement Ceremony
The following students may participate in the College Commencement held each May. Eligible students include those who:

- Completed degree and certificate requirements in January or May
Grading System

dance where ideas and concepts, social development, knowledge, and success derive from the interaction of students and faculty. Therefore:

- To obtain the maximum benefit from educational opportunities, students must establish habits of regular class attendance. The College values educational growth that results from such class attendance.
- Any violation of the principles of academic integrity is a serious offense. Penalties imposed by the instructor can range from an alternate assignment to failure in the course. The instructor may file a report with the Office of Student Conduct.

Academic Integrity Policy

Academic integrity is essential to all educational endeavors and demands that every individual adhere to its basic ethical principles.

- All academic work must be wholly the product of the individual or individuals who submit it except as properly noted; joint efforts are legitimate only when assigned or approved by the instructor. Academic dishonesty can take the form of plagiarism or cheating.

Plagiarism

To plagiarize is to copy someone else's writing or ideas and to present them as one's own. Even if the author's exact words are not used, it is plagiarism if his or her ideas are used without giving credit. Types of plagiarism include:

- Copying word-for-word from a source without giving credit to the author is plagiarism. This includes copying all of, or portions of, a paper, book, periodical, CD-ROM, web page, or other material written by another person. Text that is copied must be referenced using a standard citation style. Examples of this type of plagiarism include copying a paper written by another person, and cutting a sentence or paragraph from any source and pasting it into one's paper.
- Paraphrasing without giving credit to the original source for the idea is plagiarism. To paraphrase is to restate a text or passage in another form or in different words. Credit must be given to the author for his or her idea.
- Using language that is almost identical to the language of another author is plagiarism. Students should either rewrite the passage in an original style, with attribution given for the idea, or they should use a direct quotation and credit the author.

Copyright Infringement

As defined by the U.S. Copyright Office, as a general matter, copyright infringement occurs when a copyrighted work is reproduced, distributed, performed, publicly displayed, or made into a derivative work without the permission of the copyright owner.

Cheating

To cheat is to give or receive assistance with an assignment, or during an exam, which is not authorized by the instructor. Examples of cheating include, but are not limited to:

- Consulting or possessing unapproved materials during a test
- Copying from another student's exam paper or allowing another student to copy from one's exam paper
- Receiving or providing assistance during an exam through an electronic device such as a cell phone, beeper, or PDA
- Falsifying data collected for a lab report or other assignment
- Collaborating on an assignment without approval
- Sabotaging another student's work
- Submitting for a grade an assignment that was completed by another person, or giving an assignment to another student so that he or she can submit it as his or her own work.
- Using a stand-in to take an exam or acting as a stand-in to take an exam
- Altering a graded assignment to obtain a better grade without the instructor's permission
- Possessing exam questions or other test materials without approval
- Forging, altering, or misusing a College document
- Unauthorized or prohibited use of works under copyright
- Aiding and abetting another in committing an act of academic dishonesty

Penalties

Any violation of the principles of academic integrity is a serious offense. Penalties imposed by the instructor can range from an alternate assignment to failure in the course. The instructor may file a report with the Office of Student Conduct.

Attendance

To obtain the maximum benefit from educational opportunities, students must establish habits of regular class attendance. The College values educational growth that results from such class attendance, where ideas and concepts, social development, knowledge, and success derive from the interaction of students and faculty. Therefore:

1. Students are expected to attend all classes, laboratories and clinical sessions for which they are enrolled.
2. Students are graded solely on the basis of quality and quantity of work, as stated in the course goals, objectives, and grading requirements distributed by the instructor at the beginning of each term. Students are responsible for all subject matter presented or assigned and should understand that work or tests missed may jeopardize their grades.
3. Students whose absence is caused by personal illness or serious personal matters should contact their instructors and will be allowed to make up work when possible. It is the prerogative of the instructor to excuse absences provided the student will be able to fulfill course requirements. Middlesex County College / MCC It is the student's responsibility to arrange promptly with the instructor to make up missed work which has been agreed to by the instructor. Excessive absences may result in not meeting the course objectives and a failing grade as defined in the instructor's grading requirements.
4. Failure to attend a class does not constitute a withdrawal. Students who wish to officially withdraw from classes should adhere to College withdrawal policies and procedures.

Grading System
Credit Equivalent

Credit equivalent is a term used to calculate cost, determine student status, and indicate a comparable level of class time and/or workload for developmental education courses. Credit equivalent courses are indicated on the transcript with a “Q” preceding the assigned grade. Credit equivalent courses count in the term GPA but not the cumulative GPA.

Grade Changes - Time Limit

Grade changes should be made as soon as the error is detected or an appeal is granted. All approved grade changes must be submitted to the Office of the Registrar within one year of the original grade assignment.

Repeated Courses

Students must file a written appeal with the Academic Advising Center, located in Chambers Hall, to repeat a course more than three times. Students may repeat any course regardless of the grade received. Students must submit a student appeal to the academic division dean first requesting that an equivalent course be approved. Any grades assigned including “F” or “W” constitute enrollment in a course. All previous courses will remain on record. Only the highest grade will count in the average, regardless of the number of times the course has been taken. The recalculation of the grade point average occurs automatically after grades are posted to the transcript at the close of each semester. Courses completed at another institution will not be eligible for such a grade point average recalculation. Credit by Examination may be used in lieu of repeating a course. Nursing students should contact the academic dean for an explanation of the repeat policy pertaining to their program. Students transferring to another college are advised that every institution has its own policy regarding repeated courses and the calculation of the cumulative grade point average. Other colleges may not apply Middlesex County College’s policy when calculating the student’s GPA for admissions purposes.

Calculation of Grade Point Average

- GHR (Graded Hours) is obtained by totaling all of the credits from courses for which grades were given (A, B, C, D, F).
- GPT (Grade Point Total) is determined by multiplying the course credits by the grade points per credit.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Course Credit</th>
<th>Grade Points Per Credit</th>
<th>Grade Points Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>1</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>B</td>
<td>1</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>C</td>
<td>1</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>D</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>F</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

5 GHR 10 GPT

Therefore, if a student took 5 courses, each 1 credit, and received a grade of A, B, C, D, F, the total grade points (GPT) would be 10 and the graded hours (GHR) would be 5.

Grade point average (GPA) is calculated using the following formula:

\[ \text{GPT} = \frac{\text{GHR}}{10} \times 2.00 \]

Consider another example. A student initially enrolled in 5 courses (14 credits) and received on his or her grade report the following:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Course</th>
<th>Credits</th>
<th>Grade Points Per Credit</th>
<th>Grade Points Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>English Composition I</td>
<td>3</td>
<td>4</td>
<td>12</td>
</tr>
<tr>
<td>B</td>
<td>Child Psychology</td>
<td>3</td>
<td>3</td>
<td>9</td>
</tr>
<tr>
<td>C</td>
<td>General Chemistry I</td>
<td>4</td>
<td>2</td>
<td>8</td>
</tr>
<tr>
<td>W</td>
<td>Principles of Economics</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>D</td>
<td>Physical Education</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>

Therefore, the GPA in this case would be 2.7.
Honors

- **Dean's List** Students who earn 12 or more credits and who achieve a grade point average of 3.25 or higher with no grade below a “C” will be eligible for Dean’s List. Dean’s List is awarded at the end of the Fall and Spring semesters for those students enrolled in 12 or more credits for that semester. Part-time students who earn 12 or more credits over the course of the year will be eligible for Dean’s List at the end of the academic year.

- **Dean’s Letter of Commendation** Students who earn 12 or more credit equivalents, or a combination of credit and credit equivalents, and who achieve a grade point average of 3.25 or higher with no grade below a “C” will be eligible for a Dean’s Letter of Commendation. A Dean’s Letter of Commendation will be awarded at the end of the Fall and Spring semesters for those students who earn 12 or more credits/credit equivalents for that semester, or at the end of the academic year for those who earn 12 or more credits/credit equivalents between September 1 of one year and August 31 of the following year but did not qualify for a Dean’s Letter of Commendation in either the Fall or Spring semester. The grade of “F” (Incomplete) will disqualify students for an evaluation period. When the “F” grade is changed, students will be reevaluated for dean’s honors.

- **Honors at Graduation** Students graduating with cumulative grade point averages of 3.25 or higher in course work completed at Middlesex County College are recognized at Commencement as honor students with the following designations:
  - 3.25–3.39 Honors
  - 3.40–3.69 High Honors
  - 3.70–4.00 Highest Honors

Early Warning

As part of a continuing effort to improve student success, faculty are encouraged to participate in the Early Warning System. This system identifies to the advisors those students having academic difficulty or seem to be at high risk for failure. Faculty can enter the Web Advisor grading system and select from a group of codes that indicate what they see as the issue affecting student performance. The Registrar will use this code to trigger a message to the student via CampusCruiser and to the academic advisor for full-time students and a message to the department chairperson for part-time students.

**Standards of Progress**

Students should check their academic status on CampusCruiser/WebAdvisor at the conclusion of each semester. Those students whose cumulative grade point average falls below 2.00 will receive a letter indicating their status at the conclusion of each semester.

**Credit Courses**

The consequences for students whose cumulative grade point averages (GPAs) fall below 2.00 are as follows:

- If a student has attempted no more than 11 credits,
  - Below 2.00 = Academic Warning

- If a student has attempted between 12 and 23 credits,
  - Below 2.00 = Academic Warning
  - Below 1.60 = Academic Probation
  - Below 1.00 = Academic Restriction

- If a student has attempted between 24 and 39 credits,
  - Below 2.00 = Academic Warning
  - Below 1.80 = Academic Probation
  - Below 1.60 = Academic Suspension

- If a student has attempted 40 or more credits,
  - Below 2.00 = Academic Warning
  - Below 1.80 = Academic Suspension

- If a student has been readmitted following suspension or previous dismissal,
  - Below 2.00 = Dismissal for two years

**Developmental Education Courses**

- A student whose schedule includes developmental courses is expected to earn at least a 2.0 semester average, and a “C” or better in all developmental courses. Failure to do so will result in a notation on the student’s academic record. Failure to earn at least a 1.0 semester average will result in Academic Restriction.

- A student on Academic Restriction or Academic Probation who, in a subsequent semester while still enrolled in developmental courses, fails to earn a 2.00 semester average in all courses will be placed on Academic Suspension.

- A student who is on academic probation or restriction status cannot be downgraded to academic suspension or dismissal in any subsequent semester for which the term GPA is at or above 2.0. However, if a student is taking a developmental course in that semester, the student needs to achieve a grade of “C” or better in that semester for this allowance to apply.

**Basis for Academic Dismissal**

Academic Dismissal will occur when a student, who has been readmitted following Academic Suspension or previous Academic Dismissal, fails to maintain an overall GPA of 2.00 in the course work taken subsequent to readmission.

**Course Repeat Limitation and Academic Status**

Students may attempt a course three times. Permission from the Academic Advising Center is required to enroll beyond three attempts.

**Curriculum Suspension and Dismissal**

In addition to the College-wide standards outlined above, individual programs may have stricter standards regarding continued enrollment in those programs (see program requirements).

**Academic Statuses**

**Academic Warning**

Academic Warning is an advisory statement to students that their present level of performance is below College standards.

**Academic Probation**

Students who have been placed on Academic Probation will be limited to 14 credits and credit equivalents or four courses. Additional limitations may include non-admittance to certain courses and/or required enrollment in one of the student enrichment courses. No student on academic probation may register without signed approval from the following: the department chair, the dean of the student’s division or an advisor in the Advising Center.

**Academic Restriction**

Students who have been placed on Academic Restriction will be limited to 8 credits and credit equivalents or two courses. Additional limitations may include non-admittance to certain courses and/or required enrollment in the student success course. No student on academic restriction may register without signed approval from the following: the department chair, the dean of the student’s division or an advisor in the Advising Center.
Academic Probation and Restriction

A student on Academic Probation or Restriction who has voluntarily not enrolled for the next semester will be placed on Academic Probation for the next semester in which she/he enrolls, with the permission of the dean of his/her division, or of the department chair or the Academic Advising Center. If the student returns following the suspension period described below, he/she is placed on "Academic Probation."

Academic Suspension

Students who have been academically suspended are enrolled at the College for a period that includes one fall or spring semester. A suspension at the conclusion of a fall semester includes both winter and spring semesters. A suspension at the conclusion of a spring semester includes both summer and fall.

Academic Dismissal

Students who have been academically dismissed are prohibited from enrolling at the College for a minimum period of two years. A student wishing to be reinstated following dismissal is subject to the conditions that apply to academic dismissals.

Academic Amnesty Appeal

A student who has exhibited poor academic performance prior to an extended period of absence from the College may, following a successful return to the College, appeal to have the previously earned grades disregarded in calculating the GPA. Appeals should be submitted to the Academic Advising Center. The following terms and conditions apply:

1. The GPA prior to the period of absence from the College must be below 2.0.
2. A minimum of three years without Middlesex County College enrollment in credit and credit equivalent courses must have elapsed prior to re-enrollment.
3. A student must complete 18 credits following re-enrollment, with a minimum GPA of 2.0, prior to submitting the appeal.
4. No credits or grades earned prior to the period of absence will be counted in the calculation of the new GPA or credits toward graduation.
5. All courses and grades will continue to appear on the transcript.
6. An Academic Amnesty Appeal may be approved only once for any individual student and is irrevocable.

Note that a student receiving benefits from the Department of Veterans Affairs will not be reimbursed for repeating courses which had already been passed. Note also that a student transferring to another college will be bound by that college's terms and conditions for accepting transfer credits.

Administrative Dismissal

Students may be considered for dismissal from the College for the following causes:

1. Violation of the Student Code of Conduct.
3. Failure to comply with College rules and regulations or official notices.
4. Inability to maintain an overall GPA of 2.0.

The College reserves the right to be the sole judge in all matters.

Academic Appeals

Questions about a course grade should be directed to the course instructor first or to the department chair. All approved grade changes must be submitted to the Office of the Registrar within one year of the original grade assignment. Students may file a written appeal for an exception to an academic policy. They must be able to demonstrate that there are circumstances that warrant an exception. They should submit academic appeals to the academic dean of the division that administers the degree or certificate program in which they are enrolled. The academic dean may meet with the student to discuss the appeal. The decision of the dean is final. Appeal forms are available in the dean's office and in the Office of the Registrar.

Directory

Faculty and Administrative Staff

Gary Abbott, Chair, ESL/Languages and Cultures; B.A., M.A., Michigan State University
Angelo Abreu, Assistant Director of the New Brunswick Center; B.A., Ramapo College; M.A., New York Institute of Technology
Meghan Alai, Director, Institutional Research; B.A., Rutgers, The State University of New Jersey; M.P.A., Fairleigh Dickinson University
Lucille Allieri, Assistant Professor, English; B.S., M.S., Brooklyn College
George Allen, Associate Professor, Natural Sciences; B.S., Albright College; Ph.D., Syracuse University
Simon Aloff, Professor, Mathematics; B.A., New York University; M.A., Princeton University; Ph.D., Rutgers, The State University of New Jersey
Jennifer Altman, Instructor, History and Social Science; B.A., Rutgers, The State University of New Jersey; M.A., M.S., University of Pennsylvania; Ph.D., Rutgers, The State University of New Jersey
Susan Altman, Associate Professor, Visual, Performing and Media Arts; B.F.A., State University of Buffalo; M.F.A., Tyler School of Art, Temple University
Jennifer Applebee, Instructor, Mathematics; B.A., Wellesley College; M.S., Rensselaer Polytechnic Institute
Nicholas Archer, Instructor, History and Social Science; B.A., Keene State College; M.A., University of Massachusetts; Ph.D., University of Massachusetts
Alex Araúz, Financial Aid Officer; B.S., Universidad de Panama; M.S., New Jersey City University
Agnes Azzolino, Assistant Professor, Mathematics; B.A., M.A., Montclair State University
Paul Bachmann, Associate Professor, Mathematics; B.S., M.S., Seton Hall University
Nancy Bailey, Associate Professor, Chair, Accounting, Business and Legal Studies; B.A., M.A., New York University
Daniel Balaevski, Program/Analyst Sr., Information Technology
Ronald Balint, Assistant Director, Buildings and Grounds; B.S., Delaware Valley College
Mark Banyakski, Director, Financial and Student Account Services; B.A., Rutgers, The State University of New Jersey
Steven Barnhart, Professor, History and Social Science; B.S., University of Arizona; Ed.M., M.S., Ph.D., Rutgers, The State University of New Jersey
Raymond Battaglia, Program/Analyst Sr., Information Technology; A.A.S., Middlesex County College; B.S., Cook College, Rutgers, The State University of New Jersey
Gail Becker, Associate Professor, Natural Sciences; B.S., Seton Hall University; M.S., Ph.D., Rutgers, The State University of New Jersey
Gina Bedoya, Assistant Professor, Counseling and Career Services; A.A., Middlesex County College; B.A., Ed.M., Rutgers, The State University of New Jersey
Elaine Berlin, Assistant Director, Professional and Community Programs; B.S., Rutgers, The State University of New Jersey
James Bernarducci, Associate Professor, English; B.A., Kean University; M.A., William Paterson University
Sudipta Biswas, Associate Professor, ESL/Languages and Cultures; B.Ed., St. Theresa's Institute of Education; B.A., Sophia College; M.A., Tennessee Technical University; M.A., Fairleigh Dickinson University
Virgil H. Blanco, Professor, ESL/Languages and Cultures; B.A., University of Miami; M.A.T., Fairleigh Dickinson University; Diploma, University of Salamanca; Ph.D., University of Madrid

Marilyn Laskowski-Sachnow, Dean, Professional Studies; B.S., College of Saint Elizabeth; M.A., New York University

Deborah Keenan Lynch, Associate Professor, Hospitality, Culinary Arts, and Dietsetics; A.A., Suffolk County Community College; B.S., The State University of New York at Oneonta; M.A., New York University

James Keller, Assistant Professor, English; B.A., Rutgers, The State University of New Jersey; M.A., Montclair State University

Saúl B. Kelton, Associate Professor, History and Social Science; B.A., Rutgers, The State University of New Jersey; M.A., The New School for Social Research

Myung-In Kim, Director, Testing; B.A., Haverford College; M.A., Fordham University; Ed.M., Rutgers, The State University of New Jersey

Renu Kinkhabwala, Communications Management Specialist, Registrar; B.A., Xavier’s College

William Kleinepfl, Associate Professor, Natural Sciences; B.A., M.S., Fairleigh Dickinson University

Kimberley Krapels, Assistant Professor, Radiography; A.A.S., Middlesex County College; B.S., Rutgers, The State University of New Jersey; R.T. (R)

Francine Krimsky, Assistant Professor, Visual, Performing and Media Arts; A.A.S., Kingsborough Community College; A.A.S., Middlesex County College; B.A., Thomas Edison State College; M.A., Kean University

John F. Kruszewski, Director, Academic Advising and Open College Program; B.A., Georgetown University; M.A., Fordham University

Adriana Kryszyszyn, Reference and Instruction Librarian, Library; B.A., Rutgers, The State University of New Jersey; M.S., Long Island University; M.A., New York University

Joann La Perla-Morales, President; B.A., The State University of New York at Oneonta; M.A., Ed.D., Teachers College, Columbia University

Mabel Lam, Accounts Receivable Manager, Business Office; A.S., Los Angeles City College; B.S., California State University

Josephine M. Lamela, Associate Professor, Natural Sciences; B.A., Montclair State University; M.A.T., Harvard University; M.S., Iowa State University

Janet Lansinger, Professor, Natural Sciences; B.A., Gettysburg College; M.A., The State University of New York at Binghamton; Ph.D., Washington State University

Randolph Larate, Director, Facilities Engineering; B.S., New Jersey Institute of Technology

Stephen P. Larkin III, Associate Professor, Chair, Medical Laboratory Technology, Director, Health Technology Program; A.A.S., Middlesex County College; B.S., Fairleigh Dickinson University; Certificate, Medical Technology, Muhlenberg Hospital School of Medical Technology; M.H.S.A., St. Joseph’s College

Marilyn Laskowski-Sachnow, Dean, Professional Studies; B.S., College of Saint Elizabeth; M.A., New York University

Jane Lasky-MacPherson, Associate Professor, English; B.A., Northeastern University; M.A., Montclair State University

Gregory LeBlanc, Assistant Professor, Health, Physical Education, Recreation and Dance; A.A., A.A.S., Hudson Valley Community College; B.S.E., The State University of New York at Cortland; M.S., University of Wisconsin

Lynn Lederer, Director, Professional and Community Programs; B.S., State University of New York at Buffalo; Ed.M., Ed.D., Rutgers, The State University of New Jersey

Lynne Ng Lee, Director, Student Records and Communications Management, Registrar; B.A., Brooklyn College, The City University of New York

Risa Levi, Assistant Professor, Dental Auxiliaries Education; B.S., M.S., Columbia University

Dennis Liek, Associate Professor, Visual, Performing and Media Arts; B.F.A., Miami University of Ohio; M.F.A., Rutgers, The State University of New Jersey

Patricia Luck, Clinical Education Coordinator, B.A., Rutgers, The State University of New Jersey; M.A., Kean University

Angela Lugo, Associate Professor, English; B.A., M.A., University of Puerto Rico

Reginald K. Luke, Professor, Mathematics; B.S., Gonzaga University; M.S., Ph.D., Rutgers, The State University of New Jersey

Mary Lynch, Associate Professor, ESL/Languages and Cultures; A.A., Middlesex County College; B.A., Montclair State University; M.Ed., The College of New Jersey; M.A., Kean University

JoAnn Lyons, Director, Office and Systems Management, Corporate and Community Education; B.S., Kean University

Mary-Pat Maciolek, Associate Professor, Chair, Hospitality, Culinary Arts, and Dietsetics, Director, Dietetic Technology; B.S., College Misericordia; M.B.A., Georgian Court College

Patrick S. Madama, Vice President, Institutional Advancement; A.S., Monroe Community College; B.S., M.S.Ed., State University of New York, College at Brockport

Sheema Majiduddin, Assistant Professor, Counseling and Career Services; B.A., Ed.M., Rutgers, The State University of New Jersey

Michael Maloney, Systems Engineer, Information Technology

Natalia Malyk-Selivanova, Associate Professor, Natural Sciences; M.S., Lehigh University; Ph.D., Rutgers, The State University of New Jersey

Louis Marins, Jr., Director, Educational Opportunity Fund; B.S., M.S., Northeastern University

Patricia Marrero, Supervisor, Operational Accounting, Business Office; B.S., Rutgers, The State University of New Jersey

Benjamin Marshall, Associate Professor, English; B.A., Kean University; M.F.A., University of Massachusetts at Amherst

Marla Marshall, Assistant Professor, Visual, Performing and Media Arts; B.A., Indiana University; M.F.A., Brooklyn College, The City University of New York

Anthony Matragano, Professor, Mathematics; B.A., Rutgers, The State University of New Jersey; M.S., Ph.D., Stevens Institute of Technology

Doris Mayner, Associate Professor, Natural Sciences; B.S., M.S., Ohio State University

Terry McGlynn, Assistant Professor, Accounting, Business and Legal Studies; B.A., M.A., Montclair State University; M.S., Rutgers, The State University of New Jersey; J.D., Seton Hall University School of Law

Pattiean McMahon, Instructor, History and Social Science; B.A., Kean University; M.S., Walden University

Michele Menditto, Financial Aid Officer; A.A., Staten Island Community College; B.A., College of Staten Island; M.S., Bernard M. Baruch College, The City University of New York; M.L.S., Rutgers, The State University of New Jersey

Frank Mento, Associate Professor; Mathematics; B.A., M.A., Montclair State University

Ashley Miller, Curriculum Management Specialist, Registrar; B.A., Rutgers, The State University of New Jersey; M.S.W., Monmouth University

Michael Miniere, Professor, Mathematics; A.A., Hagerstown Junior College; B.S., Montclair State University; M.S., Ph.D., Stevens Institute of Technology

Joseph J. Misuraca, Assistant Professor, Engineering Technologies; B.S., M.E., M.S., Rutgers, The State University of New Jersey; P.E., New Jersey

Aimee Mitacchione, Assistant Professor, Health, Physical Education, Recreation and Dance; B.F.A., Barat College; M.A., New York University

John Mondano, Director, Facilities Maintenance

Carey Monkowski, Assistant Athletic Director; B.A., Western New England College; M.A., Springfield College

Frederick Montana, Professor, Natural Sciences; B.A., Montclair State University; Ph.D., University of Utah
Tracey Montani, Director, Career Training Center; B.A., Rutgers, The State University of New Jersey; M.P.A., Kean University

Maria Mora, Director, Perth Amboy Center; B.S., University of Puerto Rico; M.S.W., Rutgers, The State University of New Jersey

Jack Moskowitz, Associate Professor, English; B.A., City College of New York; M.A., Brandeis University

Parag Mulay, Chair, Natural Sciences; M.S., University of Delhi; Ph.D., University of Wisconsin

John J. Murray, Professor, Natural Sciences; B.S., Manhattan College; Ph.D., Fordham University

Lakshmi Nagarajan-Iyer, Instructor, Accounting, Business, and Legal Studies; H.S.C., Rammanan Ruia College; B.S., Bombay University; M.S., M.B.A., University of South Florida

Gina Napurano, Director, Web Integration, Information Technology; A.A.S., Middlesex County College

Uma Narayanan, Associate Professor, Natural Sciences; B.S., M.S., M.Phil., Ph.D., University of Madras

Michael Nester, Assistant Professor, Chair, English; B.A., Lynchburg College; M.A., University of Maryland

Jeremy Nickerson, Assistant Professor, Visual, Performing and Media Arts; B.S., Medaille College; M.S., Canisius College

Elisabeth Oliu, Assistant Professor, Library; B.A., William and Mary College; M.L.S., Rutgers, The State University of New Jersey

Jerome Olson, Assistant Professor, English; B.A., M.A., The State University of New York at Fredonia

Edwin R. Ounschak, Associate Director, Networking and Technical Services, Information Technology; A.S., Middlesex County College; B.S., New Jersey Institute of Technology

Theresa Oroz, Assistant Dean, Division of Arts & Sciences; A.A.S., Middlesex County College; B.S., M.A., Kean University

Jeanne Osborne, Assistant Professor, Mathematics; B.A., M.A., State University of New York at Albany

Jane Ostacher, Associate Professor, ESL/Languages and Cultures; B.A., Barnard College; M.A., Hunter College, The City University of New York

Elizabeth Pajausis, Transfer Articulation Advisor; A.A.S., Middlesex County College; B.A., Thomas A. Edison State College

Lauren Palladino, Assistant Director, Purchasing and Inventory; A.A.S., Middlesex County College

Michael Paquette, Assistant Professor, History and Social Science; B.S., Trenton State College; M.S., New Jersey City University

Patricia Payne, Professor, History and Social Science; A.S., Middlesex County College; B.S., New Jersey City University; J.D., Ohio Northern University

Claire A. Pean, Chair, Dental Auxiliaries Education; B.S., Fairleigh Dickinson University; M.A., New Jersey City University; M.L.S., Rutgers, The State University of New Jersey

Kathleen Pearle, Chair, History and Social Science; M.A., State University of New York; Ed.D., Rowan University

Janet Peleg, Professor, ESL/Languages and Cultures; B.A., Queens College, The City University of New York; M.A., Hunter College, The City University of New York; Ph.D., Rutgers, The State University of New Jersey

Susan K. Perkins, CPA, Vice President, Finance and Administration; B.S., M.B.A., Rider University

Thomas J. Peterson, Director, Marketing Communications; B.A., University of Dayton

Alice L. Picardo, Interim Dean, Enrollment Management; B.A., M.A., Seton Hall University

Nicholas Piciocchi, Associate Professor, Computer Science and Information Technology; B.S., Montclair State University; M.S., Thomas Edison State College

Alane Poirier, Assistant Professor, Visual, Performing and Media Arts; B.F.A., University of Houston; M.F.A., Rutgers, The State University of New Jersey

George Popel, Professor, Mathematics; B.I.E., Ohio State University; M.S., John Carroll University

Margaret Przygoda, Professor, Natural Sciences; B.A., Georgian Court College; M.S., Rutgers, The State University of New Jersey

Charlotte Quigley, Manager, Career Services; B.S., The State University of New York at Oneonta; M.A., Adelphi University

Barbara Raisd, Coordinator, Cooperative Education and Placement Services; B.S., The State University of New York at Plattsburgh

Elena Rakova, Assistant Professor, Mathematics; B.S., M.S., St. Petersburg State University; Ph.D., St. Petersburg Electrotechnical University

Elliott J. Ramer, Associate Professor, ESL/Languages and Cultures; B.A., M.A., State University of New York; M.A., New York University

Iris Ramer, Professor, ESL/Languages and Cultures; B.A., Inter-American University of Puerto Rico; M.A., New York University; Ph.D., Drew University

Edwin Reid, Director, Network Technical Services, Information Technology

Ethe Reid, Assistant Professor, Accounting, Business and Legal Studies; B.S., Alabama State University; Ed.D., Rutgers, The State University of New Jersey

Monica Reid, Assistant Director, Academic Advising; B.S., Rutgers, The State University of New Jersey; M.L.A., Temple University

Guy A. Reynolds, Assistant Professor, Mathematics; B.S., Stanford University; M.S., New York University

Regina Ricciardi, Director, Corporate and Community Education; B.S., Master of Public Health, Ed.D., Rutgers, The State University of New Jersey

Brian Richards, Director, Instructional Design and Media Services; B.S., University of Sussex; M.Ed., University of Bath; P.G.C.E., University of Reading

Naida Rivera, Administrator, Financial Aid; A.A., Middlesex County College; B.A., Kean University

Joseph Roach, Professor; English; B.A., University of Texas; M.A., New York University; Ph.D., New York University

Ana Rodriguez, Supervisor, Custodial Services; A.A.S., Middlesex County College

Karen Rodriguez, Assistant Professor, ESL/Languages and Cultures; B.A., Queens College; M.A., New York University

Lisa Rodriguez-Gregory, Associate Director, Admissions; A.A., Middlesex County College; B.A., Kean University; M.S., Capella University

Alison C. Rolling, Benefits Coordinator, Human Resources; B.S., Seton Hall University

Evelyn J. Rosa, Director, New Brunswick Center; B.A., Ed.M., Rutgers, The State University of New Jersey

Brenda Rosario, Nursing Program Advisor, Admissions; B.S., St. Leo University

Manuel Rosario, Supervisor, Custodial Services

Ronald R. Rose, Manager, Printing and Communications Support; A.A.S., Trenton State College

Anita Rosen, Assistant Buyer, Purchasing and Inventory; B.S., Kean University

Steven P. Rowley, Professor, Natural Sciences; B.A., Carleton College; Ph.D., University of California

Richard Roy, Associate Chair, ESL/Languages and Cultures; A.A., Rend Lake College; B.A., Southern Illinois University; M.A., Western Washington University
<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Position</th>
<th>Education/Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thomas Sabol</td>
<td>Associate Professor, Chair, Engineering Technology; B.S., M.S., Rutgers, The State University of New Jersey</td>
<td></td>
</tr>
<tr>
<td>Juan M. Saborido</td>
<td>Associate Professor, ESL/Languages and Cultures; B.S., Universidad de Santiago de Compostela; B.A., New Jersey City University; M.A., Saint John’s University</td>
<td></td>
</tr>
<tr>
<td>Neil S. Sachnoff</td>
<td>Executive Director, Information Technology; A.A.S., Queensborough Community College; B.B.A., Bernard M. Baruch College, The City University of New York</td>
<td></td>
</tr>
<tr>
<td>Anna Sadowska</td>
<td>Associate Professor, Accounting, Business and Legal Studies; B.S., M.B.A., University of Rhode Island</td>
<td></td>
</tr>
<tr>
<td>Mary I. Santana</td>
<td>Administrative Assistant, Vice President for Finance and Administration; A.A.S., Middlesex County College</td>
<td></td>
</tr>
<tr>
<td>Marianne Santelli</td>
<td>Assistant Professor, ESL/Languages and Cultures; B.A., M.A., Fairleigh Dickinson University</td>
<td></td>
</tr>
<tr>
<td>Michael Scanlon</td>
<td>Professor, Mathematics; B.S., Saint Peter’s College; M.S., Stevens Institute of Technology</td>
<td></td>
</tr>
<tr>
<td>Bruce Schaeffer</td>
<td>Systems Engineer, Information Technology; A.A.S., County College of Morris; B.S., University of Hartford</td>
<td></td>
</tr>
<tr>
<td>Naomi Schatz</td>
<td>Professor, Computer Science and Information Technology; B.A., M.S., Rutgers, The State University of New Jersey</td>
<td></td>
</tr>
<tr>
<td>Kathleen B. Shay</td>
<td>Associate Chair, Mathematics; A.B., Douglass College, Rutgers, The State University of New Jersey; Ed.M., M.S., Ph.D., Rutgers, The State University of New Jersey</td>
<td></td>
</tr>
<tr>
<td>Alan Sherman</td>
<td>Professor, Natural Sciences; B.A., Rutgers, The State University of New Jersey; M.S., New Jersey Institute of Technology; Ed.D., Rutgers, The State University of New Jersey</td>
<td></td>
</tr>
<tr>
<td>Ellen Shur</td>
<td>Assistant Professor, English; B.S., M.S., Jersey City State College</td>
<td></td>
</tr>
<tr>
<td>Joanne Shurtleff</td>
<td>Director, Enrollment Services, Registrar; B.A., University of Delaware; Ed.M., Boston University</td>
<td></td>
</tr>
<tr>
<td>Elena Shvedov</td>
<td>Program/Analyst II, Information Technology; B.A., Rutgers, The State University of New Jersey</td>
<td></td>
</tr>
<tr>
<td>Brian Sicilia</td>
<td>Instructor, Mathematics; B.S., Lock Haven University; M.A., Villanova University</td>
<td></td>
</tr>
<tr>
<td>Geoffrey Sims</td>
<td>Director of Accounting Services, Finance and Administration; B.A., Rutgers, The State University of New Jersey; M.B.A., St. John’s University</td>
<td></td>
</tr>
<tr>
<td>Yvonne Sisko</td>
<td>Associate Professor, English; B.A., University of Michigan; M.A., Kean University</td>
<td></td>
</tr>
<tr>
<td>Adrienne Smith</td>
<td>Director, Child Care Center; A.A., Virginia Intermount College; B.S., Auburn University; M.S., Northern Illinois University</td>
<td></td>
</tr>
<tr>
<td>Lafayette N. Smith, Jr.</td>
<td>Assistant Professor, Counseling and Career Services; B.A., M.A., Upsala College</td>
<td></td>
</tr>
<tr>
<td>Albert Snoppek</td>
<td>Assistant Professor, Radiography Education; B.S., Fairleigh Dickinson University; R.T.(R), New York Hospital/Cornell Medical Center Radiography</td>
<td></td>
</tr>
<tr>
<td>Lynn Somers</td>
<td>Manager, Academic Information Technology Support; B.A., Rowan University</td>
<td></td>
</tr>
<tr>
<td>Cynthia Sorace</td>
<td>Assistant Professor, Health, Physical Education, Recreation and Dance; B.S., M.S., Stroudsburg University</td>
<td></td>
</tr>
<tr>
<td>Amy Spagnolo</td>
<td>Assistant Professor, Joint Psychosocial Rehabilitation and Treatment; B.S., University of Medicine and Dentistry of New Jersey/Kean University; M.S., University of Medicine and Dentistry of New Jersey</td>
<td></td>
</tr>
<tr>
<td>Mathew Spano</td>
<td>Professor, English; A.A., Middlesex County College; B.A., Rutgers, The State University of New Jersey; M.A., Drew University; Ph.D., Rutgers, The State University of New Jersey</td>
<td></td>
</tr>
<tr>
<td>Jeffrey Spector</td>
<td>Associate Professor, Computer Science and Information Technology; B.S., Stockton State College; M.B.A., Rutgers, The State University of New Jersey</td>
<td></td>
</tr>
<tr>
<td>Flor Sprinitis</td>
<td>Financial Analyst, Business Office; A.S., A.A.S., Middlesex County College; B.A., Ricardo Palma University; B.S., M.S., Thomas Edison State College</td>
<td></td>
</tr>
<tr>
<td>Dorothy Steinispir</td>
<td>Associate Professor, Accounting, Business and Legal Studies; B.A., Douglass College, Rutgers, The State University of New Jersey; M.A., Newark State College; M.B.A., Seton Hall University</td>
<td></td>
</tr>
<tr>
<td>Albert Craig Stickler</td>
<td>Associate Professor, Engineering Technologies; B.S., Rensselaer Polytechnic Institute; M.S., Ph.D., Cornell University</td>
<td></td>
</tr>
<tr>
<td>Antony Stoikovski</td>
<td>Buyer, Purchasing; B.A., University of Maryland</td>
<td></td>
</tr>
<tr>
<td>Neil Storm</td>
<td>Assistant Professor, ESL/Languages and Cultures; B.A., Rutgers, The State University of New Jersey; M.A., Seton Hall University</td>
<td></td>
</tr>
<tr>
<td>Gwendolyn Stroks</td>
<td>Coordinator, Environmental Safety; A.A.S., Middlesex County College</td>
<td></td>
</tr>
<tr>
<td>Flora Stowe</td>
<td>Assistant Director, Educational Opportunity Fund; B.A., M.S., College of New Rochelle</td>
<td></td>
</tr>
<tr>
<td>Richard Strugala</td>
<td>Professor, English; A.B., Ed.M., Ed.D., Rutgers, The State University of New Jersey</td>
<td></td>
</tr>
<tr>
<td>Richard Sudnick</td>
<td>Supervisor, Custodial Services</td>
<td></td>
</tr>
<tr>
<td>Helena Swaniecke</td>
<td>Associate Professor, English; B.S., Rutgers, The State University of New Jersey; M.A., Concordia College</td>
<td></td>
</tr>
<tr>
<td>Shane Taylor</td>
<td>Instructor, Visual, Performing &amp; Media Arts; M.F.A., Rutgers, The State University of New Jersey</td>
<td></td>
</tr>
<tr>
<td>Ralph A. Tellone</td>
<td>Associate Professor, Hospitality, Culinary Arts, and Dietetics; A.A.S., Middlesex County College; B.S., Fairleigh Dickinson University; M.B.A., Seton Hall University</td>
<td></td>
</tr>
<tr>
<td>Mark Thompson</td>
<td>Director, Library Services; B.F.A., Carnegie Mellon University; M.S., Case Western Reserve University</td>
<td></td>
</tr>
<tr>
<td>April Lynn Tobin</td>
<td>Instructor, Dental Auxiliaries Education; M.A., Seton Hall University</td>
<td></td>
</tr>
<tr>
<td>Jisenia Torres</td>
<td>Admissions Representative, Admissions; B.A., Thomas A. Edison State College</td>
<td></td>
</tr>
<tr>
<td>Diane Trainer</td>
<td>Professor, Natural Sciences; B.A., New Jersey City University; M.S., University of Minnesota; M.A., Ph.D., New York University</td>
<td></td>
</tr>
<tr>
<td>Marvetta Troop</td>
<td>Assistant Director, Marketing Communications</td>
<td></td>
</tr>
<tr>
<td>Rachel Turocy</td>
<td>Assistant Professor, Natural Sciences; B.S., M.S., Lehigh University</td>
<td></td>
</tr>
<tr>
<td>Mary Tutalo</td>
<td>Assistant Director, Blue Celt Bookstore; A.A.S., Middlesex County College</td>
<td></td>
</tr>
<tr>
<td>Claire Vassiliadis</td>
<td>Assistant Professor, Mathematics; B.S., M.S., New Jersey Institute of Technology</td>
<td></td>
</tr>
<tr>
<td>Joseph F. Vastano</td>
<td>Associate Professor, Hospitality, Culinary Arts, and Dietetics; A.A.S., New York City Community College; B.S., Oklahoma State University; M.S., Rutgers, The State University of New Jersey</td>
<td></td>
</tr>
<tr>
<td>Stephanie Vera-Serrano</td>
<td>Assistant Professor, ESL/Language and Cultures; B.A., M.Ed., Rutgers, The State University of New Jersey</td>
<td></td>
</tr>
<tr>
<td>Victor Vega</td>
<td>Professor, Counselor, Educational Opportunity Fund; B.S., Syracuse University; M.A., Fairleigh Dickinson University; M.A., Ph.D., Temple University</td>
<td></td>
</tr>
<tr>
<td>Martha Y. Velez</td>
<td>Director, Payroll Services; A.A.S., Middlesex County College; B.S., Kean University; M.B.A., Georgian Court University</td>
<td></td>
</tr>
<tr>
<td>Dennis Vliet</td>
<td>Manager, Facilities Projects, Facilities Engineering; Bachelor of Architecture, New Jersey Institute of Technology</td>
<td></td>
</tr>
<tr>
<td>Jean Volk</td>
<td>Professor, Accounting, Business and Legal Studies; B.A., Wagner College; J.D., Seton Hall University School of Law; M.B.A., Fairleigh Dickinson University</td>
<td></td>
</tr>
<tr>
<td>Shirley Wachtel</td>
<td>Professor, English; B.A., Brooklyn College; M.A., Long Island University; D.Litt., Drew University</td>
<td></td>
</tr>
</tbody>
</table>
Jack L. Waintraub, Professor, Engineering Technologies; A.A.S., Academy of Aeronautics; B.S.E.E., Polytechnic Institute of Brooklyn; M.S.E.E., Rutgers, The State University of New Jersey; P.E., New Jersey
Christine Wathen, Assistant Professor, Accounting, Business and Legal Studies; A.S., Middlesex County College; B.S., M.B.A., Seton Hall University
Aretha Watson, Assistant Dean, Enrollment Management and Director of Admissions; B.S., St. Peter's College; M.S., Monmouth University
Denise Watson, Assistant Director, New Brunswick Center; B.A., M.S., University of Scranton
Elaine Weir-Daddone, Associate Professor, Counselor for Students with Disabilities, Counseling and Career Services; B.A., Fairleigh Dickinson University; M.Ed., Pennsylvania State University
Lori A. Wilkin, CPA, Controller, Finance; B.S., St. Joseph's University; M.B.A., Georgian Court University
Toleather Williams-Thomas, Coordinator, Financial Aid; A.A.S., Middlesex County College
Celia Winchester, Instructor, English; B.A., Montclair State University; M.A., University of Phoenix
Robert Wisniewski, Associate Professor, Chair, Health, Physical Education, Recreation and Dance, Director, Physical Education Center, Athletic Director; B.A., Hunter College; M.S., Brooklyn College; M.A., New York University
Theresa Young, Assistant Professor, Natural Sciences; B.A., B.S., George Mason University; M.S., University of Oklahoma
Steven Zale, Professor, Computer Science and Information Technology; B.A., M.S., Kean University; Ph.D., Nova Southeastern University
Daniel Zimmerman, Professor, English; B.A., M.A.H., Ph.D., The State University of New York at Buffalo

Nursing Faculty and Administrative Staff
Mary Adams, M.S.N., R.N., Instructor, Diploma, Muhlenberg Hospital School of Nursing; A.D.S., Union College; B.S.N., Seton Hall University; MSN, Rutgers, The State University of New Jersey
Patricia Balsama, M.S.N., R.N., C.C.R.N., Instructor; Diploma, Helene Fuld School of Nursing; B.S.N., M.S.N., Rutgers, The State University of New Jersey
Nancy Berger, M.S.N., R.N., C.N.E., Director, Nursing Education; B.S.N., M.S.N., Adelphi University
Denise Bixby, M.S.N., R.N., G.C.N.S., B.C., Course Coordinator; B.S.N., The State University of New York; M.S.N., The College of New Jersey
Loretta Chappotin, M.S.N., R.N., Instructor; B.S.N., Rutgers, The State University of New Jersey; M.S., University of Phoenix
Juliana DeHanes, M.S.N., R.N., C.C.R.N., Instructor; Diploma, Charles E. Gregory School of Nursing; B.S.N., M.S.N., Kean University
Susan Ellison, M.S.N., R.N., C.N.E., Course Coordinator; Diploma, Charles E. Gregory School of Nursing; B.S.N., M.S.N., Kean University
Maria Farber, M.S.N., R.N., B.C., O.C.N., Instructor; A.A.S., Middlesex County College; B.S.N., M.S.N., Kean University
Patricia Fox, M.S.N., R.N., C.C.R.N., Instructor; Diploma, Saint Peter's School of Nursing; B.S.N., M.S.N., Rutgers, The State University of New Jersey
Dawn Fucito, M.S.N., R.N., B.C., C.N.E., Course Coordinator; B.S.N., M.S., Wagner College
Thanakamma George, M.S., R.N., C.C.R.N., Instructor; B.S.N., Christian Medical College; M.S.N., Wagner College
Pamela J. Hicks, M.S.N., R.N., C.N.E., Coordinator, Skills Lab; B.S.N., Seton Hall University; M.S.N., Kean University; Certificate in Simulation Education, Brylan LGH College of Health Sciences
Katherine Howard, M.S., R.N.- B.C., C.N.E., Instructor; B.S.N., M.S., Wagner College
Susan McClelley, M.S.N., R.N., A.P.N., C.P.N.P., Instructor; Diploma, Charles E. Gregory School of Nursing; B.S.N., M.S.N., Kean University
Cheryl Nagy, M.S.N., R.N., Course Coordinator; B.S.N., Trenton State College; M.S.N., Hunter College
Tracey Siegel, M.S.N., R.N., C.W.O.C.N., C.N.E., Program Coordinator; Diploma, Christ Hospital School of Nursing; B.S.N., Rutgers, The State University of New Jersey; M.S.N., Monmouth University

Emeriti
John Bakum, Professor, President Emeritus; A.A.S., Orange County Community College; B.S.E.E., M.S.E.E., New Jersey Institute of Technology; Ed.D. Rutgers, The State University of New Jersey
Sudesh Bhatia, Professor Emeritus, Computer Science; B.A., J&K University; M.A., Delhi University
Elaine A. Buscemi, Professor Emerita, Dental Auxiliaries Education; B.S., Columbia University; Ed.D., Rutgers, The State University of New Jersey
Frank M. Chambers, President Emeritus; B.S., Saint Lawrence University; M.S.Ed., Cornell University; Ed.D., University of Florida
Margaret K. M. Driver, Professor Emerita, Modern Languages; B.A., Ruprecht-Karls-Universität; M.A., New York University; M.A., Ph.D., Rutgers, The State University of New Jersey
Kathy A. Fedorko, Professor Emerita, English; B.A., University of Redlands; M.A., Ph.D., Rutgers, The State University of New Jersey
Virginia Filardi, Professor Emerita, Chemistry; B.A., College of New Rochelle; M.S., Ph.D., Fordham University
Robert M. Fisho, Professor Emeritus, Vice President, Academic and Student Affairs; B.A., The College of New Jersey; M.A., New York University; Ed.D., Temple University
Trace Gerow, Professor Emeritus, Natural Sciences; B.S., University of Illinois; M.S., University of Massachusetts; Ed.D., Rutgers, The State University of New Jersey
Patricia A. Graber, Professor Emerita, Business Administration and Management; B.A., Montclair State University; M.A., Rider University
Barbara L. Greene, Professor Emerita, Dean, Academic Services and Urban Centers; A.B., M.Ed., Rutgers, The State University of New Jersey
John J. Gutoski, Professor Emeritus, History and Social Science; B.A., M.A., New Jersey City University; Ed.S., Nova Southeastern University
Eric Hopenhay, Professor Emeritus, Modern Languages; B.A., Atlantic Union College; M.A., Professional Diploma, Columbia University
Warren D. Kelemen, Professor Emeritus, Vice President, Advancement and Planning; A.B., Princeton University; M.S., University of Pennsylvania
Jane Liefert, Professor Emerita, Computer Science; B.S., Kean University; M.S., Monmouth University; Ed.S., Nova Southeastern University
Yetta Levine, Professor Emerita, Education Technology; B.A., M.A., Kean University
Charles F. Montross, Professor Emeritus, Computer Science; B.A., New York University; B.Ch.E., The Cooper Union; M.Ch.E., Polytechnic Institute of Brooklyn
Rose Ann Morgan, Professor Emerita, English; B.A., University of California; M.A., Rutgers, The State University of New Jersey
Karely Nagy, Professor Emeritus, History and Social Behavior; B.A., Rutgers, The State University of New Jersey; M.A., Ph.D., New School for Social Research
Carol Pam, Professor Emeritus, Office Administration; B.A., Hunter College; M.A., Rider University
Martin N. Pearlman, Professor Emeritus, History and Social Science; A.B., Brooklyn College; M.A., University of Michigan; Ph.D., Rutgers, The State University of New Jersey
It is important that students find the right college major to achieve their career and educational goals. Use this chart to determine which major fits each area of interest.

### ACADEMIC PROGRAMS INDEX

CHECK COURSE DESCRIPTIONS FOR A COMPLETE LIST OF PREREQUISITES OR COREQUISITES. STUDENTS SHOULD MEET WITH AN ACADEMIC ADVISOR TO PLAN THE BEST SEQUENCE IN WHICH TO TAKE COURSES.

<table>
<thead>
<tr>
<th>Area of Interest</th>
<th>Degree and Certificate Programs (Degree unless specified)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCOUNTING</td>
<td>ACCAAS - Accounting - Credits 63-66</td>
</tr>
<tr>
<td></td>
<td>ACC.COA - Accounting Certificate of Achievement - Credits 20</td>
</tr>
<tr>
<td>ADDICTION STUDIES</td>
<td>FAE.CO - Forensic Accounting and Fraud Examination Certificate of Achievement - Credits 18</td>
</tr>
<tr>
<td>ADDVERTISING GRAPHICS</td>
<td>AS.CER - Addiction Studies Certificate - Credits 33</td>
</tr>
<tr>
<td>AFRICAN-AMERICAN STUDIES</td>
<td>MADAD.AAS - Media Arts and Design - Advertising Graphic Design - Credits 61-63</td>
</tr>
<tr>
<td>ALLIED HEALTH PRE-PROFESSIONAL</td>
<td>LAFAA.AA - Liberal Arts - African-American Studies - Credits 61-66</td>
</tr>
<tr>
<td>ART</td>
<td>AHPPAS - Allied Health Pre-Professional - Credits 60-61</td>
</tr>
<tr>
<td>AUTOCAD</td>
<td>AHPPCER - Allied Health Pre-Professional Certificate - Credits 30-31</td>
</tr>
<tr>
<td>AUTOMOTIVE</td>
<td>LAVA.AA - Liberal Arts - Visual Arts - Credits 61-66</td>
</tr>
<tr>
<td>AUTOMOTIVE TECHNOLOGY</td>
<td>CET.AAS - Civil Engineering Technology - Credits 65</td>
</tr>
<tr>
<td>BIOCHEMISTRY</td>
<td>CIT.CER - Civil Engineering Technology Certificate - Credits 30</td>
</tr>
<tr>
<td>BIOLOGY</td>
<td>MECCD.COA - Computer Aided Drafting Certificate of Achievement - Credits 16</td>
</tr>
<tr>
<td>BIOTECHNOLOGY</td>
<td>MEC.AAS - Mechanical Engineering Technology - Credits 63</td>
</tr>
<tr>
<td>BUSINESS</td>
<td>AUT.AAS - Automotive Technology - Credits 65</td>
</tr>
<tr>
<td>BUSINESS ADMINISTRATION</td>
<td>BIOTCS.AS - Biotechnology - Science Transfer - Credits 64-66</td>
</tr>
<tr>
<td>CHEMICAL ENGINEERING</td>
<td>BIO.AS - Biology - Science Transfer - Credits 62-65</td>
</tr>
<tr>
<td>CHEMICAL INSTRUMENTATION</td>
<td>BIOTC.S - Biotechnology - Science Transfer - Credits 64-66</td>
</tr>
<tr>
<td>CHEMISTRY</td>
<td>BPST.AS - Biology Pre-Professional - Science Transfer - Credits 62-65</td>
</tr>
<tr>
<td>COMMUNICATION</td>
<td>BIOTCS.S - Biotechnology - Science Transfer - Credits 62-66</td>
</tr>
<tr>
<td>COMMERICAL ART</td>
<td>BUS.AS - Business Administration - Credits 60-65</td>
</tr>
<tr>
<td>CIVIL ENGINEERING</td>
<td>EPM.CER - Event Planning Management Certificate - Credits 34</td>
</tr>
<tr>
<td>CIVIL ENGINEERING TECHNOLOGY</td>
<td>LABUS.AA - Liberal Arts - Business - Credits 60-65</td>
</tr>
<tr>
<td>CIVIL ENGINEERING TECHNOLOGY</td>
<td>MGT.AAS - Management - Credits 60-63</td>
</tr>
<tr>
<td>COMMERCIAL ART</td>
<td>MGTS.CER - Management Support Services Certificate - Credits 30</td>
</tr>
<tr>
<td>COMMUNICATION</td>
<td>SBUS.AAS - Small Business Management - Credits 62-65</td>
</tr>
<tr>
<td>COMMUNICATION</td>
<td>SBUS.CER - Small Business Management/Entrepreneurial Studies Certificate - Credits 31</td>
</tr>
<tr>
<td>COMPUTER SCIENCE</td>
<td>SBUS.COA - Small Business Management/Entrepreneurial Studies Certificate of Achievement - Credits 19</td>
</tr>
<tr>
<td>CIVIL ENGINEERING TECHNOLOGY</td>
<td>BUS.AS - Business Administration - Credits 60-65</td>
</tr>
<tr>
<td>COMMERCIAL ART</td>
<td>LAS.CER - Management - Credits 67-68</td>
</tr>
<tr>
<td>CHEMICAL ENGINEERING</td>
<td>CHMAA.S - Chemistry - Science Transfer - Credits 63-65</td>
</tr>
<tr>
<td>CHEMICAL INSTRUMENTATION</td>
<td>LATC.AA - Liberal Arts - Cinema Studies - Credits 61-66</td>
</tr>
<tr>
<td>CHEMISTRY</td>
<td>CTA.AAS - Civil Engineering Technology - Credits 65</td>
</tr>
<tr>
<td>COMMUNICATION</td>
<td>CIT.CER - Civil Engineering Technology Certificate - Credits 30</td>
</tr>
<tr>
<td>COMMUNICATION</td>
<td>ESAN - Engineering Science - Credits 67-68</td>
</tr>
<tr>
<td>COMMERCIAL ART</td>
<td>MECCD.COA - Computer Aided Drafting Certificate of Achievement - Credits 16</td>
</tr>
<tr>
<td>COMPUTER SCIENCE</td>
<td>ES.ANA - Engineering Science - Credits 67-68</td>
</tr>
<tr>
<td>COMMERCIAL ART</td>
<td>MECCD.COA - Computer Aided Drafting Certificate of Achievement - Credits 16</td>
</tr>
<tr>
<td>COMMUNICATION</td>
<td>MADAD.AAS - Media Arts and Design - Advertising Graphic Design - Credits 61-63</td>
</tr>
<tr>
<td>COMPUTER SCIENCE</td>
<td>MADPH.AAS - Media Arts and Design - Professional Commercial Photography - Credits 61-63</td>
</tr>
<tr>
<td>COMMUNICATION</td>
<td>LACOM.AA - Liberal Arts - Communication - Credits 61-66</td>
</tr>
<tr>
<td>COMMUNICATION</td>
<td>CSH.CO - Computer Help Desk Administration Certificate of Achievement - Credits 20</td>
</tr>
<tr>
<td>COMPUTER SCIENCE</td>
<td>CSL.AAS - Computer and Information Systems - Credits 61-66</td>
</tr>
<tr>
<td>COMMUNICATION</td>
<td>CSC.CER - Computer Programming Certificate - Credits 33-36</td>
</tr>
<tr>
<td>COMMUNICATION</td>
<td>CSS.COA - Information Systems Security Certificate of Achievement - Credits 19</td>
</tr>
<tr>
<td>COMPUTER SCIENCE</td>
<td>CSSN.AAS - Network Administration and Support - Credits 61-66</td>
</tr>
<tr>
<td>COMMUNICATION</td>
<td>CSB.AS - Network Administration and Support - Credits 61-66</td>
</tr>
<tr>
<td>COMMUNICATION</td>
<td>CSG.S - Network Administration and Support - Credits 61-66</td>
</tr>
<tr>
<td>COMMUNICATION</td>
<td>CSC.S - Computer Science - Transfer - Credits 61-63</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Category</th>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMPUTERS</td>
<td>CSLAAS - Computer and Information Systems</td>
<td>61-66</td>
</tr>
<tr>
<td></td>
<td>CSHCOA - Computer Help Desk Administration</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>CSC.CER - Computer Programming Certificate</td>
<td>33-36</td>
</tr>
<tr>
<td></td>
<td>CSC.AS - Computer Science</td>
<td>61-63</td>
</tr>
<tr>
<td></td>
<td>EET.AAS - Electrical Engineering Technology</td>
<td>63</td>
</tr>
<tr>
<td></td>
<td>ELT.CER - Electrical Engineering Technology</td>
<td>32</td>
</tr>
<tr>
<td></td>
<td>CSS.COA - Information Systems Security Certificate</td>
<td>19</td>
</tr>
<tr>
<td></td>
<td>CSWEB.COA - Java and Web Programming Certificate</td>
<td>18</td>
</tr>
<tr>
<td></td>
<td>CSJAVA.COA - Java Programming Certificate</td>
<td>16</td>
</tr>
<tr>
<td></td>
<td>CSN.N.AAS - Network Administration and Support</td>
<td>61-66</td>
</tr>
<tr>
<td></td>
<td>CSN.CER - Network Administration Certificate</td>
<td>33-35</td>
</tr>
<tr>
<td></td>
<td>CSNT.COA - Windows/PC Support Certificate</td>
<td>21-22</td>
</tr>
<tr>
<td>CONSTRUCTION</td>
<td>CET.AAS - Civil Engineering Technology</td>
<td>65</td>
</tr>
<tr>
<td></td>
<td>CIT.CER - Civil Engineering Technology Certificate</td>
<td>30</td>
</tr>
<tr>
<td></td>
<td>CIC.AS - Correction Administration</td>
<td>62-65</td>
</tr>
<tr>
<td></td>
<td>COR.CER - Correction Administration Certificate</td>
<td>36</td>
</tr>
<tr>
<td></td>
<td>AS.CER - Addiction Studies Certificate</td>
<td>33</td>
</tr>
<tr>
<td></td>
<td>CJC.AS - Correction Administration</td>
<td>62-65</td>
</tr>
<tr>
<td></td>
<td>CI.P.C - Correction Administration</td>
<td>36</td>
</tr>
<tr>
<td></td>
<td>HMRO.COA - Restaurant Operations Certificate</td>
<td>18</td>
</tr>
<tr>
<td></td>
<td>CULIN.CER - Culinary Arts Certificate</td>
<td>34</td>
</tr>
<tr>
<td></td>
<td>HRICA.AS - Culinary Arts Management</td>
<td>62-65</td>
</tr>
<tr>
<td></td>
<td>DANCE - Liberal Arts</td>
<td>61-66</td>
</tr>
<tr>
<td></td>
<td>DENTAL HYGIENE - Dental Hygiene</td>
<td>72-74</td>
</tr>
<tr>
<td></td>
<td>DIETETIC TECHNOLOGY - Dietetic Technology</td>
<td>65</td>
</tr>
<tr>
<td></td>
<td>DIET - Dietetics - Transfer</td>
<td>64-66</td>
</tr>
<tr>
<td></td>
<td>DIETETICS - TRANSFER - Dietetics</td>
<td>64-66</td>
</tr>
<tr>
<td></td>
<td>EARLY CHILDHOOD - Education Practitioner</td>
<td>63-66</td>
</tr>
<tr>
<td></td>
<td>EARTH SCIENCE - Earth Science</td>
<td>61-65</td>
</tr>
<tr>
<td></td>
<td>EDUCATION PRACTITIONER - Education Practitioner</td>
<td>63-66</td>
</tr>
<tr>
<td></td>
<td>ELECTRICAL ENGINEERING TECHNOLOGY - Electrical Engineering Technology</td>
<td>63</td>
</tr>
<tr>
<td></td>
<td>ENGINEERING SCIENCE - Engineering Science</td>
<td>67-68</td>
</tr>
<tr>
<td></td>
<td>ENGLISH - Liberal Arts</td>
<td>61-66</td>
</tr>
<tr>
<td></td>
<td>ENGLISH AS A SECOND LANGUAGE - English</td>
<td>66</td>
</tr>
<tr>
<td></td>
<td>EVENT PLANNING - Event Planning Management</td>
<td>34</td>
</tr>
<tr>
<td></td>
<td>EVENT PLANNING MANAGEMENT - Event Planning Management</td>
<td>34</td>
</tr>
<tr>
<td></td>
<td>FASHION - Fashion Merchandising and Retail Management</td>
<td>61-64</td>
</tr>
<tr>
<td></td>
<td>FASHION MERCHANDISING AND RETAIL MANAGEMENT - Fashion Merchandising</td>
<td>61-64</td>
</tr>
<tr>
<td></td>
<td>AGEMENT - Culinary Arts</td>
<td>62-65</td>
</tr>
<tr>
<td></td>
<td>FINANCE - Business Administration</td>
<td>60-65</td>
</tr>
<tr>
<td></td>
<td>FINE ARTS - Fine Arts</td>
<td>60-65</td>
</tr>
<tr>
<td></td>
<td>FIRE FIGHTING - Fire Science</td>
<td>59-61</td>
</tr>
<tr>
<td></td>
<td>FIRE SCIENCE TECHNOLOGY - Fire Science</td>
<td>31</td>
</tr>
<tr>
<td></td>
<td>FOOD - Baking and Pastry Arts Certificate</td>
<td>18</td>
</tr>
<tr>
<td></td>
<td>FORENSIC ACCOUNTING - Forensic Accounting</td>
<td>18</td>
</tr>
<tr>
<td></td>
<td>FRENCH - Liberal Arts</td>
<td>61-66</td>
</tr>
<tr>
<td></td>
<td>GENOCIDE AND HOLOCAUST - Genocide and the Holocaust</td>
<td>61-66</td>
</tr>
<tr>
<td></td>
<td>GERMAN - Liberal Arts</td>
<td>61-66</td>
</tr>
<tr>
<td></td>
<td>GRAPHIC ARTS - Media Arts and Design - Advertising Graphic Design</td>
<td>61-63</td>
</tr>
<tr>
<td></td>
<td>GRAPHIC DESIGN - Media Arts and Design - Advertising Graphic Design</td>
<td>61-63</td>
</tr>
<tr>
<td></td>
<td>HEALTH - Allied Health Pre-Professional</td>
<td>60-61</td>
</tr>
<tr>
<td></td>
<td>HEALTH SCIENCE - Health Science</td>
<td>65</td>
</tr>
<tr>
<td></td>
<td>HISTORY - Liberal Arts History</td>
<td>61-66</td>
</tr>
<tr>
<td></td>
<td>HOSPITALITY AND CULINARY ARTS - Culinary Arts Management</td>
<td>62-65</td>
</tr>
<tr>
<td></td>
<td>HRICA.AS - Culinary Arts Management</td>
<td>34</td>
</tr>
<tr>
<td></td>
<td>HRICA.AS - Hotel/Motel Management</td>
<td>63-66</td>
</tr>
<tr>
<td></td>
<td>HRIR.AAS - Restaurant Operations Certificate - Restaurant Operations</td>
<td>18</td>
</tr>
<tr>
<td></td>
<td>HRIR.AAS - Restaurant/Hotel Management</td>
<td>63-66</td>
</tr>
<tr>
<td></td>
<td>HMRO.COA - Restaurant Operations Certificate - Restaurant Operations</td>
<td>18</td>
</tr>
</tbody>
</table>

HOTEL/MOTEL MANAGEMENT
HPA.COA - Baking and Pastry Arts Certificate of Achievement - Credits 18
HRH.AAS - Hotel/Motel Management - Credits 63-66
HMHO.COA - Hotel Operations Certificate of Achievement - Credits 18
INDUSTRIAL ENGINEERING
ES.AS - Engineering Science - Credits 67-68
MEC.AAS - Mechanical Engineering Technology - Credits 63
INTERNET
CMS.AAS - Information Systems Security Certificate of Achievement - Credits 19
ITALIAN
LAMLA.AA - Liberal Arts - Modern Language - Credits 61-66
JAVA AND WEB PROGRAMMING
CSP.COA - Java and Web Programming Certificate of Achievement - Credits 18
CSJAVA.COA - Java Programming Certificate of Achievement - Credits 16
CSS.COA - Information Systems Security Certificate of Achievement - Credits 19
CSN.COA - Windows/PC Support Certificate of Achievement - Credits 21-22
JOURNALISM
PLA.COA - Paralegal Studies - Credits 63-66
LEGAL ASSISTANT
PLC.CER - Paralegal Studies Certificate - Credits 31
LIBERAL ARTS
BUS.AS - Business Administration - Credits 60-65
LIBERAL ARTS MANAGEMENT
LAPDST.AA - Liberal Arts - Physical Education/Recreation - Credits 61-66
LIBERAL ARTS MANAGEMENT
MDA.AAS - Media Arts & Design - Credits 61-63
MEDICAL ARTS AND DESIGN
MDA.AAS - Media Arts & Design - Professional Commercial Photography - Credits 61-63
MEDICAL LABORATORY
MED.AAS - Medical Laboratory Technology - Credits 71
MEDICINE
HILTH.AAS - Health Science - Credits 65
MODERN LANGUAGES
LAMLA.AA - Liberal Arts - Modern Language - Credits 61-66
MUSIC
MUS.AF - Fine Arts - Music Option - Credits 64-68
NETWORK ADMINISTRATION
CSN.COA - Computer Aided Drafting Certificate of Achievement - Credits 19
NURSING
NRR.AS - Nursing - Credits 70-72
NUTRITION
DIET.AAS - Dietetic Technology - Credits 65
PARALEGAL
PLA.AAS - Paralegal Studies - Credits 63-66
PARALEGAL STUDIES
PLA.AAS - Paralegal Studies - Credits 63-66
PHARMACY/PHARMACEUTICAL
CHM.AS - Chemistry - Science Transfer - Credits 63-65
PHILOSOPHY
LAPHIL.AA - Liberal Arts - Philosophy - Credits 61-66
PHOTOGRAPHY
MADPH.AAS - Media Arts and Design - Professional Commercial Photography - Credits 61-63
PHYSICAL EDUCATION
LAPED.AA - Liberal Arts - Physical Education/Recreation - Credits 61-66
PHYSICS
PHYS.AS - Physics - Science Transfer - Credits 62-65
POLICE SCIENCE
CIP.AS - Police Science - Credits 62-65
POLITICAL SCIENCE
LAPO.AS - Liberal Arts - Political Science - Credits 61-66
PRE-MEDICAL
BIO.AS - Biology - Science Transfer - Credits 62-65
PRE-PHARMACY
CHM.AS - Chemistry - Science Transfer - Credits 63-65
PRE-PHYSICAL THERAPY
BPPST.AS - Biology Pre-Professional - Science Transfer - Credits 62-65
PRE-VETERINARIAN
BIO.AS - Biology - Science Transfer - Credits 62-65
PROCESS TECHNOLOGY
PRLAS.AAS - Process Technology - Credits 63-67
PSYCHOLOGY
LAPSY.AA - Liberal Arts - Psychology - Credits 61-66
PSYCHOSOCIAL REHABILITATION AND TREATMENT
PSR.AS - Psychosocial Rehabilitation and Treatment - Joint Program with Rutgers - School of Health Professions
RELATIONSHIP
DISC.AAS - Discipleship - Career Track - Credits 62-64
RADIOGRAPHY
RADC.AAS - Radiography Program - Credits 63-66
RADIOGRAPHY EDUCATION
RADC.AAS - Radiography Program - Transfer Track - Credits 72-74
RECREATION
LAPED.AA - Liberal Arts - Physical Education/Recreation - Credits 61-66
RESPIRATORY CARE
RST.AS - Respiratory Care Program - Joint Program with Rutgers - School of Health Related Professions - Credits 74-76
RESTAURANT MANAGEMENT
HHR.R.AAS - Restaurant/Food Service Management - Credits 63-66
HMRO.COA - Restaurant Operations Certificate of Achievement - Credits 18
RETAIL
PMR.AAS - Fashion Merchandising and Retail Management - Credits 61-64
SECURITY
CIC.AS - Correction Administration - Credits 62-65
CSN.COA - Correction Administration Certificate - Credits 36
FAFE.COA - Forensic Accounting and Fraud Examination Certificate of Achievement - Credits 18
CSS.COA - Information Systems Security Certificate of Achievement - Credits 19
### Accounting

**Accounting - ACC.AAS (Associate in Applied Science)**

Credits: 63-66 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:

Contact Name: Associate Professor Nancy Bailey, department chair

Contact Phone: 732.906.2594

Contact Email: [ABLS@middlesexcc.edu](mailto:ABLS@middlesexcc.edu)

Department Web: [http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html](http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html)

<table>
<thead>
<tr>
<th>Semester I</th>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC-101</td>
<td>Financial Accounting</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>BUS-101</td>
<td>Business Organization and Management</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>CSC-105</td>
<td>Computer Applications and Systems</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Students may select an alternate Computer Science (GE MST) course for which they have appropriate academic advisement and preparation in mathematics, such as CSC 106.

| ENG-121 | English Composition I | 3 | A passing score on the College placement test or a grade of “C” or better in ENG 010 |
| BUS-115 | Mathematics of Finance | 3 | Passing score on the College placement test or successful completion of MAT 013 |

BUS 115 Mathematics of Finance will satisfy the math requirement. Students considering transfer to a baccalaureate program should consult an academic advisor as to the other math choices.

<table>
<thead>
<tr>
<th>Semester II</th>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC-102</td>
<td>Managerial Accounting</td>
<td>4</td>
<td>ACC 101</td>
</tr>
<tr>
<td>BUS-201</td>
<td>Business Law I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG-122</td>
<td>English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>SPE-121</td>
<td>Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>__</td>
<td>__</td>
<td>3</td>
<td>GE Social Science Elective</td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Social Science (GE SS).

<table>
<thead>
<tr>
<th>Semester III</th>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC-202</td>
<td>Cost Accounting</td>
<td>4</td>
<td>ACC 102</td>
</tr>
<tr>
<td>ACC-211</td>
<td>Intermediate Accounting</td>
<td>4</td>
<td>ACC 102</td>
</tr>
<tr>
<td>BUS-202</td>
<td>Business Law II</td>
<td>3</td>
<td>BUS 201</td>
</tr>
<tr>
<td>ECO-201</td>
<td>Principles of Economics</td>
<td>3</td>
<td>A passing score on the algebra portion of the College placement test or MAT 013</td>
</tr>
<tr>
<td>__</td>
<td>__</td>
<td>1-3</td>
<td>Physical/Health Education Elective</td>
</tr>
</tbody>
</table>

Students may satisfy this requirement with any HED or PED course.
Semester IV

Choose one of the following two courses (3 credits each):

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC-206</td>
<td>Tax Accounting</td>
<td>3</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ACC-208</td>
<td>Accounting Field Experience</td>
<td>3</td>
</tr>
</tbody>
</table>

OR

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>---</td>
<td>GE Science Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

Students must select a course with the Ge MST designation from the following sciences: BIO, CHM, PHY, SCI.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC-212</td>
<td>Intermediate Accounting II</td>
<td>4</td>
</tr>
<tr>
<td>ECO-202</td>
<td>Principles of Economics II</td>
<td>3</td>
</tr>
</tbody>
</table>

OR

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>---</td>
<td>GE Humanities Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Humanities (GE HUM).

OR

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>---</td>
<td>GE Social Science Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Social Science (GE SS).

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

ACCOUNTING

ACCOUNTING, BUSINESS AND LEGAL STUDIES DEPARTMENT

Accounting is one of the most rapidly expanding fields in today’s economy. Since it is service oriented, it involves working with people almost as much as with financial records. Accountants not only collect and report financial data, but they also serve as the link between the data and the people who use it.

Related Programs - You may also be interested in one of the following programs:

FAFE.COA - Forensic Accounting and Fraud Examination Certificate of Achievement - Credits 18

ACC.COA - Accounting Certificate of Achievement - Credits 20

What will students learn studying Accounting?

They acquire an extensive background in accounting and a strong fundamental knowledge of the major functions of business and industry. They study business law, business organization and management, mathematics and economics.

Are there any requirements students must satisfy before taking courses in the major?

Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or by completing the appropriate class.

How long will it take to complete this degree?

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?

Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906.2594
Contact Email: ABLS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html
https://applyto.middlesexcc.edu/application/login.php

Accounting Certificate of Achievement

Accounting Certificate of Achievement - ACC.COA (Certificate of Achievement)

Credits: 20 Credits Required

Description: The Accounting Certificate of Achievement is designed for individuals with an associate degree or higher who have satisfied basic skills, general education and mathematics requirements. Permission of the department chairperson may also be required.

Department:

Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906.2594
Contact Email: ABLS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html

Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC-101</td>
<td>Financial Accounting</td>
<td>4</td>
</tr>
<tr>
<td>ACC-102</td>
<td>Managerial Accounting</td>
<td>4</td>
</tr>
<tr>
<td>ACC-202</td>
<td>Cost Accounting</td>
<td>4</td>
</tr>
<tr>
<td>ACC-211</td>
<td>Intermediate Accounting I</td>
<td>4</td>
</tr>
<tr>
<td>ACC-212</td>
<td>Intermediate Accounting II</td>
<td>4</td>
</tr>
</tbody>
</table>
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

ACCOUNTING
ACCOUNTING, BUSINESS AND LEGAL STUDIES DEPARTMENT

Accounting is one of the most rapidly expanding fields in today’s economy. Since it is service oriented, it involves working with people almost as much as with financial records. Accountants not only collect and report financial data, but they also serve as the link between the data and the people who use it.

Related Programs - You may also be interested in one of the following programs:
FAFE.COA - Forensic Accounting and Fraud Examination Certificate of Achievement - Credits 18
ACC.AAS - Accounting - Credits 63-66

What will students learn studying Accounting?
They acquire an extensive background in accounting and a strong fundamental knowledge of the major functions of business and industry. They study business law, business organization and management, mathematics and economics.

Are there any requirements students must satisfy before taking courses in the major?
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or by completing the appropriate class.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?
Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906.2594
Contact Email: ABLS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html
https://applyto.middlesexcc.edu/application/login.php

Allied Health Pre-Professional
Allied Health Pre-Professional - AHPP.AS (Associate in Science Degree)
Credits: 60-61 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:
Contact Name: Marilyn Laskowski-Sachnoff, Dean, Division of Professional Studies
OR Jeffrey Herron, Assistant Dean, Division of Professional Studies
Contact Phone: 732.906.2502
Contact Email: MLaskowski-Sachnoff@middlesexcc.edu OR JHerron@middlesexcc.edu

Courses

<table>
<thead>
<tr>
<th>Semesters</th>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester I</td>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td></td>
<td>PSY-123 Introduction to Psychology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>BIO-111 Human Anatomy and Physiology I</td>
<td>4</td>
<td>One year of high school laboratory biology or BIO 010, and one year of high school laboratory chemistry or CHM 010, and appropriate score on the College placement test or MAT 013</td>
</tr>
<tr>
<td></td>
<td>Note: Students selecting courses that are represented on the ‘Program Electives’ list may not use the course as a program requirement and also as a course elective. OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>BIO-117 Biology I</td>
<td>4</td>
<td>Appropriate score on the College placement test or MAT 013 and one year high school laboratory science or BIO 010 or CHM 010</td>
</tr>
<tr>
<td></td>
<td>Note: Students selecting courses that are represented on the ‘Program Electives’ list may not use the course as a program requirement and also as a course elective.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CSC-105 Computer Applications and Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Note: Student should check with potential transfer institutions for the appropriate course in this area.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>HED-150 Contemporary Health Issues</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Semester II</td>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td></td>
<td>GE Mathematics Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Choose mathematics courses designated in the course (GE MST) descriptions as General Education Mathematics, Science, Technology (GE MST)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>BIO-112 Human Anatomy and Physiology II</td>
<td>4</td>
<td>BIO 111 with a minimum grade of “C”</td>
</tr>
<tr>
<td></td>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>BIO-118 Biology II</td>
<td>4</td>
<td>BIO 117</td>
</tr>
<tr>
<td></td>
<td>GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Allied Health Pre­Professional
Allied Health Pre­Professional - AHPP.AS (Associate in Science Degree)
Credits: 60-61 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:
Contact Name: Marilyn Laskowski-Sachnoff, Dean, Division of Professional Studies
OR Jeffrey Herron, Assistant Dean, Division of Professional Studies
Contact Phone: 732.906.2502
Contact Email: MLaskowski-Sachnoff@middlesexcc.edu OR JHerron@middlesexcc.edu

Courses

<table>
<thead>
<tr>
<th>Semesters</th>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester I</td>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td></td>
<td>PSY-123 Introduction to Psychology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>BIO-111 Human Anatomy and Physiology I</td>
<td>4</td>
<td>One year of high school laboratory biology or BIO 010, and one year of high school laboratory chemistry or CHM 010, and appropriate score on the College placement test or MAT 013</td>
</tr>
<tr>
<td></td>
<td>Note: Students selecting courses that are represented on the ‘Program Electives’ list may not use the course as a program requirement and also as a course elective. OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>BIO-117 Biology I</td>
<td>4</td>
<td>Appropriate score on the College placement test or MAT 013 and one year high school laboratory science or BIO 010 or CHM 010</td>
</tr>
<tr>
<td></td>
<td>Note: Students selecting courses that are represented on the ‘Program Electives’ list may not use the course as a program requirement and also as a course elective.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CSC-105 Computer Applications and Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Note: Student should check with potential transfer institutions for the appropriate course in this area.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>HED-150 Contemporary Health Issues</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Semester II</td>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td></td>
<td>GE Mathematics Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Choose mathematics courses designated in the course (GE MST) descriptions as General Education Mathematics, Science, Technology (GE MST)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>BIO-112 Human Anatomy and Physiology II</td>
<td>4</td>
<td>BIO 111 with a minimum grade of “C”</td>
</tr>
<tr>
<td></td>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>BIO-118 Biology II</td>
<td>4</td>
<td>BIO 117</td>
</tr>
<tr>
<td></td>
<td>GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
SOC-121 Introduction to Sociology 3

Semester III

BIO-211 Principles of Microbiology 4
One year of high school laboratory biology or BIO 010, and one year of high school laboratory chemistry or CHM 010, and appropriate score on the College placement test or MAT 013

Note: Students selecting courses that are represented on the ‘Program Electives’ list may not use the course as a program requirement and also as a course elective.

OR

CHM-117 Chemistry I 4
MAT 013 or appropriate score on the College placement test and one year of high school laboratory science or departmental approval

Note: Students selecting courses that are represented on the ‘Program Electives’ list may not use the course as a program requirement and also as a course elective.

___ ___ Science/Mathematics Program Elective 4
Select courses from the list below. Select a 4-credit science or mathematics course that has not already been completed successfully. Please review catalog for prerequisites. Program electives should be selected after consultation with academic advisement to discuss career and transfer applicability of the courses.

___ ___ GE Program Elective 3
Select courses from the list below. Select a 3-credit course that has not already been completed successfully. Please review catalog for prerequisites. Program electives should be selected after consultation with academic advisement to discuss career and transfer applicability of the courses.

OR

CHM-107 Principles of General, Organic and Biochemistry 4
One year of high school laboratory chemistry or CHM 010

OR

CHM-118 Chemistry II 4
CHM 117

___ ___ Science/Mathematics Program Elective 4
Select courses from the list below. Select a 4-credit science or mathematics course that has not already been completed successfully. Please review catalog for prerequisites. Program electives should be selected after consultation with academic advisement to discuss career and transfer applicability of the courses.

___ ___ GE Program Elective 3
Select courses from the list below. Select a 3-credit course that has not already been completed successfully. Please review catalog for prerequisites. Program electives should be selected after consultation with academic advisement to discuss career and transfer applicability of the courses.

Semester IV

CHM-107 Principles of General, Organic and Biochemistry 4
One year of high school laboratory chemistry or CHM 010

OR

CHM-118 Chemistry II 4
CHM 117

___ ___ Science/Mathematics Program Elective 4
Select courses from the list below. Select a 4-credit science or mathematics course that has not already been completed successfully. Please review catalog for prerequisites. Program electives should be selected after consultation with academic advisement to discuss career and transfer applicability of the courses.

___ ___ GE Program Elective 3
Select courses from the list below. Select a 3-credit course that has not already been completed successfully. Please review catalog for prerequisites. Program electives should be selected after consultation with academic advisement to discuss career and transfer applicability of the courses.

PROGRAM ELECTIVES

SCIENCE/MATHMATICS PROGRAM ELECTIVES

<table>
<thead>
<tr>
<th>Course</th>
<th>Notes/See Below</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO-111</td>
<td>D,N,RADT,RC</td>
</tr>
<tr>
<td>BIO-112</td>
<td>D,N,RADT,RC</td>
</tr>
<tr>
<td>BIO-117</td>
<td>M</td>
</tr>
<tr>
<td>BIO-118</td>
<td>M</td>
</tr>
<tr>
<td>BIO-131</td>
<td>RADC</td>
</tr>
<tr>
<td>BIO-211</td>
<td>D,N,M,RC</td>
</tr>
<tr>
<td>CHM-107</td>
<td>D,RC</td>
</tr>
<tr>
<td>CHM-117</td>
<td>M</td>
</tr>
<tr>
<td>CHM-118</td>
<td>M</td>
</tr>
<tr>
<td>CHM-201</td>
<td>M</td>
</tr>
<tr>
<td>CHM-202</td>
<td>M</td>
</tr>
<tr>
<td>MAT-123</td>
<td></td>
</tr>
<tr>
<td>MAT-124</td>
<td></td>
</tr>
<tr>
<td>MAT-129</td>
<td></td>
</tr>
<tr>
<td>MAT-131</td>
<td></td>
</tr>
<tr>
<td>PHY-123</td>
<td>AND PHY-125</td>
</tr>
</tbody>
</table>

GENERAL EDUCATION PROGRAM ELECTIVES

Students may select one course from the following Art History/Fine Arts/Music History/Theater History Coursework
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

ALLIED HEALTH PRE-PROFESSIONAL
DIVISION OF PROFESSIONAL STUDIES

The need for allied health programs has increased in the last several years. This program was designed for students contemplating a career in nursing, radiography, dental hygiene, medical laboratory technology, and respiratory care as well as other allied health careers. Students who plan on taking this program will be able to apply to one of the selective health technology programs at MCC or will be able to transfer to a program at a four year college or university after completion of the associate's degree.

Related Programs - You may also be interested in one of the following programs:

AHPP.CER  Allied Health Pre-Professional Certificate  Credits 30-31

What will students learn if they study Allied Health Pre-Professional?
Students will have a strong core of sciences and general education electives to meet the requirements for a degree and/or a certificate. Students will be able to select courses with the assistance of an advisor in their area of interest.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or completion of the appropriate course. Students considering nursing must have a “B” or better in high school biology and chemistry both with a lab. Students considering all other allied health fields must have a “C” or better in high school biology and chemistry both with a lab. There may be additional requirements that are required depending on the major chosen.

Can students who major in Allied Health Pre-professional transfer to a four-year college or university?
The Statewide Transfer Agreement for New Jersey ensures that students who earn an A.A. or A.S. degree at a community college will have those credits fully transferable to a New Jersey public four-year institution, will have completed half of the credits required for a basic four-year degree and will have completed all of the lower division general education requirements. In addition, articulation agreements with private institutions may provide similar transfer provisions. Students should discuss the transfer process with an advisor.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?
Contact Name: Marilyn Laskowski-Sachnoff, Dean, Division of Professional Studies
OR Jeffrey Herron, Assistant Dean, Division of Professional Studies
Contact Phone: 732.906.3502
Contact Email: MLaskowski-Sachnoff@middlesexcc.edu OR JHerron@middlesexcc.edu
https://applyto.middlesexcc.edu/application/login.php

Allied Health Pre-Professional Certificate
Allied Health Pre-Professional Certificate - AHPP.CER (Certificate)
Credits: 30-31 Credits Required
Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.
Department:
### Courses

<table>
<thead>
<tr>
<th>Semester I</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
</tr>
<tr>
<td>BIO-111 Human Anatomy and Physiology I</td>
<td>4</td>
</tr>
</tbody>
</table>

Note: Students selecting courses that are represented on the ‘Program Electives’ list may not use the course as a program requirement and also as a course elective.

OR

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO-117 Biology I</td>
</tr>
</tbody>
</table>

Note: Students selecting courses that are represented on the ‘Program Electives’ list may not use the course as a program requirement and also as a course elective.

| PSY-123 Introduction to Psychology | 3 |
| Science/Mathematics Program Elective | 4 |

Select a 4-credit science or mathematics course from the list below that has not already been completed successfully. Please review catalog for prerequisites. Program electives should be selected after consultation with academic advisement to discuss career and transfer applicability of the courses.

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Program Elective</td>
</tr>
</tbody>
</table>

Select a 3-credit course listed below that has not already been completed successfully. Please review catalog for prerequisites. Program electives should be selected after consultation with academic advisement to discuss career and transfer applicability of the courses.

### Semester II

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO-112 Human Anatomy and Physiology II</td>
</tr>
</tbody>
</table>

OR

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO-118 Biology II</td>
</tr>
</tbody>
</table>

| Science/Mathematics Program Elective | 4 |

Select a 4-credit science or mathematics course from the list below that has not already been completed successfully. Please review catalog for prerequisites. Program electives should be selected after consultation with academic advisement to discuss career and transfer applicability of the courses.

OR

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Program Elective</td>
</tr>
</tbody>
</table>

Select a 3-credit course listed below that has not already been completed successfully. Please review catalog for prerequisites. Program electives should be selected after consultation with academic advisement to discuss career and transfer applicability of the courses.

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Program Elective</td>
</tr>
</tbody>
</table>

Select a 3-credit course listed below that has not already been completed successfully. Please review catalog for prerequisites. Program electives should be selected after consultation with academic advisement to discuss career and transfer applicability of the courses.

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Program Elective</td>
</tr>
</tbody>
</table>

Select a 3-credit course listed below that has not already been completed successfully. Please review catalog for prerequisites. Program electives should be selected after consultation with academic advisement to discuss career and transfer applicability of the courses.

### PROGRAM ELECTIVES

<table>
<thead>
<tr>
<th>Course</th>
<th>Notes (See Below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO-111</td>
<td>D,N,RADT,RC</td>
</tr>
<tr>
<td>BIO-112</td>
<td>D,N,RADT,RC</td>
</tr>
<tr>
<td>BIO-117</td>
<td>M</td>
</tr>
<tr>
<td>BIO-118</td>
<td>M</td>
</tr>
<tr>
<td>BIO-131</td>
<td>RADC</td>
</tr>
<tr>
<td>BIO-211</td>
<td>D,N,M,RC</td>
</tr>
<tr>
<td>CHM-107</td>
<td>D,RC</td>
</tr>
<tr>
<td>CHM-117</td>
<td>M</td>
</tr>
<tr>
<td>CHM-118</td>
<td>M</td>
</tr>
<tr>
<td>CHM-201</td>
<td>M</td>
</tr>
<tr>
<td>CHM-202</td>
<td>M</td>
</tr>
</tbody>
</table>
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

ALLIED HEALTH PRE-PROFESSIONAL
DIVISION OF PROFESSIONAL STUDIES

The need for allied health programs has increased in the last several years. This program was designed for students contemplating a career in nursing, radiography, dental hygiene, medical laboratory technology, and respiratory care as well as other allied health careers. Students who plan on taking this program will be able to apply to one of the selective health technology programs at MCC or will be able to transfer to a program at a four year college or university after completion of the associate’s degree.

Related Programs - You may also be interested in one of the following programs:
AHPP.AS - Allied Health Pre-Professional - Credits 60-61

What will students learn if they study Allied Health Pre-Professional?
Students will have a strong core of sciences and general education electives to meet the requirements for a degree and/or a certificate. Students will be able to select courses with the assistance of an advisor in their area of interest.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra 1 is a prerequisite for all majors. Algebra 1 competency may be verified with a passing score on the College’s placement test or completion of the appropriate course. Students considering nursing must have a “B” or better in high school biology and chemistry both with a lab. Students considering all other allied health fields must have a “C” or better in high school biology and chemistry both with a lab. There may be additional requirements that are required depending on the major chosen.

Can students who major in Allied Health Pre-professional transfer to a four-year college or university?
The Statewide Transfer Agreement for New Jersey ensures that students who earn an A.A. or A.S. degree at a community college will have those credits fully transferable to a New Jersey public four-year institution, will have completed half of the credits required for a basic four-year degree and will have completed all of the lower division general education requirements. In addition, articulation agreements with private institutions may provide similar transfer provisions. Students should discuss the transfer process with an advisor.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?
Contact Name: Marilyn Laskowski-Sachnoff, Dean, Division of Professional Studies
OR Jeffrey Herron, Assistant Dean, Division of Professional Studies
Contact Phone: 732.906.3502
Contact Email: MLaskowski-Sachnoff@middlesexcc.edu OR JHerron@middlesexcc.edu

MAT-123
MAT-124
MAT-129
MAT-131
PHY-123 AND PHY-125

GENERAL EDUCATION PROGRAM ELECTIVES
Students may select one course from the following Art History/Fine Arts/Music History/Theater History Coursework


COM-115
CSC-106
ECO-201
ENG-225

History Coursework - Select one course from HIS-121, HIS-122, HIS-221, HIS-222, HIS-256 or HIS-258

Philosophy Coursework - Select one course from PHI-121, PHI-122 or PHI-123

Psychology Coursework - Select one course from PSY-163, PSY-217, PSY-223, PSY-227, PSY-255 or PSY-270

** Two General Education Social Science (GE SS) courses in addition to PSY-123 are required for Respiratory Care.
## Fine Arts - Art Option

### Fine Arts - Art Option - ART.AFA (Associate in Fine Arts Degree)

Credits: 66 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisites and corequisite requirements. Check course descriptions for details.

Department:

Contact Name: Assistant Professor Nadine Heller, department chair  
Contact Phone: 732.906.2589  
Contact Email: NHeller@middlesexcc.edu  
Department Web: [http://www2.middlesexcc.edu/academics/academic-departments/visual-performing-and-media-arts.html](http://www2.middlesexcc.edu/academics/academic-departments/visual-performing-and-media-arts.html)

### Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of &quot;C&quot; or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of &quot;C&quot; or better in ENG 121</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HIS-121 History of Western Civilization I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HIS-122 History of Western Civilization II</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose three credits from courses designed in the course descriptions as GE SS from the following: African-American Studies, Anthropology, Economics, Political Science, Psychology and Sociology.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Humanities Elective</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Choose six credits in sequence of the same modern language from FRE, GER, ITA, SPA. If students completed at least two years of high school study in one modern language, the level of language will be determined by a placement test excluding SPA 242.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose three credits in humanities from courses designated as GE HUM from the following: African-American Studies, Art, Dance, English, History, Modern Language, Music, Philosophy, Speech, and Theatre.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Mathematics or Science Elective</td>
<td>6-8</td>
<td>Choose any math and/or science courses with the GE MST designation numbered 101 or above that when combined will total 6-8 credits.</td>
</tr>
<tr>
<td>___ ___ GE Diversity Elective</td>
<td>3</td>
<td>Choose a minimum of three credits from courses designated as GE DIV. If the course is also designated as GE HUM, GE SS, or GE MST, it may also be used to satisfy an additional graduation requirement.</td>
</tr>
<tr>
<td>CSC-105 Computer Applications and Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ ___ Physical/Health Education Elective</td>
<td>1-3</td>
<td>Students may satisfy this requirement with any HED or PED course.</td>
</tr>
<tr>
<td>___ ___ Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ART-109 Drawing</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ART-110 Figure Drawing</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ART-123 Art History: Ancient to Renaissance</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ART-124 Art History: Renaissance to Modern</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ART-145 Art Fundamentals: Two Dimensions</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ART-146 Art Fundamentals: Three Dimensions</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ART-148 Art Portfolio Workshop</td>
<td>1</td>
<td>One or more three-credit studio art courses or written permission of the department chairperson and Counseling and Career Services Office</td>
</tr>
<tr>
<td>One or more 3-credit studio art courses selected from the following: ART 105, ART 109, ART 110, ART 145, ART 146, ART 150, ART 201, ART 219, ART 220, ART 221, ART 222, ART 223, ART 224 or permission of department.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ART-149 Art Studio Seminar</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>One or more 3-credit studio art courses selected from the following: ART 105, ART 109, ART 110, ART 145, ART 146, ART 150, ART 201, ART 219, ART 220, ART 221, ART 222, ART 223, ART 224 or permission of department.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plus one of the following (3 credits each):</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ART 221 Painting: Traditional</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ART 222 Painting: Contemporary</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ART 223 Sculpture Traditional</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ART 224 Sculpture Contemporary</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ Art Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

**IMPORTANT** - Read the Program Information and FAQs Below for Additional Details

FINE ARTS
VISUAL, PERFORMING, AND MEDIA ARTS DEPARTMENT

The Associate in Fine Arts (A.F.A.) offers the first two years of concentrated study in studio courses for students planning to transfer to a visual arts, theatre, or music baccalaureate program. As a fine arts major, the student may choose to concentrate in either theater, art or music.

Related Programs - You may also be interested in one of the following programs:

- MUS.AFA - Fine Arts - Music Option - Credits 64-68
- THE.AFA - Fine Arts - Theatre Option - Credits 61-65

What will students learn if they study Fine Arts?
Fine arts will provide a strong foundation in the creative field of choice as well as a well-rounded education with a generous range of liberal arts courses required by baccalaureate fine arts programs. Students create a body of work or enhance skills in a chosen field in ways that will assist them in being accepted into a competitive fine arts program at a four-year institution.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or completion of the appropriate course.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?
Contact Name: Assistant Professor Nadine Heller, department chair
Contact Phone: 732.906.2589
Contact Email: NHeller@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/visual-performing-and-media-arts.html

Addiction Studies Certificate

Addiction Studies Certificate - AS.CER (Certificate)
Credits: 33 Credits Required
Description: The Addictions Studies Certificate provides the educational and practical training hours required by NJ State Law for certification as an Alcohol and Drug Counselor (CADC). Students in the program complete: 270 hours of approved alcohol and drug education in certain domain areas 300 hours of supervised practical training in alcohol and drug counseling 30 Alcohol and drug abuse self-help group meetings Students who earn the certificate are in an excellent position to complete the two year work experience requirement. They also have the educational preparation to perform well on the NJ state written and oral examinations. This certificate offers students an opportunity to enter the field of addiction studies upon graduation and, after completing their supervised work experience, to apply for CADC certification.

Department:
Contact Name: Dr. Kathleen Pearle, department chair
Contact Phone: 732.906.2590
Contact Email: HSS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html

Courses

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of &quot;C&quot; or better in ENG 010</td>
</tr>
<tr>
<td>General Education Social Science</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSY-123 Introduction to Psychology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>General Education Diversity</td>
<td></td>
<td></td>
</tr>
<tr>
<td>COM-115 Intercultural Communication</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOC-205 Diversity and Multiculturalism in U.S. Society</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Additional Courses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSY-151 Introduction to Addiction Studies</td>
<td>3</td>
<td>PSY 123</td>
</tr>
<tr>
<td>PSY-251 Substance Abuse: Pharmacology</td>
<td>3</td>
<td>PSY 151</td>
</tr>
<tr>
<td>PSY-235 Abnormal Psychology</td>
<td>3</td>
<td>PSY 123 or permission of department chair</td>
</tr>
<tr>
<td>PSY-264 Addiction Counseling</td>
<td>3</td>
<td>PSY 151, PSY 257</td>
</tr>
<tr>
<td>PSY-252 Community and Agency Counseling</td>
<td>3</td>
<td>PSY 151</td>
</tr>
<tr>
<td>PSY-257 Counseling Theories and Techniques</td>
<td>3</td>
<td>PSY 123</td>
</tr>
<tr>
<td>PSY-265 Addiction Studies Practicum</td>
<td>3</td>
<td>PSY 264, PSY 257</td>
</tr>
<tr>
<td>___ ___ Free Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

ADDITIONAL STUDIES
HISTORY AND SOCIAL SCIENCE DEPARTMENT

The Addictions Studies Certificate provides the educational and practical training hours required by NJ State Law for certification as an Alcohol and Drug Counselor (CADC). Students in the program complete:
- 270 hours of approved alcohol and drug education in certain domain areas
- 300 hours of supervised practical training in alcohol and drug counseling
- 30 Alcohol and drug abuse self-help group meetings

Students who earn the certificate are in an excellent position to complete the two year work experience requirement. They also have the educational preparation to perform well on the NJ state written and oral examinations.

This certificate offers students an opportunity to enter the field of addiction studies upon graduation and, after completing their supervised work experience, to apply for CADC certification.

**Questions?**
Contact Name: History and Social Science Department
Contact Phone: 732.906.2590
Contact Email: HSS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html
https://applyto.middlesexcc.edu/application/login.php

### Automotive Technology

**Automotive Technology - AUT.AAS (Associate in Applied Science)**

Credits: 65 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:

Contact Name: Associate Professor Thomas Sabol, department chair
Contact Phone: 732.906.2586
Contact Email: TSabol@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/engineering-technologies.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Semester I</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUT-111 Minor Automotive Services</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>AUT-115 Automotive Brake Systems</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>AUT-117 Automotive Electrical Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>MAT-107 Mathematics I</td>
<td>3</td>
<td>Appropriate score on the College placement test, MAT 013 or equivalent</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Appropriate score on the College’s placement test, MAT 013, MAT 013A/MAT 013B, or departmental approval. Higher level mathematics course can be substituted with departmental approval.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Physical Education Elective</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Students have the option of substituting Health Education Electives in place of the Physical Education Elective.</td>
</tr>
<tr>
<td><strong>Semester II</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUT-122 Analysis and Tune-Up</td>
<td>3</td>
<td>AUT 111</td>
</tr>
<tr>
<td>AUT-124 Automotive HVAC Systems</td>
<td>3</td>
<td>AUT 111</td>
</tr>
<tr>
<td>AUT-126 Alignment, Suspension and Steering Systems</td>
<td>2</td>
<td>AUT 111</td>
</tr>
<tr>
<td>CSC-105 Computer Applications and Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td><strong>Summer I</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUT-108 Automotive Technology Work Experience I</td>
<td>3</td>
<td>AUT 122, AUT 124 and AUT 126 and written permission of the department chairperson and Counseling and Career Services Office</td>
</tr>
<tr>
<td>(A 15-week cooperative education course)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Semester III</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUT-211 Standard Transmission and Drive Train</td>
<td>3</td>
<td>AUT 108</td>
</tr>
<tr>
<td>AUT-213 Automatic Transmission I</td>
<td>3</td>
<td>AUT 208</td>
</tr>
<tr>
<td>AUT-216 Fuel and Emission Systems</td>
<td>3</td>
<td>AUT 108</td>
</tr>
<tr>
<td>AUT-217 Engine Diagnostics and Repair I</td>
<td>3</td>
<td>AUT 108</td>
</tr>
<tr>
<td></td>
<td></td>
<td>GE Humanities Elective</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM).</td>
</tr>
<tr>
<td><strong>Semester IV</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUT-208 Automotive Technology Work Experience II</td>
<td>3</td>
<td>AUT 211, AUT 213, AUT 216 and AUT 217</td>
</tr>
<tr>
<td></td>
<td></td>
<td>A 15-week cooperative education course</td>
</tr>
<tr>
<td>PHY-101 Principles of Physics</td>
<td>4</td>
<td>MAT 107 or equivalent</td>
</tr>
<tr>
<td></td>
<td></td>
<td>MAT 107 or equivalent. Higher level Physics course can be substituted with departmental approval.</td>
</tr>
<tr>
<td><strong>Summer II</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUT-226 Automatic Transmission II</td>
<td>2</td>
<td>AUT 208 and AUT 213</td>
</tr>
<tr>
<td>AUT-228 Engine Diagnostics and Repair II</td>
<td>3</td>
<td>AUT 208 and AUT 217</td>
</tr>
<tr>
<td>AUT-229 Automotive Electricity and Electronics</td>
<td>3</td>
<td>AUT 208</td>
</tr>
</tbody>
</table>
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

AUTOMOTIVE TECHNOLOGY
ENGINEERING TECHNOLOGIES DEPARTMENT

Students acquire the technical skills for career opportunities as an automotive service technician in dealerships and independent businesses.

This program is offered in cooperation with Middlesex County Vocational and Technical Schools. It combines classroom and laboratory experience with paid on-the-job training.

Do students who major in Automotive Technology earn additional certification?

Students are eligible for the Maintenance and Light Repair (MLR) Certificate from the Ford Motor Company, after successful completion of the first year of automotive courses.

Are there any requirements students must satisfy before taking courses in their major?

Algebra I is a prerequisite for all majors. Algebra I competency must be verified with a passing score on the College’s placement test or by completing the appropriate class. As a result of the student’s performance on the College’s placement test, he or she may need developmental coursework. All developmental coursework must be completed before the student will be considered for admission to the program.

How long will it take to complete this degree?

Automotive Technology is an intensive full-time program. It includes 60 weeks spent in college classes and 30 weeks spent acquiring workplace experience. This cooperative education program takes approximately two years to complete. This program begins every other fall semester in the even numbered years.

Questions?

Contact Name: Associate Professor Thomas Sabol, department chair
Contact Phone: 732.906.2586
Contact Email: TSabol@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/engineering-technologies.html
https://applyto.middlesexcc.edu/application/login.php

Biology - Science Transfer

Biology - Science Transfer - BIO.AS (Associate in Science Degree)

Credits: 62-65 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:

Contact Name: Dr. Parag Muley, department chair
Contact Phone: 732.906.2592
Contact Email: pmuley@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/natural-sciences-homepage.html

Courses

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BIO-123 General Biology I</td>
<td>4</td>
<td>One year of high school laboratory biology or BIO 010 and one year of high school laboratory chemistry or CHM 020 passed with a “C” or higher. Also, appropriate score on the College placement test or MAT 013.</td>
</tr>
<tr>
<td>CHM-121 General Chemistry I - Lecture</td>
<td>3</td>
<td>Two years of high school algebra and geometry or MAT 014 and one year of high school chemistry or CHM 020</td>
</tr>
<tr>
<td>CHM-125 General Chemistry I - Lab</td>
<td>1</td>
<td>Two years of high school algebra and geometry or MAT 014 and one year of high school chemistry or CHM 020</td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>MAT-129 Precalculus I</td>
<td>4</td>
<td>Appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, “B” or better in MAT 014 or MAT 014A/MAT 014B, or departmental approval</td>
</tr>
</tbody>
</table>

Appropriate score on the College’s placement test and satisfactory score on the diagnostic examination, MAT 014 with a minimum grade of “B” or departmental approval. Students may substitute MAT 014A plus MAT 014B. MAT 131 - MAT 132 recommended.

| Physical/Health Education Elective           | 1-3     | Students may satisfy this requirement with any HED or PED course. |

| Semester II                                  |         |                                  |
| BIO-124 General Biology II                   | 4       | BIO 123                         |
| CHM-122 General Chemistry II - Lecture       | 3       | CHM 121 with a grade of “C” or better |
| CHM-126 General Chemistry II - Lab           | 1       | CHM 121, CHM 125 with a grade of “C” or better |
| ENG-122 English Composition II               | 3       | A grade of “C” or better in ENG 121 |
| MAT-131 Analytic Geometry and Calculus I     | 4       | MAT 129, MAT 129A/MAT 129B or equivalent, or appropriate score on the College placement test or satisfactory score on the diagnostic examination, or departmental approval |

| Semester III                                 |         |                                  |
| BIO-221 Microbiology                         | 4       | BIO 118, BIO 120 or BIO 124, CHM 118 or CHM 122 and CHM 126 |
| PHY-123 General Physics I - Lecture          | 3       | MAT 129 or MAT 129A/MAT 129B |
| PHY-125 General Physics I - Lab              | 1       | MAT 129 or MAT 129A/MAT 129B |
| GE Social Science Elective                   | 3       |                                  |

Choose one course designated in the course descriptions as General Education Social Science (GE SS).
## Biology

### Department of Natural Sciences

Students choose from one of three biology curricula: traditional biology major, pre-professional and biotechnology. These curricula parallel the first two years of a baccalaureate degree in biology. The traditional Biology option prepares students, upon graduation, for transfer to a four-year college or university to pursue a career in biology-related fields such as molecular biology, cell biology, physiology, microbiology, biochemistry, ecology, biology education, medicine, dentistry and veterinary medicine.

Students interested in pre-chiropractic, physical therapy, occupational therapy or physician’s assistant may major in the Biology Pre-Professional option. The students choosing the Biotechnology option acquire knowledge in inorganic and organic chemistry, genetics, microbiology, cell biology and molecular biology as well as achieving competence in laboratory techniques and instrumentation that are relevant to the biotechnology industry.

### Related Programs - You may also be interested in one of the following programs:

- **BPPST.AS** - Biology Pre-Professional - Science Transfer - Credits 62-65

### What will students learn if they study Biology Transfer, Biology Pre-Professional, or Biotechnology Degree Options?

They concentrate on the theoretical and applied sciences, and mathematics. Their studies prepare them to meet the challenges of advanced study in professional careers.

### Are there any requirements that must be satisfied before taking courses in the major?

A passing score on the College’s mathematics placement test for both Algebra I and Algebra II or MAT 013 and MAT 014 is required for all biology majors. In addition, a high school laboratory biology course with a minimum grade of “C” or BIO 010 and a high school laboratory chemistry or CHM 010 with a minimum grade of “C” are also required.

### Can Biology majors transfer to a four-year college or university?

The Statewide Transfer Agreement for New Jersey ensures that students who earn an A.A. or A.S. degree at a community college will have those credits fully transferable to a New Jersey public four-year institution, will have completed half of the credits required for a basic four-year degree and will have completed all of the lower division general education requirements. In addition, articulation agreements with private institutions may provide similar transfer provisions. Students should discuss the transfer process with an advisor.

### How long will it take to complete this degree?

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

### Questions?

**Contact Name:** Dr. Parag Muley, department chair  
**Contact Phone:** 732.906.2592  
**Contact Email:** pmuley@middlesexcc.edu  
**Department Web:** [http://www2.middlesexcc.edu/academics/academic-departments/natural-sciences-homepage.html](http://www2.middlesexcc.edu/academics/academic-departments/natural-sciences-homepage.html)  
[https://applyto.middlesexcc.edu/application/login.php](https://applyto.middlesexcc.edu/application/login.php)

---

### Biotechnology - Science Transfer

**Biotechnology - Science Transfer - BIOTC.AS (Associate in Science Degree)**

**Credits:** 64-66 Credits Required

**Description:** Below is required courses and recommended course groupings and sequences for program completion. Courses may have prerequisites and corequisites requirements.

**Department:**

**Contact Name:** Dr. Parag Muley, department chair  
**Contact Phone:** 732.906.2592

---

**IMPORTANT - Read the Program Information and FAQs Below for Additional Details**

**BIOLOGY**

**DEPARTMENT OF NATURAL SCIENCES**

Students choose from one of three biology curricula: traditional biology major, pre-professional and biotechnology. These curricula parallel the first two years of a baccalaureate degree in biology. The traditional Biology option prepares students, upon graduation, for transfer to a four-year college or university to pursue a career in biology-related fields such as molecular biology, cell biology, physiology, microbiology, biochemistry, ecology, biology education, medicine, dentistry and veterinary medicine.

Students interested in pre-chiropractic, physical therapy, occupational therapy or physician’s assistant may major in the Biology Pre-Professional option. The students choosing the Biotechnology option acquire knowledge in inorganic and organic chemistry, genetics, microbiology, cell biology and molecular biology as well as achieving competence in laboratory techniques and instrumentation that are relevant to the biotechnology industry.

**Related Programs - You may also be interested in one of the following programs:**

- **BPPST.AS** - Biology Pre-Professional - Science Transfer - Credits 62-65

**What will students learn if they study Biology Transfer, Biology Pre-Professional, or Biotechnology Degree Options?**

They concentrate on the theoretical and applied sciences, and mathematics. Their studies prepare them to meet the challenges of advanced study in professional careers.

**Are there any requirements that must be satisfied before taking courses in the major?**

A passing score on the College’s mathematics placement test for both Algebra I and Algebra II or MAT 013 and MAT 014 is required for all biology majors. In addition, a high school laboratory biology course with a minimum grade of “C” or BIO 010 and a high school laboratory chemistry or CHM 010 with a minimum grade of “C” are also required.

**Can Biology majors transfer to a four-year college or university?**

The Statewide Transfer Agreement for New Jersey ensures that students who earn an A.A. or A.S. degree at a community college will have those credits fully transferable to a New Jersey public four-year institution, will have completed half of the credits required for a basic four-year degree and will have completed all of the lower division general education requirements. In addition, articulation agreements with private institutions may provide similar transfer provisions. Students should discuss the transfer process with an advisor.

**How long will it take to complete this degree?**

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

**Questions?**

**Contact Name:** Dr. Parag Muley, department chair  
**Contact Phone:** 732.906.2592  
**Contact Email:** pmuley@middlesexcc.edu  
**Department Web:** [http://www2.middlesexcc.edu/academics/academic-departments/natural-sciences-homepage.html](http://www2.middlesexcc.edu/academics/academic-departments/natural-sciences-homepage.html)  
[https://applyto.middlesexcc.edu/application/login.php](https://applyto.middlesexcc.edu/application/login.php)
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

BIOTECHNOLOGY
DEPARTMENT OF NATURAL SCIENCES

Biotechnology is a branch of science in which we use living organisms to make useful products, and is a rapidly-growing career path for the future. The program is designed to provide hands-on skills training in biotechnology, as well as an AS transfer option for students with interests in the biological sciences.

Why major in Biotechnology?
Biotechnology offers multiple opportunities for work and research. Employment opportunities include: environmental, medical/ pharmaceutical companies; diagnostic and research products; food products; US government laboratories; police and forensic science departments; US Customs; patent law; and, science writing.

Courses

<table>
<thead>
<tr>
<th>Semester I</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO-123 General Biology I</td>
<td>4</td>
<td>One year of high school laboratory biology or BIO 010 and one year of high school laboratory chemistry or CHM 020 passed with a “C” or higher. Also, appropriate score on the College placement test or MAT 013.</td>
</tr>
<tr>
<td>CHM-121 General Chemistry I - Lecture</td>
<td>3</td>
<td>Two years of high school algebra and geometry or MAT 014 and one year of high school chemistry or CHM 020</td>
</tr>
<tr>
<td>CHM-125 General Chemistry I - Lab</td>
<td>1</td>
<td>Two years of high school algebra and geometry or MAT 014 and one year of high school chemistry or CHM 020</td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>MAT-131 Analytic Geometry and Calculus I</td>
<td>4</td>
<td>MAT 129, MAT 129A/MAT 129B or equivalent, or appropriate score on the College placement test or satisfactory score on the diagnostic examination, or departmental approval</td>
</tr>
<tr>
<td>Physical/Health Education Elective</td>
<td>1-3</td>
<td>Students may satisfy this requirement with any HED or PED course.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester II</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO-124 General Biology II</td>
<td>4</td>
<td>BIO 123</td>
</tr>
<tr>
<td>CHM-122 General Chemistry II - Lecture</td>
<td>3</td>
<td>CHM 121 with a grade of “C” or better</td>
</tr>
<tr>
<td>CHM-126 General Chemistry II - Lab</td>
<td>1</td>
<td>CHM 121, CHM 125 with a grade of “C” or better</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>MAT-132 Analytic Geometry and Calculus II</td>
<td>4</td>
<td>MAT 131 or equivalent</td>
</tr>
<tr>
<td>BIO-132 Introduction to Biotechnology: Concepts and Issues</td>
<td>1</td>
<td>BIO 123</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester III</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO-228 Genetics</td>
<td>4</td>
<td>BIO 124, CHM 122 and CHM 126 or written permission of the department chairperson</td>
</tr>
<tr>
<td>BIO-229 Cell Biology</td>
<td>4</td>
<td>BIO 124, CHM 121 and CHM 125</td>
</tr>
<tr>
<td>CHM-221 Organic Chemistry I - Lecture</td>
<td>3</td>
<td>CHM 122 with a grade of “C” or better</td>
</tr>
<tr>
<td>CHM-227 Organic Chemistry I - Lab</td>
<td>1</td>
<td>CHM 122, CHM 126 with a grade of “C” or better</td>
</tr>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
<td>Choose one course designated in the course descriptions as General Education Social Science (GE SS).</td>
</tr>
<tr>
<td>GE Humanities Elective</td>
<td>3</td>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM).</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester IV</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHM-222 Organic Chemistry II - Lecture</td>
<td>3</td>
<td>CHM 221 Lecture with a grade of “C” or better, CHM 227 Lab</td>
</tr>
<tr>
<td>CHM-228 Organic Chemistry II - Lab</td>
<td>1</td>
<td>CHM 221, CHM 227 with a grade of “C” or better</td>
</tr>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
<td>Choose one course designated in the course descriptions as General Education Social Science (GE SS).</td>
</tr>
<tr>
<td>GE Humanities Elective</td>
<td>3</td>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM).</td>
</tr>
<tr>
<td>CSC-106 Intermediate PC Applications with Programming</td>
<td>3</td>
<td>CSC 105 or CSC 107 or one year of high school computer applications or programming course and MAT 014 or appropriate score on the College placement test</td>
</tr>
<tr>
<td>BIO-251 Introduction to Biomolecules and Molecular Biology - Lecture</td>
<td>3</td>
<td>CHM 221, CHM 227, BIO 123 and BIO 124</td>
</tr>
<tr>
<td>BIO-252 Introduction to Biomolecules and Molecular Biology - Lab</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

Contact Email: pmuley@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/natural-sciences-homepage.html
What will students learn if they study Biotechnology?
Students in this program acquire knowledge in biology, chemistry, organic chemistry, genetics, cell biology, microbiology, molecular biology and biochemistry. Students will demonstrate proficiency in chemical, biological, cellular, immunological and molecular techniques and lab instrumentation.

Are there any requirements that must be satisfied before taking courses in the major?
A passing score on the College’s mathematics placement test for both Algebra I and Algebra II or MAT 013 and MAT 014 is required for biotechnology majors. In addition, a high school laboratory biology course with a minimum grade of “C” or BIO 010 and a high school laboratory chemistry or CHM 020 with a minimum grade of “C” are also required.

Can Biotechnology majors transfer to a four-year college or university?
The Statewide Transfer Agreement for New Jersey ensures that students who earn an A.A. or A.S. degree at a community college will have those credits fully transferable to a New Jersey public four-year institution, will have completed half of the credits required for a basic four-year degree, and will have completed all lower division general education requirements. In addition, articulation agreements with a number of public and private institutions provide guaranteed transfer into several Biotechnology programs, provided students meet specific GPA requirements. Students should discuss the transfer process with an advisor.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the A.S. degree can be completed in two years of full-time study. Students may shorten the amount of time by taking courses in the summer sessions at the College.

Questions?
Contact Name: Dr. Parag Muley, department chair
Contact Phone: 732.906.2592
Contact Email: pmuley@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/natural-sciences-homemag2.html
https://applyto.middlesexcc.edu/application/login.php

Baking and Pastry Arts Certificate of Achievement

Baking and Pastry Arts Certificate of Achievement - BPA.COA (Certificate of Achievement)
Credits: 18 Credits Required
Department:

Contact Name: Associate Professor Mary-Pat Maciolek, department chair
Contact Phone: 732.906.2538
Contact Email: MMaciolek@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/hospitality-culinary-arts-and-dietetics.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRI-107 Baking Fundamentals</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HRI-208 Foodservice Sanitation</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HRI-116 Professional Pastry Techniques</td>
<td>3</td>
<td>HRI 107</td>
</tr>
<tr>
<td>HRI-118 Cakes, Decorating and Specialty</td>
<td>3</td>
<td>HRI 107</td>
</tr>
<tr>
<td>Techniques</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ HRI Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HRI 115, HRI 202, or HRI 206 is recommended.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HRI-120 Baking and Pastry Arts Externship</td>
<td>3</td>
<td>HRI 116, HRI 118</td>
</tr>
</tbody>
</table>

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

HOSPITALITY AND CULINARY ARTS
HOSPITALITY, CULINARY ARTS, AND DIETETICS DEPARTMENT

In this program, students acquire the necessary practical and theoretical skills for employment in one of the nation’s fastest growing industries. Graduates may be employed as an assistant restaurant manager, hotel/motel assistant manager, front office manager, dining room manager, cafeteria production manager, cook, sous chef or management trainee. They are eligible for certification in several course areas by the American Hotel and Lodging Association and the National Restaurant Association. Students may choose the Hotel-Motel Management Option, the Restaurant Food Service Management Option, or the Culinary Arts Management Option which prepares students to work in hotels, motels, resorts, restaurants, clubs, cruise ships, catering centers and health care facilities.

Related Programs - You may also be interested in one of the following programs:
HMRO.COA - Restaurant Operations Certificate of Achievement - Credits 18
HRIR.AAS - Restaurant/Food Service Management - Credits 63-66
HMHO.COA - Hotel Operations Certificate of Achievement - Credits 18
HRIH.AAS - Hotel/Motel Management - Credits 63-66
HRIC.AAS - Culinary Arts Management - Credits 62-65
CULIN.CER - Culinary Arts Certificate - Credits 34

Can students who major in Hospitality and Culinary Arts transfer to a four-year college?
Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer most of their coursework to the four-year institution. Students in special programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor. Many colleges and universities with hotel and restaurant management programs, including Fairleigh Dickinson University, NYU, Montclair State University, Widener University, The Culinary Institute of America, Johnson & Wales, as well as other schools, will apply the courses taken toward a bachelor’s degree.
### Biology Pre-Professional - Science Transfer

**Biology Pre-Professional - Science Transfer - BPPST.AS (Associate in Science Degree)**

Credits: 62-65 Credits Required

<table>
<thead>
<tr>
<th>Department:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Name: Dr. Parag Muley, department chair</td>
</tr>
<tr>
<td>Contact Phone: 732.906.2592</td>
</tr>
<tr>
<td>Contact Email: <a href="mailto:MMaciolek@middlesexcc.edu">MMaciolek@middlesexcc.edu</a></td>
</tr>
<tr>
<td>Department Web: <a href="http://www2.middlesexcc.edu/academics/academic-departments/hotel-restaurant-and-institution-management-home.html">http://www2.middlesexcc.edu/academics/academic-departments/hotel-restaurant-and-institution-management-home.html</a></td>
</tr>
</tbody>
</table>

**Questions?**

Contact Name: Associate Professor Mary-Pat Maciolek, department chair  
Contact Phone: 732.906.2592  
Contact Email: MMaciolek@middlesexcc.edu  
Department Web: [http://www2.middlesexcc.edu/academics/academic-departments/natural-sciences-homepage.html](http://www2.middlesexcc.edu/academics/academic-departments/natural-sciences-homepage.html)

### Courses

<table>
<thead>
<tr>
<th>Semester</th>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Semester I</strong></td>
<td><strong>BIO-123 General Biology I</strong></td>
<td>4</td>
<td>One year of high school laboratory biology or BIO 010 and one year of high school laboratory chemistry or CHM 020 passed with a “C” or higher. Also, appropriate score on the College placement test or MAT 013.</td>
</tr>
<tr>
<td></td>
<td><strong>CHM-121 General Chemistry I - Lecture</strong></td>
<td>3</td>
<td>Two years of high school algebra and geometry or MAT 014 and one year of high school chemistry or CHM 020.</td>
</tr>
<tr>
<td></td>
<td><strong>CHM-125 General Chemistry I - Lab</strong></td>
<td>1</td>
<td>Two years of high school algebra and geometry or MAT 014 and one year of high school chemistry or CHM 020.</td>
</tr>
<tr>
<td></td>
<td><strong>ENG-121 English Composition I</strong></td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010.</td>
</tr>
<tr>
<td></td>
<td><strong>MAT-129 Precalculus</strong></td>
<td>4</td>
<td>Appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, “B” or better in MAT 014 or MAT 014A/MAT 014B, or departmental approval.</td>
</tr>
<tr>
<td></td>
<td><strong>___ Physical/Health Education Elective</strong></td>
<td>1-3</td>
<td></td>
</tr>
</tbody>
</table>

Students may satisfy this requirement with any HED or PED course.

<table>
<thead>
<tr>
<th>Semester II</th>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BIO-124 General Biology II</strong></td>
<td>4</td>
<td>BIO 123</td>
<td></td>
</tr>
<tr>
<td><strong>CHM-122 General Chemistry II - Lecture</strong></td>
<td>3</td>
<td>CHM 121 with a grade of “C” or better</td>
<td></td>
</tr>
<tr>
<td><strong>CHM-126 General Chemistry II - Lab</strong></td>
<td>1</td>
<td>CHM 121, CHM 125 with a grade of “C” or better</td>
<td></td>
</tr>
<tr>
<td><strong>ENG-122 English Composition II</strong></td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
<td></td>
</tr>
<tr>
<td><strong>MAT-131 Analytic Geometry and Calculus I</strong></td>
<td>4</td>
<td>MAT 129, MAT 129A/MAT 129B or equivalent, or appropriate score on the College placement test or satisfactory score on the diagnostic examination, or departmental approval</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester III</th>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BIO-111 Human Anatomy and Physiology I</strong></td>
<td>4</td>
<td>One year of high school laboratory biology or BIO 010, and one year of high school laboratory chemistry or CHM 010, and appropriate score on the College placement test or MAT 013</td>
<td></td>
</tr>
<tr>
<td><strong>PHY-123 General Physics I - Lecture</strong></td>
<td>3</td>
<td>MAT 129 or MAT 129A/MAT 129B</td>
<td></td>
</tr>
<tr>
<td><strong>PHY-125 General Physics I - Lab</strong></td>
<td>1</td>
<td>MAT 129 or MAT 129A/MAT 129B</td>
<td></td>
</tr>
<tr>
<td><strong>___ GE Social Science Elective</strong></td>
<td>3</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Social Science (GE SS).

<table>
<thead>
<tr>
<th>Semester III</th>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>___ GE Humanities Elective</strong></td>
<td>3</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Humanities (GE HUM).

<table>
<thead>
<tr>
<th>Semester III</th>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CSC-106 Intermediate PC Applications with Programming</strong></td>
<td>3</td>
<td>CSC 105 or CSC 107 or one year of high school computer applications or programming course and MAT 014 or appropriate score on the College placement test</td>
<td></td>
</tr>
</tbody>
</table>

---


53/244
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

BIOLOGY
DEPARTMENT OF NATURAL SCIENCES

Students choose from one of three biology curricula: traditional biology major, pre-professional and biotechnology. These curricula parallel the first two years of a baccalaureate degree in biology. The traditional Biology option prepares students, upon graduation, for transfer to a four-year college or university to pursue a career in biology-related fields such as molecular biology, cell biology, physiology, microbiology, biochemistry, ecology, biology education, medicine, dentistry and veterinary medicine.

Students interested in pre-chiropractic, physical therapy, occupational therapy or physician’s assistant may major in the Biology Pre-Professional option. The students choosing the Biotechnology option acquire knowledge in inorganic and organic chemistry, genetics, microbiology, cell biology and molecular biology as well as achieving competence in laboratory techniques and instrumentation that are relevant to the biotechnology industry.

Related Programs - You may also be interested in one of the following programs:

BIO.AS  -  Biology - Science Transfer  -  Credits 62-65

What will students learn if they study Biology Transfer, Biology Pre-Professional, or Biotechnology Degree Options?
They concentrate on the theoretical and applied sciences, and mathematics. Their studies prepare them to meet the challenges of advanced study in professional careers.

Are there any requirements that must be satisfied before taking courses in the major?
A passing score on the College’s mathematics placement test for both Algebra I and Algebra II or MAT 013 and MAT 014 is required for all biology majors. In addition, a high school laboratory biology course with a minimum grade of “C” or BIO 010 and a high school laboratory chemistry or CHM 010 with a minimum grade of “C” are also required.

Can Biology majors transfer to a four-year college or university?
The Statewide Transfer Agreement for New Jersey ensures that students who earn an A.A. or A.S. degree at a community college will have those credits fully transferable to a New Jersey public four-year institution, will have completed half of the credits required for a basic four-year degree and will have completed all of the lower division general education requirements. In addition, articulation agreements with private institutions may provide similar transfer provisions. Students should discuss the transfer process with an advisor.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?
Contact Name: Dr. Parag Muley, department chair
Contact Phone: 732.906.2592
Contact Email: pmuley@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/natural-sciences-homepage.html
https://applyto.middlesexcc.edu/application/login.php

Business Administration

Business Administration - BUS.AS (Associate in Science Degree)

Credits: 60-65 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:

Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906.2594
Contact Email: ABLS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html

Courses

<table>
<thead>
<tr>
<th>Semester I</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>Mathematics Requirement</td>
<td></td>
<td>3-4-4</td>
</tr>
</tbody>
</table>
Students must complete a minimum of 6 credits in mathematics in one of the following sequences:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-123 Statistics I</td>
<td>3</td>
<td>MAT 014, MAT 014A/MAT 014B, or appropriate score on the College placement test</td>
</tr>
<tr>
<td>MAT-124 Statistics II</td>
<td>3</td>
<td>MAT 123</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAT-129 Precalculus I</td>
<td>4</td>
<td>Appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, “B” or better in MAT 014 or MAT 014A/MAT 014B, or departmental approval (or MAT 129A and MAT 129B)</td>
</tr>
<tr>
<td>AND</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAT-131 Analytic Geometry and Calculus I</td>
<td>4</td>
<td>MAT 129, MAT 129A/MAT 129B or equivalent, or appropriate score on the College placement test or satisfactory score on the diagnostic examination, or departmental approval (or MAT 131A and MAT 131B)</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAT-131 Analytic Geometry and Calculus I</td>
<td>4</td>
<td>MAT 129, MAT 129A/MAT 129B or equivalent, or appropriate score on the College placement test or satisfactory score on the diagnostic examination, or departmental approval (or MAT 131A and MAT 131B)</td>
</tr>
<tr>
<td>AND</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAT-132 Analytic Geometry and Calculus II</td>
<td>4</td>
<td>MAT 131 or equivalent</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAT-131 Analytic Geometry and Calculus I</td>
<td>4</td>
<td>MAT 129, MAT 129A/MAT 129B or equivalent, or appropriate score on the College placement test or satisfactory score on the diagnostic examination, or departmental approval (or MAT 131A and MAT 131B)</td>
</tr>
<tr>
<td>AND</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAT-285 Basic Statistics for Business</td>
<td>4</td>
<td>MAT 131 or equivalent calculus course</td>
</tr>
<tr>
<td>ACC-101 Financial Accounting</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>BUS-101 Business Organization and Management</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Humanities (GE HUM).

**Semester II**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td><strong>Mathematics Requirement</strong></td>
<td>3-4</td>
<td></td>
</tr>
</tbody>
</table>

Second course in mathematics sequence (see mathematics requirement in Semester I above)

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC-102 Managerial Accounting</td>
<td>4</td>
<td>ACC 101</td>
</tr>
<tr>
<td>ECO-201 Principles of Economics I</td>
<td>3</td>
<td>A passing score on the algebra portion of the College placement test or MAT 013</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

**Semester III**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECO-202 Principles of Economics II</td>
<td>3</td>
<td>ECO 201 or written permission of the department chairperson</td>
</tr>
<tr>
<td>BUS-201 Business Law I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>CSC-105 Computer Applications and Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>Business Elective</strong></td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Recommended business electives are as follows (3 credits each):

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 202 Business Law II</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAT 285 Basic Statistics for Business</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MGT 210 Concepts of Business Management</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MKT 201 Marketing I</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Physical/Health Education Elective</strong></td>
<td>1-3</td>
<td></td>
</tr>
</tbody>
</table>

Students may satisfy this requirement with any HED or PED course.

**Semester IV**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GE Humanities Elective</strong></td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Humanities (GE HUM).

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GE Science Elective</strong></td>
<td>3-4</td>
<td></td>
</tr>
</tbody>
</table>

Students must select courses with the GE MST designation and with the BIO, CHM, PHY and SCI course codes.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Elective</strong></td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>Business Elective</strong></td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Recommended business electives are as follows (3 credits each):

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 202 Business Law II</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAT 285 Basic Statistics for Business</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MGT 210 Concepts of Business Management</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MKT 201 Marketing I</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

https://www.course-catalog.com/mcc/admin/includes/catalogs/Catalog-2013-2014-1540189321.html 55/244
Recommended business electives are as follows (3 credits each):

- BUS 202 Business Law II
- MAT 285 Basic Statistics for Business
- MGT 210 Concepts of Business Management
- MGT 201 Marketing I

**BUSINESS ADMINISTRATION**

**ACCOUNTING, BUSINESS AND LEGAL STUDIES DEPARTMENT**

This program parallels the first two years of the bachelor’s degree program at a four-year college or university. It is designed to transfer.

**Why major in Business Administration?**

Students prepare to transfer to a four-year college or university in any field of business after earning their associate degree.

**What will students learn if they study Business Administration?**

The program is an intensive one that includes challenging mathematics and business courses, as well as sciences and general education.

**Can students transfer to a four-year college or university?**

The Statewide Transfer Agreement for New Jersey ensures that students who earn an A.A. or A.S. degree at a community college will have those credits fully transferable to a New Jersey public four-year institution, will have completed half of the credits required for a basic four-year degree and will have completed all of the lower division general education requirements. In addition, articulation agreements with private institutions may provide similar transfer provisions. Students should discuss the transfer process with an advisor.

**Are there any requirements that must be satisfied before taking courses in the major?**

Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or by completing the appropriate class. Students also need a grade of “C” or higher in high school algebra II, geometry and in one year of laboratory science.

**How long will it take to complete this degree?**

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

**Questions?**

Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906.2594
Contact Email: ABLS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html

https://applyto.middlesexcc.edu/application/login.php

---

### Civil Engineering Technology

**Civil Engineering Technology - CET.AAS (Associate in Applied Science)**

**Credits:** 65 Credits Required

**Description:** Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

**Department:**

Contact Name: Associate Professor Thomas Sabol, department chair
Contact Phone: 732.906.2586
Contact Email: Tsabol@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/engineering-technologies.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>MCT-101 Introduction to Technology</td>
<td>2</td>
<td>MAT 013 or passing score on the College placement test</td>
</tr>
<tr>
<td>MAT-129A Precalculus I (Part A)</td>
<td>2</td>
<td>Appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, “C” or better in MAT 014 or MAT 014A/MAT 014B, or departmental approval</td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>CIT-125 Construction Estimating</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>MEC-123 Technical Graphics/CAD I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>GE Humanities Elective</strong></td>
<td>3</td>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM).</td>
</tr>
<tr>
<td><strong>OR</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>GE Social Science Elective</strong></td>
<td>3</td>
<td>Choose one course designated in the course descriptions as General Education Social Science (GE SS).</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-129B Precalculus I (Part B)</td>
<td>2</td>
<td>MAT 129A or equivalent</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>CIT-105 Statics for Technicians</td>
<td>3</td>
<td>MCT 101, MAT 129 or MAT 129A</td>
</tr>
<tr>
<td>CIT-126 Advanced Civil Drawing/CAD-II</td>
<td>3</td>
<td>MEC 123</td>
</tr>
<tr>
<td>CIT-104 Construction Surveying I</td>
<td>3</td>
<td>MAT 129 or MAT 129A</td>
</tr>
<tr>
<td><strong>Physical/Health Education Elective</strong></td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>
Students may satisfy this requirement with any HED or PED course.

<table>
<thead>
<tr>
<th>Semester III</th>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>MAT-131A Analytic Geometry and Calculus I (Part A)</td>
<td>2</td>
<td>MAT 129, MAT 129A/MAT 129B, or appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, or departmental approval</td>
</tr>
<tr>
<td></td>
<td>PHY-123 General Physics I - Lecture</td>
<td>3</td>
<td>MAT 129 or MAT 129A/MAT 129B</td>
</tr>
<tr>
<td></td>
<td>PHY-125 General Physics I - Lab</td>
<td>1</td>
<td>MAT 129 or MAT 129A/MAT 129B</td>
</tr>
<tr>
<td></td>
<td>CIT-203 Strength of Materials</td>
<td>4</td>
<td>CIT 105</td>
</tr>
<tr>
<td></td>
<td>CIT-205 Construction Surveying II</td>
<td>3</td>
<td>CIT 104</td>
</tr>
<tr>
<td></td>
<td>CIT-216 Soil Mechanics</td>
<td>4</td>
<td>CIT 105</td>
</tr>
<tr>
<td>Semester IV</td>
<td>MAT-131B Analytic Geometry and Calculus I (Part B)</td>
<td>2</td>
<td>MAT 131A or equivalent</td>
</tr>
<tr>
<td></td>
<td>PHY-124 General Physics II - Lecture</td>
<td>3</td>
<td>PHY 123</td>
</tr>
<tr>
<td></td>
<td>PHY-126 General Physics II - Lab</td>
<td>1</td>
<td>PHY 125</td>
</tr>
<tr>
<td></td>
<td>CIT-212 Water Resources Technology</td>
<td>4</td>
<td>CIT 105 and MAT 129B or MAT 129</td>
</tr>
<tr>
<td></td>
<td>CIT-218 Steel Design</td>
<td>3</td>
<td>CIT 203</td>
</tr>
<tr>
<td></td>
<td>CIT-219 Reinforced Concrete Design</td>
<td>3</td>
<td>CIT 203</td>
</tr>
<tr>
<td></td>
<td>CIT-260 Civil/Construction Design Project</td>
<td>2</td>
<td>CIT 125, CIT 203 and CIT 205</td>
</tr>
</tbody>
</table>

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

CIVIL ENGINEERING TECHNOLOGY
ENGINEERING TECHNOLOGIES DEPARTMENT

Civil Engineering Technology graduates find employment opportunities in the design, construction and inspection of airports, bridges, water treatment systems, dams, railroads and highway planning and maintenance. Specific job responsibilities include computer-aided design/drafting, material testing, site surveying and cost estimating. Students have several choices with this major. Students can earn the A.A.S. Degree in Civil Engineering Technology. The emphasis in this program is on practical applications that provide students with skills that can be used on the job as civil engineering technicians.

Related Programs - You may also be interested in one of the following programs:

CIT.CER - Civil Engineering Technology Certificate - Credits 30

Can students transfer to a four-year college or university?

Students may choose to participate in the Joint Admissions Program with the New Jersey Institute of Technology. Many other four-year colleges and universities will apply some or all of the courses taken toward a bachelor’s degree.

What will students learn if they study Civil Engineering Technology?

Students acquire a foundation in communications, calculations, and engineering principles along with the specifics of civil engineering. All technical courses provide a balance between theory and practice.

Are there any requirements students must satisfy before taking courses in the major?

Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or completion of the appropriate. Students must also have a grade of “C” or better in high school algebra II and geometry.

How long will it take to complete this degree?

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions. They can complete the Certificate in three semesters.

Questions?

Contact Name: Associate Professor Thomas Sabol, department chair
Contact Phone: 732.906.2586
Contact Email: Tsabol@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/engineering-technologies.html
https://applyto.middlesexcc.edu/application/login.php

Chemistry - Science Transfer
Chemistry - Science Transfer - CHM.AS (Associate in Science Degree)

Credits: 63-65 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion.

Department:

Contact Name: Dr. Parag Muley, department chair
Contact Phone: 732.906.2592
Contact Email: pmuley@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/natural-sciences-homepage.html

Courses

<table>
<thead>
<tr>
<th>Semester I</th>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>CHM-121 General Chemistry I - Lecture</td>
<td>3</td>
<td>Two years of high school algebra and geometry or MAT 014 and one year of high school chemistry or CHM 020</td>
</tr>
<tr>
<td></td>
<td>CHM-125 General Chemistry I - Lab</td>
<td>1</td>
<td>Two years of high school algebra and geometry or MAT 014 and one year of high school chemistry or CHM 020</td>
</tr>
<tr>
<td></td>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
</tbody>
</table>

**CHEMISTRY DEPARTMENT OF NATURAL SCIENCES**

The Chemistry Transfer program parallels the first two years of a baccalaureate degree program at four-year colleges and universities. The Chemistry Transfer degree prepares students to transfer to a four-year college or university to pursue professional careers in chemistry.

### Questions?
- Contact Name: Dr. Parag Muley, department chair

### Program Note
For students majoring in Pharmacy or Pre-Professional (medical, dental, etc.), biology may be required.

### CHEMISTRY Pre-Professional

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-129</td>
<td>Precalculus I</td>
<td>4</td>
<td>Appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, “B” or better in MAT 014 or MAT 014A/MAT 014B, or departmental approval.</td>
</tr>
<tr>
<td>CSC-106</td>
<td>Intermediate PC Applications with Programming</td>
<td>3</td>
<td>CSC 105 or CSC 107 or one year of high school computer applications or programming course and MAT 014 or appropriate score on the College placement test.</td>
</tr>
<tr>
<td>___ ___</td>
<td>Physical/Health Education Elective</td>
<td>1-3</td>
<td>Students may take a health elective (3 credits) in place of Physical Education. However, if the total credits exceed 66 upon graduation, they may not transfer.</td>
</tr>
</tbody>
</table>

#### Semester II

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHM-122</td>
<td>General Chemistry II - Lecture</td>
<td>3</td>
<td>CHM 121 with a grade of “C” or better</td>
</tr>
<tr>
<td>CHM-126</td>
<td>General Chemistry II - Lab</td>
<td>1</td>
<td>CHM 121, CHM 125 with a grade of “C” or better</td>
</tr>
<tr>
<td>ENG-122</td>
<td>English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>MAT-131</td>
<td>Analytic Geometry and Calculus I</td>
<td>4</td>
<td>MAT 129, MAT 129A/MAT 129B or equivalent, or appropriate score on the College placement test or satisfactory score on the diagnostic examination, or departmental approval.</td>
</tr>
<tr>
<td>___ ___</td>
<td>GE Humanities Elective</td>
<td>3</td>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM).</td>
</tr>
<tr>
<td>___ ___</td>
<td>GE Social Science Elective</td>
<td>3</td>
<td>Choose one course designated in the course descriptions as General Education Social Science (GE SS).</td>
</tr>
</tbody>
</table>

#### Semester III

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHM-221</td>
<td>Organic Chemistry I - Lecture</td>
<td>3</td>
<td>CHM 122 with a grade of “C” or better</td>
</tr>
<tr>
<td>CHM-227</td>
<td>Organic Chemistry I - Lab</td>
<td>1</td>
<td>CHM 122, CHM 126 with a grade of “C” or better</td>
</tr>
<tr>
<td>PHY-123</td>
<td>General Physics I - Lecture</td>
<td>3</td>
<td>MAT 129 or MAT 129A/MAT 129B</td>
</tr>
<tr>
<td>PHY-125</td>
<td>General Physics I - Lab</td>
<td>1</td>
<td>MAT 129 or MAT 129A/MAT 129B</td>
</tr>
<tr>
<td>CHM-230</td>
<td>Analytical Chemistry</td>
<td>4</td>
<td>CHM 122, CHM 126 with a grade of “C” or better</td>
</tr>
<tr>
<td>___ ___</td>
<td>GE Humanities Elective</td>
<td>3</td>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM).</td>
</tr>
</tbody>
</table>

#### Semester IV

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHM-222</td>
<td>Organic Chemistry II - Lecture</td>
<td>3</td>
<td>CHM 221 Lecture with a grade of “C” or better, CHM 227 Lab</td>
</tr>
<tr>
<td>CHM-228</td>
<td>Organic Chemistry II - Lab</td>
<td>1</td>
<td>CHM 221, CHM 227 with a grade of “C” or better</td>
</tr>
<tr>
<td>PHY-124</td>
<td>General Physics II - Lecture</td>
<td>3</td>
<td>PHY 123</td>
</tr>
<tr>
<td>PHY-126</td>
<td>General Physics II - Lab</td>
<td>1</td>
<td>PHY 125</td>
</tr>
<tr>
<td>CHM-240</td>
<td>Research in Chemistry</td>
<td>4</td>
<td>BIO 124, CHM 122, CHM 126 and ENG 121</td>
</tr>
<tr>
<td>___ ___</td>
<td>Technical Elective</td>
<td>4</td>
<td>Electives: BIO 123, BIO 124, CHM 202</td>
</tr>
</tbody>
</table>

### IMPORTANT - Read the Program Information and FAQs Below for Additional Details

**CHEMISTRY Transfer Program** for New Jersey ensures that students who earn an A.A. or A.S. degree at a community college will have those credits fully transferable to a New Jersey public four-year institution, will have completed half of the credits required for a basic four-year degree and will have completed all of the lower division general education requirements. In addition, articulation agreements with private institutions may provide similar transfer provisions. Students should discuss the transfer process with an advisor.

**How long will it take to complete this degree?**
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

**Questions?**
- Contact Name: Dr. Parag Muley, department chair
CIVIL ENGINEERING TECHNOLOGY
ENGINEERING TECHNOLOGIES DEPARTMENT

Civil Engineering Technology graduates find employment opportunities in the design, construction and inspection of airports, bridges, water treatment systems, dams, railroads and highway planning and maintenance. Specific job responsibilities include computer-aided design/drafting, material testing, site surveying and cost estimating. Students have several choices with this major. Students can earn the A.A.S. Degree in Civil Engineering Technology. The emphasis in this program is on practical applications that provide students with skills that can be used on the job as civil engineering technicians.

Related Programs - You may also be interested in one of the following programs:

CET.AAS - Civil Engineering Technology - Credits 65

Can students transfer to a four-year college or university?
Students may choose to participate in the Joint Admissions Program with the New Jersey Institute of Technology. Many other four-year colleges and universities will apply some or all of the courses taken toward a bachelor’s degree.

What will students learn if they study Civil Engineering Technology?
Students acquire a foundation in communications, calculations, and engineering principles along with the specifics of civil engineering. All technical courses provide a balance between theory and practice.

Are there any requirements students must satisfy before taking courses in the major?
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College's placement test or completion of the appropriate. Students must also have a grade of "C" or better in high school algebra II and geometry.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions. They can complete the Certificate in three semesters.

Questions?
Contact Name: Associate Professor Thomas Sabol, department chair
Contact Phone: 732.906.2586
Contact Email: Tsabol@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/engineering-technologies.html

Correction Administration
Correction Administration - CJC.AS (Associate in Science Degree)
Credits: 62-65 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:
Contact Name: Dr. Kathleen Pearle, department chair
Contact Phone: 732.906.2590
Contact Email: HSS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

CRIMINAL JUSTICE
HISTORY AND SOCIAL SCIENCE DEPARTMENT

This program includes general and specialized education courses designed to prepare students for a bachelor’s degree program or a job in criminal justice. The certificate prepares the student to secure employment in the fields of probation, parole and corrections.

Related Programs - You may also be interested in one of the following programs:

CJP.AS - Police Science - Credits 62-65
COR.CER - Correction Administration Certificate - Credits 36

What will students learn if they study Criminal Justice?
Students examine both the substantive and procedural aspects of criminal law. Particular attention will be given to the functions of the courts and special emphasis will be placed on major U.S. Supreme Court decisions. Students who choose the Correction Administration degree option or certificate will learn about relevant trends with regard to correctional institutions, as well as sentencing, judicial treatment and correctional management philosophies. With the Police Science degree option, students will learn police procedures, constitutional law and community policing.

Are there any requirements that must be satisfied taking courses in the major?
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or completion of the appropriate course. Students also need a grade of “C” or better in ENG 120.

Can students transfer to a four-year college or university?
The Statewide Transfer Agreement for New Jersey ensures that students who earn an A.A. or A.S. degree at a community college will have those credits fully transferable to a New Jersey public four-year institution, will have completed half of the credits required for a basic four-year degree and will have

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education Communication</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>General Education Humanities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Education Mathematics, Science and Technology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Technology Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose either CSC 105 or CSC 106.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Mathematics Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>Choose one math course designated in the course descriptions as General Education (GE MST).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Science Elective</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Choose one lab science course designated in the course descriptions as General Education (GE MST).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Education Social Science</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSY-123 Introduction to Psychology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>SOC-121 Introduction to Sociology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>POS-201 United States State and Local Government</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>POS-220 United States National Government</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Physical/Health Education Elective</td>
<td>1-3</td>
<td></td>
</tr>
<tr>
<td>Students may satisfy this requirement with any HED or PED course except PED 270.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Additional Courses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CJU-123 Criminal Justice I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>CJU-124 Criminal Justice II</td>
<td>3</td>
<td>CJU 123</td>
</tr>
<tr>
<td>COR-201 Introduction to Correction Administration</td>
<td>3</td>
<td>COR 123</td>
</tr>
<tr>
<td>COR-207 Correctional Institutions</td>
<td>3</td>
<td>COR 123</td>
</tr>
<tr>
<td>COR-280 Corrections Externship</td>
<td>3</td>
<td>COR 201 or COR 207</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>POL-204 Law Enforcement and the Community</td>
<td>3</td>
<td>CJU 123</td>
</tr>
<tr>
<td>POS-231 Constitutional Law</td>
<td>3</td>
<td>POS 121 or POS 201 or POS 220</td>
</tr>
<tr>
<td>SOC-140 Introduction to Criminology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>SOC-225 Juvenile Delinquency</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>PSY-222 Social Psychology</td>
<td>3</td>
<td>PSY 123 or SOC 121</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOC-131 Contemporary Social Problems</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

completed all of the lower division general education requirements. In addition, articulation agreements with private institutions may provide similar transfer provisions. Students should discuss the transfer process with an advisor.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?
Contact Name: History and Social Science Department OR Academic Advising
Contact Phone: 732.906.2590 OR 732.906.2596
Contact Email: HSS@middlesexcc.edu OR Advising@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html
https://applyto.middlesexcc.edu/application/login.php

Police Science

Police Science - CJP.AS (Associate in Science Degree)
Credits: 62-65 Credits Required
Department:
Contact Name: Dr. Kathleen Pearle, department chair
Contact Phone: 732.906.2590
Contact Email: HSS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html

Courses

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Education Communication</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td><strong>General Education Humanities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Mathematics, Science and Technology</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Technology Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose either CSC 105 or CSC 106.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Mathematics Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>Choose one math course designated in the course descriptions as General Education (GE MST).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Science Elective</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Choose one lab science course designated in the course descriptions as General Education (GE MST).</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>General Education Social Science</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSY-123 Introduction to Psychology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>SOC-121 Introduction to Sociology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>POS-201 United States State and Local Government</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>POS-220 United States National Government</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>Physical Education / Health</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Physical/Health Education Elective</td>
<td>1-3</td>
<td>Students may satisfy this requirement with any HED or PED course except PED 270.</td>
</tr>
<tr>
<td><strong>Additional Courses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CJU-123 Criminal Justice I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>CJU-124 Criminal Justice II</td>
<td>3</td>
<td>CJU 123</td>
</tr>
<tr>
<td>POL-201 Police Administration</td>
<td>3</td>
<td>CJU 123</td>
</tr>
<tr>
<td>POL-202 Police Operations</td>
<td>3</td>
<td>CJU 123</td>
</tr>
<tr>
<td>POL-204 Law Enforcement and the Community</td>
<td>3</td>
<td>CJU 123</td>
</tr>
<tr>
<td>POS-231 Constitutional Law</td>
<td>3</td>
<td>POS 121 or POS 201 or POS 220</td>
</tr>
<tr>
<td>SOC-140 Introduction to Criminology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>SOC-225 Juvenile Delinquency</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>PSY-222 Social Psychology</td>
<td>3</td>
<td>PSY 123 or SOC 121</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOC-131 Contemporary Social Problems</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

CRIMINAL JUSTICE
HISTORY AND SOCIAL SCIENCE DEPARTMENT
This program includes general and specialized education courses designed to prepare students for a bachelor’s degree program or a job in criminal justice. The certificate prepares the student to secure employment in the fields of probation, parole and corrections.

Related Programs - You may also be interested in one of the following programs:

COR.CER - Correction Administration Certificate - Credits 36

CJC.AS - Correction Administration - Credits 62-65

What will students learn if they study Criminal Justice?

Students examine both the substantive and procedural aspects of criminal law. Particular attention will be given to the functions of the courts and special emphasis will be placed on major U.S. Supreme Court decisions. Students who choose the Correction Administration degree option or certificate will learn about relevant trends with regard to correctional institutions, as well as sentencing, judicial treatment and correctional management philosophies. With the Police Science degree option, students will learn police procedures, constitutional law and community policing.

Are there any requirements that must be satisfied taking courses in the major?

Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or completion of the appropriate course. Students also need a grade of “C” or better in one year of high school laboratory science or in BIO 010 or CHM 010.

Can students transfer to a four-year college or university?

The Statewide Transfer Agreement for New Jersey ensures that students who earn an A.A. or A.S. degree at a community college will have those credits fully transferable to a New Jersey public four-year institution, will have completed half of the credits required for a basic four-year degree and will have completed all of the lower division general education requirements. In addition, articulation agreements with private institutions may provide similar transfer provisions. Students should discuss the transfer process with an advisor.

How long will it take to complete this degree?

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?

Contact Name: History and Social Science Department OR Academic Advising
Contact Phone: 732.906.2590 OR 732.906.2596
Contact Email: HSS@middlesexcc.edu OR Advising@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html
https://applyto.middlesexcc.edu/application/login.php

Correction Administration Certificate

 Correction Administration Certificate - COR.CER (Certificate)

Credits: 36 Credits Required

Department:

Contact Name: Dr. Kathleen Pearle, department chair
Contact Phone: 732.906.2590
Contact Email: HSS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>CJU-123 Criminal Justice I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>CJU-124 Criminal Justice II</td>
<td>3</td>
<td>COR 123</td>
</tr>
<tr>
<td>COR-201 Introduction to Correction Administration</td>
<td>3</td>
<td>CJU 123</td>
</tr>
<tr>
<td>COR-207 Correctional Institutions</td>
<td>3</td>
<td>COR 201 or COR 207</td>
</tr>
<tr>
<td>COR-280 Corrections Externship</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>POL-204 Law Enforcement and the Community</td>
<td>3</td>
<td>CJU 123</td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>POS-201 United States State and Local Government</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>POS-220 United States National Government</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>PSY-123 Introduction to Psychology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>SOC-121 Introduction to Sociology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>SOC-140 Introduction to Criminology</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

CRIMINAL JUSTICE

HISTORY AND SOCIAL SCIENCE DEPARTMENT

This program includes general and specialized education courses designed to prepare students for a bachelor’s degree program or a job in criminal justice. The certificate prepares the student to secure employment in the fields of probation, parole and corrections.

Related Programs - You may also be interested in one of the following programs:

CJP.AS - Police Science - Credits 62-65

CJC.AS - Correction Administration - Credits 62-65
What will students learn if they study Criminal Justice?
Students examine both the substantive and procedural aspects of criminal law. Particular attention will be given to the functions of the courts and special emphasis will be placed on major U.S. Supreme Court decisions. Students who choose the Correction Administration degree option or certificate will learn about relevant trends with regard to correctional institutions, as well as sentencing, judicial treatment and correctional management philosophies. With the Police Science degree option, students will learn police procedures, constitutional law and community policing.

Are there any requirements that must be satisfied taking courses in the major?
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or completion of the appropriate course. Students also need a grade of “C” or better in one year of high school laboratory science or in BIO 010 or CHM 010.

Can students transfer to a four-year college or university?
The Statewide Transfer Agreement for New Jersey ensures that students who earn an A.A. or A.S. degree at a community college will have those credits fully transferable to a New Jersey public four-year institution, will have completed half of the credits required for a basic four-year degree and will have completed all of the lower division general education requirements. In addition, articulation agreements with private institutions may provide similar transfer provisions. Students should discuss the transfer process with an advisor.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?
Contact Name: History and Social Science Department OR Academic Advising
Contact Phone: 732.906.2590 OR 732.906.2596
Contact Email: HSS@middlesexcc.edu OR Advising@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html
https://applyto.middlesexcc.edu/application/login.php

Computer Science - Transfer

Computer Science - Transfer - CSC.AS (Associate in Science Degree)
Credits: 61-63 Credits Required
Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:
Contact Name: Assistant Professor Dr. Peter Farrell, department chair
Contact Phone: 732.906.2526
Contact Email: PFarrell@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/computer-science.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CSC-161 Introduction to Computer Science Using Java</td>
<td>4</td>
<td>MAT 014 or appropriate score on the College placement test</td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>MAT-131 Analytic Geometry and Calculus I</td>
<td>4</td>
<td>MAT 129, MAT 129A/MAT 129B or equivalent, or appropriate score on the College placement test or satisfactory score on the diagnostic examination, or departmental approval</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAT-131A Analytic Geometry and Calculus I (Part A)</td>
<td>2</td>
<td>MAT 129, MAT 129A/MAT 129B, or appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, or departmental approval</td>
</tr>
<tr>
<td>AND</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAT-131B Analytic Geometry and Calculus I (Part B)</td>
<td>2</td>
<td>MAT 131A or equivalent</td>
</tr>
<tr>
<td>GE Science Elective</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Physical/Health Education Elective</td>
<td>1-3</td>
<td></td>
</tr>
</tbody>
</table>

Students should take science courses designated as General Education (GE MST) that are numbered 117 or higher and should take a two-course sequence in the same science.

| Semester II                  |         |                                                            |
| CSC-162 Object-Oriented Programming Using Java | 4       | CSC 161 and MAT 129 or MAT 129A |
| ENG-122 English Composition II | 3       | A grade of “C” or better in ENG 121                      |
| MAT-132 Analytic Geometry and Calculus II | 4       | MAT 131 or equivalent                                   |
| GE Science Elective          | 4       |                                                            |

Students should take science courses designated as General Education (GE MST) that are numbered 117 or higher and should take a two-course sequence in the same science.

| Semester III                 |         |                                                            |
| CSC-263 Computer Organization and Architecture I | 3       | CSC 161 |
| CSC-236 Data Structures in Java | 4       | CSC 162 and MAT 129 or MAT 129B or written permission of the department chairperson |
COMPUTER SCIENCE - TRANSFER

COMPUTER SCIENCE AND INFORMATION TECHNOLOGY DEPARTMENT

The Computer Science Transfer program leads to the Associate of Science degree and prepares students to transfer to public and private four-year colleges and universities in computer science. Students study topics in computer science such as problem-solving, object-oriented programming using Java, and computer architecture. Calculus, natural science, social science, and humanities are also studied. In the past, many of our students have successfully transferred to the New Jersey Institute of Technology, Rutgers University and other public and private colleges and universities.

What will students learn if they study Science Transfer?

They concentrate on the theoretical and applied sciences, and mathematics. These studies prepare students to meet the challenges of advanced study in professional careers.

Are there any requirements that must be satisfied before taking courses in the major?

Algebra I is a prerequisite for all majors. Algebra II competency may be verified with a passing score on the College's placement test. Students must also have a grade of "C" or better in high school algebra II, geometry, laboratory chemistry and one additional year of laboratory science.

Can Computer Science majors transfer to four-year colleges and universities?

The Statewide Transfer Agreement for New Jersey ensures that students who earn an A.A. or A.S. degree at a community college will have those credits fully transferable to a New Jersey public four-year institution, will have completed half of the credits required for a basic four-year degree and will have completed all of the lower division general education requirements. In addition, articulation agreements with private institutions may provide similar transfer provisions. Students should discuss the transfer process with an advisor.

How long will it take to complete this degree?

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?

Contact Name: Assistant Professor Dr. Peter Farrett, department chair
Contact Phone: 732.906.2526
Contact Email: PFarrett@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/computer-science.html
https://applyto.middlesexcc.edu/application/login.php

Computer Programming Certificate

Computer Programming Certificate - CSC.CER (Associate in Arts Degree)

Credits: 33-36 Credits Required

Courses

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSC-106 Intermediate PC Applications with Programming</td>
<td>3</td>
<td>CSC 105 or CSC 107 or one year of high school computer applications or programming course and MAT 014 or appropriate score on the College placement test</td>
</tr>
<tr>
<td>CSC-110 Microcomputer Operating Systems and Architecture</td>
<td>3</td>
<td>CSC 105 or CSC 106</td>
</tr>
<tr>
<td>CSC-133 Introduction to Computer Science Using C++</td>
<td>4</td>
<td>MAT 014 or appropriate score on the College placement test</td>
</tr>
<tr>
<td>CSC-134 Object-Oriented Programming Using C++</td>
<td>4</td>
<td>CSC 133 and MAT 116 or MAT 129 or MAT 129A</td>
</tr>
<tr>
<td>CSC-235 Data Structures</td>
<td>4</td>
<td>CSC 134 and MAT 116 or MAT 129 or MAT 129B</td>
</tr>
</tbody>
</table>

Note: Before choosing a Math, Science, or Computer Science elective, all students should consult a Computer Science advisor.

Semester IV

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Prerequisite / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-206 Introduction to Discrete Mathematics</td>
<td>4</td>
<td>MAT 132 or written permission of the department chairperson</td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Social Science (GE SS).</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>CSC-264 Computer Organization and Architecture II</td>
<td>3</td>
<td>CSC 263</td>
</tr>
<tr>
<td>MAT-210 Linear Algebra</td>
<td>4</td>
<td>MAT 132</td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Social Science (GE SS).</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM).</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM).</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Note: Before choosing a Math, Science, or Computer Science elective, all students should consult a Computer Science advisor.

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

COMPUTER SCIENCE - TRANSFER

COMPUTER SCIENCE AND INFORMATION TECHNOLOGY DEPARTMENT

The Computer Science Transfer program leads to the Associate of Science degree and prepares students to transfer to public and private four-year colleges and universities in computer science. Students study topics in computer science such as problem-solving, object-oriented programming using Java, and computer architecture. Calculus, natural science, social science, and humanities are also studied. In the past, many of our students have successfully transferred to the New Jersey Institute of Technology, Rutgers University and other public and private colleges and universities.

What will students learn if they study Science Transfer?

They concentrate on the theoretical and applied sciences, and mathematics. These studies prepare students to meet the challenges of advanced study in professional careers.

Are there any requirements that must be satisfied before taking courses in the major?

Algebra I is a prerequisite for all majors. Algebra II competency may be verified with a passing score on the College's placement test. Students must also have a grade of "C" or better in high school algebra II, geometry, laboratory chemistry and one additional year of laboratory science.

Can Computer Science majors transfer to four-year colleges and universities?

The Statewide Transfer Agreement for New Jersey ensures that students who earn an A.A. or A.S. degree at a community college will have those credits fully transferable to a New Jersey public four-year institution, will have completed half of the credits required for a basic four-year degree and will have completed all of the lower division general education requirements. In addition, articulation agreements with private institutions may provide similar transfer provisions. Students should discuss the transfer process with an advisor.

How long will it take to complete this degree?

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?

Contact Name: Assistant Professor Dr. Peter Farrett, department chair
Contact Phone: 732.906.2526
Contact Email: PFarrett@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/computer-science.html
https://applyto.middlesexcc.edu/application/login.php

Computer Programming Certificate

Computer Programming Certificate - CSC.CER (Associate in Arts Degree)

Credits: 33-36 Credits Required

Department:

Contact Name: Assistant Professor Dr. Peter Farrett, department chair
Contact Phone: 732.906.2526
Contact Email: PFarrett@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/computer-science.html

Courses

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSC-106 Intermediate PC Applications with Programming</td>
<td>3</td>
<td>CSC 105 or CSC 107 or one year of high school computer applications or programming course and MAT 014 or appropriate score on the College placement test</td>
</tr>
<tr>
<td>CSC-110 Microcomputer Operating Systems and Architecture</td>
<td>3</td>
<td>CSC 105 or CSC 106</td>
</tr>
<tr>
<td>CSC-133 Introduction to Computer Science Using C++</td>
<td>4</td>
<td>MAT 014 or appropriate score on the College placement test</td>
</tr>
<tr>
<td>CSC-134 Object-Oriented Programming Using C++</td>
<td>4</td>
<td>CSC 133 and MAT 116 or MAT 129 or MAT 129A</td>
</tr>
<tr>
<td>CSC-235 Data Structures</td>
<td>4</td>
<td>CSC 134 and MAT 116 or MAT 129 or MAT 129B</td>
</tr>
</tbody>
</table>
COMPUTER SCIENCE
COMPUTER SCIENCE AND INFORMATION TECHNOLOGY DEPARTMENT

The Computer & Information Systems option leads to the Associate in Applied Science Degree in Computer Science. Students learn object oriented programming in C++ or Java and event driven programming in Visual Basic, client/server architecture, analysis & design of database systems, networking technologies, Windows and LINUX System Administration. Through a cooperative education program, students can gain work experience and earn college credits during their studies at Middlesex County College.

Recommended Computer Science Electives:
All students should consult a computer science advisor.

- CSC 116 Introduction to Information Systems Security (credits 3)
- CSC 211 Programming in JAVA (credits 4)
- CSC 241 Web Programming (credits 4)
- CSC 261 Information Technology Management (credits 3)

The following courses cannot be taken as electives: CSC 105, CSC 107, CSC 108, CSC 109, CSC 115, CSC 117, CSC 165

### Important - Read the Program Information and FAQs Below for Additional Details

### COMPUTER SCIENCE

### COMPUTER SCIENCE AND INFORMATION TECHNOLOGY DEPARTMENT

The Computer & Information Systems option leads to the Associate in Applied Science Degree in Computer Science. Students learn object oriented programming in C++ or Java and event driven programming in Visual Basic, client/server architecture, analysis & design of database systems, networking technologies, Windows and LINUX System Administration. Through a cooperative education program, students can gain work experience and earn college credits during their studies at Middlesex County College.

Related Programs - You may also be interested in one of the following programs:

- CSNN.CER - Network Administration Certificate - Credits 33-35
- CSNN.AAS - Network Administration and Support - Credits 61-66
- CSH.COA - Computer Help Desk Administration Certificate of Achievement - Credits 20
- CSLAAS - Computer and Information Systems - Credits 61-66

What will students learn if they study Computer Science?
Students learn on PC's running the DOS, Windows, and LINUX operating systems. They learn several programming languages and administration of both LINUX and Windows systems. Students develop problem-solving and communication skills using modern information processing techniques.

Are there any requirements students must satisfy before taking courses in the major?
Algebra II is a prerequisite for all Computer Science majors. Algebra II competency may be verified with a passing score on the College’s placement test or by completing the appropriate course. Students must also have a grade of "C" or better in algebra II and geometry.

Why major in Computer & Information Systems - Network Administration & Support Option?
Network Administration and Support Option of the CIS program leads to the Associate in Applied Science Degree in Computer Science. Students learn network administration of Windows and LINUX operating systems. Problem solving skills are taught through the use of the object oriented programming language C++ or Java and the event driven programming Visual Basic. This program prepares students to take the certification tests for a PC Hardware operating systems technology, networking and security and Microsoft Windows MCP (Microsoft Certified Professional). Through a cooperative education program, students can gain work experience and earn college credits during their studies at Middlesex County College.

Can students transfer to a four-year college or university?
Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer all of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.
How long will it take to complete this degree?

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions. They can complete the certificate in one year.

Questions?

Contact Name: Assistant Professor Dr. Peter Farrett, department chair
Contact Phone: 732.906.2526
Contact Email: PFarrett@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/computer-science.html
https://applyto.middlesexcc.edu/application/login.php

Computer Help Desk Administration Certificate of Achievement

Computer Help Desk Administration Certificate of Achievement - CSH.COA (Certificate of Achievement)

Credits: 20 Credits Required

Department:
Contact Name: Assistant Professor Dr. Peter Farrett, department chair
Contact Phone: 732.906.2526
Contact Email: PFarrett@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/computer-science.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSC-108 Introduction to Internet Applications</td>
<td>2</td>
<td>CSC 105 or CSC 106 or CSC 107</td>
</tr>
<tr>
<td>CSC-110 Microcomputer Operating Systems and Architecture</td>
<td>3</td>
<td>CSC 105 or CSC 106</td>
</tr>
<tr>
<td>CSC-116 Introduction to Information Systems Security</td>
<td>3</td>
<td>CSC 105 or CSC 106</td>
</tr>
<tr>
<td>CSC-200 Networking Technologies</td>
<td>3</td>
<td>CSC 110</td>
</tr>
<tr>
<td>CSC-126 Help Desk Customer Service</td>
<td>3</td>
<td>ENG 121 and CSC 105 or CSC 106</td>
</tr>
<tr>
<td>CSC-127 Help Desk Operation</td>
<td>3</td>
<td>CSC 126</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Certificate Prerequisites

CSC 105 - Computer Applications and Systems or CSC 106 - Intermediate PC Applications with Programming ENG 121 - English Composition I

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

COMPUTER SCIENCE

COMPUTER SCIENCE AND INFORMATION TECHNOLOGY DEPARTMENT

The Computer & Information Systems option leads to the Associate in Applied Science Degree in Computer Science. Students learn object oriented programming in C++ or Java and event driven programming in Visual Basic, client/server architecture, analysis & design of database systems, networking technologies, Windows and LINUX System Administration. Through a cooperative education program, students can gain work experience and earn college credits during their studies at Middlesex County College.

Related Programs - You may also be interested in one of the following programs:

CSNN.CER - Network Administration Certificate - Credits 33-35

CSNN.AAS - Network Administration and Support - Credits 61-66

CSC.CER - Computer Programming Certificate - Credits 33-36

CSLAAS - Computer and Information Systems - Credits 61-66

What will students learn if they study Computer Science?

Students learn on PC's running the DOS, Windows, and LINUX operating systems. They learn several programming languages and administration of both LINUX and Windows systems. Students develop problem-solving and communication skills using modern information processing techniques.

Are there any requirements students must satisfy before taking courses in the major?

Algebra II is a prerequisite for all Computer Science majors. Algebra II competency may be verified with a passing score on the College’s placement test or by completing the appropriate course. Students must also have a grade of “C” or better in algebra II and geometry.

Why major in Computer & Information Systems - Network Administration & Support Option?

Network Administration and Support Option of the CIS program leads to the Associate in Applied Science Degree in Computer Science. Students learn network administration of Windows and LINUX operating systems. Problem solving skills are taught through the use of the object oriented programming language C++ or Java and the event driven programming Visual Basic. This program prepares students to take the certification tests for a PC Hardware operating systems technology, networking and security and Microsoft Windows MCP (Microsoft Certified Professional). Through a cooperative education program, students can gain work experience and earn college credits during their studies at Middlesex County College.

Can students transfer to a four-year college or university?

Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer all of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

How long will it take to complete this degree?

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions. They can complete the certificate in one year.

Questions?

Contact Name: Assistant Professor Dr. Peter Farrett, department chair
### Computer and Information Systems

**Computer and Information Systems - CSI.AAS (Associate in Applied Science)**

Credits: 61-66 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:

Contact Name: Assistant Professor Dr. Peter Farrett, department chair
Contact Phone: 732.906.2526
Contact Email: PFarrett@middlesexcc.edu
Department Web: [http://www2.middlesexcc.edu/academics/academic-departments/computer-science.html](http://www2.middlesexcc.edu/academics/academic-departments/computer-science.html)

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Semester I</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CSC-105 Computer Applications and Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CSC-106 Intermediate PC Applications with Programming</td>
<td>3</td>
<td>CSC 105 or CSC 107 or one year of high school computer applications or programming course and MAT 014 or appropriate score on the College placement test</td>
</tr>
<tr>
<td>CSC-161 Introduction to Computer Science Using Java</td>
<td>4</td>
<td>MAT 014 or appropriate score on the College placement test</td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>MAT-116 College Algebra</td>
<td>3</td>
<td>MAT 014, MAT 014A/MAT 014B, or equivalent</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAT-129 Precalculus I</td>
<td>4</td>
<td>Appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, “B” or better in MAT 014 or MAT 014A/MAT 014B, or departmental approval</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAT-129A Precalculus I (Part A)</td>
<td>2</td>
<td>Appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, “C” or better in MAT 014 or MAT 014A/MAT 014B, or departmental approval</td>
</tr>
<tr>
<td>AND</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAT-129B Precalculus I (Part B)</td>
<td>2</td>
<td>MAT 129A or equivalent</td>
</tr>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Social Science (GE SS).

| **Semester II** | | |
| CSC-110 Microcomputer Operating Systems and Architecture | 3 | CSC 105 or CSC 106 |
| CSC-162 Object-Oriented Programming Using Java | 4 | CSC 161 and MAT 129 or MAT 129A |
| CSC-208 Visual BASIC Programming | 4 | CSC 106 or CSC 133 or CSC 161 |
| ENG-122 English Composition II | 3 | A grade of “C” or better in ENG 121 |
| MAT-123 Statistics I | 3 | MAT 014, MAT 014A/MAT 014B, or appropriate score on the College placement test |
| OR | | |
| MAT-131 Analytic Geometry and Calculus I | 4 | MAT 129, MAT 129A/MAT 129B or equivalent, or appropriate score on the College placement test or satisfactory score on the diagnostic examination, or departmental approval |
| OR | | |
| MAT-131A Analytic Geometry and Calculus I (Part A) | 2 | MAT 129, MAT 129A/MAT 129B, or appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, or departmental approval |
| AND | | |
| MAT-131B Analytic Geometry and Calculus I (Part B) | 2 | MAT 131A or equivalent |

| **Semester III** | | |
| CSC-200 Networking Technologies | 3 | CSC 110 |
| CSC-236 Data Structures in Java | 4 | CSC 162 and MAT 129 or MAT 129B or written permission of the department chairperson |
| CSC-245 UNIX and Shell Programming | 4 | CSC 133 or CSC 161 |
| __ Physical/Health Education Elective | 1-3 | |

Students may satisfy this requirement with any HED or PED course.

| **Semester IV** | | |
| CSC-239 Database Concepts | 3 | CSC 133 or CSC 161 |
| CSC-241 Web Programming | 4 | CSC 134 or CSC 162 |
COMPUTER SCIENCE
COMPUTER SCIENCE AND INFORMATION TECHNOLOGY DEPARTMENT

The Computer & Information Systems option leads to the Associate in Applied Science Degree in Computer Science. Students learn object oriented programming in C++ or Java and event driven programming in Visual Basic, client/server architecture, analysis & design of database systems, networking technologies, Windows and LINUX System Administration. Through a cooperative education program, students can gain work experience and earn college credits during their studies at Middlesex County College.

Related Programs - You may also be interested in one of the following programs:

- CSNN.CER - Network Administration Certificate - Credits 33-35
- CSNN.AAS - Network Administration and Support - Credits 61-66
- CSC.CER - Computer Programming Certificate - Credits 33-36
- CSH.COA - Computer Help Desk Administration Certificate of Achievement - Credits 20

What will students learn if they study Computer Science?
Students learn on PC's running the DOS, Windows, and LINUX operating systems. They learn several programming languages and administration of both LINUX and Windows systems. Students develop problem-solving and communication skills using modern information processing techniques.

Are there any requirements students must satisfy before taking courses in the major?
Algebra II is a prerequisite for all Computer Science majors. Algebra II competency may be verified with a passing score on the College's placement test or by completing the appropriate course. Students must also have a grade of "C" or better in algebra II and geometry.

Why major in Computer & Information Systems - Network Administration & Support Option?
Network Administration and Support Option of the CIS program leads to the Associate in Applied Science Degree in Computer Science. Students learn network administration of Windows and LINUX operating systems. Problem solving skills are taught through the use of the object oriented programming language C++ or Java and the event driven programming Visual Basic. This program prepares students to take the certification tests for a PC Hardware operating systems technology, networking and security and Microsoft Windows MCP (Microsoft Certified Professional). Through a cooperative education program, students can gain work experience and earn college credits during their studies at Middlesex County College.

Can students transfer to a four-year college or university?
Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer all of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions. They can complete the certificate in one year.

Questions?
Contact Name: Assistant Professor Dr. Peter Farrett, department chair
Contact Phone: 732.906.2526
Contact Email: PFarrett@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/computer-science.html
https://applyto.middlesexcc.edu/application/login.php

Java Programming Certificate of Achievement
Java Programming Certificate of Achievement - CSJAVA.COA (Certificate of Achievement)
Credits: 16 Credits Required
Description: This Certificate of Achievement is designed for those students with at least two years of college education and who have completed courses
equivalent to ENG 121 and MAT 129. Successful completion of this certificate prepares students to take entry level jobs as Java programmers.

Related Programs - You may also be interested in one of the following programs:
- CSNT.COA - Windows/PC Support Certificate of Achievement - Credits 21-22
- CSS.COA - Information Systems Security Certificate of Achievement - Credits 19
- CSWEB.COA - Java and Web Programming Certificate of Achievement - Credits 18

Why complete the certificate of achievement in Java & Web Programming?
This certificate of achievement provides students with an awareness of the internet and the world wide web. Publishing text, pictures, sound, and even video over the internet is becoming easier every day. Individuals who run small businesses with services to sell and people with stories to share will acquire the necessary skills to publish useful, attractive, and quality webpages. Upon completion of this certificate program, students will be able to create web sites and useful web pages.

Are there any requirements that must be satisfied before students can take courses in the major?
The certificate of achievement is designed for those students with at least two years of college level education, including ENG 121 English Composition I. Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or completion of the appropriate course. Students must have completed or CSC 105 or CSC 107 or MCT 101 or demonstrated equivalent proficiency before beginning this certificate.

How long will it take to complete this certificate?
Once students complete developmental coursework (if needed), the certificate may be completed in 1-2 semesters. They can shorten the amount of time by taking courses in the summer and winter sessions.

Why take the certificate of achievement in Information Systems Security?
This certificate of achievement develops technical competence in Information Systems Security, an area that is critical to homeland security with rapidly expanding employment opportunities.

Network Administration and Support
Network Administration and Support - CSNN.AAS (Associate in Applied Science)
Credits: 61-66 Credits Required

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSC-105 Computer Applications and Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CSC-106 Intermediate PC Applications with Programming</td>
<td>3</td>
<td>CSC 105 or CSC 107 or one year of high school computer applications or programming course and MAT 014 or appropriate score on the College placement test</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Units</td>
</tr>
<tr>
<td>-------------</td>
<td>--------------------------------------------------</td>
<td>-------</td>
</tr>
<tr>
<td>CSC-133</td>
<td>Introduction to Computer Science Using C++</td>
<td>4</td>
</tr>
<tr>
<td>ENG-121</td>
<td>English Composition I</td>
<td>3</td>
</tr>
<tr>
<td>MAT-116</td>
<td>College Algebra</td>
<td>3</td>
</tr>
</tbody>
</table>

**OR**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-129</td>
<td>Precalculus I</td>
<td>4</td>
<td>Appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, “B” or better in MAT 014 or MAT 014A/MAT 014B, or departmental approval</td>
</tr>
</tbody>
</table>

**OR**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-129A</td>
<td>Precalculus I (Part A)</td>
<td>2</td>
<td>Appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, “C” or better in MAT 014 or MAT 014A/MAT 014B, or departmental approval</td>
</tr>
</tbody>
</table>

**AND**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-129B</td>
<td>Precalculus I (Part B)</td>
<td>2</td>
<td>MAT 129A or equivalent</td>
</tr>
</tbody>
</table>

**GE SS** GE Social Science Elective 3

Choose one course designated in the course descriptions as General Education Social Science (GE SS).

**Semester II**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSC-110</td>
<td>Microcomputer Operating Systems and Architecture</td>
<td>3</td>
<td>CSC 105 or CSC 106</td>
</tr>
<tr>
<td>CSC-208</td>
<td>Visual BASIC Programming</td>
<td>4</td>
<td>CSC 106 or CSC 133 or CSC 161</td>
</tr>
<tr>
<td>CSC-116</td>
<td>Introduction to Information Systems Security</td>
<td>3</td>
<td>CSC 105 or CSC 106</td>
</tr>
<tr>
<td>ENG-122</td>
<td>English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>MAT-123</td>
<td>Statistics I</td>
<td>3</td>
<td>MAT 014, MAT 014A/MAT 014B, or appropriate score on the College placement test</td>
</tr>
</tbody>
</table>

**OR**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-131</td>
<td>Analytic Geometry and Calculus I</td>
<td>4</td>
<td>MAT 129, MAT 129A/MAT 129B or equivalent, or appropriate score on the College placement test or satisfactory score on the diagnostic examination, or departmental approval</td>
</tr>
</tbody>
</table>

**OR**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-131A</td>
<td>Analytic Geometry and Calculus I (Part A)</td>
<td>2</td>
<td>MAT 129, MAT 129A/MAT 129B, or appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, or departmental approval</td>
</tr>
</tbody>
</table>

**AND**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-131B</td>
<td>Analytic Geometry and Calculus I (Part B)</td>
<td>2</td>
<td>MAT 131A or equivalent</td>
</tr>
</tbody>
</table>

**Semester III**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSC-200</td>
<td>Networking Technologies</td>
<td>3</td>
<td>CSC 110</td>
</tr>
<tr>
<td>CSC-245</td>
<td>UNIX and Shell Programming</td>
<td>4</td>
<td>CSC 133 or CSC 161</td>
</tr>
<tr>
<td>CSC-251</td>
<td>Windows Workstation Administration</td>
<td>3</td>
<td>CSC 200</td>
</tr>
</tbody>
</table>

**__Physical/Health Education Elective__** 1-3

Students may satisfy this requirement with any HED or PED course.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>___________</td>
<td>Technical Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

All students should consult a computer science advisor.

Choose from these Technical Electives:

CSC 126 Help Desk Customer Service
CSC 127 Help Desk Operation
CSC 205 and CSC 206 Computer Science Work Experience I & II
CSC 258 Computer Forensics
CSC 261 Information Technology Management

**Other Electives**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSC-134</td>
<td>Object-Oriented Programming Using C++</td>
<td>4</td>
<td>CSC 133 and MAT 116 or MAT 129 or MAT 129A</td>
</tr>
<tr>
<td>CSC-211</td>
<td>Programming in JAVA</td>
<td>4</td>
<td>CSC 134 or CSC 162</td>
</tr>
<tr>
<td>CSC-230</td>
<td>Multimedia Production and Authoring Tools</td>
<td>4</td>
<td>CSC 134 or CSC 162</td>
</tr>
<tr>
<td>CSC-235</td>
<td>Data Structures</td>
<td>4</td>
<td>CSC 134 and MAT 116 or MAT 129 or MAT 129B</td>
</tr>
<tr>
<td>CSC-241</td>
<td>Web Programming</td>
<td>4</td>
<td>CSC 134 or CSC 162</td>
</tr>
<tr>
<td>MAT-132</td>
<td>Analytic Geometry and Calculus II</td>
<td>4</td>
<td>MAT 131 or equivalent</td>
</tr>
</tbody>
</table>

**Semester IV**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSC-239</td>
<td>Database Concepts</td>
<td>3</td>
<td>CSC 133 or CSC 161</td>
</tr>
<tr>
<td>CSC-246</td>
<td>UNIX and Web Server Administration</td>
<td>3</td>
<td>CSC 245</td>
</tr>
<tr>
<td>CSC-248</td>
<td>PC Service and Support</td>
<td>3</td>
<td>CSC 110 and CSC 200</td>
</tr>
<tr>
<td>CSC-252</td>
<td>Windows Server Administration</td>
<td>3</td>
<td>CSC 251</td>
</tr>
</tbody>
</table>

**GE Humanities Elective** 3

Choose one course designated in the course descriptions as General Education Humanities (GE HUM).
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

COMPUTER SCIENCE
COMPUTER SCIENCE AND INFORMATION TECHNOLOGY DEPARTMENT

The Computer & Information Systems option leads to the Associate in Applied Science Degree in Computer Science. Students learn object oriented programming in C++ or Java and event driven programming in Visual Basic, client/server architecture, analysis & design of database systems, networking technologies, Windows and LINUX System Administration. Through a cooperative education program, students can gain work experience and earn college credits during their studies at Middlesex County College.

Related Programs - You may also be interested in one of the following programs:

CSN.CER - Network Administration Certificate - Credits 33-35
CSC.CER - Computer Programming Certificate - Credits 33-36
CSH.COA - Computer Help Desk Administration Certificate of Achievement - Credits 20
CSL.AAS - Computer and Information Systems - Credits 61-66

What will students learn if they study Computer Science?
Students learn on PC’s running the DOS, Windows, and LINUX operating systems. They learn several programming languages and administration of both LINUX and Windows systems. Students develop problem-solving and communication skills using modern information processing techniques.

Are there any requirements students must satisfy before taking courses in the major?
Algebra II is a prerequisite for all Computer Science majors. Algebra II competency may be verified with a passing score on the College’s placement test or by completing the appropriate course. Students must also have a grade of “C” or better in algebra II and geometry.

Why major in Computer & Information Systems - Network Administration & Support Option?
Network Administration and Support Option of the CIS program leads to the Associate in Applied Science Degree in Computer Science. Students learn network administration of Windows and LINUX operating systems. Problem solving skills are taught through the use of the object oriented programming language C++ or Java and the event driven programming Visual Basic. This program prepares students to take the certification tests for a PC Hardware operating systems technology, networking and security and Microsoft Windows MCP (Microsoft Certified Professional). Through a cooperative education program, students can gain work experience and earn college credits during their studies at Middlesex County College.

Can students transfer to a four-year college or university?
Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer all of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions. They can complete the certificate in one year.

Questions?
Contact Name: Assistant Professor Dr. Peter Farrett, department chair
Contact Phone: 732.906.2526
Contact Email: PFarrett@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/computer-science.html
https://applyto.middlesexcc.edu/application/login.php

Network Administration Certificate

Network Administration Certificate - CSNN.CER (Certificate)
Credits: 33-35 Credits Required
Department:

Contact Name: Assistant Professor Dr. Peter Farrett, department chair
Contact Phone: 732.906.2526
Contact Email: PFarrett@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/computer-science.html

Courses

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSC-106 Intermediate PC Applications with Programming</td>
<td>3</td>
<td>CSC 105 or CSC 107 or one year of high school computer applications or programming course and MAT 014 or appropriate score on the College placement test</td>
</tr>
<tr>
<td>CSC-110 Microcomputer Operating Systems and Architecture</td>
<td>3</td>
<td>CSC 105 or CSC 106</td>
</tr>
<tr>
<td>CSC-116 Introduction to Information Systems Security</td>
<td>3</td>
<td>CSC 105 or CSC 106</td>
</tr>
<tr>
<td>CSC-126 Help Desk Customer Service</td>
<td>3</td>
<td>ENG 121 and CSC 105 or CSC 106</td>
</tr>
<tr>
<td>CSC-200 Networking Technologies</td>
<td>3</td>
<td>CSC 110</td>
</tr>
<tr>
<td>CSC-251 Windows Workstation Administration</td>
<td>3</td>
<td>CSC 200</td>
</tr>
<tr>
<td>CSC-252 Windows Server Administration</td>
<td>3</td>
<td>CSC 251</td>
</tr>
<tr>
<td>___ Technical Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>___ Computer Science Elective</td>
<td>3-4</td>
<td></td>
</tr>
</tbody>
</table>

All students should consult a computer science advisor.

Recommended:

COMPUTER SCIENCE

COMPUTER SCIENCE AND INFORMATION TECHNOLOGY DEPARTMENT

The Computer & Information Systems option leads to the Associate in Applied Science Degree in Computer Science. Students learn object oriented programming in C++ or Java and event driven programming in Visual Basic, client/server architecture, analysis & design of database systems, networking technologies, Windows and LINUX System Administration. Through a cooperative education program, students can gain work experience and earn college credits during their studies at Middlesex County College.

Related Programs - You may also be interested in one of the following programs:

CSNN.AAS  -  Network Administration and Support  -  Credits 61-66
CSC.CER  -  Computer Programming Certificate  -  Credits 33-36
CSH.COA  -  Computer Help Desk Administration Certificate of Achievement  -  Credits 20
CSLAAS  -  Computer and Information Systems  -  Credits 61-66

What will students learn if they study Computer Science?

Students learn on PC's running the DOS, Windows, and LINUX operating systems. They learn several programming languages and administration of both LINUX and Windows systems. Students develop problem-solving and communication skills using modern information processing techniques.

Are there any requirements students must satisfy before taking courses in the major?

Algebra II is a prerequisite for all Computer Science majors. Algebra II competency may be verified with a passing score on the College’s placement test or by completing the appropriate course. Students must also have a grade of “C” or better in algebra II and geometry.

Why major in Computer & Information Systems - Network Administration & Support Option?

Network Administration and Support Option of the CIS program leads to the Associate in Applied Science Degree in Computer Science. Students learn network administration of Windows and LINUX operating systems. Problem solving skills are taught through the use of the object oriented programming language C++ or Java and the event driven programming Visual Basic. This program prepares students to take the certification tests for a PC Hardware operating systems technology, networking and security and Microsoft Windows MCP (Microsoft Certified Professional). Through a cooperative education program, students can gain work experience and earn college credits during their studies at Middlesex County College.

Can students transfer to a four-year college or university?

Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer all of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

How long will it take to complete this degree?

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions. They can complete the certificate in one year.

Questions?

Contact Name: Assistant Professor Dr. Peter Farrett, department chair
Contact Phone: 732.906.2526
Contact Email: PFarrett@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/computer-science.html
https://applyto.middlesexcc.edu/application/login.php

Windows/PC Support Certificate of Achievement

Windows/PC Support Certificate of Achievement - CSNT.COA (Certificate of Achievement)
Credits: 21-22 Credits Required

Description: This Windows/PC Support Certificate of Achievement is designed for students who have completed courses equivalent to ENG 121 and MAT
JAVA AND WEB PROGRAMMING

COMPUTER SCIENCE AND INFORMATION TECHNOLOGY DEPARTMENT

Related Programs - You may also be interested in one of the following programs:

CSS.COA - Information Systems Security Certificate of Achievement - Credits 19
CSJAVA.COA - Java Programming Certificate of Achievement - Credits 16
CSWEB.COA - Java and Web Programming Certificate of Achievement - Credits 18

Why complete the certificate of achievement in Java & Web Programming?

This certificate of achievement provides students with an awareness of the internet and the world wide web. Publishing text, pictures, sound, and even video over the internet is becoming easier every day. Individuals who run small businesses with services to sell and people with stories to share will acquire the necessary skills to publish useful, attractive, and quality webpages. Upon completion of this certificate program, students will be able to create web sites and useful web pages.

Are there any requirements that must be satisfied before students can take courses in the major?

The certificate of achievement is designed for those students with at least two years of college level education, including ENG 121 English Composition I. Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College's placement test or completion of the appropriate course. Students must have completed or CSC 105 or CSC 106 or MAT 101 or demonstrate equivalent proficiency before beginning this certificate.

How long will it take to complete this certificate?

Once students complete developmental coursework (if needed), the certificate may be completed in 1-2 semesters. They can shorten the amount of time by taking courses in the summer and winter sessions.

Why take the certificate of achievement in Information Systems Security?

This certificate of achievement develops technical competence in Information Systems Security, an area that is critical to homeland security with rapidly expanding employment opportunities.

Information Systems Security Certificate of Achievement

Information Systems Security Certificate of Achievement - CSS.COA (Certificate of Achievement)

Credits: 19 Credits Required

Description: The Information Systems Security Certificate of Achievement is designed for those students with at least two years of college level education who have completed courses equivalent to ENG 121 and MAT 014. Students must complete CSC 105, CSC 134 or CSC 162, and CSC 200 or demonstrate equivalent knowledge prior to beginning the program. Successful completion of this certificate helps prepare students to take the certification test for Information Systems Security.

Department:

Contact Name: Assistant Professor Dr. Peter Farrell, department chair
Contact Phone: 732.906.2526
Contact Email: PFarrett@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/computer-science.html

Courses

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSC-110 Microcomputer Operating Systems and</td>
<td>3</td>
<td>CSC 105 or CSC 106</td>
</tr>
<tr>
<td>Architecture</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CSC-116 Introduction to Information Systems</td>
<td>3</td>
<td>CSC 105 or CSC 106</td>
</tr>
<tr>
<td>Security</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CSC-200 Networking Technologies</td>
<td>3</td>
<td>CSC 110</td>
</tr>
<tr>
<td>CSC-251 Windows Workstation Administration</td>
<td>3</td>
<td>CSC 200</td>
</tr>
<tr>
<td>CSC-252 Windows Server Administration</td>
<td>3</td>
<td>CSC 251</td>
</tr>
<tr>
<td>CSC-248 PC Service and Support</td>
<td>3</td>
<td>CSC 110 and CSC 200</td>
</tr>
<tr>
<td>___ ___ Elective</td>
<td>3-4</td>
<td></td>
</tr>
</tbody>
</table>

Recommended Electives:

CSC-160 Introduction to UNIX for Web Development
CSC-245 UNIX and Shell Programming

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

Contact Name: Assistant Professor Dr. Peter Farrell, department chair
Contact Phone: 732.906.2526
Contact Email: PFarrett@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/computer-science.html

https://applyto.middlesexcc.edu/application/login.php
CSC-116 Introduction to Information Systems Security 3 CSC 105 or CSC 106
CSC-239 Database Concepts 3 CSC 133 or CSC 161
CSC-245 UNIX and Shell Programming 4 CSC 133 or CSC 161
CSC-258 Computer Forensics 3 CSC 116 and CSC 245 or written permission of the department chairperson
CSC-261 Information Technology Management 3 CSC 133 or CSC 161 and CSC 200 and ENG 121
___ ___ System Administration Technical Elective 3

All students should consult a Computer Science Advisor. Select one (3 credits each):
CSC-246 UNIX and Web Server Administration
CSC-251 Windows Workstation Administration
CSC-252 Windows Server Administration

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

JAVA AND WEB PROGRAMMING

COMPUTER SCIENCE AND INFORMATION TECHNOLOGY DEPARTMENT

Related Programs - You may also be interested in one of the following programs:

CSNT.COA - Windows/PC Support Certificate of Achievement - Credits 21-22
CSJAVA.COA - Java Programming Certificate of Achievement - Credits 16
CSWEB.COA - Java and Web Programming Certificate of Achievement - Credits 18

Why complete the certificate of achievement in Java & Web Programming?
This certificate of achievement provides students with an awareness of the internet and the world wide web. Publishing text, pictures, sound, and even video over the internet is becoming easier every day. Individuals who run small businesses with services to sell and people with stories to share will acquire the necessary skills to publish useful, attractive, and quality webpages. Upon completion of this certificate program, students will be able to create web sites and useful web pages.

Are there any requirements that must be satisfied before students can take courses in the major?
The certificate of achievement is designed for those students with at least two years of college level education, including ENG 121 English Composition I. Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College's placement test or completion of the appropriate course. Students must have completed or CSC 105 or CSC 107 or MCT 101 or demonstrated equivalent proficiency before beginning this certificate.

How long will it take to complete this certificate?
Once students complete developmental coursework (if needed), the certificate may be completed in 1-2 semesters. They can shorten the amount of time by taking courses in the summer and winter sessions.

Why take the certificate of achievement in Information Systems Security?
This certificate of achievement develops technical competence in Information Systems Security, an area that is critical to homeland security with rapidly expanding employment opportunities.
Contact Name: Assistant Professor Dr. Peter Farrett, department chair
Contact Phone: 732.906.2526
Contact Email: PFarrett@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/computer-science.html
https://applyto.middlesexcc.edu/application/login.php

Java and Web Programming Certificate of Achievement
Java and Web Programming Certificate of Achievement - CSWEB.COA (Certificate of Achievement)
Credits: 18-0 Credits Required
Description: This Java and Web Programming Certificate of Achievement is designed for those students with at least two years of college education and knowledge of CSC 161 Introduction to Computer Science Using Java and CSC 200 Networking Technologies or permissions of the chairperson.
Department:
Contact Name: Assistant Professor Dr. Peter Farrett, department chair
Contact Phone: 732.906.2526
Contact Email: PFarrett@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/computer-science.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSC-125 Web Markup Languages</td>
<td>3</td>
<td>CSC 106 and MAT 014</td>
</tr>
<tr>
<td>CSC-239 Database Concepts</td>
<td>3</td>
<td>CSC 133 or CSC 161</td>
</tr>
<tr>
<td>CSC-241 Web Programming</td>
<td>4</td>
<td>CSC 134 or CSC 162</td>
</tr>
<tr>
<td>CSC-245 UNIX and Shell Programming</td>
<td>4</td>
<td>CSC 133 or CSC 161</td>
</tr>
<tr>
<td>CSC-162 Object-Oriented Programming Using Java</td>
<td>4</td>
<td>CSC 161 and MAT 129 or MAT 129A</td>
</tr>
</tbody>
</table>

Culinary Arts Certificate
Culinary Arts Certificate - CULIN.CER (Certificate)
Credits: 34 Credits Required

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

HOSPITALITY AND CULINARY ARTS
HOSPITALITY, CULINARY ARTS, AND DIETETICS DEPARTMENT

In this program, students acquire the necessary practical and theoretical skills for employment in one of the nation’s fastest growing industries. Graduates may be employed as an assistant restaurant manager, hotel/motel assistant manager, front office manager, dining room manager, cafeteria production manager, cook, sous chef or management trainee. They are eligible for certification in several course areas by the American Hotel and Lodging Association and the National Restaurant Association. Students may choose the Hotel-Motel Management Option, the Restaurant Food Service Management Option, or the Culinary Arts Management Option which prepares students to work in hotels, motels, resorts, restaurants, clubs, cruise ships, catering centers and health care facilities.

Related Programs - You may also be interested in one of the following programs:

- BPA.COA - Baking and Pastry Arts Certificate of Achievement - Credits 18
- HMRO.COA - Restaurant Operations Certificate of Achievement - Credits 18
- HRIR.AAS - Restaurant/Food Service Management - Credits 63-66
- HMHO.COA - Hotel Operations Certificate of Achievement - Credits 18
- HRIL.AAS - Hotel/Motel Management - Credits 63-66
- HRIC.AAS - Culinary Arts Management - Credits 62-65

Can students who major in Hospitality and Culinary Arts transfer to a four-year college?
Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer most of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor. Many colleges and universities with hotel and restaurant management programs, including Fairleigh Dickinson University, NYU, Montclair State University, Widener University, The Culinary Institute of America, Johnson & Wales, as well as other schools, will apply the courses taken toward a bachelor’s degree.

What do students learn if they study Hospitality and Culinary Arts?
Students receive training in restaurant and food service management, hotel-motel management or culinary arts. Those with limited related industry experience are encouraged to enroll in a cooperative work experience seminar that includes paid employment in the final semester. In culinary arts additional training is provided in a culinary externship.

Can students take more than one option in Hospitality and Culinary Arts?
Students with interests in both hotel-motel management and restaurant foodservice management can apply for a dual option.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College's placement test or by completion of the appropriate course.
Dental Hygiene

**Dental Hygiene - DHY AAS (Associate in Applied Science)**

Credits: 72-74 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:

Contact Name: Assistant Professor Hope-Claire Holbeck, department chair  
Contact Phone: 732.906.2536  
Contact Email: HHolbeck@middlesexcc.edu  
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/dental-hygiene.html

### Courses

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO-211 Principles of Microbiology</td>
<td>4</td>
<td>One year of high school laboratory biology or BIO 010, and one year of high school laboratory chemistry or CHM 010, and appropriate score on the College placement test or MAT 013</td>
</tr>
<tr>
<td>DHY-102 Dental Radiology</td>
<td>2</td>
<td>Credit-by-examination available if the student is licensed to take radiographs in New Jersey.</td>
</tr>
<tr>
<td>DHY-105 Oral Anatomy and Histology</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>DHY-107 Preventive Oral Health Services I</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester II</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO-111 Human Anatomy and Physiology I</td>
<td>4</td>
<td>One year of high school laboratory biology or BIO 010, and one year of high school laboratory chemistry or CHM 010, and appropriate score on the College placement test or MAT 013</td>
</tr>
<tr>
<td>DHY-108 Preventive Oral Health Services II</td>
<td>5</td>
<td>DHY 102, DHY 105 and DHY 107 and current CPR certification</td>
</tr>
<tr>
<td>DHY-111 Nutrition and Oral Health</td>
<td>2</td>
<td>DHY 102, DHY 105 and DHY 107</td>
</tr>
<tr>
<td>DHY-204 Dental Materials</td>
<td>2</td>
<td>DHY 102, DHY 105 and DHY 107</td>
</tr>
<tr>
<td>DHY-115 Periodontology</td>
<td>2</td>
<td>DHY 203, DHY 102, DHY 105 and DHY 107</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Summer I</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHM-107 Principles of General, Organic and Biochemistry</td>
<td>4</td>
<td>One year of high school laboratory chemistry or CHM 010</td>
</tr>
<tr>
<td>BIO-112 Human Anatomy and Physiology II</td>
<td>4</td>
<td>BIO 111 with a minimum grade of “C”</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester III</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>DHY-203 General and Oral Pathology</td>
<td>2</td>
<td>DHY 108, DHY 111, DHY 204 and DHY 205</td>
</tr>
<tr>
<td>DHY-207 Dental Health Education</td>
<td>2</td>
<td>DHY 108, DHY 110, DHY 204 and DHY 205</td>
</tr>
<tr>
<td>DHY-208 Pharmacology</td>
<td>2</td>
<td>CHM 107</td>
</tr>
<tr>
<td>DHY-211 Preventive Oral Health Services III</td>
<td>5</td>
<td>DHY 108, DHY 110, DHY 204, DHY 205 and current CPR certification</td>
</tr>
<tr>
<td>DHY-215 Advanced Periodontology</td>
<td>1</td>
<td>DHY 108, DHY 110, DHY 204 and DHY 205</td>
</tr>
<tr>
<td>PSY-123 Introduction to Psychology</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester IV</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>DHY-210 Community Health</td>
<td>2</td>
<td>DHY 203, DHY 207, DHY 211 and DHY 215</td>
</tr>
<tr>
<td>DHY-212 Preventive Oral Health Services IV</td>
<td>5</td>
<td>DHY 203, DHY 207, DHY 211, DHY 215 and current CPR certification</td>
</tr>
<tr>
<td>DHY-218 Local Anesthesia and Pain Control</td>
<td>2</td>
<td>DHY 105, DHY 208, DHY 211</td>
</tr>
<tr>
<td>DHY-224 Dental Hygiene Seminar</td>
<td>1</td>
<td>DHY 107, DHY 108, DHY 211</td>
</tr>
<tr>
<td>SOC-121 Introduction to Sociology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>__________ Physical/Health Education Elective</td>
<td>1-3</td>
<td></td>
</tr>
</tbody>
</table>

### Standards of Progress

Maintain a cumulative grade point average of 2.0. Must achieve a “C” grade or better in all science courses to satisfy degree requirements. Must achieve a “C” grade or better in all dental hygiene courses in order to progress in the curriculum. An unsatisfactory grade (i.e. a grade less than “C”) in any first semester dental hygiene course results in dismissal from the program. The student has the option to reapply to the Dental Hygiene Program. Upon readmission, the student is required to retake DHY 107, Preventive Oral Health Services I in addition to any other failed courses. If a student earns a grade of less than “C” in any dental hygiene course other than the first semester courses, the student may retake the course the next time it is offered, and if space is available in the program for the student to return. Upon returning, the student is also required to retake the Preventive Oral Health Services course that is the corequisite for the semester they return. Student
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

DENTAL HYGIENE
DENTAL AUXILIARIES EDUCATION DEPARTMENT

The program in Dental Hygiene is accredited by the Commission on Dental Accreditation and has been granted the accreditation status of approval. Graduates of this program qualify to take the American Board of Dental Examiners Licensing Examination in Dental Hygiene (ADEX DH) and the Dental Hygiene National Board Examination (DHNBE) for licensure to practice.

Why major in Dental Hygiene? The student can become a licensed professional who works under the supervision of a dentist and performs services that detect, prevent and treat diseases of the mouth. Services include performing oral examinations, oral cancer screenings, scaling, root planning, polishing, applying decay preventing agents, taking and processing dental X-rays, and providing patient education in preventive dentistry.

Can students who major in Dental Hygiene transfer to a four-year college or university? Some colleges and universities such as Thomas Edison, Montclair State University, UMDNJ, and New Jersey City University will apply the courses the student has taken toward a bachelor’s degree.

What will students learn by studying Dental Hygiene? Students will study comprehensive didactic, laboratory and clinic courses in dental hygiene and the dental sciences presented by highly qualified dental hygienists and dentists. State-of-the-art equipment is used in the on-site dental hygiene clinic and laboratories. Students will have additional clinical experiences in local hospitals and public schools. Basic science and general education requirements complete the course of study.

Are there any special requirements that must be satisfied before taking courses in the major?

- Students must be a U.S. citizen or permanent resident who have been permanently domiciled in the state of New Jersey for at least 12 months prior to the first day of classes.
- Students must have a “C” or better in high school laboratory biology and laboratory chemistry or an equivalent college course.
- Algebra 1 is a pre-requisite for all majors. Algebra 1 competency may be verified with a passing score on the College’s placement test of completion of the appropriate course. As a result of the student’s performance on the College’s placement test, he or she may need developmental coursework. All developmental coursework must be completed before they will be considered for admission to the program.
- Students must have a cumulative GPA of 2.75. High school GPA will be used if the student has less than 12 college credits at the time of application.
- When students apply, they must take a Health Technologies entrance examination.

How long will it take to complete this degree? Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study.

Are there any special requirements once the student is admitted to this major?

- Students must meet the Academic Standards of Progress outlined to progress through the curriculum. Students are also required to have completed CPR for the Health Care Provider and complete the health physical and required immunizations prior to starting classes.

Are there any other things I should consider before I apply?

Yes, there are practical considerations, health considerations and legal considerations that you should review before making the decision to choose dental hygiene as a career.

Practical Considerations:
The following Practical Considerations are listed so the student may be better able to assess their career choice in terms of ability to succeed in the program and gain employment in the field:

1. Have written and oral communications skills in the English language to effectively and accurately communicate with patients, peers, supervisors, families and other healthcare members.
2. Have sufficient visual acuity to accurately assess patient conditions and treat patients safely.
3. Have motor skills and strength capable of fine and delicate manipulation and adjustments of patient equipment. The student must have the physical capability to withstand prolonged hours in a sitting position and repetitive upper body motions.
4. Demonstrate acceptable affective behaviors required by health care employees such as maintaining excellent attendance and integrity and being able to work under pressure.
5. Comprehend and follow clinical policies and procedures related to the profession you choose.

Health Considerations:
Due to the nature of clinical experiences in the Dental Hygiene Program, students will be participating in a work environment that has the potential of exposure to bloodborne pathogens and infectious diseases. All students accepted into the Dental Hygiene Program are provided with instruction on infection control protocols specific to Dental Hygiene in order to reduce the risk of disease transmission.

Legal Considerations:
A student is required to have a criminal background check performed with satisfactory results acceptable by Middlesex County College and the Dental Hygiene Department and/or participating clinical facilities as a consideration of admission, initial enrollment and/or continued enrollment. An offer of admission will not be final and enrollment not permitted until the completion of a satisfactory criminal background check. Admission may be denied or rescinded or enrollment terminated based on the results of the criminal background check.

Questions?
Contact Name: Assistant Professor Hope-Claire Holbeck, department chair
Contact Phone: 732.906.2536
Contact Email: HHolbeck@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/dental-hygiene.html
https://applyto.middlesexcc.edu/application/login.php

Dietetic Technology

# Dietetic Technology - DIET.AAS (Associate in Applied Science)

Credits: 65 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:

Contact Name: Associate Professor Mary-Pat Maciolek, department chair
Contact Phone: 732.906.2538
Contact Email: MMaciolek@middlesexcc.edu
Department Web: [http://www2.middlesexcc.edu/academics/academic-departments/hospitality-culinary-arts-and-dietetics.html](http://www2.middlesexcc.edu/academics/academic-departments/hospitality-culinary-arts-and-dietetics.html)

<table>
<thead>
<tr>
<th>Semester I</th>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester I</td>
<td>BIO-108 Essentials of Human Anatomy and Physiology</td>
<td>4</td>
<td>Appropriate score on the College placement test or MAT 013 and one year high school laboratory science or BIO 010 or CHM 010</td>
</tr>
<tr>
<td>Semester I</td>
<td>DTC-101 Introduction to Dietetic Technology</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

Note: This course is only offered in the fall semester.

| Semester II | ENG-121 English Composition I | 3 | A passing score on the College placement test or a grade of “C” or better in ENG 010 |
| Semester II | HRI-103 Principles of Food Selection and Preparation | 3 | |
| Semester II | HRI-105 Basic Nutrition | 3 | |

Note: This course is only offered in the fall semester.

| Semester II | HRI-208 Foodservice Sanitation | 3 | |
| Semester II | DTC-102 Tools and Techniques of the Nutrition Care Process | 1 | DTC 101; HRI 103 and HRI 105. Students must have earned a grade of “C” or better in all prerequisites. |

Note: This course is only offered in the spring semester.

| Semester II | DTC-208 Supervised Field Experience: Nutrition Care | 3 | DTC 101 and HRI 105 both with a grade of “C” or better |

Note: This course is only offered in the spring semester.

| Semester II | ENG-122 English Composition II | 3 | A grade of “C” or better in ENG 121 |
| Semester II | HRI-108 Quantity Food Production | 3 | HRI 103 |
| Semester II | HRI-210 Introduction to Medical Nutrition Therapy | 3 | HRI 105 with a grade of “C” or better |

Note: This course is only offered in the spring semester.

| Semester III | SPE-121 Fundamentals of Public Speaking | 3 | |
| Semester III | DTC-209 Supervised Field Experience: Foodservice Systems Management | 4 | DTC 208 and HRI 210 both with a grade of “C” or better |

Note: This course is only offered in the fall semester.

| Semester III | HRI-203 Banquet and Dining Room Management | 4 | HRI 108 |
| Semester III | HRI-213 Food Service Systems Management in Dietetics | 3 | |

Note: This course is only offered in the fall semester.

| Semester III | SOC-121 Introduction to Sociology | 3 | |
| Semester III | ___ ___ Physical Education Elective | 1 | |

| Semester IV | DTC-210 Supervised Field Experience: Clinical, Community, Foodservice | 4 | DTC 209 and HRI 213 with a grade of “C” or better |

Note: This course is only offered in the spring semester.

| Semester IV | DTC-220 Seminar in Dietetic Technology | 1 | DTC 209 with a grade of “C” or better |

Note: This course is only offered in the spring semester.

| Semester IV | HRI-205 Food and Beverage Controls and Purchasing | 3 | HRI 103 |
| Semester IV | HRI-218 Nutrition Throughout the Life Span | 3 | HRI 105 with a grade of “C” or better |

Note: This course is only offered in the fall semester.

| Semester IV | MAT-101 Freshman Mathematics I | 3 | Appropriate score on the College placement test, MAT 013 or departmental approval |

Note: Students who choose to transfer, in consultation with their academic advisor, should enroll in a mathematics course for which they have the appropriate academic background.

| Semester IV | PSY-123 Introduction to Psychology | 3 | |

**IMPORTANT - Read the Program Information and FAQs Below for Additional Details**
HOSPITALITY, CULINARY ARTS, AND DIETETICS DEPARTMENT

This program prepares students for a career as a dietetic technician in a health care facility, school, day care center, correction facility, corporation or community health setting. The Dietetic Technology Program is currently granted accreditation by the Accreditation Council for Education in Nutrition and Dietetics of the Academy of Nutrition and Dietetics, 120 South Riverside Plaza, Chicago, IL 60606-6995, 312.899.5400. Graduates are eligible for active membership in the Academy of Nutrition and Dietetics and to write the registration examination for dietetic technicians administered by the Commission on Dietetic Registration to become a Dietetic Technician Registered (DTR). Students are also eligible for membership in the Dietary Managers Association and to sit for the credentialing examination to become a Certified Dietary Manager (CDM).

What will students learn by studying Dietetic Technology?
They study the management of food service systems and how to function at the mid-management level in assessment, planning, implementation, and evaluation of the food service operations and nutrition care plans. They learn in the classroom and in clinical settings.

Can students who major in Dietetic Technology transfer to a four-year college or university?
Many four year colleges and universities will apply the courses taken towards a bachelor’s degree in dietetics, foods and nutrition and hotel, restaurant management. The College has official articulation agreements with NYU, the College of St. Elizabeth, and Montclair State University.

Are there any requirements that must be satisfied before taking classes in the major?
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or completion of the appropriate course. Students also need a grade of “C” or higher in one year of high school laboratory science.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Are there any other things I should consider before I apply?
Yes, there are practical considerations, health considerations and legal considerations that you should review before making the decision to choose dietetics as a career:

Practical Considerations:
The following Practical Considerations are listed so students may be better able to assess their career choice in terms of ability to succeed in the program and gain employment in the field:

1. Have written and oral communication skills in the English language to effectively and accurately communicate with patients, peers and supervisors.
2. Have sufficient visual acuity to accurately assess patient conditions and treat patients safely.
3. Must have the physical capability to withstand prolonged standing and walking, working near mechanical parts, and the ability to lift up to 50 pounds.
4. Demonstrate acceptable affective behaviors required by health care employees such as maintaining excellent attendance and integrity and being able to work under pressure.
5. Comprehend and follow clinical policies and procedures related to the profession you choose.

Health Considerations:
Due to the nature of clinical experiences in Dietetic Technology Program, students will be participating in a work environment that has the potential of exposure to bloodborne pathogens and infectious diseases. All students accepted into the Dietetic Technology Program are provided with instruction on infection control protocols specific to the Program in order to reduce the risk of disease transmission.

Legal Considerations:
A student is required to have a criminal background check performed with satisfactory results acceptable by Middlesex County College, and the Dietetic Technology Program and/or participating clinical facilities as a condition of admission, initial enrollment and/or continued enrollment. An offer of admission will not be final and enrollment not permitted until the completion of a satisfactory criminal background check. Drug testing is a requirement for some of the programs. Admission may be denied or rescinded or enrollment terminated based on the results of the criminal background check and the drug testing.

Questions:
Contact Name: Associate Professor Mary-Pat Maciolek, department chair
Contact Phone: 732.906.2538
Contact Email: MMaciolek@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/hotel-restaurant-and-institution-management-home.html
https://applyto.middlesexcc.edu/application/login.php

Dietetics - Transfer

Dietetics - Transfer - DIET.AS (Associate in Science Degree)
Credits: 64-66 Credits Required
Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.
Department:

Contact Name: Associate Professor Mary-Pat Maciolek, department chair
Contact Phone: 732.906.2538
Contact Email: MMaciolek@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/hotel-restaurant-and-institution-management-home.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Semester I</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>HRI-103 Principles of Food Selection and Preparation</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HRI-105 Basic Nutrition</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HRI-208 Foodservice Sanitation</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>BIO-123 General Biology I</td>
<td>4</td>
<td>One year of high school laboratory biology or BIO 010 and one year of high school laboratory chemistry or CHM 020 passed with a “C” or higher. Also, appropriate score on the College placement test or MAT 013.</td>
</tr>
<tr>
<td><strong>Semester II</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
</tbody>
</table>

79/244
<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRI-108 Quantity Food Production</td>
<td>3</td>
<td>HRI 103</td>
</tr>
<tr>
<td>BIO-124 General Biology II</td>
<td>4</td>
<td>BIO 123</td>
</tr>
<tr>
<td>SOC-121 Introduction to Sociology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>CSC-106 Intermediate PC Applications</td>
<td>3</td>
<td>Programming 3 CSC 105 or CSC 107 or one year of high school computer applications or programming course and MAT 014 or appropriate score on the College placement test</td>
</tr>
<tr>
<td>Semester III</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HRI-213 Food Service Systems Management</td>
<td>3</td>
<td>in Dietetics</td>
</tr>
<tr>
<td>CHM-121 General Chemistry I - Lecture</td>
<td>3</td>
<td>Two years of high school algebra and geometry or MAT 014 and one year of high school chemistry or CHM 020</td>
</tr>
<tr>
<td>CHM-125 General Chemistry I - Lab</td>
<td>1</td>
<td>Two years of high school algebra and geometry or MAT 014 and one year of high school chemistry or CHM 020</td>
</tr>
<tr>
<td>MAT-129 Precalculus I</td>
<td>4</td>
<td>Appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, “B” or better in MAT 014 or MAT 014A/MAT 014B, or departmental approval</td>
</tr>
<tr>
<td>PSY-123 Introduction to Psychology</td>
<td>3</td>
<td>Physical/Health Education Elective</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1-3</td>
</tr>
</tbody>
</table>

Students may satisfy this requirement with any HED or PED course.

| Semester IV                                |         |                                                                              |
| HRI-205 Food and Beverage Controls and     | 3       | HRI 103                                                                     |
| Purchasing                                 |         |                                                                              |
| HRI-218 Nutrition Throughout the Life Span | 3       | HRI 105 with a grade of “C” or better                                       |
| CHM-122 General Chemistry II - Lecture     | 3       | CHM 105 with a grade of “C” or better                                       |
| CHM-126 General Chemistry II - Lab         | 1       | CHM 121, CHM 125 with a grade of “C” or better                             |
| BIO-211 Principles of Microbiology         | 4       | One year of high school laboratory biology or BIO 010 and one year of high school laboratory chemistry or CHM 010, and appropriate score on the College placement test or MAT 013 |
| GE Humanities Elective                     |         | 3-4                                                                         |

Choose one course designated in the course descriptions as General Education Humanities (GE HUM).

**IMPORTANT - Read the Program Information and FAQs Below for Additional Details**

**DIETETICS - TRANSFER**

**HOSPITALITY, CULINARY ARTS, AND DIETETICS DEPARTMENT**

This program parallels the first two years of the bachelor’s degree program at a four-year college or university. It is designed to transfer.

**What will students learn if they study Dietetic Transfer?**

Students prepare to transfer to a four-year college or university in the study of dietetics after earning their associate degree.

**Are there any requirements that must be satisfied before taking courses in the major?**

A passing score on the College’s placement mathematics test for both Algebra I and Algebra II or MAT 013 and MAT 014 is required for all dietetics transfer majors. Additionally, a high school laboratory biology course with a minimum grade of “C” or BIO 010 and a high school laboratory chemistry or CHM 010 with a minimum grade of “C” are also required.

**What will students learn if they study Dietetics?**

The program is an intensive one that includes challenging science and dietetics courses, as well as general education.

**How long will it take to complete this degree?**

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study.

**Are there any other things I should consider before I apply?**

Yes, there are practical considerations, health considerations and legal considerations that you should review before making the decision to choose dietetics as a career.

**Practical Considerations:**

The following Practical Considerations are listed so students may be better able to assess their career choice in terms of ability to succeed in the program and gain employment in the field:

1. Have written and oral communication skills in the English language to effectively and accurately communicate with patients, peers and supervisors.
2. Have sufficient visual acuity to accurately assess patient conditions and treat patients safely.
3. Must have the physical capability to withstand prolonged standing and walking, working near mechanical parts, and the ability to lift up to 50 pounds.
4. Demonstrate acceptable affective behaviors required by healthcare employees such as maintaining excellent attendance and integrity and being able to work under pressure.
5. Comprehend and follow clinical policies and procedures related to the profession you choose.

**Health Considerations:**

Due to the nature of clinical experiences in Dietetic Technology Program, students will be participating in a work environment that has the potential of exposure to bloodborne pathogens and infectious diseases. All students accepted into the Dietetic Technology Program are provided with instruction on infection control protocols specific to the Program in order to reduce the risk of disease transmission.

**Legal Considerations:**

A student who has failed to complete a criminal background check performed with satisfactory results acceptable by Middlesex County College, and the Dietetic Technology Program and/or participating clinical facilities as a condition of admission, initial enrollment and/or continued enrollment. An offer of admission will not be final and enrollment not permitted until the completion of a satisfactory criminal background check. Drug testing is a requirement for some of the programs. Admissions may be denied or rescinded or enrollment terminated based on the results of the criminal background check and the drug testing.

Contact Name: Associate Professor Mary-Pat Maciolek, department chair
Contact Phone: 732.906.2538
Contact Email: MMaciolek@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/hotel-restaurant-and-institution-management-home.html
https://applyto.middlesexcc.edu/application/login.php
### Earth Science

**Earth Science - EASC.AS (Associate in Science Degree)**

Credits: 61-65 Credits Required

Description: Below is required courses and recommended course groupings and sequences for program completion. Courses may have prerequisites and corequisites requirements.

**Department:**

Contact Name: Dr. Parag Muley, department chair  
Contact Phone: 732.906.2592  
Contact Email: pmuley@middlesexcc.edu  
Department Web: [http://www2.middlesexcc.edu/academics/academic-departments/natural-sciences-homepage.html](http://www2.middlesexcc.edu/academics/academic-departments/natural-sciences-homepage.html)

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Semester I</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>CHM-121 General Chemistry I - Lecture</td>
<td>3</td>
<td>Two years of high school algebra and geometry or MAT 014 and one year of high school</td>
</tr>
<tr>
<td>CHM-125 General Chemistry I - Lab</td>
<td>1</td>
<td>Two years of high school algebra and geometry or MAT 014 and one year of high school</td>
</tr>
<tr>
<td>MAT-129 Precalculus I</td>
<td>4</td>
<td>Appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, “B” or better in MAT 014 or MAT 014A/MAT 014B, or departmental approval</td>
</tr>
<tr>
<td>CSC-106 Intermediate PC Applications with Programming</td>
<td>3</td>
<td>CSC 105 or CSC 107 or one year of high school computer applications or programming course and MAT 014 or appropriate score on the College placement test</td>
</tr>
<tr>
<td>___ ___ Physical Education Elective</td>
<td>1-3</td>
<td>Students may take a health elective in place of physical education. However, if the total credits exceed 66 upon graduation, they may not all transfer.</td>
</tr>
</tbody>
</table>

| **Semester II**                             |         |                                                                                       |
| ENG-122 English Composition II              | 3       | A grade of “C” or better in ENG 121                                                  |
| CHM-122 General Chemistry II - Lecture      | 3       | CHM 121 with a grade of “C” or better                                                |
| CHM-126 General Chemistry II - Lab          | 1       | CHM 121, CHM 125 with a grade of “C” or better                                        |
| MAT-131 Analytic Geometry and Calculus I    | 4       | MAT 129, MAT 129A/MAT 129B or equivalent, or appropriate score on the College placement test or satisfactory score on the diagnostic examination, or departmental approval |
| SCI-155 Introduction to Geology             | 4       | MAT 013 or appropriate score on the College placement test                            |

**Semester III**

| ___ ___ GE Social Science Elective          | 3       |                                                                                       |
| Choose one course designated in the course descriptions as General Education Social Science (GE SS). |

| ___ ___ GE Humanities Elective              | 3       |                                                                                       |
| Choose one course designated in the course descriptions as General Education Humanities (GE HUM). |

| SCI-158 Planetary Astronomy                 | 4       | One year of high school laboratory science, MAT 014 or appropriate score on the College placement test |
| PHY-123 General Physics I - Lecture         | 3       | MAT 129 or MAT 129A/MAT 129B                                                         |
| PHY-125 General Physics I - Lab             | 1       | MAT 129 or MAT 129A/MAT 129B                                                         |
| ___ ___ Technical Elective                  | 3-4     | Select from the list of Technical Electives below.                                   |

**Semester IV**

| ___ ___ GE Humanities Elective              | 3       |                                                                                       |
| Choose one course designated in the course descriptions as General Education Humanities (GE HUM). |

| OR                                           |         |                                                                                       |
| ___ ___ GE Social Science Elective           | 3       |                                                                                       |
| Choose one course designated in the course descriptions as General Education Social Science (GE SS). |

| SCI-157 Introduction to Meteorology          | 4       | One year of high school laboratory science, MAT 013 or appropriate score on the College placement test |
| PHY-124 General Physics II - Lecture         | 3       | PHY 123                                                                               |
| PHY-126 General Physics II - Lab             | 1       | PHY 125                                                                               |
| ___ ___ Technical Elective                   | 3-4     | Select from the list of Technical Electives below.                                   |

**Technical Electives**

- SCI 160 Essentials of Oceanography
- SCI 162 Historical Geology: Diamonds, Drilling and Dinosaurs
- SCI 210 Environmental Geology
- SCI 224 Atmospheric Pollution Control
- SCI 256 Stellar and Galactic Astronomy
SCIENCE
DEPARTMENT OF NATURAL SCIENCES

What will students learn if they study Earth Science?
Students will study the Earth as a giant, multi-dimensional system. Because knowledge about our planet and how it works is necessary to our survival and well-being, Earth and its natural resources will be the focus of this program.

Are there any requirements that must be satisfied before taking courses in the major?
A passing score on the College’s placement mathematics test for both Algebra I and Algebra II or MAT 013 and MAT 014 is required for all Earth Science majors. In addition, a high school laboratory science course with a minimum grade of “C” or better is required.

Can Earth Science majors transfer to a four year college or university?
A New Jersey statewide transfer agreement ensures that students who earn an A.A. or A.S. degree at a community college will have those credits fully transferable to a New Jersey public four-year institution, will have completed half of the credits required for a basic four-year degree, and will have completed all of lower division general education requirements. In addition, articulation agreements with private institutions may provide similar transfer provisions. Students should discuss the transfer process with an academic advisor.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the Earth Science degree can be completed in two years of full-time study. Students can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?
Contact Name: Dr. Parag Muley, department chair
Contact Phone: 732.906.2592
Contact Email: pmuley@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/natural-sciences-homepage.html
https://applyto.middlesexcc.edu/application/login.php

Education Practitioner
Education Practitioner - EDPR.AAS (Associate in Applied Science)
Credits: 63-66 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for additional details. Students who desire to take any courses out of sequence are permitted to do so as long as they have completed the prerequisites (if any) for the desired courses.

Department:
Contact Name: Dr. Kathleen Pearle, department chair
Contact Phone: 732.906.2590
Contact Email: HSS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html

Courses

<table>
<thead>
<tr>
<th>Semesters</th>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester I</td>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td></td>
<td>PSY-123 Introduction to Psychology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>HED-150 Contemporary Health Issues</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Mathematics Elective</td>
<td>3-4</td>
<td>Appropriate score on the College’s placement test to start any of the following Math sequences: MAT 101-MAT 102, MAT 129-MAT 131, MAT 131-MAT 132 or higher levels.</td>
</tr>
</tbody>
</table>

| Semester II| ENG-122 English Composition II   | 3       | A grade of “C” or better in ENG 121                             |
|            | PSY-223 Child Psychology         | 3       | PSY 123                                                        |
|            | GE Humanities Elective           | 3       | Students are advised to pick a humanities elective based on upper division receiving institution’s requirements. Often recommended: World Literature I or II (ENG 225 or ENG 226). |
|            | Art Elective                    | 3       | Students are advised to pick an art elective based on upper division receiving institution’s requirements. Often recommended: ART 105, ART 109, ART 125, ART 124, ART 145, ART 201. |
|            | Mathematics Elective            | 3-4     | Appropriate score on the College’s placement test to finish any of the following Math sequences: MAT 101-MAT 102, MAT 129-MAT 131, MAT 131-MAT 132 or higher. |

| Semester III| GE Biology Elective             | 3-4     | Choices are: BIO 103, or all 4-credit Biology courses with the GE MST designation. Note: Most 4-credit biology courses are best for transfer. |
|            | Music Fundamentals              | 3       | Music 131 may be substituted on its acceptance by transfer institution and with chairperson’s permission. |
|            | PSY-226 Educational Psychology  | 3       | PSY 123                                                        |
|            | SOC-121 Introduction to Sociology | 3       | PSY 226 is a prerequisite for EDU 280, Education Field Experience. |
### Electrical Engineering Technology

**Electrical Engineering Technology - EET:AAS (Associate in Applied Science)**

- **Credits:** 63 Credits Required
- **Description:** Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

### Important - Read the Program Information and FAQs Below for Additional Details

**EDUCATION PRACTITIONER**

**HISTORY AND SOCIAL SCIENCE DEPARTMENT**

Graduates may pursue either of two possibilities. First, some students major in Education Practitioner in order to custom tailor a plan of study at Middlesex County College for transfer to a four-year college or university. Second, some students want to take practical and applied courses that prepare them to work immediately after this degree. Indeed, some majors actually work in the field while completing degree requirements. People already employed in educational settings often receive salary or position upgrades when they complete this degree. For the student who desires to transfer as an Education major or to go to work immediately in an education-related setting, the Education Practitioner is the right choice. Students should tell their advisor which career path in education they wish to follow, so they can be directed to the proper elective choices. (Note: Some receiving institutions prefer an A.A. degree).

**Can students find employment without completing their four-year degree?**

Students are eligible for a substitute-teaching license after completion of their 60th credit. Many graduates have worked as paraprofessionals in a wide variety of educational settings (both public and private) as they continue their education at a four-year institution. Whether students choose the transfer or the early employment track, this degree can help obtain CDA certification obtained through the Council for Professional Recognition in Washington, D.C. or “Group Teacher Approval” obtained through the State of New Jersey Department of Human Services - Division of Youth and Family Services (DYFS). (Note: Advisor consultation is recommended. If the student selects applied courses for the approved electives rather than transfer-oriented courses, some of the applied courses may not be transferable).

**What will students learn if they study Education Practitioner?**

They will have a strong core of general education courses and practical experiences in teaching/learning field settings. Supervision is done by cooperating school personnel as well as by the college supervisor. Students may select to work in early childhood, special education, elementary education or high school level field placements.

**Are there any requirements students must satisfy before taking courses in the major?**

The student’s performance on the College’s placement test determines placement in developmental courses. Consultation with the department chairperson about math and science choices is strongly recommended. Often, in addition to the education major, the student’s desired future second major at the transfer institution allows the advisor or chairperson to assist him or her with selecting the appropriate math and science courses.

Many schools require a police background check along with fingerprinting of those who work in educational settings. Middlesex students must comply with the policies that are in effect at their field placement. Students will not be able to graduate or to complete their Education Field Placement requirement unless they comply. Obtaining the appropriate background check, before the field work course and as the placement site requires, is the student’s responsibility.

**How long will it take to complete this degree?**

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

**Can students complete all requirements by enrolling in evening classes?**

Almost all classes are offered at least one time each year during the evening sessions. Some courses are offered in one semester but not in the next. Students studying on a part-time basis should contact the department chairperson or an advisor to plan when they should take their courses.

**Questions?**

Contact Name: History and Social Science Department OR Academic Advising
Contact Phone: 732.906.2590 OR 732.906.2596
Contact Email: HIS@middlesexcc.edu OR Advising@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html
https://applyto.middlesexcc.edu/application/login.php

---

<table>
<thead>
<tr>
<th>Semester IV</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Elective</strong></td>
<td>3</td>
</tr>
</tbody>
</table>

Students are advised to pick an approved elective based on transfer institution’s requirements. Often recommended: History course (Consult advisor).

<table>
<thead>
<tr>
<th>Semester IV</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Elective</strong></td>
<td>3</td>
</tr>
</tbody>
</table>

Students are advised to pick an approved elective based on transfer institution’s requirements. Often recommended: 4 credit lab science (Not usually a Biology course - Consider SCI 155 or SCI 2 20 or consult advisor for additional choices).

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU-280 Education Field Experience</td>
<td>3</td>
</tr>
<tr>
<td>ENG-212 Children's Literature</td>
<td>3</td>
</tr>
</tbody>
</table>

Students are required to work in an educational setting for 45 hours.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-121</td>
<td>3</td>
</tr>
</tbody>
</table>

This elective is chosen with an advisor. Transfer institutions often require a course in the second major in a subject area (e.g.: English or history). The second major is different from the educatio major.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>__ _ Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

This elective is chosen with an advisor. Transfer institutions often require a course in the second major in a subject area (e.g.: English or history). The second major is different from the educatio major.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>__ _ Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

This elective is chosen with an advisor. Transfer institutions often require a course in the second major in a subject area (e.g.: English or history). The second major is different from the educatio major.
Electrical Engineering Technology graduates find employment opportunities in the design, manufacturing and maintenance of everything from nano-bots to supercomputers. Many industries employ electrical engineering technicians including bio-medical, robotics, controls, telecommunication, utilities, audio and consumer electronics, and manufacturing and service of every kind.

Related Programs - You may also be interested in one of the following programs:

<table>
<thead>
<tr>
<th>Program</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELT.CER</td>
<td>32</td>
</tr>
</tbody>
</table>

Can students who major in Electrical Engineering Technology Transfer to a four-year college or university?

Many four-year colleges and universities will apply many of the courses students have taken toward a bachelor’s degree. The College also has a Joint Admissions agreement with The New Jersey Institute of Technology which will allow students, upon graduation from this program, to enter the B.S. in Electrical Engineering Technology program with junior standing.

Courses

<table>
<thead>
<tr>
<th>Semester I</th>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>MCT-101 Introduction to Technology</td>
<td>2</td>
<td>MAT 013 or passing score on the College placement test</td>
</tr>
<tr>
<td></td>
<td>MAT-129A Precalculus I (Part A)</td>
<td>2</td>
<td>Appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, “C” or better in MAT 014 or MAT 014A/MAT 014B, or departmental approval</td>
</tr>
<tr>
<td></td>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td></td>
<td>ELT-105 Foundations of Electrical and Electronics Technology</td>
<td>4</td>
<td>MAT 013 or appropriate score on College placement test</td>
</tr>
<tr>
<td></td>
<td>MEC-123 Technical Graphics/CAD I</td>
<td>3</td>
<td>Physical/Health Education Elective</td>
</tr>
</tbody>
</table>

Students may satisfy this requirement with any HED or PED course.

<table>
<thead>
<tr>
<th>Semester II</th>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>MAT-129B Precalculus I (Part B)</td>
<td>2</td>
<td>MAT 129A or equivalent</td>
</tr>
<tr>
<td></td>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td></td>
<td>ELT-110 Electrical/Electronics Devices and Circuits</td>
<td>4</td>
<td>ELT 105</td>
</tr>
<tr>
<td></td>
<td>ELT-111 Digital Electronics</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>CSC-166 C++ Programming</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester III</th>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>MAT-131A Analytic Geometry and Calculus I (Part A)</td>
<td>2</td>
<td>MAT 129, MAT 129A/MAT 129B, or appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, or departmental approval</td>
</tr>
<tr>
<td></td>
<td>PHY-123 General Physics I - Lecture</td>
<td>3</td>
<td>MAT 129 or MAT 129A/MAT 129B</td>
</tr>
<tr>
<td></td>
<td>PHY-125 General Physics I - Lab</td>
<td>1</td>
<td>MAT 129 or MAT 129A/MAT 129B</td>
</tr>
<tr>
<td></td>
<td>ELT-226 Microcomputers</td>
<td>3</td>
<td>ELT 111</td>
</tr>
<tr>
<td></td>
<td>ELT-210 Electronic Circuits and Systems</td>
<td>4</td>
<td>ELT 110</td>
</tr>
<tr>
<td></td>
<td>ELT-239 Digital/Data Communications and Networking</td>
<td>3</td>
<td>ELT 111</td>
</tr>
<tr>
<td></td>
<td>ELT-223 Electronic Design and Manufacturing</td>
<td>2</td>
<td>ELT 221 and ELT 226</td>
</tr>
<tr>
<td></td>
<td>ELT-224 Communication Electronics</td>
<td>3</td>
<td>ELT 110</td>
</tr>
<tr>
<td></td>
<td>MCT-220 Introduction to Robotics and Control Systems</td>
<td>3</td>
<td>MEC 123, MAT 129 or MAT 129B, ELT 105</td>
</tr>
<tr>
<td></td>
<td><strong>GE Humanities Elective</strong></td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Humanities (GE HUM).

OR

<table>
<thead>
<tr>
<th>Semester IV</th>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>MAT-131B Analytic Geometry and Calculus I (Part B)</td>
<td>2</td>
<td>MAT 131A or equivalent</td>
</tr>
<tr>
<td></td>
<td>PHY-124 General Physics II - Lecture</td>
<td>3</td>
<td>PHY 123</td>
</tr>
<tr>
<td></td>
<td>PHY-126 General Physics II - Lab</td>
<td>1</td>
<td>PHY 125</td>
</tr>
<tr>
<td></td>
<td>ELT-223 Electronic Design and Manufacturing</td>
<td>2</td>
<td>ELT 221 and ELT 226</td>
</tr>
<tr>
<td></td>
<td>ELT-224 Communication Electronics</td>
<td>3</td>
<td>ELT 110</td>
</tr>
<tr>
<td></td>
<td><strong>GE Social Science Elective</strong></td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Social Science (GE SS).

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

ELECTRICAL ENGINEERING TECHNOLOGY

ENGINEERING TECHNOLOGIES DEPARTMENT

Electrical Engineering Technology graduates find employment opportunities in the design, manufacturing and maintenance of everything from nano-bots to supercomputers. Many industries employ electrical engineering technicians including bio-medical, robotics, controls, telecommunication, utilities, audio and consumer electronics, and manufacturing and service of every kind.

Related Programs - You may also be interested in one of the following programs:

ELT.CER - Electrical Engineering Technology Certificate - Credits 32
What will students learn if they study Electrical Engineering Technology?

They develop skills and the understanding of the theory of electronics. Students develop skills in design, analysis, and the manufacture of electronic and computer equipment through courses that combine laboratory and classroom experience. The laboratories are equipped with modern industrial-grade equipment and provide for a great variety of applications of knowledge.

Are there any requirements that must be satisfied before taking courses in the major?

Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College's placement test or completion of the appropriate course.

How long will it take to complete this degree?

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions. They can complete the certificate in three semesters.

Questions?

Contact Name: Associate Professor Thomas Sabol, department chair
Contact Phone: 732.906.2586
Contact Email: Tsabol@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/engineering-technologies.html

Electrical Engineering Technology Certificate

Electrical Engineering Technology Certificate - ELT.CER (Certificate)

Credits: 32 Credits Required

Department:

Contact Name: Associate Professor Thomas Sabol, department chair
Contact Phone: 732.906.2586
Contact Email: Tsabol@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/engineering-technologies.html

Courses

<table>
<thead>
<tr>
<th>Semester I</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELT-105 Foundations of Electrical and Electronics Technology</td>
<td>4</td>
<td>MAT 013 or appropriate score on College placement test</td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>MAT-129A Precalculus I (Part A)</td>
<td>2</td>
<td>Appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, “C” or better in MAT 014 or MAT 014A/MAT 014B, or departmental approval</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester II</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>MCT-101 Introduction to Technology</td>
<td>2</td>
<td>MAT 013 or passing score on the College placement test</td>
</tr>
<tr>
<td>MEC-123 Technical Graphics/CAD I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ELT-110 Electrical/Electronics Devices and Circuits</td>
<td>4</td>
<td>ELT 105</td>
</tr>
<tr>
<td>ELT-210 Electronic Circuits and Systems</td>
<td>4</td>
<td>ELT 110</td>
</tr>
<tr>
<td>ELT-111 Digital Electronics</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ELT-223 Electronic Design and Manufacturing</td>
<td>2</td>
<td>ELT 221 and ELT 226</td>
</tr>
<tr>
<td>ELT-226 Microcomputers</td>
<td>3</td>
<td>ELT 111</td>
</tr>
<tr>
<td>MAT-129B Precalculus I (Part B)</td>
<td>2</td>
<td>MAT 129A or equivalent</td>
</tr>
</tbody>
</table>

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

ELECTRICAL ENGINEERING TECHNOLOGY ENGINEERING TECHNOLOGIES DEPARTMENT

Electrical Engineering Technology graduates find employment opportunities in the design, manufacturing and maintenance of everything from nano-bots to supercomputers. Many industries employ electrical engineering technicians including bio-medical, robotics, controls, telecommunication, utilities, audio and consumer electronics, and manufacturing and service of every kind.

Related Programs - You may also be interested in one of the following programs:

EET.AAS - Electrical Engineering Technology - Credits 63

Can students who major in Electrical Engineering Technology Transfer to a four-year college or university?

Many four-year colleges and universities will apply many of the courses students have taken toward a bachelor’s degree. The College also has a Joint Admissions agreement with The New Jersey Institute of Technology which will allow students, upon graduation from this program, to enter the B.S. in Electrical Engineering Technology program with junior standing.

What will students learn if they study Electrical Engineering Technology?

They develop skills and the understanding of the theory of electronics. Students develop skills in design, analysis, and the manufacture of electronic and computer equipment through courses that combine laboratory and classroom experience. The laboratories are equipped with modern industrial-grade equipment and provide for a great variety of applications of knowledge.

Are there any requirements that must be satisfied before taking courses in the major?

Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or completion of the appropriate course.

How long will it take to complete this degree?

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions. They can complete the certificate in three semesters.
Event Planning Management Certificate

Credits: 34 Credits Required

Department:

Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906.2594
Contact Email: ABLS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html

Courses

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>BUS-101 Business Organization and Management</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SBM-120 Small Business Management</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HRI-101 Introduction to Hotel, Restaurant and Institution Management</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>BUS-210 Introduction to Event Planning</td>
<td>3</td>
<td>BUS 101 or SBM 120 or HRI 101</td>
</tr>
<tr>
<td>BUS-213 Law for Event Planning Management</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HRI-250 Law for Hospitality Operations</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>BUS-239 Field Experience in Event Planning Management</td>
<td>3</td>
<td>Completion of half the courses required in the Event Planning Management curricula and written permission of department chairperson</td>
</tr>
<tr>
<td>__ __ GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>__ __ GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BUS-250 Seminar in Event Planning Management</td>
<td>3</td>
<td>BUS 210, BUS 213, BUS 239, BUS 240, HRI 206, HRI 250 and SBM 110</td>
</tr>
<tr>
<td>HRI-206 Merchandising for the Hospitality Industry</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>SBM-110 Accounting for Small Business</td>
<td>4</td>
<td></td>
</tr>
</tbody>
</table>

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

EVENT PLANNING MANAGEMENT
ACCOUNTING, BUSINESS AND LEGAL STUDIES DEPARTMENT

The Event Planning Management Certificate gives students the opportunity to join a firm or start their own event planning business in a rapidly growing field which is exciting and offers many opportunities for them to use their business and creative skills.

Can students who receive the Event Planning Management Certificate transfer to a four-year college or university?
A number of colleges and universities will apply the courses taken in the Event Planning Management Certificate.

What will students learn if they study Event Planning Management?
This program combines business, merchandising and marketing, communication skills and real life experience to help students gain the leadership and management skills needed to plan special events. With this certificate students will be able to develop their own event vision to create events, encompassing the development of an event budget, manage vendor contracts, be able to understand risk management in events, as well to have the communication skills necessary to present themselves and market their events.

Are there any requirements that must be satisfied before taking courses in the certificate?
Algebra I is a prerequisite for all majors. Students may satisfy this requirement with a grade of “C” or better in high school Algebra I. Algebra I competency may be verified with a passing score on the College’s placement test.
How long will it take to complete this certificate?

Once students complete developmental coursework (if needed), they can complete the certificate in one year. Major courses are only offered in the evening and not every semester.

Questions?
Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906.2594
Contact Email: ABLS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html
https://applyto.middlesexcc.edu/application/login.php

Engineering Science

Engineering Science - ES.AS (Associate in Science Degree)

Credits: 67-68 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:

Contact Name: Associate Professor Thomas Sabol, department chair
Contact Phone: 732.906.2586
Contact Email: Tsabol@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/engineering-technologies.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHM-121 General Chemistry I - Lecture</td>
<td>3</td>
<td>Two years of high school algebra and geometry or MAT 014 and one year of high school chemistry or CHM 020</td>
</tr>
<tr>
<td>CHM-125 General Chemistry I - Lab</td>
<td>1</td>
<td>Two years of high school algebra and geometry or MAT 014 and one year of high school chemistry or CHM 020</td>
</tr>
<tr>
<td>ENR-106 Introduction to Solving Engineering Problems Using Computers</td>
<td>3</td>
<td>MAT 129A and MAT 129B or MAT 129</td>
</tr>
</tbody>
</table>

ENR 106 is not a required course for graduation at MCC. However, it is required for junior status at most transfer institutions. Transfer students should consult with their academic advisor to select an appropriate course that will satisfy the requirement of the transfer institution.

<table>
<thead>
<tr>
<th>Semester II</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>CHM-122 General Chemistry II - Lecture</td>
<td>3</td>
<td>CHM 121 with a grade of “C” or better</td>
</tr>
<tr>
<td>CHM-126 General Chemistry II - Lab</td>
<td>1</td>
<td>CHM 121, CHM 125 with a grade of “C” or better</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>MAT-132 Analytic Geometry and Calculus II</td>
<td>4</td>
<td>MAT 129, MAT 129A/MAT 129B or equivalent, or appropriate score on the College placement test or satisfactory score on the diagnostic examination, or departmental approval</td>
</tr>
<tr>
<td>MEC-119 Graphic Science</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Physical Education Elective</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

Students may take a health elective in place of physical education. However, if the total credits exceed 66 upon graduation they may not all transfer.

<table>
<thead>
<tr>
<th>Semester III</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Technical Elective</td>
<td>3-4</td>
<td></td>
</tr>
</tbody>
</table>

See Technical Electives in list below.

<table>
<thead>
<tr>
<th>Semester IV</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Technical Elective</td>
<td>4</td>
<td></td>
</tr>
</tbody>
</table>

See Technical Electives in list below.

| OR                                           |         |                                                            |

Courses may have prerequisite and corequisite requirements. Check course descriptions for details.
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

ENGINEERING SCIENCE
ENGINEERING TECHNOLOGIES DEPARTMENT

Why major in Engineering Science?
Engineers are professionals with competency in mathematics and the physical and technical sciences. For students who enjoy solving problems and working with technical or scientific equipment, and do well in mathematics and science, engineering science is a good choice of major. The college has a transfer agreement with Rutgers College of Engineering and the New Jersey Institute of Technology. Articulation agreements with many other engineering colleges facilitate transfer with full credit.

What will students learn by studying Engineering Science?
They study theoretical and applied science, mathematics, and engineering subjects. They learn to apply mathematics and science to technical operations. Students have the opportunity to study in small groups in an environment with close faculty contact. Are there any requirements that must be satisfied before
taking courses in the major? Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or completion of the appropriate course. Students also need a grade of “C” or better in high school algebra II, geometry, advanced algebra, trigonometry, laboratory chemistry and laboratory physics.

**Can Engineering Science students transfer to a four-year college or university?**

The Statewide Transfer Agreement for New Jersey ensures that students who earn an A.A. or A.S. degree at a community college will have those credits fully transferable to a New Jersey public four-year institution, will have completed half of the credits required for a basic four-year degree and will have completed all of the lower division general education requirements. In addition, articulation agreements with private institutions may provide similar transfer provisions. Students should discuss the transfer process with an advisor.

**How long will it take to complete this degree?**

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

**Questions?**

Contact Name: Associate Professor Thomas Sabol, department chair
Contact Phone: 732.906.2586
Contact Email: Tsabol@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/engineering-technologies.html
https://applyto.middlesexcc.edu/application/login.php

---

**English as a Second Language**

**English as a Second Language - ESL.UN (Non-Degree)**

Credits: 66 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:

Contact Name: Mr. Gary Abbott, department chair
Contact Phone: 732.906.2597
Contact Email: GAbbott@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/esl-languages-and-cultures-and-center-for-international-education.html

---

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ESL Level I - Intensive</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ESL-060 Listening-Intensive Level I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ESL-061 Phonology-Intensive Level I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ESL-062 Discussion-Intensive Level I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ESL-063 Structure-Intensive Level I</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>ESL-064 Writing Intensive Level I</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td><strong>ESL Level II - Intensive</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ESL-071 Phonology-Intensive Level II</td>
<td>3</td>
<td>ESL 061 or written permission of the department chairperson</td>
</tr>
<tr>
<td>ESL-072 Discussion/Cultural Orientation-Intensive Level II</td>
<td>3</td>
<td>ESL 062 or written permission of the department chairperson</td>
</tr>
<tr>
<td>ESL-073 Structure-Intensive Level II</td>
<td>4</td>
<td>ESL 063 or written permission of the department chairperson</td>
</tr>
<tr>
<td>ESL-074 Writing-Intensive Level II</td>
<td>4</td>
<td>ESL 064</td>
</tr>
<tr>
<td>ESL-075 Reading/Vocabulary-Intensive Level II</td>
<td>3</td>
<td>ESL 063</td>
</tr>
<tr>
<td><strong>ESL Level III - Intensive</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ESL-083 Structure-Intensive Level III</td>
<td>4</td>
<td>ESL 073 or written permission of the department chairperson</td>
</tr>
<tr>
<td>ESL-084 Writing-Intensive Level III</td>
<td>4</td>
<td>ESL 074 or written permission of the department chairperson</td>
</tr>
<tr>
<td>ESL-085 Reading/Vocabulary-Intensive III</td>
<td>3</td>
<td>ESL 075 or written permission of the department chairperson</td>
</tr>
<tr>
<td>ESL-086 Phonology/Discussion-Intensive Level III</td>
<td>3</td>
<td>ESL 071 and ESL 072 or written permission of the department chairperson</td>
</tr>
</tbody>
</table>

Program Note: Students may also take a mathematics course.

| **ESL Level IV - Intensive** | | |
| ESL-091 Advanced Phonology/Discussion Level IV | 3 | ESL 086 or written permission of the department chairperson |
| ESL-092 ESL Advanced Structure Level IV | 3 | ESL 083 or written permission of the department chairperson |
| ESL-093 ESL Advanced Writing Level IV | 4 | ESL 084 or written permission of the department chairperson |
| ESL-094 ESL Advanced Reading/Vocabulary Level IV | 4 | ESL 085 or written permission of the department chairperson |

Program Note: Students may also take a mathematics course or one major course.

| **ESL Level V - Intensive** | | |
| ESL-099 ESL Reading/Writing Level V | 4 | ESL 093 or written permission of the department chairperson |

Program Note: Students may also take a mathematics course or two major courses.

**IMPORTANT - Read the Program Information and FAQs Below for Additional Details**

**ENGLISH AS A SECOND LANGUAGE**

**ESL/LANGUAGES AND CULTURE DEPARTMENT**

This program provides intensive language study for those whose native language is not English and are not yet proficient in English.

**How is the English as a Second Language Program different from other ESL programs?**
Students can study English full-time at the beginning, intermediate or advanced level. They study in class for 14 to 17 hours per week including ESL labs. They may also study in this program part time.

**Can international students enroll in the ESL Program?**
Yes. They may obtain an I-20 to study in this program and be admitted as a full-time student.

**What is the application process for this program?**
Students submit a completed application form with a $25 application fee to the Office of Admissions. They should make an appointment for the ESL Placement Exam by calling 732.906.2258 or visiting the Testing Center in JLC 229. After the exam, students make an appointment in the ESL/Languages and Cultures Department to attend an oral interview, which is part of the placement test. Students will be told what their placement is when they complete the oral interview.

**What is the ESL Placement Exam?**
It is a written test that takes approximately two hours to complete. The oral interview tests speaking and listening abilities. The written test measures grammar, writing and reading abilities.

**Who is required to take the test and can TOEFL scores be used for placement?**
Students with a four-year degree and a TOEFL score on the paper and pencil test of 550 or over or on the IBT test of 79 or over may be exempt from the grammar and reading parts of the placement test, but they are still required to take the essay and oral interview tests.

**When is the test administered and is there a charge?**
Students may take the test Thursdays from 9 a.m. to 5 p.m. or at other times through a special appointment and approval by the director of the Testing Center. The test is free.

**Can ESL students receive financial aid?**
United States citizens and permanent residents may be eligible for financial aid but must declare a major.

**Questions?**
Contact Name: Mr. Gary Abbott, department chair
Contact Phone: 732.906.2597
Contact Email: GAbbott@middlesexcc.edu
Department Web: [http://www2.middlesexcc.edu/academics/academic-departments/esl-languages-and-cultures-and-center-for-international-education.html](http://www2.middlesexcc.edu/academics/academic-departments/esl-languages-and-cultures-and-center-for-international-education.html)
[https://applyto.middlesexcc.edu/application/login.php](https://applyto.middlesexcc.edu/application/login.php)

---

**FORENSIC ACCOUNTING AND FRAUD EXAMINATION CERTIFICATE OF ACHIEVEMENT**

**Forensic Accounting and Fraud Examination Certificate of Achievement - FAFE.COA (Certificate of Achievement)**

Credits: 18 Credits Required

Description: The Forensic Accounting and Fraud Examination Certificate of Achievement is designed for the person who already has a college degree - Associate’s, Bachelor’s or higher.

Department:

Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906.2594
Contact Email: ABL5@middlesexcc.edu
Department Web: [http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html](http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html)

**Courses**

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC-207 Auditing</td>
<td>3</td>
<td>ACC 212 or permission of the department chair</td>
</tr>
<tr>
<td>CSC-105 Computer Applications and Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ACC-221 Fraud Examination</td>
<td>3</td>
<td>ACC 207 or CSC 105 or CSC 106</td>
</tr>
<tr>
<td>ACC-222 Fraud Data Analysis</td>
<td>3</td>
<td>ACC 221</td>
</tr>
<tr>
<td>ACC-223 Fraud and the Law</td>
<td>3</td>
<td>ACC 221</td>
</tr>
<tr>
<td>ACC-224 Advanced Fraud Examination</td>
<td>3</td>
<td>ACC 221, ACC 222 and ACC 223</td>
</tr>
</tbody>
</table>

* Students with A.S. or A.A.S. degrees must show that they have taken 18 credits of general education courses. Holders of A.A. degrees are presumed to have satisfied the general education requirement.

** For students with a degree, who are granted transfer credits, this total will be reduced.

Note: Not all courses in the Forensic Accounting and Fraud Examination Certificate Achievement program are offered every semester. Please call the Department Chairperson at 732.906.2594 to discuss course offerings for future semesters.

---

**ACCOUNTING, BUSINESS AND LEGAL STUDIES DEPARTMENT**

Accounting is one of the most rapidly expanding fields in today's economy. Since it is service oriented, it involves working with people almost as much as with financial records. Accountants not only collect and report financial data, but they also serve as the link between the data and the people who use it.

**Related Programs - You may also be interested in one of the following programs:**

ACC.COA - Accounting Certificate of Achievement - Credits 20

ACC.AAS - Accounting - Credits 63-66

**What will students learn studying Accounting?**
They acquire an extensive background in accounting and a strong fundamental knowledge of the major functions of business and industry. They study business law, business organization and management, mathematics and economics.
Are there any requirements students must satisfy before taking courses in the major?
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College's placement test or by completing the appropriate class.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?
Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906.2594
Contact Email: ABLS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html
https://applyto.middlesexcc.edu/application/login.php

Fire Science Technology
Fire Science Technology - FIRE.AAS (Associate in Applied Science)
Credits: 59-61 Credits Required

Department:
Contact Name: Dr. Parag Muley, department chair
Contact Phone: 732.906.2592
Contact Email: pmuley@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/natural-sciences-homepage.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FSC-103 Introduction to Fire Protection</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>SCI-207 Principles of Fire Protection Chemistry and Physics</td>
<td>4</td>
<td>One year of high school chemistry or CHM 010</td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>MAT-107 Mathematics I</td>
<td>3</td>
<td>Appropriate score on the College placement test, MAT 013 or equivalent</td>
</tr>
<tr>
<td>___ ___ Physical/Health Education Elective</td>
<td>1-3</td>
<td></td>
</tr>
<tr>
<td>Students may satisfy this requirement with any HED or PED course.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Semester II</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CSC-105 Computer Applications and Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>MAT-108 Mathematics II</td>
<td>3</td>
<td>MAT 107</td>
</tr>
<tr>
<td>With advisor approval students may select a higher level mathematics sequence.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FSC-204 Building Construction</td>
<td>3</td>
<td>FSC 103 or written permission of the department chairperson</td>
</tr>
<tr>
<td>___ ___ GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Semester III</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FSC-206 Fire Strategy and Tactics</td>
<td>3</td>
<td>FSC 103 or written permission of the department chairperson</td>
</tr>
<tr>
<td>FSC-207 Hazardous Materials</td>
<td>3</td>
<td>FSC 103 or written permission of the department chairperson</td>
</tr>
<tr>
<td>FSC-209 Fire Suppression and Detection Systems</td>
<td>3</td>
<td>FSC 103 or written permission of the department chairperson</td>
</tr>
<tr>
<td>POS-201 United States State and Local Government</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>FSC-214 Rescue Company Operations in the Fire Service</td>
<td>3</td>
<td>FSC 103</td>
</tr>
<tr>
<td>Semester IV</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FSC-210 Fire and Arson Investigation</td>
<td>3</td>
<td>FSC 103 or written permission of the department chairperson</td>
</tr>
<tr>
<td>FSC-212 Fire Prevention and Inspection</td>
<td>3</td>
<td>FSC 103 or written permission of the department chairperson</td>
</tr>
<tr>
<td>MGT-200 Principles of Supervision</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MOT 200 is offered in the spring semester only.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Social Science (GE SS).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Recommended: EMT 101 or EMP 100</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

IMPORTANT - Read the Program Information and FAQs Below for Additional Details
FIRE SCIENCE TECHNOLOGY
DEPARTMENT OF NATURAL SCIENCES

This program meets the continuing education needs of professional and volunteer firefighters. It enables firefighters to perform their current duties more effectively and to prepare for greater levels of responsibility within the fire service system.

Related Programs - You may also be interested in one of the following programs:

FIRE.CER - Fire Science Certificate - Credits 31

Can students who major in Fire Science Technology transfer to a four-year college or university?
Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer all of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

What will students learn in Fire Science Technology?
Students develop skills and knowledge in protection systems, hydraulics, hazardous materials, building construction and codes, departmental organization, investigation, fire ground strategy and tactics, and fire prevention and inspection.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory chemistry.

How long will it take to complete this degree?
Fire Science courses are offered exclusively in the evening. Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?
Contact Name: Dr. Parag Muley, department chair
Contact Phone: 732.906.2592
Contact Email: pmuley@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/natural-sciences-homepage.html
https://applyto.middlesexcc.edu/application/login.php

Fire Science Certificate
Fire Science Certificate - FIRE.CER (Certificate)
Credits: 31 Credits Required

Department:

Contact Name: Dr. Parag Muley, department chair
Contact Phone: 732.906.2592
Contact Email: pmuley@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/natural-sciences-homepage.html

Courses

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHM-107 Principles of General, Organic and</td>
<td>4</td>
<td>One year of high school laboratory chemistry or CHM</td>
</tr>
<tr>
<td>Biochemistry</td>
<td></td>
<td>010</td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a</td>
</tr>
<tr>
<td></td>
<td></td>
<td>grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>FSC-103 Introduction to Fire Protection</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>FSC-204 Building Construction</td>
<td>3</td>
<td>FSC 103 or written permission of the department</td>
</tr>
<tr>
<td></td>
<td></td>
<td>chairperson</td>
</tr>
<tr>
<td>FSC-206 Fire Strategy and Tactics</td>
<td>3</td>
<td>FSC 103 or written permission of the department</td>
</tr>
<tr>
<td></td>
<td></td>
<td>chairperson</td>
</tr>
<tr>
<td>FSC-207 Hazardous Materials</td>
<td>3</td>
<td>FSC 103 or written permission of the department</td>
</tr>
<tr>
<td></td>
<td></td>
<td>chairperson</td>
</tr>
<tr>
<td>FSC-209 Fire Suppression and Detection</td>
<td>3</td>
<td>FSC 103 or written permission of the department</td>
</tr>
<tr>
<td>Systems</td>
<td></td>
<td>chairperson</td>
</tr>
<tr>
<td>FSC-210 Fire and Arson Investigation</td>
<td>3</td>
<td>FSC 103 or written permission of the department</td>
</tr>
<tr>
<td></td>
<td></td>
<td>chairperson</td>
</tr>
<tr>
<td>FSC-212 Fire Prevention and Inspection</td>
<td>3</td>
<td>FSC 103 or written permission of the department</td>
</tr>
<tr>
<td></td>
<td></td>
<td>chairperson</td>
</tr>
<tr>
<td>MAT-107 Mathematics I</td>
<td>3</td>
<td>Appropriate score on the College placement test,</td>
</tr>
<tr>
<td></td>
<td></td>
<td>MAT 013 or equivalent</td>
</tr>
</tbody>
</table>

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

FIRE SCIENCE TECHNOLOGY
DEPARTMENT OF NATURAL SCIENCES

This program meets the continuing education needs of professional and volunteer firefighters. It enables firefighters to perform their current duties more effectively and to prepare for greater levels of responsibility within the fire service system.

Related Programs - You may also be interested in one of the following programs:

FIRE.AAS - Fire Science Technology - Credits 59-61

Can students who major in Fire Science Technology transfer to a four-year college or university?
Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer all of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

What will students learn in Fire Science Technology?
Students develop skills and knowledge in protection systems, hydraulics, hazardous materials, building construction and codes, departmental organization, investigation, fire ground strategy and tactics, and fire prevention and inspection.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory chemistry.
How long will it take to complete this degree?

Fire Science courses are offered exclusively in the evening. Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?

Contact Name: Dr. Parag Muley, department chair
Contact Phone: 732.906.2592
Contact Email: pmuley@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/natural-sciences-homemage.html
https://applyto.middlesexcc.edu/application/login.php

Fashion Merchandising and Retail Management

Fashion Merchandising and Retail Management - FMR.AAS (Associate in Applied Science)

Credits: 61-64 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:

Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906.2594
Contact Email: ABLS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Semester I</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>BUS-101 Business Organization and Management</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>CSC-105 Computer Applications and Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Students may select an alternate Computer Science (GE MST) course for which they have appropriate academic advisement and preparation in mathematics, such as CSC 106.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FMR-201 Fashion Merchandise Information</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>MAT-101 Freshman Mathematics I</td>
<td>3</td>
<td>Appropriate score on the College placement test, MAT 013 or departmental approval</td>
</tr>
<tr>
<td>MAT 101 is recommended. Students with the appropriate academic prerequisites, in consultation with their academic advisor, should enroll in an appropriate mathematics course.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Semester II</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>ACC-101 Financial Accounting</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>BUS-201 Business Law I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MKT-201 Marketing I</td>
<td>3</td>
<td>BUS 101</td>
</tr>
<tr>
<td>FMR-207 Retail Advertising, Sales Promotion and Display</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>Semester III</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ACC-102 Managerial Accounting</td>
<td>4</td>
<td>ACC 101</td>
</tr>
<tr>
<td>MKT-143 Salesmanship</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>FMR-202 Retail Buying and Merchandising</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ ___ Physical/Health Education Elective</td>
<td>1-3</td>
<td></td>
</tr>
<tr>
<td>Students may satisfy this requirement with any HED or PED course.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Semester IV</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ECO-201 Principles of Economics I</td>
<td>3</td>
<td>A passing score on the algebra portion of the College placement test or MAT 013</td>
</tr>
<tr>
<td>FMR-204 Retail Management</td>
<td>3</td>
<td>BUS 101, FMR 201, FMR 202, FMR 207, MKT 143 and MKT 201</td>
</tr>
<tr>
<td>FMR-206 Store Field Experience</td>
<td>3</td>
<td>The student must have completed half the courses in the Fashion Merchandising and Retail program. Management and written permission of the department chairperson and Counseling and Career Services Office.</td>
</tr>
<tr>
<td>___ ___ GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Social Science (GE SS).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Students must select courses with the GE MST designation and with the BIO, CHM, PHY and SCI course codes.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

FASHION MERCHANDISING AND RETAIL MANAGEMENT
ACCOUNTING, BUSINESS AND LEGAL STUDIES DEPARTMENT

Few areas of employment offer a better outlook for trained personnel. Students will find career opportunities in the areas of fashion merchandising, sales promotion, retail advertising, and supportive retail service. Graduates may find work in department stores, specialty shops, discount stores, as a retailing executive, an assistant buyer, an assistant department manager, an executive trainee, an advertising assistant, or an assistant fashion coordinator.

**Can students who major in Fashion Merchandising and Retail Management transfer to a four-year college or university?**
Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer all of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

**What will students learn by studying Fashion Merchandising and Retail Management?**
They acquire knowledge in areas of general education, business, retailing and fashion. Students apply classroom theory to on-the-job situations through a cooperative education work experience or internships. Classes prepare them for actual situations in retailing through multimedia instruction and a fully equipped retail laboratory offers students realistic preparation.

**Are there any requirements before taking courses in the major?**
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College's placement test or completion of the appropriate course.

**How long will it take to complete this degree?**
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions. **Note:** Not all FMR courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.

**Questions?**
Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906.2594
Contact Email: ABLS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html
https://applyto.middlesexcc.edu/application/login.php

### Health Science

**Health Science - HLTH.AAS (Associate in Applied Science)**

Credits: 65 Credits Required

Description: Below are the General Education requirements for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

**Department:**
Contact Name: Stephen Larkin, department chair
Contact Phone: 732.906.2581
Contact Email: SLarkin@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/medical-laboratory-homepage.html

<table>
<thead>
<tr>
<th>Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Semester I</strong></td>
</tr>
<tr>
<td>Laboratory Science</td>
</tr>
<tr>
<td>One year sequence of lab science requirements satisfied by Biology (BIO 117 &amp; BIO 118 or higher) or Anatomy &amp; Physiology (BIO 111 &amp; BIO 112) or Chemistry (CHM 117 &amp; CHM 118 or higher).</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
</tr>
<tr>
<td>MAT-107 Mathematics I</td>
</tr>
<tr>
<td><strong>Semester II</strong></td>
</tr>
<tr>
<td>Laboratory Science</td>
</tr>
<tr>
<td>One year sequence of lab science requirement satisfied by Biology (BIO 117 &amp; BIO 118 or higher) or Anatomy &amp; Physiology (BIO 111 &amp; BIO 112) or Chemistry (CHM 117 &amp; CHM 118 or higher).</td>
</tr>
<tr>
<td>CSC-107 Computers in Health Technologies</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
</tr>
<tr>
<td>MAT-108 Mathematics II</td>
</tr>
<tr>
<td><strong>Semester III</strong></td>
</tr>
<tr>
<td>BIO-211 Principles of Microbiology</td>
</tr>
<tr>
<td>PSY-123 Introduction to Psychology</td>
</tr>
<tr>
<td>Physical Education Elective</td>
</tr>
<tr>
<td>GE Humanities Elective</td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Humanities (GE HUM).

**Semester IV**

Allied Health Requirement * (see note below)

**Program Notes**

Electives ** (see note below)

Allied Health Requirement: (previously completed) 30 (Maximum)*

Students may receive up to 30 credits for previous allied health training.

The determination will be made based upon an evaluation of the total hours of training and the level of training and responsibility. If the training is equivalent to less than thirty credits, the remainder is completed with electives.

Students are not required to complete thirty credits in one semester.
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

HEALTH SCIENCE
MEDICAL LABORATORY TECHNOLOGY DEPARTMENT

This program is for any allied health practitioner who holds a certificate or license such as dental, medical and lab assistants, phlebotomists; ultrasound, surgical, and dental technicians; EMTs, paramedics, LPNs, RNs (diploma) and military trained allied health practitioners.

What are the benefits?
Credit for previous study in a specific discipline can be awarded. Students who are a non-degree certified or licensed allied health practitioner or graduate of a certificate or diploma program may be able to earn valuable credits toward a college degree.

What are the requirements for admission to the Health Science program?
Students in the Health Science program must have non-degree certification or licensure in an allied health field. Full- or part-time study is available.

Can students receive credit for previous Allied Health training?
After successful completion of the general education requirements with a GPA of 2.0 or higher, students must submit an original post-secondary school transcript and a current license or certificate as part of the process. The number of credits awarded will be based upon an evaluation of the candidate’s prior training and licensure or certification. The director of Health Technology programs and the dean of Science, Mathematics and Health Technologies will conduct the review.

Can students who major in Health Science transfer to a four-year college?
Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer all of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

What are the employment opportunities for graduates?
Graduates of Health Science programs have chosen to work in hospital laboratories, private or reference laboratories, pharmaceutical companies, the insurance industry, doctor’s offices, HMO’s and clinics, veterinarian hospitals, assisted living facilities, long-term care facilities, research and sales. Graduates may use this degree for career advancement or change, to enhance job security, or to satisfy personal fulfillment.

Contact Name: Stephen Larkin, department chair
Contact Phone: 732.906.2581
Contact Email: SLarkin@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/medical-laboratory-homepage.html
https://applyto.middlesexcc.edu/application/login.php

Electives: 24 (Maximum)**
The number of electives will depend on the number of credits approved from previous allied health training.
The student will select electives from a list of courses based on individual goals.
The electives may be taken from Small Business Administration, Psychology, or other courses as approved by the department.
A list of choices can be provided.

HOSPITALITY AND CULINARY ARTS

Hotel Operations Certificate of Achievement

Hotel Operations Certificate of Achievement - HMHO.COA (Certificate of Achievement)
Credits: 18 Credits Required
Description: Below are required courses and recommended course groupings and sequences for program completion.

Department:
Contact Name: Associate Professor Mary-Pat Maciolek, department chair
Contact Phone: 732.906.2538
Contact Email: MMaciolek@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/hospitality-culinary-arts-and-dietetics.html

Courses

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSC-105 Computer Applications and Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HRI-110 Supervisory Development in the Lodging and Foodservice Industry</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Note: This course is only offered in the spring semester.

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRI-201 Hotel-Motel Front Office Operations</td>
<td>3</td>
<td>CSC 105</td>
</tr>
</tbody>
</table>

Note: This course is only offered in the fall semester.

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRI-206 Merchandising for the Hospitality Industry</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Note: This course is only offered in the fall semester.

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRI-216 Hospitality Property Management</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Note: This course is only offered in the spring semester.

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRI-217 Supervisory Housekeeping</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Note: This course is only offered in the fall semester.

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

HOSPITALITY AND CULINARY ARTS
HOSPITALITY, CULINARY ARTS, AND DIETETICS DEPARTMENT

In this program, students acquire the necessary practical and theoretical skills for employment in one of the nation’s fastest growing industries. Graduates may be employed as an assistant restaurant manager, hotel/motel assistant manager, front office manager, dining room manager, cafeteria production manager, cook, sous chef or management trainee. They are eligible for certification in several course areas by the American Hotel and Lodging Association and the National Restaurant Association. Students may choose the Hotel-Motel Management Option, the Restaurant Food Service Management Option, or the Culinary Arts Management Option which prepares students to work in hotels, motels, resorts, restaurants, clubs, cruise ships, catering centers and health care facilities.

Related Programs - You may also be interested in one of the following programs:

- **BPA.COA** - Baking and Pastry Arts Certificate of Achievement - Credits 18
- **HMRO.COA** - Restaurant Operations Certificate of Achievement - Credits 18
- **HRIR.AAS** - Restaurant/Food Service Management - Credits 63-66
- **HRIH.AAS** - Hotel/Motel Management - Credits 63-66
- **HRIC.AAS** - Culinary Arts Management - Credits 62-65
- **CULIN.CER** - Culinary Arts Certificate - Credits 34

Can students who major in Hospitality and Culinary Arts transfer to a four-year college?

Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer most of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor. Many colleges and universities with hotel and restaurant management programs, including Fairleigh Dickinson University, NYU, Montclair State University, Widener University, The Culinary Institute of America, Johnson & Wales, as well as other schools, will apply the courses taken toward a bachelor’s degree.

What do students learn if they study Hospitality and Culinary Arts?

They receive training in restaurant and food service management, hotel-motel management or culinary arts. Those with limited related industry experience are encouraged to enroll in a cooperative work experience seminar that includes paid employment in the final semester. In culinary arts additional training is provided in a culinary externship.

Can students take more than one option in Hospitality and Culinary Arts?

Students with interests in both hotel-motel management and restaurant foodservice management can apply for a dual option.

Are there any requirements that must be satisfied before taking courses in the major?

Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or by completion of the appropriate course.

How long will it take to complete these programs?

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions. Certificates may be completed in approximately 14 months and the certificate of achievement in approximately 2 semesters.

Can students who take the Culinary Certificate Program also work toward the A.A.S. degree in Restaurant/Food Service Management?

Yes. All of the culinary courses in the certificate program may be applied to meet the requirements for the A.A.S. degree in the Restaurant/Foodservice option.

Why should students apply for a Certificate?

The Certificate was designed for those individuals who have completed a degree in another discipline and are currently working in the hospitality field. The Certificates were also designed for individuals who do not have a post-secondary education and are interested in the hospitality field or who have several years of experience in the field and need to acquire academic credentials for promotional opportunities.

Questions?

Contact Name: Associate Professor Mary-Pat Maciolek, department chair
Contact Phone: 732.906.2538
Contact Email: MMaciolek@middlesexcc.edu
Department Web: [http://www2.middlesexcc.edu/academics/academic-departments/hotel-restaurant-and-institution-management-home.html](http://www2.middlesexcc.edu/academics/academic-departments/hotel-restaurant-and-institution-management-home.html)
[https://applyto.middlesexcc.edu/application/login.php](https://applyto.middlesexcc.edu/application/login.php)

### Restaurant Operations Certificate of Achievement

**Restaurant Operations Certificate of Achievement - HMRO.COA** *(Certificate of Achievement)*

**Credits:** 18 Credits Required  
**Description:** Below are required courses and recommended course groupings and sequences for program completion.

**Department:**

**Contact Name:** Associate Professor Mary-Pat Maciolek, department chair  
**Contact Phone:** 732.906.2538  
**Contact Email:** MMaciolek@middlesexcc.edu  
**Department Web:** [http://www2.middlesexcc.edu/academics/academic-departments/hospitality-culinary-arts-and-dietetics.html](http://www2.middlesexcc.edu/academics/academic-departments/hospitality-culinary-arts-and-dietetics.html)

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSC-105 Computer Applications and Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HRI-103 Principles of Food Selection and Preparation</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HRI-205 Food and Beverage Controls and Purchasing</td>
<td>3</td>
<td>HRI 103</td>
</tr>
<tr>
<td>HRI-206 Merchandising for the Hospitality</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>


96/244
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

HOSPITALITY AND CULINARY ARTS
HOSPITALITY, CULINARY ARTS, AND DIETETICS DEPARTMENT

In this program, students acquire the necessary practical and theoretical skills for employment in one of the nation’s fastest growing industries. Graduates may be employed as an assistant restaurant manager, hotel/motel assistant manager, front office manager, dining room manager, cafeteria production manager, cook, sous chef or management trainee. They are eligible for certification in several course areas by the American Hotel and Lodging Association and the National Restaurant Association. Students may choose the Hotel-Motel Management Option, the Restaurant Food Service Management Option, or the Culinary Arts Management Option which prepares students to work in hotels, motels, resorts, restaurants, clubs, cruise ships, catering centers and health care facilities.

Related Programs - You may also be interested in one of the following programs:

BPA.COA – Baking and Pastry Arts Certificate of Achievement - Credits 18
HRIR.AAS – Restaurant/Food Service Management - Credits 63-66
HMHO.COA – Hotel Operations Certificate of Achievement - Credits 18
HRH.AAS – Hotel/Motel Management - Credits 63-66
HRIC.AAS – Culinary Arts Management - Credits 62-65
CULIN.CER – Culinary Arts Certificate – Credits 34

Can students who major in Hospitality and Culinary Arts transfer to a four-year college?
Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer most of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor. Many colleges and universities with hotel and restaurant management programs, including Fairleigh Dickinson University, NYU, Montclair State University, Widener University, The Culinary Institute of America, Johnson & Wales, as well as other schools, will apply the courses taken toward a bachelor’s degree.

What do students learn if they study Hospitality and Culinary Arts?
They receive training in restaurant and food service management, hotel-motel management or culinary arts. Those with limited related industry experience are encouraged to enroll in a cooperative work experience seminar that includes paid employment in the final semester. In culinary arts additional training is provided in a culinary externship.

Can students take more than one option in Hospitality and Culinary Arts?
Students with interests in both hotel-motel management and restaurant foodservice management can apply for a dual option.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College's placement test or by completion of the appropriate course.

How long will it take to complete these programs?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions. Certificates may be completed in approximately 14 months and the certificate of achievement in approximately 2 semesters.

Can students who take the Culinary Certificate Program also work toward the A.A.S. degree in Restaurant/Food Service Management?
Yes. All of the culinary courses in the certificate program may be applied to meet the requirements for the A.A.S. degree in the Restaurant/Foodservice option.

Why should students apply for a Certificate?
The Certificate was designed for those individuals who have completed a degree in another discipline and are currently working in the hospitality field. The Certificates were also designed for individuals who do not have a post-secondary education and are interested in the hospitality field or who have several years of experience in the field and need to acquire academic credentials for promotional opportunities.

Questions?
Contact Name: Associate Professor Mary-Pat Maciolek, department chair
Contact Phone: 732.906.2538
Contact Email: MMaciolek@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/hotel-restaurant-and-institution-management-home.html
https://applyto.middlesexcc.edu/application/login.php

Culinary Arts Management
Culinary Arts Management - HRIC.AAS (Associate in Applied Science)
Credits: 62-65 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion.
Department:
HOSPITALITY AND CULINARY ARTS
HOSPITALITY, CULINARY ARTS, AND DIETETICS DEPARTMENT

In this program, students acquire the necessary practical and theoretical skills for employment in one of the nation’s fastest growing industries. Graduates may be employed as an assistant restaurant manager, hotel/motel assistant manager, front office manager, dining room manager, cafeteria production manager, cook, sous chef or management trainee. They are eligible for certification in several course areas by the American Hotel and Lodging Association and the National Restaurant Association. Students may choose the Hotel-Motel Management Option, the Restaurant Food Service Management Option, or the Culinary Arts Management Option which prepares students to work in hotels, motels, resorts, restaurants, clubs, cruise ships, catering centers and health care facilities.

Related Programs - You may also be interested in one of the following programs:

Courses | Credits | Requisites / Comments
--- | --- | ---
**Semester I**
CSC-105 Computer Applications and Systems | 3 |  
ENG-121 English Composition I | 3 | A passing score on the College placement test or a grade of “C” or better in ENG 010  
HRI-103 Principles of Food Selection and Preparation | 3 |  
HRI-208 Foodservice Sanitation | 3 |  
MAT-101 Freshman Mathematics I | 3 | Appropriate score on the College placement test, MAT 013 or departmental approval  
**Semester II**
ENG-122 English Composition II | 3 | A grade of “C” or better in ENG 121  
HRI-108 Quantity Food Production | 3 | HRI 103  
HRI-109 Professional Culinary Techniques | 3 | HRI 103  

Note: This course is only offered in the spring semester.

HRI-115 Foodservice Operations | 3 |  

Note: This course is only offered in the spring semester.

PSY-123 Introduction to Psychology | 3 |  
**Semester III**
HRI-107 Baking Fundamentals | 3 |  
HRI-203 Banquet and Dining Room Management | 4 | HRI 108  

Note: This course is only offered during the day.

HRI-215 Beverage Management | 3 |  

Note: This course is only offered in the fall semester.

___ ___ GE Humanities Elective | 3 |  
Choose one course designated in the course descriptions as General Education Humanities (GE HUM).

___ ___ GE Social Science Elective | 3 |  
Choose one course designated in the course descriptions as General Education Social Science (GE SS).

**Semester IV**
HRI-114 Garde Manger | 3 | HRI 103  

Note: This course is only offered in the spring semester.

HRI-205 Food and Beverage Controls and Purchasing | 3 | HRI 103  
___ ___ HRI Elective | 3 |  
Students can choose from HRI 105, HRI 110, HRI 201, HRI 202, HRI 206, HRI 213, HRI 216, HRI 217, HRI 220 and HRI 250.

___ ___ GE Science Elective | 3 |  
Students must select courses with the GE MST designation and with the BIO, CHM, PHY and SCI course codes.

___ ___ Physical/Health Education Elective | 1-3 |  
Students may satisfy this requirement with any HED or PED course.

**Summer Session**
HRI-111 Culinary Arts Externship | 3 | HRI 103 and admission to the Culinary Arts Program  

Note: This course is only offered in the summer session.

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

**HOSPITALITY AND CULINARY ARTS**

**HOSPITALITY, CULINARY ARTS, AND DIETETICS DEPARTMENT**

**Related Programs -** You may also be interested in one of the following programs:
BPA.COA - Baking and Pastry Arts Certificate of Achievement - Credits 18
HMRO.COA - Restaurant Operations Certificate of Achievement - Credits 18
HRIR.AAS - Restaurant/Food Service Management - Credits 63-66
HMHO.COA - Hotel Operations Certificate of Achievement - Credits 18
HRIH.AAS - Hotel/Motel Management - Credits 63-66
CULIN.CER - Culinary Arts Certificate - Credits 34

Can students who major in Hospitality and Culinary Arts transfer to a four-year college?
Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer most of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor. Many colleges and universities with hotel and restaurant management programs, including Fairleigh Dickinson University, NYU, Montclair State University, Widener University, The Culinary Institute of America, Johnson & Wales, as well as other schools, will apply the courses taken toward a bachelor’s degree.

What do students learn if they study Hospitality and Culinary Arts?
They receive training in restaurant and food service management, hotel-motel management or culinary arts. Those with limited related industry experience are encouraged to enroll in a cooperative work experience seminar that includes paid employment in the final semester. In culinary arts additional training is provided in a culinary externship.

Can students take more than one option in Hospitality and Culinary Arts?
Students with interests in both hotel-motel management and restaurant foodservice management can apply for a dual option.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or by completion of the appropriate course.

How long will it take to complete these programs?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions. Certificates may be completed in approximately 14 months and the certificate of achievement in approximately 2 semesters.

Can students who take the Culinary Certificate Program also work toward the A.A.S. degree in Restaurant/Food Service Management?
Yes. All of the culinary courses in the certificate program may be applied to meet the requirements for the A.A.S. degree in the Restaurant/Foodservice option.

Why should students apply for a Certificate?
The Certificate was designed for those individuals who have completed a degree in another discipline and are currently working in the hospitality field. The Certificates were also designed for individuals who do not have a post-secondary education and are interested in the hospitality field or who have several years of experience in the field and need to acquire academic credentials for promotional opportunities.

Questions?
Contact Name: Associate Professor Mary-Pat Maciolek, department chair
Contact Phone: 732.906.2538
Contact Email: MMaciolek@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/hotel-restaurant-and-institution-management-home.html
https://applyto.middlesexcc.edu/application/login.php

### Hotel/Motel Management
**Hotel/Motel Management - HRIH.AAS (Associate in Applied Science)**
Credits: 63-66 Credits Required
Description: Below are required courses and recommended course groupings and sequences for program completion.

#### Courses

<table>
<thead>
<tr>
<th>Semester I</th>
<th>Semester II</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-121 English Composition I</td>
<td>ACC-108 Accounting Practices for Hotels, Restaurants and Institutions</td>
</tr>
<tr>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>HRI-101 Introduction to Hotel, Restaurant and Institution Management</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HRI-103 Principles of Food Selection and Preparation</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HRI-208 Foodservice Sanitation</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MAT-101 Freshman Mathematics I</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Physical/Health Education Elective</td>
<td></td>
</tr>
<tr>
<td>1-3</td>
<td></td>
</tr>
</tbody>
</table>

A passing score on the College placement test or a grade of “C” or better in ENG 010
Appropriate score on the College placement test, MAT 013 or departmental approval
Students may satisfy this requirement with any HED or PED course.
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

HOSPITALITY AND CULINARY ARTS
HOSPITALITY, CULINARY ARTS, AND DIETETICS DEPARTMENT

In this program, students acquire the necessary practical and theoretical skills for employment in one of the nation’s fastest growing industries. Graduates may be employed as an assistant restaurant manager, hotel/motel assistant manager, front office manager, dining room manager, cafeteria production manager, cook, sous chef or management trainee. They are eligible for certification in several course areas by the American Hotel and Lodging Association and the National Restaurant Association. Students may choose the Hotel-Motel Management Option, the Restaurant Food Service Management Option, or the Culinary Arts Management Option which prepares students to work in hotels, motels, resorts, restaurants, clubs, cruise ships, catering centers and health care facilities.

Related Programs - You may also be interested in one of the following programs:

BPA.COA - Baking and Pastry Arts Certificate of Achievement - Credits 18
HMRO.COA - Restaurant Operations Certificate of Achievement - Credits 18
HRIR.AAS - Restaurant/Food Service Management - Credits 63-66
HMHO.COA - Hotel Operations Certificate of Achievement - Credits 18
HRIC.AAS - Culinary Arts Management - Credits 62-65
CULIN.CER - Culinary Arts Certificate - Credits 34

Can students who major in Hospitality and Culinary Arts transfer to a four-year college?
Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer most of their coursework to
the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor. Many colleges and universities with hotel and restaurant management programs, including Fairleigh Dickinson University, NYU, Montclair State University, Widener University, The Culinary Institute of America, Johnson & Wales, as well as other schools, will apply the courses taken toward a bachelor’s degree.

What do students learn if they study Hospitality and Culinary Arts?
They receive training in restaurant and food service management, hotel-motel management or culinary arts. Those with limited related industry experience are encouraged to enroll in a cooperative work experience seminar that includes paid employment in the final semester. In culinary arts additional training is provided in a culinary externship.

Can students take more than one option in Hospitality and Culinary Arts?
Students with interests in both hotel-motel management and restaurant foodservice management can apply for a dual option.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or by completion of the appropriate course.

How long will it take to complete these programs?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions. Certificates may be completed in approximately 14 months and the certificate of achievement in approximately 2 semesters.

Can students who take the Culinary Certificate Program also work toward the A.A.S. degree in Restaurant/Food Service Management?
Yes. All of the culinary courses in the certificate program may be applied to meet the requirements for the A.A.S. degree in the Restaurant/Foodservice option.

Why should students apply for a Certificate?
The Certificate was designed for those individuals who have completed a degree in another discipline and are currently working in the hospitality field. The Certificates were also designed for individuals who do not have a post-secondary education and are interested in the hospitality field or who have several years of experience in the field and need to acquire academic credentials for promotional opportunities.

Questions?
Contact Name: Associate Professor Mary-Pat Maciolek, department chair
Contact Phone: 732.906.2538
Contact Email: MMaciolek@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/hotel-restaurant-and-institution-management-home.html
https://applyto.middlesexcc.edu/application/login.php

Restaurant/Food Service Management

Restaurant/Food Service Management - HRIR.AAS (Associate in Applied Science)
Credits: 63-66 Credits Required
Description: Below are required courses and recommended course groupings and sequences for program completion.
Department:

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>HRI-101 Introduction to Hotel, Restaurant and Institution Management</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HRI-103 Principles of Food Selection and Preparation</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HRI-208 Foodservice Sanitation</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MAF-101 Freshman Mathematics I</td>
<td>3</td>
<td>Appropriate score on the College placement test, MAT 013 or departmental approval</td>
</tr>
<tr>
<td>___ ___ Physical/Health Education Elective</td>
<td>1-3</td>
<td></td>
</tr>
</tbody>
</table>

Students may satisfy this requirement with any HED or PED course.

| Semester II                                                            |         |                               |
| ACC-108 Accounting Practices for Hotels, Restaurants and Institutions | 4       |                               |

Note: This course is only offered in the spring semester.

| Semester III                                                           |         |                               |
| CSC-105 Computer Applications and Systems                              | 3       |                               |
| ENG-122 English Composition II                                         | 3       | A grade of “C” or better in ENG 121 |
| HRI-108 Quantity Food Production                                       | 3       | HRI 103                       |
| HRI-110 Supervisory Development in the Lodging and Foodservice Industry | 3       |                               |

Note: This course is only offered in the spring semester.

| Semester III                                                           |         |                               |
| HRI-203 Banquet and Dining Room Management                             | 4       | HRI 108                       |

Note: This course is only offered during the day.

| HRI-206 Merchandising for the Hospitality                               | 3       |                               |
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

**HOSPITALITY AND CULINARY ARTS
HOSPITALITY, CULINARY ARTS, AND DIETETICS DEPARTMENT**

In this program, students acquire the necessary practical and theoretical skills for employment in one of the nation’s fastest growing industries. Graduates may be employed as an assistant restaurant manager, hotel/motel assistant manager, front office manager, dining room manager, cafeteria production manager, cook, sous chef or management trainee. They are eligible for certification in several course areas by the American Hotel and Lodging Association and the National Restaurant Association. Students may choose the Hotel-Motel Management Option, the Restaurant Food Service Management Option, or the Culinary Arts Management Option which prepares students to work in hotels, motels, resorts, restaurants, clubs, cruise ships, catering centers and health care facilities.

**Related Programs - You may also be interested in one of the following programs:**

- BPA.COA - Baking and Pastry Arts Certificate of Achievement - Credits 18
- HMRO.COA - Restaurant Operations Certificate of Achievement - Credits 18
- HMHO.COA - Hotel Operations Certificate of Achievement - Credits 18
- HRIH.AAS - Hotel/Motel Management - Credits 63-66
- HRIC.AAS - Culinary Arts Management - Credits 62-65
- CULIN.CER - Culinary Arts Certificate - Credits 34

**Can students who major in Hospitality and Culinary Arts transfer to a four-year college?**

Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer most of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor. Many colleges and universities with hotel and restaurant management programs, including Fairleigh Dickinson University, NYU, Montclair State University, Widener University, The Culinary Institute of America, Johnson & Wales, as well as other schools, will apply the courses taken toward a bachelor’s degree.

**What do students learn if they study Hospitality and Culinary Arts?**

They receive training in restaurant and food service management, hotel-motel management or culinary arts. Those with limited related industry experience are encouraged to enroll in a cooperative work experience seminar that includes paid employment in the final semester. In culinary arts additional training is provided in a culinary externship.

**Can students take more than one option in Hospitality and Culinary Arts?**

Students with interests in both hotel-motel management and restaurant foodservice management can apply for a dual option.

**Are there any requirements that must be satisfied before taking courses in the major?**

Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College's placement test or by completion of the appropriate course.

**How long will it take to complete these programs?**

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions. Certificates may be completed in approximately 14 months and the certificate of achievement in approximately 2 semesters.

**Can students who take the Culinary Certificate Program also work toward the A.A.S. degree in Restaurant/Food Service Management?**

Yes. All of the culinary courses in the certificate program may be applied to meet the requirements for the A.A.S. degree in the Restaurant/Foodservice option.

**Why should students apply for a Certificate?**

The Certificate was designed for those individuals who have completed a degree in another discipline and are currently working in the hospitality field. The
Certificates were also designed for individuals who do not have a post-secondary education and are interested in the hospitality field or who have several years of experience in the field and need to acquire academic credentials for promotional opportunities.

**Questions?**
Contact Name: Associate Professor Mary-Pat Maciolek, department chair
Contact Phone: 732.906.2538
Contact Email: MMaciolek@middlesexcc.edu
Department Web: [http://www2.middlesexcc.edu/academics/academic-departments/hotel-restaurant-and-institution-management-home.html](http://www2.middlesexcc.edu/academics/academic-departments/hotel-restaurant-and-institution-management-home.html)
https://applyto.middlesexcc.edu/application/login.php

**Liberal Arts - African-American Studies**

**Liberal Arts - African-American Studies - LAAPA.AA (Associate in Arts Degree)**

Credits: 61-66 Credits Required

Description: Below are required courses for program completion.

Department:

Contact Name: Dr. Kathleen Pearle, department chair
Contact Phone: 732.906.2590
Contact Email: HSS@middlesexcc.edu
Department Web: [http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html](http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html)

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPE-123 Discussion and Debate</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

**General Education History**

| HIS-121 History of Western Civilization I    | 3       |                                                            |
| HIS-122 History of Western Civilization II   | 3       |                                                            |

**General Education Humanities**

Choose one course designated in the course descriptions as General Education Humanities (GE HUM). Choose two modern language courses in sequence from either: FRE, GER, ITA or SPA. For students who completed at least two years of high school study in one modern language, their level of language will be determined by a placement test excluding SPA 242.

| GE Humanities Elective                       | 3       |
| GE Humanities - Language Elective            | 3       |
| GE Humanities - Language Elective            | 3       |

**General Education Mathematics, Science and Technology**

Students must take 12-15 credits in General Education Mathematics, Science, and Technology courses. Choose one or two science courses (GE MST), one or two math courses (GE MST) and one technology course, in consultation with an academic advisor. For the technology elective, choose either CSC 105 or CSC 106.

| GE Technology Elective                       | 3       |
| GE Mathematics Elective                      | 3-4     |
| GE Science Elective                          | 3-4     |
| GE Mathematics or Science Elective           | 3-4     |

**General Education Social Science**

Choose courses designated in the course descriptions as General Education Social Science (GE SS).

| GE Social Science Elective                   | 3       |
| GE Social Science Elective                   | 3       |

**Liberal Arts Electives**

| GE Diversity Elective                        | 3       |

Choose one course designated in the course descriptions as General Education Diversity (GE DV).

| Physical/Health Education Elective           | 1-3     |

Students may satisfy this requirement with any HED or PED course except PED 270.

| AFS-121 Introduction to African-American     | 3       |
| Studies                                      |         |
| AFS-123 Introduction to African Civilizations| 3       |
| AFS-231 African-American History             | 3       |
| PSY-163 Psychology of the African-American   | 3       |
| Experience                                   |         |

**Divisional Elective**

| HIS-202 Ancient Egypt's History: An          | 3       |
| Introduction                                |         |

**IMPORTANT - Read the Program Information and FAQs Below for Additional Details**

**LIBERAL ARTS**

Associate in Arts (A.A.) Degree
This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

Related Programs - You may also be interested in one of the following programs:

LABUS.AA - Liberal Arts - Business - Credits 60-65
LACIN.AA - Liberal Arts - Cinema Studies - Credits 61-66
LACOM.AA - Liberal Arts - Communication - Credits 61-66
LADAN.AA - Liberal Arts - Dance - Credits 61-66
LAEDU.AA - Liberal Arts - Education - Credits 61-66
LAENG.AA - Liberal Arts - English - Credits 61-66
LAGEN.AA - Liberal Arts - General - Credits 61-66
LAGNH.AA - Liberal Arts - Genocide and the Holocaust - Credits 61-66
LAHIS.AA - Liberal Arts - History - Credits 61-66
LAJOU.AA - Liberal Arts - Journalism - Credits 61-66
LAMLAA.AA - Liberal Arts - Modern Language - Credits 61-66
LAMUS.AA - Liberal Arts - Music - Credits 61-66
LAPED.AA - Liberal Arts - Physical Education/Recreation - Credits 61-66
LAPHIAA - Liberal Arts - Philosophy - Credits 61-66
LAPPOS.AA - Liberal Arts - Political Science - Credits 61-66
LAPSY.AA - Liberal Arts - Psychology - Credits 61-66
LASOC.AA - Liberal Arts - Sociology - Credits 61-66
LASRS.AA - Liberal Arts - Social and Rehabilitation Services - Credits 61-66
LASS.AA - Liberal Arts - Social Sciences - Credits 61-66
LATHE.AA - Liberal Arts - Theatre - Credits 61-66
LAVA.AA - Liberal Arts - Visual Arts - Credits 61-66
LAWRT.AA - Liberal Arts - Writing - Credits 61-66

Why study the Liberal Arts?
A Liberal Arts education helps students develop strong and ordered minds as they explore the world’s collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College’s placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Please See Department Contact Information On Top of Page
https://applyto.middlesexcc.edu/application/login.php

Liberal Arts - Business
Liberal Arts - Business - LABUS.AA (Associate in Arts Degree)
Credits: 60-65 Credits Required
Description: Below are required courses for program completion.
Department:
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

LIBERAL ARTS

Associate in Arts (A.A.) Degree

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

Related Programs - You may also be interested in one of the following programs:

LAFAA.AA - Liberal Arts - African-American Studies - Credits 61-66
LACIN.AA - Liberal Arts - Cinema Studies - Credits 61-66
LACOM.AA - Liberal Arts - Communication - Credits 61-66
LADAN.AA - Liberal Arts - Dance - Credits 61-66
LAEDU.AA - Liberal Arts - Education - Credits 61-66
LAENG.AA - Liberal Arts - English - Credits 61-66

Courses

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education Communication</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of &quot;C&quot; or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of &quot;C&quot; or better in ENG 121</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPE-123 Discussion and Debate</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>General Education History</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HIS-121 History of Western Civilization I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HIS-122 History of Western Civilization II</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>General Education Humanities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM). Choose two modern language courses in sequence from either: FRE, GER, ITA or SPA. For students who completed at least two years of high school study in one modern language, their level of language will be determined by a placement test excluding SPA 242.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Humanities - Language Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Humanities - Language Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>General Education Mathematics, Science and Technology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Students must take 12-15 credits in General Education Mathematics, Science, and Technology courses. Choose one or two science courses (GE MST), one or two math courses (GE MST) and one technology course, in consultation with an academic advisor. For the technology elective, choose either CSC 105 or CSC 106.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Technology Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Mathematics Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Mathematics Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Science Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>General Education Social Science</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Choose courses designated in the course descriptions as General Education Social Science (GE SS).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Liberal Arts Electives</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Diversity Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Diversity (GE DIV).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ Physical/Health Education Elective</td>
<td>1-3</td>
<td></td>
</tr>
<tr>
<td>Students may satisfy this requirement with any HED or PED course.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ACC-101 Financial Accounting</td>
<td>4</td>
<td>ACC 101</td>
</tr>
<tr>
<td>ACC-102 Managerial Accounting</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>ECO-201 Principles of Economics I</td>
<td>3</td>
<td>A passing score on the algebra portion of the College placement test or MAT 013</td>
</tr>
<tr>
<td>ECO-202 Principles of Economics II</td>
<td>3</td>
<td>ECO 201 or written permission of the department chairperson</td>
</tr>
</tbody>
</table>
LAGEN.AA - Liberal Arts - General - Credits 61-66
LAGNH.AA - Liberal Arts - Genocide and the Holocaust - Credits 61-66
LAHIS.AA - Liberal Arts - History - Credits 61-66
LAJOU.AA - Liberal Arts - Journalism - Credits 61-66
LAMLAA.AA - Liberal Arts - Modern Language - Credits 61-66
LAMUS.AA - Liberal Arts - Music - Credits 61-66
LAPED.AA - Liberal Arts - Physical Education/Recreation - Credits 61-66
LAPHI.AA - Liberal Arts - Philosophy - Credits 61-66
LAPOS.AA - Liberal Arts - Political Science - Credits 61-66
LAPSY.AA - Liberal Arts - Psychology - Credits 61-66
LASOC.AA - Liberal Arts - Sociology - Credits 61-66
LASRS.AA - Liberal Arts - Social and Rehabilitation Services - Credits 61-66
LASS.AA - Liberal Arts - Social Sciences - Credits 61-66
LATHE.AA - Liberal Arts - Theatre - Credits 61-66
LAVA.AA - Liberal Arts - Visual Arts - Credits 61-66
LAWRT.AA - Liberal Arts - Writing - Credits 61-66

Why study the Liberal Arts?
A Liberal Arts education helps students develop strong and ordered minds as they explore the world’s collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College’s placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Please See Department Contact Information On Top of Page
https://applyto.middlesexcc.edu/application/login.php

Liberal Arts - Cinema Studies

Liberal Arts - Cinema Studies - LACIN.AA (Associate in Arts Degree)
Credits: 61-66 Credits Required
Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.
Department:
Contact Name: Assistant Professor Michael Nester, department chair
Contact Phone: 732.906.2591
Contact Email: MNester@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/english.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education Communication</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPE-123 Discussion and Debate</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>
**General Education History**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS-121 History of Western Civilization I</td>
<td>3</td>
</tr>
<tr>
<td>HIS-122 History of Western Civilization II</td>
<td>3</td>
</tr>
</tbody>
</table>

**General Education Humanities**

Choose one course designated in the course descriptions as General Education Humanities (GE HUM). Choose two modern language courses in sequence from either: FRE, GER, ITA or SPA. For students who completed at least two years of high school study in one modern language, their level of language will be determined by a placement test excluding SPA 242.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Humanities Elective</td>
<td>3</td>
</tr>
<tr>
<td>GE Humanities - Language Elective</td>
<td>3</td>
</tr>
<tr>
<td>GE Humanities - Language Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

**General Education Mathematics, Science and Technology**

Students must take 12-15 credits in General Education Mathematics, Science, and Technology courses. Choose one or two science courses (GE MST), one or two math courses (GE MST) and one technology course, in consultation with an academic advisor. For the technology elective, choose either CSC 105 or CSC 106.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Technology Elective</td>
<td>3</td>
</tr>
<tr>
<td>GE Mathematics Elective</td>
<td>3-4</td>
</tr>
<tr>
<td>GE Science Elective</td>
<td>3-4</td>
</tr>
<tr>
<td>GE Mathematics or Science Elective</td>
<td>3-4</td>
</tr>
</tbody>
</table>

**General Education Social Science**

Choose courses designated in the course descriptions as General Education Social Science (GE SS).

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
</tr>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

**Liberal Arts Electives**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Diversity Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Diversity (GE DIV).

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical/Health Education Elective</td>
<td>1-3</td>
</tr>
</tbody>
</table>

**IMPORTANT - Read the Program Information and FAQs Below for Additional Details**

**LIBERAL ARTS Associate in Arts (A.A.) Degree**

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

**Related Programs - You may also be interested in one of the following programs:**

- LAAFA.AA - Liberal Arts - African-American Studies - Credits 61-66
- LABUS.AA - Liberal Arts - Business - Credits 60-65
- LACOM.AA - Liberal Arts - Communication - Credits 61-66
- LADAN.AA - Liberal Arts - Dance - Credits 61-66
- LAEDU.AA - Liberal Arts - Education - Credits 61-66
- LAENG.AA - Liberal Arts - English - Credits 61-66
- LAGEN.AA - Liberal Arts - General - Credits 61-66
- LAGNH.AA - Liberal Arts - Genocide and the Holocaust - Credits 61-66
- LAHIS.AA - Liberal Arts - History - Credits 61-66
- LAJOU.AA - Liberal Arts - Journalism - Credits 61-66
- LAMLA.AA - Liberal Arts - Modern Language - Credits 61-66
- LAMUS.AA - Liberal Arts - Music - Credits 61-66
- LAPED.AA - Liberal Arts - Physical Education/Recreation - Credits 61-66
LAPHI.AA - Liberal Arts - Philosophy - Credits 61-66

LAPPOS.AA - Liberal Arts - Political Science - Credits 61-66

LAPSY.AA - Liberal Arts - Psychology - Credits 61-66

LASOC.AA - Liberal Arts - Sociology - Credits 61-66

LASRS.AA - Liberal Arts - Social and Rehabilitation Services - Credits 61-66

LASS.AA - Liberal Arts - Social Sciences - Credits 61-66

LATHE.AA - Liberal Arts - Theatre - Credits 61-66

LAVA.AA - Liberal Arts - Visual Arts - Credits 61-66

LAWRT.AA - Liberal Arts - Writing - Credits 61-66

**Why study the Liberal Arts?**
A Liberal Arts education helps students develop strong and ordered minds as they explore the world’s collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

**Are there any requirements that must be satisfied before taking courses in the major?**
Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College’s placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

**How long will it take to complete this degree?**
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

**Please See Department Contact Information On Top of Page**


### Liberal Arts - Communication

#### Liberal Arts - Communication - LACOM.AA (Associate in Arts Degree)

Credits: 61-66 Credits Required

Description: Below are required courses for program completion.

Department:

Contact Name: Assistant Professor Nadine Heller, department chair

Contact Phone: 732.906.2589

Contact Email: NHeller@middlesexcc.edu

Department Web: [http://www2.middlesexcc.edu/academics/academic-departments/visual-performing-and-media-arts.html](http://www2.middlesexcc.edu/academics/academic-departments/visual-performing-and-media-arts.html)

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Education Communication</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of &quot;C&quot; or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
</tbody>
</table>

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>SPE-121 Fundamentals of Public Speaking</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OR</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>SPE-123 Discussion and Debate</td>
</tr>
</tbody>
</table>

**General Education History**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS-121 History of Western Civilization I</td>
<td>3</td>
</tr>
<tr>
<td>HIS-122 History of Western Civilization II</td>
<td>3</td>
</tr>
</tbody>
</table>

**General Education Humanities**

Choose one course designated in the course descriptions as General Education Humanities (GE HUM). Choose two modern language courses in sequence from either: FRE, GER, ITA or SPA. For students who completed at least two years of high school study in one modern language, their level of language will be determined by a placement test excluding SPA 242.

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>GE Humanities Elective</td>
</tr>
<tr>
<td></td>
<td>GE Humanities - Language Elective</td>
</tr>
</tbody>
</table>

**General Education Mathematics, Science and Technology**

Students must take 12-15 credits in General Education Mathematics, Science, and Technology courses. Choose one or two science courses (GE MST), one or two math courses (GE MST) and one technology course, in consultation with an academic advisor. For the technology elective, choose either CSC 105 or CSC 106.

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>GE Technology Elective</td>
</tr>
<tr>
<td></td>
<td>GE Mathematics Elective</td>
</tr>
<tr>
<td></td>
<td>GE Science Elective</td>
</tr>
</tbody>
</table>
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

LIBERAL ARTS
Associate in Arts (A.A.) Degree

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

Recommended Courses (select one - 3 credits each):

COM-115 Intercultural Communication 3
COM-120 Introduction to Public Relations 3 ENG 121
COM-131 Introduction to Broadcasting 3 COM 105
COM-208 Communication Seminar and Field Experience 3 Written permission of the department chairperson and Counseling and Career Services Office

With permission of the department chair, COM 208 or COM 210 may be replaced with a course relevant to the student’s special focus in the communication field which will assist the student in transferring to a four-year college or university in Communication.

COM-210 Radio Broadcasting Production 3

With permission of the department chair, COM 208 or COM 210 may be replaced with a course relevant to the student’s special focus in the communication field which will assist the student in transferring to a four-year college or university in Communication.

LNC-123 Introduction to the Study of Human Language 3
SPE-123 Discussion and Debate 3
ENG-205 Introduction to Journalism 3 ENG 122 or written permission of the department chairperson
LAPHI.AA - Liberal Arts - Philosophy - Credits 61-66
LAPOS.AA - Liberal Arts - Political Science - Credits 61-66
LAPSY.AA - Liberal Arts - Psychology - Credits 61-66
LASOC.AA - Liberal Arts - Sociology - Credits 61-66
LASRS.AA - Liberal Arts - Social and Rehabilitation Services - Credits 61-66
LASS.AA - Liberal Arts - Social Sciences - Credits 61-66
LATHE.AA - Liberal Arts - Theatre - Credits 61-66
LAVA.AA - Liberal Arts - Visual Arts - Credits 61-66
LAWRT.AA - Liberal Arts - Writing - Credits 61-66

Why study the Liberal Arts?
A Liberal Arts education helps students develop strong and ordered minds as they explore the world’s collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College’s placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Please See Department Contact Information On Top of Page
https://applyto.middlesexcc.edu/application/login.php

Liberal Arts - Dance

Liberal Arts - Dance - LADAN.AA (Associate in Arts Degree)
Credits: 61-66 Credits Required
Description: Below are required courses for program completion.
Department:
Contact Name: Associate Professor Robert Wisniewski, department chair
Contact Phone: 732.906.2558
Contact Email: RWisniewski@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/health-physical-education-recreation-and-dance.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education Communication</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPE-123 Discussion and Debate</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>General Education History</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HIS-121 History of Western Civilization I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HIS-122 History of Western Civilization II</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>General Education Humanities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM). Choose two modern language courses in sequence from either: FRE, GER, ITA or SPA. For students who completed at least two years of high school study in one modern language, their level of language will be determined by a placement test excluding SPA 242.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GE Humanities - Language Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GE Humanities - Language Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>General Education Mathematics, Science and Technology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Students must take 12-15 credits in General Education Mathematics, Science, and Technology courses. Choose one or two science courses (GE MST), one or two math courses (GE MST) and one technology course, in consultation with an academic advisor. For the technology elective, choose either CSC 105 or CSC 106.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Technology Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GE Mathematics Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>GE Science Elective</td>
<td>3-4</td>
<td></td>
</tr>
</tbody>
</table>
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

LIBERAL ARTS
Associate in Arts (A.A.) Degree

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

Related Programs - You may also be interested in one of the following programs:

LAAFA.AA - Liberal Arts - African-American Studies - Credits 61-66
LABUS.AA - Liberal Arts - Business - Credits 60-65
LACIN.AA - Liberal Arts - Cinema Studies - Credits 61-66
LACOM.AA - Liberal Arts - Communication - Credits 61-66
LAEDU.AA - Liberal Arts - Education - Credits 61-66
LAENG.AA - Liberal Arts - English - Credits 61-66
LAGEN.AA - Liberal Arts - General - Credits 61-66
LAGNH.AA - Liberal Arts - Genocide and the Holocaust - Credits 61-66
LAHIS.AA - Liberal Arts - History - Credits 61-66
LAJOU.AA - Liberal Arts - Journalism - Credits 61-66
LAMLAA - Liberal Arts - Modern Language - Credits 61-66
LAMUS.AA - Liberal Arts - Music - Credits 61-66
LAPED.AA - Liberal Arts - Physical Education/Recreation - Credits 61-66
LAPHLAA - Liberal Arts - Philosophy - Credits 61-66
LAPPOS.AA - Liberal Arts - Political Science - Credits 61-66
LAPSY.AA - Liberal Arts - Psychology - Credits 61-66
LASOC.AA - Liberal Arts - Sociology - Credits 61-66
LASRS.AA - Liberal Arts - Social and Rehabilitation Services - Credits 61-66
LASS.AA - Liberal Arts - Social Sciences - Credits 61-66
LATHE.AA - Liberal Arts - Theatre - Credits 61-66
LAVA.AA - Liberal Arts - Visual Arts - Credits 61-66
LAWRT.AA - Liberal Arts - Writing - Credits 61-66

Why study the Liberal Arts?
A Liberal Arts education helps students develop strong and ordered minds as they explore the world’s collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College’s placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Please See Department Contact Information On Top of Page
https://applyto.middlesexcc.edu/application/login.php

Liberal Arts - Education
Liberal Arts - Education - LAEDU.AA (Associate in Arts Degree)
Credits: 61-66 Credits Required
Description: Below are required courses for program completion.
Department:
Contact Name: Dr. Kathleen Pearle, department chair
Contact Phone: 732.906.2590
Contact Email: HSS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Education Communication</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of &quot;C&quot; or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of &quot;C&quot; or better in ENG 121</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPE-123 Discussion and Debate</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>General Education History</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HIS-121 History of Western Civilization I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HIS-122 History of Western Civilization II</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Humanities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM). Choose two modern language courses in sequence from either: FRE, GER, ITA or SPA. For students who completed at least two years of high school study in one modern language, their level of language will be determined by a placement test excluding SPA 242.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Humanities - Language Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Humanities - Language Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Mathematics, Science and Technology</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Students must take 12-15 credits in General Education Mathematics, Science, and Technology courses. Choose one or two science courses (GE MST), one or two math courses (GE MST) and one technology course, in consultation with an academic advisor. For the technology elective, choose either CSC 105 or CSC 106.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Technology Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Mathematics Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Science Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Mathematics or Science Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Social Science</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSY-123 Introduction to Psychology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>PSY-255 Adolescent Psychology</td>
<td>3</td>
<td>PSY 123</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSY-223 Child Psychology</td>
<td>3</td>
<td>PSY 123</td>
</tr>
<tr>
<td><strong>Liberal Arts Electives</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Diversity Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Diversity (GE DIV).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ Physical/Health Education Elective</td>
<td>1-3</td>
<td></td>
</tr>
<tr>
<td>Students may satisfy this requirement with any HED or PED course.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSY-226 Educational Psychology</td>
<td>3</td>
<td>PSY 123</td>
</tr>
</tbody>
</table>

Choose electives in Liberal Arts content areas from any of the college’s two divisions. These include courses with the following designations: AFS, AGD, ART, ASL, BRO, CHM, CFU, COM, C OR, CPT, DAN, DMA, EDU, ENG, FRE, FSC, GER, HED, HIS, IDC, ITA, LNC, MAD, MAT, MUS, PCP, PED, PHI, PHY, POL., POS, PSY, SSD, SOC, SPA, SPE and THE. Consult with your advisor or a transfer counselor for electives related to the four-year college or university you plan to attend.

| Content Area Elective | 3 |
| Content Area Elective | 3 |
| Content Area Elective | 3 |

**Divisional Elective**

| EDU-121 Introduction to Education | 3 |

**Concentrations**

Subject area concentrations may be added to the Liberal Arts Education degree by working with an academic advisor to select the 9-credit content area electives in a particular subject area.

Here are some examples:

**Music Concentration**

| MUS-123 Music History: Traditional | 3 |
| MUS-131 Keyboard Studies I | 3 |
| MUS-140 Music Fundamentals | 3 |

**Modern Language Concentration**

| LNC-123 Introduction to the Study of Human Language | 3 |
| Modern Language Elective | 6 |

Choose 6 additional credits in modern language courses that have not been taken to satisfy the requirements of the degree.

**History Concentration**

| HIS-221 United States History I | 3 |
| HIS-222 United States History II | 3 |
| HIS-256 History of the Twentieth Century | 3 |

**English Concentration**

| ENG-221 English Literature I | 3 | ENG 122 or written permission of the department chairperson |
| OR | ENG-225 World Literature I | 3 | ENG 122 or written permission of the department chairperson |
| OR | ENG-222 English Literature II | 3 | ENG 122 or written permission of the department chairperson |
| OR | ENG-226 World Literature II | 3 | ENG 122 or written permission of the department chairperson |
| OR | ENG-212 Children's Literature | 3 | ENG 121 |
| OR | ENG-228 Modern British and American Poetry | 3 | ENG 122 or written permission of the department chairperson |

**IMPORTANT - Read the Program Information and FAQs Below for Additional Details**

**LIBERAL ARTS**

**Associate in Arts (A.A.) Degree**

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

Related Programs - You may also be interested in one of the following programs:

- LAAFA.AA - Liberal Arts - African-American Studies - Credits 61-66
- LABUS.AA - Liberal Arts - Business - Credits 60-65
- LACIN.AA - Liberal Arts - Cinema Studies - Credits 61-66
- LACOM.AA - Liberal Arts - Communication - Credits 61-66
- LADAN.AA - Liberal Arts - Dance - Credits 61-66
- LAENG.AA - Liberal Arts - English - Credits 61-66
- LAGEN.AA - Liberal Arts - General - Credits 61-66
- LAGNH.AA - Liberal Arts - Genocide and the Holocaust - Credits 61-66
LAHIS.AA - Liberal Arts - History - Credits 61-66
LAJOU.AA - Liberal Arts - Journalism - Credits 61-66
LAMLA.AA - Liberal Arts - Modern Language - Credits 61-66
LAMUS.AA - Liberal Arts - Music - Credits 61-66
LAPED.AA - Liberal Arts - Physical Education/Recreation - Credits 61-66
LAPHLAA - Liberal Arts - Philosophy - Credits 61-66
LAPOS.AA - Liberal Arts - Political Science - Credits 61-66
LAPSY.AA - Liberal Arts - Psychology - Credits 61-66
LASOC.AA - Liberal Arts - Sociology - Credits 61-66
LASRS.AA - Liberal Arts - Social and Rehabilitation Services - Credits 61-66
LASS.AA - Liberal Arts - Social Sciences - Credits 61-66
LATHE.AA - Liberal Arts - Theatre - Credits 61-66
LAVA.AA - Liberal Arts - Visual Arts - Credits 61-66
LAWRT.AA - Liberal Arts - Writing - Credits 61-66

Why study the Liberal Arts?
A Liberal Arts education helps students develop strong and ordered minds as they explore the world’s collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College’s placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Please See Department Contact Information On Top of Page


Liberal Arts - English
Liberal Arts - English - LAENG.AA (Associate in Arts Degree)
Credits: 61-66 Credits Required
Department:
Contact Name: Assistant Professor Michael Nester, department chair
Contact Phone: 732.906.2591
Contact Email: MNester@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/english.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education Communication</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPE-123 Discussion and Debate</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>General Education History</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HIS-121 History of Western Civilization I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HIS-122 History of Western Civilization II</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>General Education Humanities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM). Choose two modern language courses in sequence from either: FRE, GER, ITA or SPA. For students who completed at least two years of high school study in one modern language, their level of language will be determined by a placement test excluding SPA 242.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

**LIBERAL ARTS**

**Associate in Arts (A.A.) Degree**

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

**Related Programs - You may also be interested in one of the following programs:**

- LAAFA.AA - Liberal Arts - African-American Studies - Credits 61-66
- LABUS.AA - Liberal Arts - Business - Credits 60-65
- LACIN.AA - Liberal Arts - Cinema Studies - Credits 61-66
- LACOM.AA - Liberal Arts - Communication - Credits 61-66
- LADAN.AA - Liberal Arts - Dance - Credits 61-66
- LAEDU.AA - Liberal Arts - Education - Credits 61-66
- LAGEN.AA - Liberal Arts - General - Credits 61-66
- LAGNH.AA - Liberal Arts - Genocide and the Holocaust - Credits 61-66
- LAHIS.AA - Liberal Arts - History - Credits 61-66
- LAJOU.AA - Liberal Arts - Journalism - Credits 61-66
- LAMLA.AA - Liberal Arts - Modern Language - Credits 61-66
- LAMUS.AA - Liberal Arts - Music - Credits 61-66
- LAPED.AA - Liberal Arts - Physical Education/Recreation - Credits 61-66
- LAPHIL.AA - Liberal Arts - Philosophy - Credits 61-66
- LAPOS.AA - Liberal Arts - Political Science - Credits 61-66

---

### General Education Mathematics, Science and Technology

Students must take 12-15 credits in General Education Mathematics, Science, and Technology courses. Choose one or two science courses (GE MST), one or two math courses (GE MST) and one technology course, in consultation with an academic advisor. For the technology elective, choose either CSC 105 or CSC 106.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Mathematics Elective</td>
<td>3</td>
</tr>
<tr>
<td>GE Science Elective</td>
<td>3-4</td>
</tr>
<tr>
<td>GE Mathematics or Science Elective</td>
<td>3-4</td>
</tr>
</tbody>
</table>

### General Education Social Science

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
</tr>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

---

### Liberal Arts Electives

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Diversity Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Diversity (GE DIV).

---

### Divisional Elective

Choose one course from the following areas: AFS, AGD, ART, ASL, BIO, CHM, CJU, COM, COR, CPT, DAN, DMA, EDU, ENG, FRE, FSC, GER, HED, HIS, IDC, ITA, LNC, MAD, MAT, MUS, PCP, PED, PHI, PHY, POL, POS, PST, SSID, SOC, SPA, SPE and THE.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Physical/Health Education Elective</td>
<td>1-3</td>
</tr>
</tbody>
</table>

Students may satisfy this requirement with any HED or PED course.

---

Choose four English courses (ENG) numbered 200 or higher that the student is not taking to satisfy other requirements for the degree. All courses have a prerequisite of ENG 122. In addition, courses with a prerequisite should be completed sequentially.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>English Elective</td>
<td>3</td>
</tr>
<tr>
<td>English Elective</td>
<td>3</td>
</tr>
<tr>
<td>English Elective</td>
<td>3</td>
</tr>
<tr>
<td>English Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

---

## IMPORTANT - Read the Program Information and FAQs Below for Additional Details
LAPSY.AA - Liberal Arts - Psychology - Credits 61-66
LASOC.AA - Liberal Arts - Sociology - Credits 61-66
LASRS.AA - Liberal Arts - Social and Rehabilitation Services - Credits 61-66
LASS.AA - Liberal Arts - Social Sciences - Credits 61-66
LATHE.AA - Liberal Arts - Theatre - Credits 61-66
LAVA.AA - Liberal Arts - Visual Arts - Credits 61-66
LAWRT.AA - Liberal Arts - Writing - Credits 61-66

**Why study the Liberal Arts?**
A Liberal Arts education helps students develop strong and ordered minds as they explore the world’s collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

**Are there any requirements that must be satisfied before taking courses in the major?**
Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College’s placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

**How long will it take to complete this degree?**
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Please See Department Contact Information On Top of Page
https://applyto.middlesexcc.edu/application/login.php

---

**Liberal Arts - General**

**Liberal Arts - General - LAGEN.AA (Associate in Arts Degree)**
Credits: 61-66 Credits Required

**Description:** Below are required courses for program completion.

**Department:**

Contact Name: David Edwards, Dean, Division of Arts and Sciences
OR Theresa Orosz, Assistant Dean, Division of Arts and Sciences
Contact Phone: 732.906.2533
Contact Email: Advising@middlesexcc.edu

---

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Education Communication</strong></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>OR</td>
<td></td>
</tr>
<tr>
<td>SPE-123 Discussion and Debate</td>
<td>3</td>
</tr>
<tr>
<td><strong>General Education History</strong></td>
<td></td>
</tr>
<tr>
<td>HIS-121 History of Western Civilization I</td>
<td>3</td>
</tr>
<tr>
<td>HIS-122 History of Western Civilization II</td>
<td>3</td>
</tr>
<tr>
<td><strong>General Education Humanities</strong></td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM). Choose two modern language courses in sequence from either: FRE, GER, ITA or SPA. For students who completed at least two years of high school study in one modern language, their level of language will be determined by a placement test excluding SPA 242.</td>
<td></td>
</tr>
<tr>
<td>___ GE Humanities Elective</td>
<td>3</td>
</tr>
<tr>
<td>___ GE Humanities - Language Elective</td>
<td>3</td>
</tr>
<tr>
<td>___ GE Humanities - Language Elective</td>
<td>3</td>
</tr>
<tr>
<td><strong>General Education Mathematics, Science and Technology</strong></td>
<td></td>
</tr>
<tr>
<td>Students must take 12-15 credits in General Education Mathematics, Science, and Technology courses. Choose one or two science courses (GE MST), one or two math courses (GE MST) and one technology course, in consultation with an academic advisor. For the technology elective, choose either CSC 105 or CSC 106.</td>
<td></td>
</tr>
<tr>
<td>___ GE Technology Elective</td>
<td>3</td>
</tr>
<tr>
<td>___ GE Mathematics Elective</td>
<td>3-4</td>
</tr>
<tr>
<td>___ GE Science Elective</td>
<td>3-4</td>
</tr>
<tr>
<td>___ GE Mathematics or Science Elective</td>
<td>3-4</td>
</tr>
<tr>
<td><strong>General Education Social Science</strong></td>
<td></td>
</tr>
</tbody>
</table>

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

LIBERAL ARTS

Associate in Arts (A.A.) Degree

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

Related Programs - You may also be interested in one of the following programs:

LAAFA.AA - Liberal Arts - African-American Studies - Credits 61-66
LABUS.AA - Liberal Arts - Business - Credits 60-65
LACIN.AA - Liberal Arts - Cinema Studies - Credits 61-66
LACOM.AA - Liberal Arts - Communication - Credits 61-66
LADAN.AA - Liberal Arts - Dance - Credits 61-66
LAEDU.AA - Liberal Arts - Education - Credits 61-66
LAENG.AA - Liberal Arts - English - Credits 61-66
LAGNH.AA - Liberal Arts - Genocide and the Holocaust - Credits 61-66
LAHIS.AA - Liberal Arts - History - Credits 61-66
LAJOU.AA - Liberal Arts - Journalism - Credits 61-66
LAML.AA - Liberal Arts - Modern Language - Credits 61-66
LAMUS.AA - Liberal Arts - Music - Credits 61-66
LAPED.AA - Liberal Arts - Physical Education/Recreation - Credits 61-66
LAPHIL.AA - Liberal Arts - Philosophy - Credits 61-66
LAPPOS.AA - Liberal Arts - Political Science - Credits 61-66
LAPSY.AA - Liberal Arts - Psychology - Credits 61-66
LASOC.AA - Liberal Arts - Sociology - Credits 61-66
LASRS.AA - Liberal Arts - Social and Rehabilitation Services - Credits 61-66
LASS.AA - Liberal Arts - Social Sciences - Credits 61-66
LATHE.AA - Liberal Arts - Theatre - Credits 61-66
LAVA.AA - Liberal Arts - Visual Arts - Credits 61-66
LAWRT.AA - Liberal Arts - Writing - Credits 61-66

Why study the Liberal Arts?
A Liberal Arts education helps students develop strong and ordered minds as they explore the world’s collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College’s placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Please See Department Contact Information On Top of Page
https://applyto.middlesexcc.edu/application/login.php

Liberal Arts - Genocide and the Holocaust

Liberal Arts - Genocide and the Holocaust - LAGNH.AA (Associate in Arts Degree)
Credits: 61-66 Credits Required
Description: Below are required courses for program completion.
Department:
Contact Name: Dr. Kathleen Pearle, department chair
Contact Phone: 732.906.2590
Contact Email: HSS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Education Communication</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPE-123 Discussion and Debate</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>General Education History</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>History of Western Civilization I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>History of Western Civilization II</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Humanities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GE Humanities - Language Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GE Humanities - Language Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Mathematics, Science and Technology</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Technology Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GE Mathematics Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>GE Science Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>GE Mathematics or Science Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Social Science</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>Liberal Arts Electives</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Diversity Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>Choose one course designated in the course descriptions as General Education Diversity (GE DIV).</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Physical/Health Education Elective</td>
<td>1-3</td>
<td></td>
</tr>
<tr>
<td>HIS-124 History of Civilization in the Third World</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HIS-245 History of Major World Religions</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

LIBERAL ARTS
Associate in Arts (A.A.) Degree

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

Related Programs - You may also be interested in one of the following programs:

<table>
<thead>
<tr>
<th>Program</th>
<th>Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAAFA.AA</td>
<td>Liberal Arts - African-American Studies</td>
<td>61-66</td>
</tr>
<tr>
<td>LABUS.AA</td>
<td>Liberal Arts - Business</td>
<td>60-65</td>
</tr>
<tr>
<td>LACIN.AA</td>
<td>Liberal Arts - Cinema Studies</td>
<td>61-66</td>
</tr>
<tr>
<td>LACOM.AA</td>
<td>Liberal Arts - Communication</td>
<td>61-66</td>
</tr>
<tr>
<td>LADAN.AA</td>
<td>Liberal Arts - Dance</td>
<td>61-66</td>
</tr>
<tr>
<td>LAEDU.AA</td>
<td>Liberal Arts - Education</td>
<td>61-66</td>
</tr>
<tr>
<td>LAENG.AA</td>
<td>Liberal Arts - English</td>
<td>61-66</td>
</tr>
<tr>
<td>LAGEN.AA</td>
<td>Liberal Arts - General</td>
<td>61-66</td>
</tr>
<tr>
<td>LAHIS.AA</td>
<td>Liberal Arts - History</td>
<td>61-66</td>
</tr>
<tr>
<td>LAJOU.AA</td>
<td>Liberal Arts - Journalism</td>
<td>61-66</td>
</tr>
<tr>
<td>LAMLA.AA</td>
<td>Liberal Arts - Modern Language</td>
<td>61-66</td>
</tr>
<tr>
<td>LAMUS.AA</td>
<td>Liberal Arts - Music</td>
<td>61-66</td>
</tr>
<tr>
<td>LAPED.AA</td>
<td>Liberal Arts - Physical Education</td>
<td>61-66</td>
</tr>
<tr>
<td>LAPHILAA</td>
<td>Liberal Arts - Philosophy</td>
<td>61-66</td>
</tr>
<tr>
<td>LAPOS.AA</td>
<td>Liberal Arts - Political Science</td>
<td>61-66</td>
</tr>
<tr>
<td>LAPSY.AA</td>
<td>Liberal Arts - Psychology</td>
<td>61-66</td>
</tr>
<tr>
<td>LASOC.AA</td>
<td>Liberal Arts - Sociology</td>
<td>61-66</td>
</tr>
<tr>
<td>LASRS.AA</td>
<td>Liberal Arts - Social Services</td>
<td>61-66</td>
</tr>
<tr>
<td>LASS.AA</td>
<td>Liberal Arts - Social Sciences</td>
<td>61-66</td>
</tr>
<tr>
<td>LATHE.AA</td>
<td>Liberal Arts - Theatre</td>
<td>61-66</td>
</tr>
<tr>
<td>LAVA.AA</td>
<td>Liberal Arts - Visual Arts</td>
<td>61-66</td>
</tr>
<tr>
<td>LAWRT.AA</td>
<td>Liberal Arts - Writing</td>
<td>61-66</td>
</tr>
</tbody>
</table>

Why study the Liberal Arts?
A Liberal Arts education helps students develop strong and ordered minds as they explore the world’s collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College’s placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Please See Department Contact Information On Top of Page
**Liberal Arts - History**

**Liberal Arts - History - LAHIS.AA (Associate in Arts Degree)**

Credits: 61-66 Credits Required

Description: Below are required courses for program completion.

Department:

Contact Name: Dr. Kathleen Pearle, department chair
Contact Phone: 732.906.2590
Contact Email: HSS@middlesexcc.edu
Department Web: [http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html](http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html)

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Education Communication</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of &quot;C&quot; or better in ENG 010</td>
</tr>
<tr>
<td>English Composition II</td>
<td>3</td>
<td>A grade of &quot;C&quot; or better in ENG 121</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPE-123 Discussion and Debate</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>General Education History</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HIS-121 History of Western Civilization I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HIS-122 History of Western Civilization II</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Humanities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM). Choose two modern language courses in sequence from either: FRE, GER, ITA or SPA. For students who completed at least two years of high school study in one modern language, their level of language will be determined by a placement test excluding SPA 242.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GE Humanities - Language Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GE Humanities - Language Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Mathematics, Science and Technology</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Students must take 12-15 credits in General Education Mathematics, Science, and Technology courses. Choose one or two science courses (GE MST), one or two math courses (GE MST) and one technology course, in consultation with an academic advisor. For the technology elective, choose either CSC 105 or CSC 106.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Technology Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GE Mathematics Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>GE Science Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>GE Mathematics or Science Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Social Science</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Choose courses designated in the course descriptions as General Education Social Science (GE SS).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>Liberal Arts Electives</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Diversity Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Diversity (GE DRV).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Divisional Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one course from the following areas: AFS, AGD, ART, ASL, BIO, CHM, CJU, COM, COR, CPT, DAN, DMA, EDU, ENG, FRE, FSC, GER, HED, HIS, IDC, ITA, LNC, MAD, MAT, MUS, PCL, PED, PHIL, PHY, POL, POS, PSI, SSD, SOC, SPA, SPE and THE.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Physical/Health Education Elective</td>
<td>1-3</td>
<td></td>
</tr>
<tr>
<td>Students may satisfy this requirement with any HED or PED course.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Students should choose four History (HIS) courses that they are not taking to satisfy other requirements for the degree.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>History Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>History Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>History Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>History Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

**IMPORTANT - Read the Program Information and FAQs Below for Additional Details**

**LIBERAL ARTS**

**Associate in Arts (A.A.) Degree**

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

**Related Programs - You may also be interested in one of the following programs:**

LAAFA.AA - Liberal Arts - African-American Studies - Credits 61-66
LABUS.AA - Liberal Arts - Business - Credits 60-65
LACIN.AA - Liberal Arts - Cinema Studies - Credits 61-66
LACOM.AA - Liberal Arts - Communication - Credits 61-66
LADAN.AA - Liberal Arts - Dance - Credits 61-66
LAEDU.AA - Liberal Arts - Education - Credits 61-66
LAENG.AA - Liberal Arts - English - Credits 61-66
LAGEN.AA - Liberal Arts - General - Credits 61-66
LAGNH.AA - Liberal Arts - Genocide and the Holocaust - Credits 61-66
LAJOU.AA - Liberal Arts - Journalism - Credits 61-66
LAMLA.AA - Liberal Arts - Modern Language - Credits 61-66
LAMUS.AA - Liberal Arts - Music - Credits 61-66
LAPED.AA - Liberal Arts - Physical Education/Recreation - Credits 61-66
LAPHIAA - Liberal Arts - Philosophy - Credits 61-66
LAPOS.AA - Liberal Arts - Political Science - Credits 61-66
LAPSY.AA - Liberal Arts - Psychology - Credits 61-66
LASOC.AA - Liberal Arts - Sociology - Credits 61-66
LASRS.AA - Liberal Arts - Social and Rehabilitation Services - Credits 61-66
LASS.AA - Liberal Arts - Social Sciences - Credits 61-66
LATHE.AA - Liberal Arts - Theatre - Credits 61-66
LAVA.AA - Liberal Arts - Visual Arts - Credits 61-66
LAWRT.AA - Liberal Arts - Writing - Credits 61-66

Why study the Liberal Arts?
A Liberal Arts education helps students develop strong and ordered minds as they explore the world’s collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College’s placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions. Please See Department Contact Information On Top of Page

Liberal Arts - Journalism
Liberal Arts - Journalism - LAJOU.AA (Associate in Arts Degree)
Credits: 61-66 Credits Required
Description: Below are required courses for program completion.
Department:
Contact Name: Assistant Professor Michael Nester, department chair
Contact Phone: 732.906.3048
Contact Email: MNester@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/english.html
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

**LIBERAL ARTS**

**Associate in Arts (A.A.) Degree**

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

**Related Programs** - You may also be interested in one of the following programs:

- LAAFA.AA - Liberal Arts - African-American Studies - Credits 61-66
- LABUS.AA - Liberal Arts - Business - Credits 60-65
- LACIN.AA - Liberal Arts - Cinema Studies - Credits 61-66
- LACOM.AA - Liberal Arts - Communication - Credits 61-66
- LADAN.AA - Liberal Arts - Dance - Credits 61-66

### Courses

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Education Communication</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of &quot;C&quot; or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of &quot;C&quot; or better in ENG 121</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPE-123 Discussion and Debate</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>General Education History</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HIS-121 History of Western Civilization I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HIS-122 History of Western Civilization II</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Humanities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM). Choose two modern language courses in sequence from either: FRE, GER, ITA or SPA. For students who completed at least two years of high school study in one modern language, their level of language will be determined by a placement test excluding SPA 242.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ GE Humanities - Language Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ GE Humanities - Language Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Mathematics, Science and Technology</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Students must take 12-15 credits in General Education Mathematics, Science, and Technology courses. Choose one or two science courses (GE MST), one or two math courses (GE MATHS) and one technology course, in consultation with an academic advisor. For the technology elective, choose either CSC 105 or CSC 106.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ GE Technology Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ GE Mathematics Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>___ GE Science Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>___ GE Mathematics or Science Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Social Science</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Choose courses designated in the course descriptions as General Education Social Science (GE SS).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>Liberal Arts Electives</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ GE Diversity Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one course from the following areas:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AFAS, AGD, ART, ASL, BIO, CHM, CJU, COM, COR, CPT, DAN, DMA, EDU, ENG, FRE, FSC, GER, HED, HIS, IDC, ITA, LNC, MAD, MAT, MUS, PCB, PED, PHI, PHYS, POL, POS, PSY, SSD, SOC, SPA, SPE, and THE.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ Physical/Health Education Elective</td>
<td>1-3</td>
<td></td>
</tr>
<tr>
<td>Students may satisfy this requirement with any HED or PED course.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-205 Introduction to Journalism</td>
<td>3</td>
<td>ENG 122 or written permission of the department chairperson</td>
</tr>
<tr>
<td>ENG-206 Journalism II</td>
<td>3</td>
<td>ENG 205 or written permission of the department chairperson</td>
</tr>
<tr>
<td>ENG-214 Journalism/Writing Field Experience</td>
<td>3</td>
<td>BUS 205 or ENG 205 or ENG 235 and written permission of the department chairperson and Counseling and Career Services Office</td>
</tr>
<tr>
<td>Recommended Courses (select one - 3 credits each):</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-235 Creative Writing I</td>
<td>3</td>
<td>ENG 122 or written permission of the department chairperson</td>
</tr>
<tr>
<td>ENG-225 World Literature I</td>
<td>3</td>
<td>ENG 122 or written permission of the department chairperson</td>
</tr>
<tr>
<td>ENG-226 World Literature II</td>
<td>3</td>
<td>ENG 122 or written permission of the department chairperson</td>
</tr>
<tr>
<td>POS-201 United States State and Local Government</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

**Recommended Courses** (select one - 3 credits each):

- LAAFA.AA - Liberal Arts - African-American Studies - Credits 61-66
- LABUS.AA - Liberal Arts - Business - Credits 60-65
- LACIN.AA - Liberal Arts - Cinema Studies - Credits 61-66
- LACOM.AA - Liberal Arts - Communication - Credits 61-66
- LADAN.AA - Liberal Arts - Dance - Credits 61-66
Why study the Liberal Arts?
A Liberal Arts education helps students develop strong and ordered minds as they explore the world’s collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College’s placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Please See Department Contact Information On Top of Page
https://applyto.middlesexcc.edu/application/login.php

Liberal Arts - Modern Language

Liberal Arts - Modern Language - LAMLA.AA (Associate in Applied Science)
Credits: 61-66 Credits Required

Department:
Contact Name: Mr. Gary Abbott, department chair
Contact Phone: 732.906.2529
Contact Email: GAbbott@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/esl-languages-and-cultures-and-center-for-international-education.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education Communication</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPE-123 Discussion and Debate</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

General Education History
HIS-121 History of Western Civilization I 3
HIS-122 History of Western Civilization II 3

General Education Humanities
Choose one course designated in the course descriptions as General Education Humanities (GE HUM). Choose two modern language courses in sequence from either: FRE, GER, ITA or SPA. For students who completed at least two years of high school study in one modern language, their level of language will be determined by a placement test excluding SPA 242.

___ GE Humanities Elective 3
___ GE Humanities - Language Elective 3
___ GE Humanities - Language Elective 3

General Education Mathematics, Science and Technology
Students must take 12-15 credits in General Education Mathematics, Science, and Technology courses. Choose one or two science courses (GE MST), one or two math courses (GE MST) and one technology course, in consultation with an academic advisor. For the technology elective, choose either CSC 105 or CSC 106.

___ GE Technology Elective 3
___ GE Mathematics Elective 3-4
___ GE Science Elective 3-4
___ GE Mathematics or Science Elective 3-4

General Education Social Science
Choose courses designated in the course descriptions as General Education Social Science (GE SS).

___ GE Social Science Elective 3
___ GE Social Science Elective 3

Liberal Arts Electives
___ GE Diversity Elective 3

Choose one course designated in the course descriptions as General Education Diversity (GE DIV).

___ Divisional Elective 3

Choose one course from the following areas: AFS, AGD, ART, ASL, BIO, CHM, CJU, COM, COR, CPT, DAN, DMA, EDU, ENG, FRE, FSC, GER, HED, HIS, IDC, ITA, LNC, MAD, MAT, MUS, PCD, PED, PHI, PHY, POL, POS, PSY, SSD, SOC, SPA, SPE and THE.

___ Physical/Health Education Elective 1-3

Students may satisfy this requirement with any HED or PED course.

Choose four modern language courses that you are not taking to satisfy courses the requirement of the degree.
The following courses are recommended:
LNC 123 Introduction to the Study of Modern Languages COM 115 Intercultural Communication

___ Modern Language Elective 3
___ Modern Language Elective 3
___ Modern Language Elective 3
___ Modern Language Elective 3

Liberal Arts - Music
Liberal Arts - Music - LAMUS.AA (Associate in Arts Degree)
Credits: 61-66 Credits Required
Description: Below are required courses for program completion.
Department:
Contact Name: Assistant Professor Nadine Heller, department chair
Contact Phone: 732.906.2589
Contact Email: NHeller@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/visual-performing-and-media-arts.html

Courses | Credits | Requisites / Comments
--- | --- | ---
ENG-121 English Composition I | 3 | A passing score on the College placement test or a grade of “C” or better in ENG 010
ENG-122 English Composition II | 3 | A grade of “C” or better in ENG 121
SPE-121 Fundamentals of Public Speaking | 3 | 
OR
SPE-123 Discussion and Debate | 3 | 

General Education History
HIS-121 History of Western Civilization I 3
HIS-122 History of Western Civilization II 3

General Education Humanities
Choose one course designated in the course descriptions as General Education Humanities (GE HUM). Choose two modern language courses in sequence from either: FRE, GER, ITA or SPA. For students who completed at least two years of high school study in one modern language, their level of language will be determined by a placement test excluding SPA 242.
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

LIBERAL ARTS
Associate in Arts (A.A.) Degree

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

Related Programs - You may also be interested in one of the following programs:

LAAFA.AA - Liberal Arts - African-American Studies - Credits 61-66
LABUS.AA - Liberal Arts - Business - Credits 60-65
LACIN.AA - Liberal Arts - Cinema Studies - Credits 61-66
LACOM.AA - Liberal Arts - Communication - Credits 61-66
LADAN.AA - Liberal Arts - Dance - Credits 61-66
LAEDU.AA - Liberal Arts - Education - Credits 61-66
LAENG.AA - Liberal Arts - English - Credits 61-66
LAGEN.AA - Liberal Arts - General - Credits 61-66
LAGNH.AA - Liberal Arts - Genocide and the Holocaust - Credits 61-66
LAHIS.AA - Liberal Arts - History - Credits 61-66
LAIJOU.AA - Liberal Arts - Journalism - Credits 61-66
LAMLA.AA - Liberal Arts - Modern Language - Credits 61-66
LAPED.AA - Liberal Arts - Physical Education/Recreation - Credits 61-66
LAPHIL.AA - Liberal Arts - Philosophy - Credits 61-66
LAPOS.AA - Liberal Arts - Political Science - Credits 61-66
LAPSY.AA - Liberal Arts - Psychology - Credits 61-66
LASOC.AA - Liberal Arts - Sociology - Credits 61-66

---

General Education Mathematics, Science and Technology

Students must take 12-15 credits in General Education Mathematics, Science, and Technology courses. Choose one or two science courses (GE MST), one or two math courses (GE MST) and one technology course, in consultation with an academic advisor. For the technology elective, choose either CSC 105 or CSC 106.

---

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Technology Elective</td>
<td>3</td>
</tr>
<tr>
<td>GE Mathematics Elective</td>
<td>3-4</td>
</tr>
<tr>
<td>GE Science Elective</td>
<td>3-4</td>
</tr>
<tr>
<td>GE Mathematics or Science Elective</td>
<td>3-4</td>
</tr>
</tbody>
</table>

General Education Social Science

Choose courses designated in the course descriptions as General Education Social Science (GE SS).

---

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
</tr>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

Liberal Arts Electives

---

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Diversity Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Diversity (GE DIV).

---

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical/Health Education Elective</td>
<td>1-3</td>
</tr>
</tbody>
</table>

---

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS-131 Keyboard Studies I</td>
<td>3</td>
</tr>
<tr>
<td>MUS-132 Keyboard Studies II</td>
<td>3 MUS 131</td>
</tr>
<tr>
<td>MUS-140 Music Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>MUS-201 Music Notation and Composition I</td>
<td>3 MUS 140 or passing score on music theory placement test</td>
</tr>
</tbody>
</table>

Divisional Elective

---

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS-202 Music Notation and Composition II</td>
<td>3 MUS 201</td>
</tr>
</tbody>
</table>

---

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

LIBERAL ARTS
Associate in Arts (A.A.) Degree

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

Related Programs - You may also be interested in one of the following programs:

LAAFA.AA - Liberal Arts - African-American Studies - Credits 61-66
LABUS.AA - Liberal Arts - Business - Credits 60-65
LACIN.AA - Liberal Arts - Cinema Studies - Credits 61-66
LACOM.AA - Liberal Arts - Communication - Credits 61-66
LADAN.AA - Liberal Arts - Dance - Credits 61-66
LAEDU.AA - Liberal Arts - Education - Credits 61-66
LAENG.AA - Liberal Arts - English - Credits 61-66
LAGEN.AA - Liberal Arts - General - Credits 61-66
LAGNH.AA - Liberal Arts - Genocide and the Holocaust - Credits 61-66
LAHIS.AA - Liberal Arts - History - Credits 61-66
LAIJOU.AA - Liberal Arts - Journalism - Credits 61-66
LAMLA.AA - Liberal Arts - Modern Language - Credits 61-66
LAPED.AA - Liberal Arts - Physical Education/Recreation - Credits 61-66
LAPHIL.AA - Liberal Arts - Philosophy - Credits 61-66
LAPOS.AA - Liberal Arts - Political Science - Credits 61-66
LAPSY.AA - Liberal Arts - Psychology - Credits 61-66
LASOC.AA - Liberal Arts - Sociology - Credits 61-66

---

General Education Mathematics, Science and Technology

Students must take 12-15 credits in General Education Mathematics, Science, and Technology courses. Choose one or two science courses (GE MST), one or two math courses (GE MST) and one technology course, in consultation with an academic advisor. For the technology elective, choose either CSC 105 or CSC 106.

---

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Technology Elective</td>
<td>3</td>
</tr>
<tr>
<td>GE Mathematics Elective</td>
<td>3-4</td>
</tr>
<tr>
<td>GE Science Elective</td>
<td>3-4</td>
</tr>
<tr>
<td>GE Mathematics or Science Elective</td>
<td>3-4</td>
</tr>
</tbody>
</table>

General Education Social Science

Choose courses designated in the course descriptions as General Education Social Science (GE SS).

---

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
</tr>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

Liberal Arts Electives

---

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Diversity Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Diversity (GE DIV).

---

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical/Health Education Elective</td>
<td>1-3</td>
</tr>
</tbody>
</table>

---

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS-131 Keyboard Studies I</td>
<td>3</td>
</tr>
<tr>
<td>MUS-132 Keyboard Studies II</td>
<td>3 MUS 131</td>
</tr>
<tr>
<td>MUS-140 Music Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>MUS-201 Music Notation and Composition I</td>
<td>3 MUS 140 or passing score on music theory placement test</td>
</tr>
</tbody>
</table>

Divisional Elective

---

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS-202 Music Notation and Composition II</td>
<td>3 MUS 201</td>
</tr>
</tbody>
</table>

---

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

LIBERAL ARTS
Associate in Arts (A.A.) Degree

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

Related Programs - You may also be interested in one of the following programs:

LAAFA.AA - Liberal Arts - African-American Studies - Credits 61-66
LABUS.AA - Liberal Arts - Business - Credits 60-65
LACIN.AA - Liberal Arts - Cinema Studies - Credits 61-66
LACOM.AA - Liberal Arts - Communication - Credits 61-66
LADAN.AA - Liberal Arts - Dance - Credits 61-66
LAEDU.AA - Liberal Arts - Education - Credits 61-66
LAENG.AA - Liberal Arts - English - Credits 61-66
LAGEN.AA - Liberal Arts - General - Credits 61-66
LAGNH.AA - Liberal Arts - Genocide and the Holocaust - Credits 61-66
LAHIS.AA - Liberal Arts - History - Credits 61-66
LAIJOU.AA - Liberal Arts - Journalism - Credits 61-66
LAMLA.AA - Liberal Arts - Modern Language - Credits 61-66
LAPED.AA - Liberal Arts - Physical Education/Recreation - Credits 61-66
LAPHIL.AA - Liberal Arts - Philosophy - Credits 61-66
LAPOS.AA - Liberal Arts - Political Science - Credits 61-66
LAPSY.AA - Liberal Arts - Psychology - Credits 61-66
LASOC.AA - Liberal Arts - Sociology - Credits 61-66

---

General Education Mathematics, Science and Technology

Students must take 12-15 credits in General Education Mathematics, Science, and Technology courses. Choose one or two science courses (GE MST), one or two math courses (GE MST) and one technology course, in consultation with an academic advisor. For the technology elective, choose either CSC 105 or CSC 106.

---

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Technology Elective</td>
<td>3</td>
</tr>
<tr>
<td>GE Mathematics Elective</td>
<td>3-4</td>
</tr>
<tr>
<td>GE Science Elective</td>
<td>3-4</td>
</tr>
<tr>
<td>GE Mathematics or Science Elective</td>
<td>3-4</td>
</tr>
</tbody>
</table>

General Education Social Science

Choose courses designated in the course descriptions as General Education Social Science (GE SS).

---

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
</tr>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

Liberal Arts Electives

---

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Diversity Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Diversity (GE DIV).

---

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical/Health Education Elective</td>
<td>1-3</td>
</tr>
</tbody>
</table>

---

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS-131 Keyboard Studies I</td>
<td>3</td>
</tr>
<tr>
<td>MUS-132 Keyboard Studies II</td>
<td>3 MUS 131</td>
</tr>
<tr>
<td>MUS-140 Music Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>MUS-201 Music Notation and Composition I</td>
<td>3 MUS 140 or passing score on music theory placement test</td>
</tr>
</tbody>
</table>

Divisional Elective

---

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS-202 Music Notation and Composition II</td>
<td>3 MUS 201</td>
</tr>
</tbody>
</table>
LASRS.AA - Liberal Arts - Social and Rehabilitation Services - Credits 61-66
LASS.AA - Liberal Arts - Social Sciences - Credits 61-66
LATHE.AA - Liberal Arts - Theatre - Credits 61-66
LAVA.AA - Liberal Arts - Visual Arts - Credits 61-66
LAWRT.AA - Liberal Arts - Writing - Credits 61-66

Why study the Liberal Arts?
A Liberal Arts education helps students develop strong and ordered minds as they explore the world’s collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College’s placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Please See Department Contact Information On Top of Page
https://applyto.middlesexcc.edu/application/login.php

Liberal Arts - Physical Education/Recreation
Liberal Arts - Physical Education/Recreation - LAPED.AA (Associate in Arts Degree)
Credits: 61-66 Credits Required
Description: Below are required courses for program completion.
Department:
Contact Name: Associate Professor Robert Wisniewski, department chair
Contact Phone: 732.906.2558
Contact Email: RWisniewski@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/health-physical-education-recreation-and-dance.html

Courses | Credits | Requisites / Comments
--- | --- | ---
General Education Communication
ENG-121 English Composition I | 3 | A passing score on the College placement test or a grade of “C” or better in ENG 010
ENG-122 English Composition II | 3 | A grade of “C” or better in ENG 121
SPE-121 Fundamentals of Public Speaking | 3 |
OR
SPE-123 Discussion and Debate | 3 |
General Education History
HIS-121 History of Western Civilization I | 3 |
HIS-122 History of Western Civilization II | 3 |
General Education Humanities
Choose one course designated in the course descriptions as General Education Humanities (GE HUM). Choose two modern language courses in sequence from either: FRE, GER, ITA or SPA. For students who completed at least two years of high school study in one modern language, their level of language will be determined by a placement test excluding SPA 242.
GE Humanities Elective | 3 |
GE Humanities - Language Elective | 3 |
GE Humanities - Language Elective | 3 |
GE Mathematics or Science Elective | 3 |
General Education Mathematics, Science and Technology
Students must take 12-15 credits in General Education Mathematics, Science, and Technology courses. Choose one or two science courses (GE MST), one or two math courses (GE MST) and one technology course, in consultation with an academic advisor. For the technology elective, choose either CSC 105 or CSC 106.
GE Technology Elective | 3 |
GE Mathematics Elective | 3-4 |
GE Science Elective | 3-4 |
GE Mathematics or Science Elective | 3-4 |
General Education Social Science
Choose courses designated in the course descriptions as General Education Social Science (GE SS).
GE Social Science Elective | 3 |
GE Social Science Elective | 3 |
Liberal Arts Electives
### IMPORTANT - Read the Program Information and FAQs Below for Additional Details

**LIBERAL ARTS**

**Associate in Arts (A.A.) Degree**

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

**Related Programs - You may also be interested in one of the following programs:**

- LAAFA.AA - Liberal Arts - African-American Studies - Credits 61-66
- LABUS.AA - Liberal Arts - Business - Credits 60-65
- LACIN.AA - Liberal Arts - Cinema Studies - Credits 61-66
- LACOM.AA - Liberal Arts - Communication - Credits 61-66
- LADAN.AA - Liberal Arts - Dance - Credits 61-66
- LAEDU.AA - Liberal Arts - Education - Credits 61-66
- LAENG.AA - Liberal Arts - English - Credits 61-66
- LAGEN.AA - Liberal Arts - General - Credits 61-66
- LAGNH.AA - Liberal Arts - Genocide and the Holocaust - Credits 61-66
- LAHIS.AA - Liberal Arts - History - Credits 61-66
- LAJOU.AA - Liberal Arts - Journalism - Credits 61-66
- LAML.AA - Liberal Arts - Modern Language - Credits 61-66
- LAMUS.AA - Liberal Arts - Music - Credits 61-66
- LAPHL.AA - Liberal Arts - Philosophy - Credits 61-66
- LAPOS.AA - Liberal Arts - Political Science - Credits 61-66
- LAPSY.AA - Liberal Arts - Psychology - Credits 61-66
- LASOC.AA - Liberal Arts - Sociology - Credits 61-66
- LASRS.AA - Liberal Arts - Social and Rehabilitation Services - Credits 61-66
- LASS.AA - Liberal Arts - Social Sciences - Credits 61-66
- LATHE.AA - Liberal Arts - Theatre - Credits 61-66
- LAVA.AA - Liberal Arts - Visual Arts - Credits 61-66
- LAWRT.AA - Liberal Arts - Writing - Credits 61-66

<table>
<thead>
<tr>
<th>GE Diversity Elective</th>
<th>3</th>
</tr>
</thead>
</table>

Choose one course designated in the course described as General Education Diversity (GE DIV).

<table>
<thead>
<tr>
<th>Divisional Elective</th>
<th>3</th>
</tr>
</thead>
</table>

Choose one course from the following areas: AFS, AGD, ART, ASL, BIO, CHM, CJU, COM, COR, CPT, DAN, DMA, EDU, ENG, FRA, FSC, GER, HED, HIS, IDC, ITA, LNC, MAD, MAT, MUS, PEP, PED, PHI, PHY, POL, POS, PSY, SSD, SOC, SPA, SPE, and THE.

<table>
<thead>
<tr>
<th>Physical/Health Education Elective</th>
<th>1-3</th>
</tr>
</thead>
</table>

Students may satisfy this requirement with any HED or PED course.

<table>
<thead>
<tr>
<th>HED-150 Contemporary Health Issues</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>HED-200 Human Sexuality and Family Life</td>
<td>3</td>
</tr>
<tr>
<td>PED-225 First Aid, CPR and Safety Education</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose three 1-credit activity classes offered by the department.

<table>
<thead>
<tr>
<th>Physical/Health Education Elective</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical/Health Education Elective</td>
<td>1</td>
</tr>
<tr>
<td>Physical/Health Education Elective</td>
<td>1</td>
</tr>
</tbody>
</table>
Why study the Liberal Arts?
A Liberal Arts education helps students develop strong and ordered minds as they explore the world’s collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College’s placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Please See Department Contact Information On Top of Page
https://applyto.middlesexcc.edu/application/login.php

Liberal Arts - Philosophy
Liberal Arts - Philosophy - LAPHL.AA (Associate in Arts Degree)
Credits: 61-66 Credits Required
Description: Below are required courses for program completion.
Department:

Contact Name: Dr. Kathleen Pearle, department chair
Contact Phone: 732.906.2590
Contact Email: HSS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education Communication</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPE-123 Discussion and Debate</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>General Education History</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HIS-121 History of Western Civilization I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HIS-122 History of Western Civilization II</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>General Education Humanities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GE Humanities - Language Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GE Humanities - Language Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>General Education Mathematics, Science and Technology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Technology Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GE Mathematics Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>GE Science Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>GE Mathematics or Science Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>General Education Social Science</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Liberal Arts Electives</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Diversity Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Divisional Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Physical/Health Education Elective</td>
<td>1-3</td>
<td>Students may satisfy this requirement with any HED or PED course.</td>
</tr>
<tr>
<td>PHI-121 Philosophy</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>PHI-122 Logic</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

LIBERAL ARTS
Associate in Arts (A.A.) Degree

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

Related Programs - You may also be interested in one of the following programs:

- LAAFA.AA - Liberal Arts - African-American Studies - Credits 61-66
- LABUS.AA - Liberal Arts - Business - Credits 60-65
- LACIN.AA - Liberal Arts - Cinema Studies - Credits 61-66
- LACOM.AA - Liberal Arts - Communication - Credits 61-66
- LADAN.AA - Liberal Arts - Dance - Credits 61-66
- LAEDU.AA - Liberal Arts - Education - Credits 61-66
- LAENG.AA - Liberal Arts - English - Credits 61-66
- LAGEN.AA - Liberal Arts - General - Credits 61-66
- LAGNH.AA - Liberal Arts - Genocide and the Holocaust - Credits 61-66
- LAHIS.AA - Liberal Arts - History - Credits 61-66
- LAJOU.AA - Liberal Arts - Journalism - Credits 61-66
- LAMLAA.AA - Liberal Arts - Modern Language - Credits 61-66
- LAMUS.AA - Liberal Arts - Music - Credits 61-66
- LAPED.AA - Liberal Arts - Physical Education/Recreation - Credits 61-66
- LAPOS.AA - Liberal Arts - Political Science - Credits 61-66
- LAPSY.AA - Liberal Arts - Psychology - Credits 61-66
- LASOC.AA - Liberal Arts - Sociology - Credits 61-66
- LASRS.AA - Liberal Arts - Social and Rehabilitation Services - Credits 61-66
- LASS.AA - Liberal Arts - Social Sciences - Credits 61-66
- LATHE.AA - Liberal Arts - Theatre - Credits 61-66
- LAVA.AA - Liberal Arts - Visual Arts - Credits 61-66
- LAWRT.AA - Liberal Arts - Writing - Credits 61-66

Why study the Liberal Arts?
A Liberal Arts education helps students develop strong and ordered minds as they explore the world’s collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College’s placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Please See Department Contact Information On Top of Page
**Liberal Arts - Political Science**

**Liberal Arts - Political Science - LAPOS.AA (Associate in Arts Degree)**

Credits: 61-66 Credits Required

Description: Below are required courses for program completion.

Department:

Contact Name: History and Social Science Department
Contact Phone: 732.906.2590
Contact Email: HSS@middlesexcc.edu OR Advising@middlesexcc.edu
Department Web: [http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html](http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html)

### Courses

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Education Communication</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPE-123 Discussion and Debate</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>General Education History</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HIS-121 History of Western Civilization I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HIS-122 History of Western Civilization II</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Humanities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM). Choose two modern language courses in sequence from either: FRE, GER, ITA or SPA. For students who completed at least two years of high school study in one modern language, their level of language will be determined by a placement test excluding SPA 242.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Humanities - Language Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Humanities - Language Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Mathematics, Science and Technology</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Students must take 12-15 credits in General Education Mathematics, Science, and Technology courses. Choose one or two science courses (GE MST), one or two math courses (GE MST) and one technology course, in consultation with an academic advisor. For the technology elective, choose either CSC 105 or CSC 106.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Technology Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Mathematics Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Mathematics Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Mathematics or Science Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Social Science</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Choose courses designated in the course descriptions as General Education Social Science (GE SS).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>Liberal Arts Electives</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Diversity Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Diversity (GE DIV).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ Divisional Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one course from the following areas: AFS, AGD, ART, ASL, BIO, CHM, CJU, COM, COR, CPT, DAN, DMA, EDU, ENG, FRE, FSC, GER, HED, HIS, IDC, ITA, LNC, MAD, MAT, MUS, PCP, PED, PHI, PHY, POL, POS, PSY, SSD, SOC, SPA, SPE and THE.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ ___ Physical/Health Education Elective</td>
<td>1-3</td>
<td></td>
</tr>
<tr>
<td>Students may satisfy this requirement with any HED or PED course.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>POS-121 Introductory Government and Politics</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>POS-220 United States National Government</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose two courses from the following - 3 credits each:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>POS-201 United States State and Local Government</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>POS-222 Comparative Government</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>POS-231 Constitutional Law</td>
<td>3</td>
<td>POS 121 or POS 201 or POS 220</td>
</tr>
</tbody>
</table>

**IMPORTANT - Read the Program Information and FAQs Below for Additional Details**

**LIBERAL ARTS**

**Associate in Arts (A.A.) Degree**

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

*Related Programs - You may also be interested in one of the following programs:*

- LAAFA.AA - Liberal Arts - African-American Studies - Credits 61-66
LABUS.AA - Liberal Arts - Business - Credits 60-65
LACIN.AA - Liberal Arts - Cinema Studies - Credits 61-66
LACOM.AA - Liberal Arts - Communication - Credits 61-66
LADAN.AA - Liberal Arts - Dance - Credits 61-66
LAEDU.AA - Liberal Arts - Education - Credits 61-66
LAENG.AA - Liberal Arts - English - Credits 61-66
LAGEN.AA - Liberal Arts - General - Credits 61-66
LAGNH.AA - Liberal Arts - Genocide and the Holocaust - Credits 61-66
LAHIS.AA - Liberal Arts - History - Credits 61-66
LAJOU.AA - Liberal Arts - Journalism - Credits 61-66
LAMLAA.AA - Liberal Arts - Modern Language - Credits 61-66
LAMUS.AA - Liberal Arts - Music - Credits 61-66
LAPED.AA - Liberal Arts - Physical Education/Recreation - Credits 61-66
LAPHI.AA - Liberal Arts - Philosophy - Credits 61-66
LAPSY.AA - Liberal Arts - Psychology - Credits 61-66
LASOC.AA - Liberal Arts - Sociology - Credits 61-66
LASRS.AA - Liberal Arts - Social and Rehabilitation Services - Credits 61-66
LASS.AA - Liberal Arts - Social Sciences - Credits 61-66
LATHE.AA - Liberal Arts - Theatre - Credits 61-66
LAVA.AA - Liberal Arts - Visual Arts - Credits 61-66
LAWRT.AA - Liberal Arts - Writing - Credits 61-66

Why study the Liberal Arts?
A Liberal Arts education helps students develop strong and ordered minds as they explore the world’s collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College’s placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Please See Department Contact Information On Top of Page
https://applyto.middlesexcc.edu/application/login.php

Liberal Arts - Psychology
Liberal Arts - Psychology - LAPSY.AA (Associate in Arts Degree)
Credits: 61-66 Credits Required
Description: Below are required courses for program completion.
Department:
Contact Name: Dr. Kathleen Pearle, department chair
Contact Phone: 732.906.2590
Contact Email: HSS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html

Courses Credits Requisites / Comments
## General Education Communication

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

OR

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPE-123 Discussion and Debate</td>
<td>3</td>
</tr>
</tbody>
</table>

## General Education History

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS-121 History of Western Civilization I</td>
<td>3</td>
</tr>
<tr>
<td>HIS-122 History of Western Civilization II</td>
<td>3</td>
</tr>
</tbody>
</table>

## General Education Humanities

Choose one course designated in the course descriptions as General Education Humanities (GE HUM). Choose two modern language courses in sequence from either: FRE, GER, ITA or SPA. For students who completed at least two years of high school study in one modern language, their level of language will be determined by a placement test excluding SPA 242.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>___ ___ GE Humanities Elective</td>
<td>3</td>
</tr>
<tr>
<td>___ ___ GE Humanities - Language Elective</td>
<td>3</td>
</tr>
<tr>
<td>___ ___ GE Humanities - Language Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

## General Education Mathematics, Science and Technology

Students must take 12-15 credits in General Education Mathematics, Science, and Technology courses. Choose one or two science courses (GE MST), one or two math courses (GE MST) and one technology course, in consultation with an academic advisor. For the technology elective, choose either CSC 105 or CSC 106.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>___ ___ GE Technology Elective</td>
<td>3</td>
</tr>
<tr>
<td>___ ___ GE Mathematics Elective</td>
<td>3-4</td>
</tr>
<tr>
<td>___ ___ GE Science Elective</td>
<td>3-4</td>
</tr>
<tr>
<td>___ ___ GE Mathematics or Science Elective</td>
<td>3-4</td>
</tr>
</tbody>
</table>

## General Education Social Science

Choose courses designated in the course descriptions as General Education Social Science (GE SS).

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>___ ___ GE Social Science Elective</td>
<td>3</td>
</tr>
<tr>
<td>___ ___ GE Social Science Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

## Liberal Arts Electives

Choose one course designated in the course descriptions as General Education Diversity (GE DIV).

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>___ ___ GE Diversity Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one course from the following areas: AFS, AGD, ART, ASL, BIO, CHM, CJU, COM, COR, CPT, DAN, DMA, EDU, ENG, FRE, FSC, GER, HED, HIS, IDC, ITA, LNC, MAD, MAT, MUS, PCS, PED, PHI, PHY, POL, POS, PSY, SSD, SOC, SPA, SPE and THE.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>___ ___ Physical/Health Education Elective</td>
<td>1-3</td>
</tr>
</tbody>
</table>

Students should satisfy this requirement with any HED or PED course.

Students should choose four Psychology courses (PSY) that are not being taken to satisfy other requirements for the degree.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>___ ___ Psychology Elective</td>
<td>3</td>
</tr>
<tr>
<td>___ ___ Psychology Elective</td>
<td>3</td>
</tr>
<tr>
<td>___ ___ Psychology Elective</td>
<td>3</td>
</tr>
<tr>
<td>___ ___ Psychology Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

## IMPORTANT - Read the Program Information and FAQs Below for Additional Details

### LIBERAL ARTS

**Associate in Arts (A.A.) Degree**

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

**Related Programs - You may also be interested in one of the following programs:**

- LAFAA.AA - Liberal Arts - African-American Studies - Credits 61-66
- LABUS.AA - Liberal Arts - Business - Credits 60-65
- LACIN.AA - Liberal Arts - Cinema Studies - Credits 61-66
- LACOM.AA - Liberal Arts - Communication - Credits 61-66
- LADAN.AA - Liberal Arts - Dance - Credits 61-66
- LAEDU.AA - Liberal Arts - Education - Credits 61-66
- LAENG.AA - Liberal Arts - English - Credits 61-66
- LAGEN.AA - Liberal Arts - General - Credits 61-66
Why study the Liberal Arts?
A Liberal Arts education helps students develop strong and ordered minds as they explore the world’s collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College's placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Please See Department Contact Information On Top of Page
https://applyto.middlesexcc.edu/application/login.php

Liberal Arts - Sociology
Liberal Arts - Sociology - LASOC.AA (Associate in Arts Degree)
Credits: 61-66 Credits Required
Description: Below are required courses for program completion.
Department:
Contact Name: Dr. Kathleen Pearle, department chair
Contact Phone: 732.906.2590
Contact Email: HSS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education Communication</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPE-123 Discussion and Debate</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>General Education History</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HIS-121 History of Western Civilization I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HIS-122 History of Western Civilization II</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>General Education Humanities</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Humanities (GE HUM). Choose two modern language courses in sequence from either: FRE, GER, JTA or SPA. For
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

LIBERAL ARTS
Associate in Arts (A.A.) Degree

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

Related Programs - You may also be interested in one of the following programs:
LAAPA.AA - Liberal Arts - African-American Studies - Credits 61-66
LAPU.AA - Liberal Arts - Philosophy - Credits 61-66
LAPA.MA - Liberal Arts - Modern Language - Credits 61-66
LAMA.MA - Liberal Arts - Music - Credits 61-66
LAPED.AA - Liberal Arts - Physical Education/Recreation - Credits 61-66

1. Students who completed at least two years of high school study in one modern language, their level of language will be determined by a placement test excluding SPA 242.

<table>
<thead>
<tr>
<th>GE Humanities Elective</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Humanities - Language Elective</td>
<td>3</td>
</tr>
<tr>
<td>GE Humanities - Language Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

**General Education Mathematics, Science and Technology**

Students must take 12-15 credits in General Education Mathematics, Science, and Technology courses. Choose one or two science courses (GE MST), one or two math courses (GE MST) and one technology course, in consultation with an academic advisor. For the technology elective, choose either CSC 105 or CSC 106.

<table>
<thead>
<tr>
<th>GE Technology Elective</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Mathematics Elective</td>
<td>3-4</td>
</tr>
<tr>
<td>GE Science Elective</td>
<td>3-4</td>
</tr>
<tr>
<td>GE Mathematics or Science Elective</td>
<td>3-4</td>
</tr>
</tbody>
</table>

**General Education Social Science**

Choose courses designated in the course descriptions as General Education Social Science (GE SS).

<table>
<thead>
<tr>
<th>GE Social Science Elective</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

**Liberal Arts Electives**

<table>
<thead>
<tr>
<th>GE Diversity Elective</th>
<th>3</th>
</tr>
</thead>
</table>

Choose one course designated in the course descriptions as General Education Diversity (GE DIV).

<table>
<thead>
<tr>
<th>Divisional Elective</th>
<th>3</th>
</tr>
</thead>
</table>

Choose one course from the following areas: AFS, AGD, ART, ASL, ASTM, BI, BIOM, CM, COM, COR, CP, CT, DAN, DMA, EDU, ENG, FREN, FSC, GER, HED, HIS, ID, ITC, LNC, MAD, MAT, ML, NUS, PC, PED, PH, PHIL, POL, PSY, S, SSD, SOC, SPA, SPE and THE.

<table>
<thead>
<tr>
<th>Physical/Health Education Elective</th>
<th>1-3</th>
</tr>
</thead>
</table>

Students may satisfy this requirement with any HED or PED course.

Students should choose four Sociology courses (SOC) that they are not taking to satisfy other requirements for the degree.

<table>
<thead>
<tr>
<th>Sociology Elective</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sociology Elective</td>
<td>3</td>
</tr>
<tr>
<td>Sociology Elective</td>
<td>3</td>
</tr>
<tr>
<td>Sociology Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

LAPOS.AA - Liberal Arts - Political Science - Credits 61-66
LAPSY.AA - Liberal Arts - Psychology - Credits 61-66
LASRS.AA - Liberal Arts - Social and Rehabilitation Services - Credits 61-66
LASS.AA - Liberal Arts - Social Sciences - Credits 61-66
LATHE.AA - Liberal Arts - Theatre - Credits 61-66
LAVA.AA - Liberal Arts - Visual Arts - Credits 61-66
LAWRT.AA - Liberal Arts - Writing - Credits 61-66

Why study the Liberal Arts?
A Liberal Arts education helps students develop strong and ordered minds as they explore the world’s collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College’s placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Please See Department Contact Information On Top of Page
https://applyto.middlesexcc.edu/application/login.php

Liberal Arts - Social and Rehabilitation Services

Liberal Arts - Social and Rehabilitation Services - LASRS.AA (Associate in Arts Degree)
Credits: 61-66 Credits Required
Description: Below are required courses for program completion.
Department:

Contact Name: Dr. Kathleen Pearle, department chair
Contact Phone: 732.906.2590
Contact Email: HSS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Education Communication</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of &quot;C&quot; or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of &quot;C&quot; or better in ENG 121</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPE-123 Discussion and Debate</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>General Education History</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HIS-121 History of Western Civilization I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HIS-122 History of Western Civilization II</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Humanities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GE Humanities - Language Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GE Humanities - Language Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Mathematics, Science and Technology</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Students must take 12-15 credits in General Education Mathematics, Science, and Technology courses. Choose one or two science courses (GE MST), one or two math courses (GE MST) and one technology course, in consultation with an academic advisor. For the technology elective, choose either CSC 105 or CSC 106.

| GE Technology Elective                      | 3       |                                                                                        |
| GE Mathematics Elective                     | 3-4     |                                                                                        |
| GE Science Elective                         | 3-4     |                                                                                        |
| GE Mathematics or Science Elective          | 3       |                                                                                        |

**General Education Social Science**

| PSY-123 Introduction to Psychology          | 3       |                                                                                        |
### Liberal Arts Electives

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOC-121</td>
<td>Introduction to Sociology</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>GE Diversity Elective</strong></td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Divisional Elective</strong></td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Physical/Health Education Elective</strong></td>
<td>1-3</td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Diversity (GE DIV).

Choose one course from the following areas: APS, AGD, ART, ASL, BIO, CHM, CJU, COM, COR, CPT, DAN, DMA, EDU, ENG, FRE, FSC, GER, HED, HIS, IDC, ITA, LNC, MAD, MAT, MUS, PCP, PED, PHI, PHY, POL, POS, PSY, SSD, SOC, SPA, SPE, and THE.

Students may satisfy this requirement with any HED or PED course.

### Important - Read the Program Information and FAQs Below for Additional Details

**Liberal Arts**

**Associate in Arts (A.A.) Degree**

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

**Related Programs** - You may also be interested in one of the following programs:

LAAFA.AA - Liberal Arts - African-American Studies - Credits 61-66

LABUS.AA - Liberal Arts - Business - Credits 60-65

LACIN.AA - Liberal Arts - Cinema Studies - Credits 61-66

LACOM.AA - Liberal Arts - Communication - Credits 61-66

LADAN.AA - Liberal Arts - Dance - Credits 61-66

LAEDU.AA - Liberal Arts - Education - Credits 61-66

LAENG.AA - Liberal Arts - English - Credits 61-66

LAGEN.AA - Liberal Arts - General - Credits 61-66

LAGNH.AA - Liberal Arts - Genocide and the Holocaust - Credits 61-66

LAHIS.AA - Liberal Arts - History - Credits 61-66

LAJOU.AA - Liberal Arts - Journalism - Credits 61-66

LAMLA.AA - Liberal Arts - Modern Language - Credits 61-66

LAMUS.AA - Liberal Arts - Music - Credits 61-66

LAPED.AA - Liberal Arts - Physical Education/Recreation - Credits 61-66

LAPHIL.AA - Liberal Arts - Philosophy - Credits 61-66

LAPPOS.AA - Liberal Arts - Political Science - Credits 61-66

LAPSY.AA - Liberal Arts - Psychology - Credits 61-66

LASOC.AA - Liberal Arts - Sociology - Credits 61-66

LASS.AA - Liberal Arts - Social Sciences - Credits 61-66

LATHE.AA - Liberal Arts - Theatre - Credits 61-66

LAVA.AA - Liberal Arts - Visual Arts - Credits 61-66

LAWRT.AA - Liberal Arts - Writing - Credits 61-66
**Why study the Liberal Arts?**
A Liberal Arts education helps students develop strong and ordered minds as they explore the world's collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

**Are there any requirements that must be satisfied before taking courses in the major?**
Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College's placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

**How long will it take to complete this degree?**
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

---

**Liberal Arts - Social Sciences**

**Liberal Arts - Social Sciences - LASS.AA (Associate in Arts Degree)**

Credits: 61-66 Credits Required

Description: Below are required courses for program completion.

Department:

Contact Name: Dr. Kathleen Pearle, department chair
Contact Phone: 732.906.2590
Contact Email: HSS@middlesexcc.edu
Department Web: [http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html](http://www2.middlesexcc.edu/academics/academic-departments/history-and-social-science.html)

---

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education Communication</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPE-123 Discussion and Debate</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

**General Education History**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS-121 History of Western Civilization I</td>
<td>3</td>
</tr>
<tr>
<td>HIS-122 History of Western Civilization II</td>
<td>3</td>
</tr>
</tbody>
</table>

**General Education Humanities**

Choose one course designated in the course descriptions as General Education Humanities (GE HUM). Choose two modern language courses in sequence from either: FRE, GER, ITA or SPA. For students who completed at least two years of high school study in one modern language, their level of language will be determined by a placement test excluding SPA 242.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Humanities Elective</td>
<td>3</td>
</tr>
<tr>
<td>GE Humanities - Language Elective</td>
<td>3</td>
</tr>
<tr>
<td>GE Humanities - Language Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

**General Education Mathematics, Science and Technology**

Students must take 12-15 credits in General Education Mathematics, Science, and Technology courses. Choose one or two science courses (GE MST), one or two math courses (GE MST) and one technology course, in consultation with an academic advisor. For the technology elective, choose either CSC 105 or CSC 106.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Technology Elective</td>
<td>3</td>
</tr>
<tr>
<td>GE Mathematics Elective</td>
<td>3-4</td>
</tr>
<tr>
<td>GE Science Elective</td>
<td>3-4</td>
</tr>
<tr>
<td>GE Mathematics or Science Elective</td>
<td>3-4</td>
</tr>
</tbody>
</table>

**General Education Social Science**

Choose courses designated in the course descriptions as General Education Social Science (GE SS).

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
</tr>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

**Liberal Arts Electives**

Choose one course designated in the course descriptions as General Education Diversity (GE DIV).

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Diversity Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one course from the following areas: AFS, AGD, ART, ASL, BIO, CHM, CJU, COM, COR, CPT, DAN, DMA, EDU, ENG, FRE, FSC, GER, HED, HIS, IDC, ITA, LNC, MAD, MAT, MUS, PCP, PED, PHI, PHY, POL, POS, PSY, SSD, SOC, SPA, SPE and THE.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical/Health Education Elective</td>
<td>1-3</td>
</tr>
</tbody>
</table>

Students should choose four social science courses (POS, PSY, or SOC) that they are not taking to satisfy other requirements for the degree.
### IMPORTANT - Read the Program Information and FAQs Below for Additional Details

**LIBERAL ARTS**  
**Associate in Arts (A.A.) Degree**

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

Related Programs - You may also be interested in one of the following programs:

- LAFFA.AA  - Liberal Arts - African-American Studies  - Credits 61-66
- LABUS.AA  - Liberal Arts - Business  - Credits 60-65
- LACIN.AA  - Liberal Arts - Cinema Studies  - Credits 61-66
- LACOM.AA  - Liberal Arts - Communication  - Credits 61-66
- LADAN.AA  - Liberal Arts - Dance  - Credits 61-66
- LAEDU.AA  - Liberal Arts - Education  - Credits 61-66
- LAENG.AA  - Liberal Arts - English  - Credits 61-66
- LAGEN.AA  - Liberal Arts - General  - Credits 61-66
- LAGNH.AA  - Liberal Arts - Genocide and the Holocaust  - Credits 61-66
- LAHIS.AA  - Liberal Arts - History  - Credits 61-66
- LAJOU.AA  - Liberal Arts - Journalism  - Credits 61-66
- LAMLA.AA  - Liberal Arts - Modern Language  - Credits 61-66
- LAMUS.AA  - Liberal Arts - Music  - Credits 61-66
- LAPED.AA  - Liberal Arts - Physical Education/Recreation  - Credits 61-66
- LAPHIL.AA  - Liberal Arts - Philosophy  - Credits 61-66
- LAPOS.AA  - Liberal Arts - Political Science  - Credits 61-66
- LAPS.Y.AA  - Liberal Arts - Psychology  - Credits 61-66
- LASOC.AA  - Liberal Arts - Sociology  - Credits 61-66
- LASRS.AA  - Liberal Arts - Social and Rehabilitation Services  - Credits 61-66
- LATHE.AA  - Liberal Arts - Theatre  - Credits 61-66
- LAVA.AA  - Liberal Arts - Visual Arts  - Credits 61-66
- LAWRT.AA  - Liberal Arts - Writing  - Credits 61-66

### Why study the Liberal Arts?

A Liberal Arts education helps students develop strong and ordered minds as they explore the world’s collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

### Are there any requirements that must be satisfied before taking courses in the major?

Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College's placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

### How long will it take to complete this degree?

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Please see Department Contact Information On Top of Page

---

**Table:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>___ ___</td>
<td>Social Science Elective</td>
<td>3</td>
</tr>
<tr>
<td>___ ___</td>
<td>Social Science Elective</td>
<td>3</td>
</tr>
<tr>
<td>___ ___</td>
<td>Social Science Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

---

### Why study the Liberal Arts?

A Liberal Arts education helps students develop strong and ordered minds as they explore the world’s collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

### Are there any requirements that must be satisfied before taking courses in the major?

Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College's placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

### How long will it take to complete this degree?

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Please see Department Contact Information On Top of Page

---
## Liberal Arts - Theatre

### Liberal Arts - Theatre - LATHE.AA (Associate in Arts Degree)

Credits: 61-66

**Description:** Below are required courses for program completion.

**Department:**

**Contact Name:** Assistant Professor Nadine Heller, department chair  
**Contact Phone:** 732.906.2589  
**Contact Email:** NHeller@middlesexcc.edu  
**Department Web:** [http://www2.middlesexcc.edu/academics/academic-departments/visual-performing-and-media-arts.html](http://www2.middlesexcc.edu/academics/academic-departments/visual-performing-and-media-arts.html)

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Education Communication</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPE-123 Discussion and Debate</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>General Education History</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HIS-121 History of Western Civilization I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HIS-122 History of Western Civilization II</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Humanities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM). Choose two modern language courses in sequence from either: FRE, GER, ITA or SPA. For students who completed at least two years of high school study in one modern language, their level of language will be determined by a placement test excluding SPA 242.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ GE Humanities - Language Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ GE Humanities - Language Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Mathematics, Science and Technology</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Students must take 12-15 credits in General Education Mathematics, Science, and Technology courses. Choose one or two science courses (GE MST), one or two math courses (GE MST) and one technology course, in consultation with an academic advisor. For the technology elective, choose either CSC 105 or CSC 106.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ GE Technology Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ GE Mathematics Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>___ GE Science Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>___ GE Mathematics or Science Elective</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Social Science</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Choose courses designated in the course descriptions as General Education Social Science (GE SS).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>Liberal Arts Electives</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ GE Diversity Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Diversity (GE DIV).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ Divisional Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

**Courses**

Choose one course from the following areas: AFS, AGD, ART, ASL, BIO, CHM, CJU, COM, COR, CPT, DAN, DMA, EDU, ENG, FRE, FSC, GER, HED, HIS, IDC, ITA, LNC, MAD, MAT, MUS, PCP, PED, PHI, PHY, POL, POS, PSY, SSD, SOC, SPA, SPE and THE.

| Physical/Health Education Elective | 1-3 |

**Liberal Arts - Theatre - LA THE.AA (Associate in Arts Degree)**

**Description:** Below are required courses for program completion.

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>THE-145 Stagecraft</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>THE-146 Play Production</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Choose two of the following courses - 3 credits each:

| DAN-131 Elements of Dance      | 3       |
| DAN-132 Dance Appreciation     | 3       |
| DAN-201 Methods and Modern Techniques in Dance | 3 |
| SPE-124 Oral Interpretation    | 3       |
| THE-105 Introduction to Theatre| 3       |
| THE-123 Theatre History        | 3       |
| THE-124 Contemporary Theatre   | 3       |
| THE-131 Acting I               | 3       |
| THE-132 Acting II              | 3       |
| THE-152 American Musical Theatre | 3   |
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

LIBERAL ARTS
Associate in Arts (A.A.) Degree

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

Related Programs - You may also be interested in one of the following programs:

LAAFA.AA - Liberal Arts - African-American Studies - Credits 61-66
LABUS.AA - Liberal Arts - Business - Credits 60-65
LACIN.AA - Liberal Arts - Cinema Studies - Credits 61-66
LACOM.AA - Liberal Arts - Communication - Credits 61-66
LADAN.AA - Liberal Arts - Dance - Credits 61-66
LAEDU.AA - Liberal Arts - Education - Credits 61-66
LAENG.AA - Liberal Arts - English - Credits 61-66
LAGEN.AA - Liberal Arts - General - Credits 61-66
LAGNH.AA - Liberal Arts - Genocide and the Holocaust - Credits 61-66
LAHIS.AA - Liberal Arts - History - Credits 61-66
LAJOU.AA - Liberal Arts - Journalism - Credits 61-66
LAMLA.AA - Liberal Arts - Modern Language - Credits 61-66
LAMUS.AA - Liberal Arts - Music - Credits 61-66
LAPED.AA - Liberal Arts - Physical Education/Recreation - Credits 61-66
LAPHIL.AA - Liberal Arts - Philosophy - Credits 61-66
LAPSY.AA - Liberal Arts - Psychology - Credits 61-66
LASOC.AA - Liberal Arts - Sociology - Credits 61-66
LASRS.AA - Liberal Arts - Social and Rehabilitation Services - Credits 61-66
LASS.AA - Liberal Arts - Social Sciences - Credits 61-66
LAVA.AA - Liberal Arts - Visual Arts - Credits 61-66
LAWRT.AA - Liberal Arts - Writing - Credits 61-66

Why study the Liberal Arts?
A Liberal Arts education helps students develop strong and ordered minds as they explore the world’s collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College’s placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Please See Department Contact Information On Top of Page
https://applyto.middlesexcc.edu/application/login.php

Liberal Arts - Visual Arts
Liberal Arts - Visual Arts - LAVA.AA (Associate in Arts Degree)
Credits: 61-66 Credits Required

Description: Below are required courses for program completion.

Contact Name: Assistant Professor Nadine Heller, department chair
Contact Phone: 732.906.2589
Contact Email: NHeller@middlesexcc.edu
Department Web: [http://www2.middlesexcc.edu/academics/academic-departments/visual-performing-and-media-arts.html](http://www2.middlesexcc.edu/academics/academic-departments/visual-performing-and-media-arts.html)

### Courses

#### General Education Communication

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
</tr>
</tbody>
</table>

OR

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPE-123 Discussion and Debate</td>
<td>3</td>
</tr>
</tbody>
</table>

#### General Education History

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS-121 History of Western Civilization I</td>
<td>3</td>
</tr>
<tr>
<td>HIS-122 History of Western Civilization II</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education Humanities</td>
<td></td>
</tr>
<tr>
<td>GE Humanities Elective</td>
<td>3</td>
</tr>
<tr>
<td>GE Humanities - Language Elective</td>
<td>3</td>
</tr>
<tr>
<td>GE Humanities - Language Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education Mathematics, Science and Technology</td>
<td></td>
</tr>
<tr>
<td>GE Technology Elective</td>
<td>3</td>
</tr>
<tr>
<td>GE Mathematics Elective</td>
<td>3-4</td>
</tr>
<tr>
<td>GE Science Elective</td>
<td>3-4</td>
</tr>
<tr>
<td>GE Mathematics or Science Elective</td>
<td>3-4</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education Social Science</td>
<td></td>
</tr>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
</tr>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liberal Arts Electives</td>
<td></td>
</tr>
<tr>
<td>GE Diversity Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Divisional Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one course from the following areas: AFS, AGD, ART, ASL, BIO, CHM, CJU, COM, COR, CPT, DAN, DMA, EDU, ENG, FRC, FSC, GER, HED, HIS, IDC, ITA, LNC, MAD, MAT, MUS, PCP, PED, PHI, PHY, POL, POS, PSY, SSD, SOC, SPA, SPE and THE.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical/Health Education Elective</td>
<td>1-3</td>
</tr>
</tbody>
</table>

Students may satisfy this requirement with any HED or PED course.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-145 Art Fundamentals: Two Dimensions</td>
<td>3</td>
</tr>
<tr>
<td>ART-146 Art Fundamentals: Three Dimensions</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose two of the following courses - 3 credits each:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-123 Art History: Ancient to Renaissance</td>
<td>3</td>
</tr>
<tr>
<td>ART-124 Art History: Renaissance to Modern</td>
<td>3</td>
</tr>
<tr>
<td>ART-125 Art History: Modern and Contemporary</td>
<td>3</td>
</tr>
</tbody>
</table>

### IMPORTANT - Read the Program Information and FAQs Below for Additional Details

**LIBERAL ARTS**

**Associate in Arts (A.A.) Degree**

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

**Related Programs** - You may also be interested in one of the following programs:

- LAAFA.AA - Liberal Arts - African-American Studies - Credits 61-66
- LABUS.AA - Liberal Arts - Business - Credits 60-65
- LACIN.AA - Liberal Arts - Cinema Studies - Credits 61-66
LACOM.AA - Liberal Arts - Communication - Credits 61-66
LADAN.AA - Liberal Arts - Dance - Credits 61-66
LAEDU.AA - Liberal Arts - Education - Credits 61-66
LAENG.AA - Liberal Arts - English - Credits 61-66
LAGEN.AA - Liberal Arts - General - Credits 61-66
LAGNH.AA - Liberal Arts - Genocide and the Holocaust - Credits 61-66
LAHIS.AA - Liberal Arts - History - Credits 61-66
LAJOU.AA - Liberal Arts - Journalism - Credits 61-66
LAMLA.AA - Liberal Arts - Modern Language - Credits 61-66
LAMUS.AA - Liberal Arts - Music - Credits 61-66
LAPED.AA - Liberal Arts - Physical Education/Recreation - Credits 61-66
LAPHIL.AA - Liberal Arts - Philosophy - Credits 61-66
LAPSO.AA - Liberal Arts - Political Science - Credits 61-66
LAPSY.AA - Liberal Arts - Psychology - Credits 61-66
LASOC.AA - Liberal Arts - Sociology - Credits 61-66
LASRS.AA - Liberal Arts - Social and Rehabilitation Services - Credits 61-66
LASS.AA - Liberal Arts - Social Sciences - Credits 61-66
LATHE.AA - Liberal Arts - Theatre - Credits 61-66
LAWRT.AA - Liberal Arts - Writing - Credits 61-66

Why study the Liberal Arts?
A Liberal Arts education helps students develop strong and ordered minds as they explore the world’s collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College’s placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Please See Department Contact Information On Top of Page
https://applyto.middlesexcc.edu/application/login.php

Liberal Arts - Writing
Liberal Arts - Writing - LAWRT.AA (Associate in Arts Degree)
Credits: 61-66 Credits Required
Description: Below are required courses for program completion.
Department:

Contact Name: Assistant Professor Michael Nester, department chair
Contact Phone: 732.906.2591
Contact Email: MNester@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/english.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
</tbody>
</table>
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

LIBERAL ARTS Associate in Arts (A.A.) Degree

This program provides graduates a foundation for lifelong intellectual development and a fulfilling life. It also develops a powerful knowledge base and set of critical thinking skills they will use over the course of their professional careers.

Related Programs - You may also be interested in one of the following programs:

LAAFA.AA - Liberal Arts - African-American Studies - Credits 61-66
LABUS.AA - Liberal Arts - Business - Credits 60-65
LACIN.AA - Liberal Arts - Cinema Studies - Credits 61-66
LACOM.AA - Liberal Arts - Communication - Credits 61-66
LADAN.AA - Liberal Arts - Dance - Credits 61-66
LAEDU.AA - Liberal Arts - Education - Credits 61-66
LAENG.AA - Liberal Arts - English - Credits 61-66
LAGEN.AA - Liberal Arts - General - Credits 61-66
LAGNH.AA - Liberal Arts - Genocide and the Holocaust - Credits 61-66
LAHIS.AA - Liberal Arts - History - Credits 61-66
LAJOU.AA - Liberal Arts - Journalism - Credits 61-66
LAMLA.AA - Liberal Arts - Modern Language - Credits 61-66
LAMUS.AA - Liberal Arts - Music - Credits 61-66
LAPED.AA - Liberal Arts - Physical Education/Recreation - Credits 61-66
LAPHIL.AA - Liberal Arts - Philosophy - Credits 61-66
LAPPOS.AA - Liberal Arts - Political Science - Credits 61-66
LAPS.PA - Liberal Arts - Psychology - Credits 61-66
LASOC.AA - Liberal Arts - Sociology - Credits 61-66
LASRS.AA - Liberal Arts - Social and Rehabilitation Services - Credits 61-66
LASS.AA - Liberal Arts - Social Sciences - Credits 61-66
LATHE.AA - Liberal Arts - Theatre - Credits 61-66
LAVA.AA - Liberal Arts - Visual Arts - Credits 61-66

**Why study the Liberal Arts?**
A Liberal Arts education helps students develop strong and ordered minds as they explore the world’s collected wisdom in literature, history, mathematics, science, philosophy and the arts. It teaches them to recognize and construct arguments, to appreciate diverse cultures and perspectives, and to have a sense of humility about lives and minds that have gone before. Its emphasis on language helps students broaden their cultural perspective and become more aware of their own identity. The courses comprising a liberal arts education at Middlesex are the core of all liberal arts programs at the bachelor’s level. Students may select the general degree, the most flexible of all our Liberal Arts programs, or one of the many specialized options.

**Are there any requirements that must be satisfied before taking courses in the major?**
Algebra I is a prerequisite for all majors. Competency in Algebra I may be verified with a passing score on the College’s placement test or by completion of the appropriate course. Students must also have a grade of “C” or better in one year of high school laboratory science.

**How long will it take to complete this degree?**
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Please See Department Contact Information On Top of Page
https://applyto.middlesexcc.edu/application/login.php

**Media Arts & Design**

**Media Arts & Design - MAD.AAS (Associate in Applied Science)**

Credits: 61-63 Credits Required
Description: Below are required courses and recommended course groupings and sequences for program completion. NOTE: As not all courses are offered every semester, it is important to follow the recommended sequence below: Students who would like to graduate in two years will most likely need to take summer and/or winter session classes and should plan their schedules with the help of their Academic Advisor. Many MAD, AGD, and PCP courses are offered in the Fall or Spring semester only and taking them out of sequence may delay graduation.

Department:
Contact Name: Professor Nadine Heller, department chair
Contact Phone: 732.906.2589
Contact Email: NHeller@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/visual-performing-and-media-arts.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>CSC-105 Computer Applications and Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MAD-107 Photography I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MAD-113 Two-Dimensional Design</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MAD-117 Freehand Drawing</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ ___ Physical/Health Education Elective</td>
<td>1-3</td>
<td></td>
</tr>
</tbody>
</table>

Students may satisfy this requirement with any HED or PED course.

<table>
<thead>
<tr>
<th>Semester II</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-105 Introduction to Art</td>
</tr>
</tbody>
</table>

### MEDIA ARTS AND DESIGN

#### VISUAL, PERFORMING, AND MEDIA ARTS DEPARTMENT

In this program, students have the opportunity to explore the media arts field by combining courses in web design, digital commercial photography, and advertising/graphic design. In addition to coursework which is directly applicable to the evolving media arts and design field, students will take general education courses that prepare them for a competitive workforce. The program emphasizes hands-on experience in the laboratory or studio to develop both creative ability and the technical skills essential to media arts careers. This degree prepares students for a career as a web designer, commercial artist, or photographer in a variety of settings including advertising agencies, company advertising departments, publishing companies, photography studios, color reproduction laboratories, printing firms, or retail establishments. The faculty who teach major courses have professional experience in the media arts and design field.

**Related Programs - You may also be interested in one of the following programs:**

- **MADAD.AAS** - Media Arts and Design - Advertising Graphic Design - Credits 61-63
- **MADPH.AAS** - Media Arts and Design - Professional Commercial Photography - Credits 61-63

---

#### Semester I

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-122</td>
<td>English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>MAD-108</td>
<td>Photography II</td>
<td>3</td>
<td>MAD-107</td>
</tr>
<tr>
<td>MAD-114</td>
<td>Three-Dimensional Design</td>
<td>3</td>
<td>MAD 113, MAD 117</td>
</tr>
<tr>
<td>MAD-118</td>
<td>Graphic Design Skills</td>
<td>3</td>
<td>MAD 113, MAD 117</td>
</tr>
</tbody>
</table>

#### Semester III

Select 2 from the AGD, DMA or PCP courses below: (3 credits each)

- AGD 213 Typography
- AGD 219 Digital Graphics
- DMA 218 Graphics for Web Design
- DMA 219 Typography of Web Design
- PCP 221 Color Photography
- PCP 225 Commercial Photography

---

#### Semester IV

Select 2 from the AGD, DMA or PCP courses below: (3 credits each)

- AGD 212 Advertising Design
- AGD 214 Print Production
- DMA 222 Web Animation and Interactive Media
- DMA 223 Web Design and Layout
- PCP 226 Professional Studio Photography
- PCP 224 Digital Imaging

---

**Related Programs - You may also be interested in one of the following programs:**

- **MADAD.AAS** - Media Arts and Design - Advertising Graphic Design - Credits 61-63
- **MADPH.AAS** - Media Arts and Design - Professional Commercial Photography - Credits 61-63
Can students transfer to a four-year college or university?
Students who earn the A.A.S. degree have the opportunity to transfer their coursework to a four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

Why major in Media Arts & Design?
There is a growing need for web designers, graphic artists, advertising professionals, and photographers. Students who choose the A.A.S. degree in Media Arts and Design have the opportunity to explore a variety of directions as they gain skills. Students who select either Advertising/Graphic Design, or Professional Commercial Photography will focus more closely on one aspect of this growing field. In each case, students gain hands-on experience with state-of-the-art equipment used by professional designers and photographers. Small class sizes allow students to work on individual as well as team projects, finding creative solutions to design problems, just as they would in the professional art and design fields. Students will develop their own e-portfolios of creative work which will assist them in securing employment, starting their own business, or continuing their education in the field.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or completion of the appropriate course.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?
Contact Name: Professor Nadine Heller, department chair
Contact Phone: 732.906.2589
Contact Email: NHeller@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/visual-performing-and-media-arts.html
https://applyto.middlesexcc.edu/application/login.php

Media Arts and Design - Advertising Graphic Design

Description: Below are required courses and recommended course groupings and sequences for program completion. Note: As not all courses are offered every semester, it is important to follow the recommended sequence below.

Department:
Contact Name: Assistant Professor Nadine Heller, department chair
Contact Phone: 732.906.2589
Contact Email: NHeller@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/visual-performing-and-media-arts.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CSC-105 Computer Applications and Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>MAD-107 Photography I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MAD-113 Two-Dimensional Design</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MAD-117 Freehand Drawing</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ ___ Physical/Health Education Elective</td>
<td>1-3</td>
<td>Students may satisfy this requirement with any HED or PED course.</td>
</tr>
<tr>
<td>Semester II</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ART-104 History of Photography</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ART-124 Art History: Renaissance to Modern</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ART-125 Art History: Modern and Contemporary</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>MAD-108 Photography II</td>
<td>3</td>
<td>MAD-107</td>
</tr>
<tr>
<td>MAD-114 Three-Dimensional Design</td>
<td>3</td>
<td>MAD 113, MAD 117</td>
</tr>
<tr>
<td>MAD-118 Graphic Design Skills</td>
<td>3</td>
<td>MAD 113, MAD 117</td>
</tr>
<tr>
<td>Semester III</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BUS-101 Business Organization and Management</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SBM-120 Small Business Management</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>AGD-213 Typography</td>
<td>3</td>
<td>All MAD courses</td>
</tr>
<tr>
<td>AGD-219 Digital Graphics</td>
<td>3</td>
<td>All MAD courses</td>
</tr>
<tr>
<td>___ ___ GE Mathematics or Science Elective</td>
<td>3</td>
<td>MAT 101 or higher level mathematics course OR any General Education 3-credit science course. Students who are planning to transfer to a four-year school should discuss their choices with an academic advisor.</td>
</tr>
</tbody>
</table>
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

MEDIA ARTS AND DESIGN
VISUAL, PERFORMING, AND MEDIA ARTS DEPARTMENT
In this program, students have the opportunity to explore the media arts field by combining courses in web design, digital commercial photography, and advertising/graphic design. In addition to coursework which is directly applicable to the evolving media arts and design field, students will take general education courses that prepare them for a competitive workforce. The program emphasizes hands-on experience in the laboratory or studio to develop both creative ability and the technical skills essential to media arts careers. This degree prepares students for a career as a web designer, commercial artist, or photographer in a variety of settings including advertising agencies, company advertising departments, publishing companies, photography studios, color reproduction laboratories, printing firms, or retail establishments. The faculty who teach major courses have professional experience in the media arts and design field.

Related Programs - You may also be interested in one of the following programs:
MADPH.AAS - Media Arts and Design - Professional Commercial Photography - Credits 61-63
MAD.AAS - Media Arts & Design - Credits 61-63

Can students transfer to a four-year college or university?
Students who earn the A.A.S. degree have the opportunity to transfer their coursework to a four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

Why major in Media Arts & Design?
There is a growing need for web designers, graphic artists, advertising professionals, and photographers. Students who choose the A.A.S. degree in Media Arts and Design have the opportunity to explore a variety of directions as they gain skills. Students who select either Advertising/Graphic Design, or Professional Commercial Photography will focus more closely on one aspect of this growing field. In each case, students gain hands-on experience with state-of-the-art equipment used by professional designers and photographers. Small class sizes allow students to work on individual as well as team projects, finding creative solutions to design problems, just as they would in the professional art and design fields. Students will develop their own e-portfolios of creative work which will assist them in securing employment, starting their own business, or continuing their education in the field.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or completion of the appropriate course.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?
Contact Name: Professor Nadine Heller, department chair
Contact Phone: 732.906.2589
Contact Email: NHeller@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/visual-performing-and-media-arts.html
https://applyto.middlesexcc.edu/application/login.php

Media Arts and Design - Professional Commercial Photography
Media Arts and Design - Professional Commercial Photography - MADPH.AAS (Associate in Applied Science)
Credits: 61-63 Credits Required
Description: Below are required courses and recommended course groupings and sequences for program completion. Note: As not all courses are offered every semester, it is important to follow the recommended sequence below.

Media Arts and Design - Professional Commercial Photography - MADPH.AAS (Associate in Applied Science)
Credits: 61-63 Credits Required
Description: Below are required courses and recommended course groupings and sequences for program completion. Note: As not all courses are offered every semester, it is important to follow the recommended sequence below.

Department:
Contact Name: Assistant Professor Nadine Heller, department chair
Contact Phone: 732.906.2589
Contact Email: NHeller@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/visual-performing-and-media-arts.html
### Courses

<table>
<thead>
<tr>
<th>Semester I</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>CSC-105 Computer Applications and Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MAD-107 Photography I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MAD-113 Two-Dimensional Design</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MAD-117 Freehand Drawing</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>____ ____ Physical/Health Education Elective</td>
<td>1-3</td>
<td></td>
</tr>
</tbody>
</table>

Students may satisfy this requirement with any HED or PED course.

| Semester II                                     |         |                                                                                        |
| ART-104 History of Photography                  | 3       |                                                                                        |
| OR                                              |         |                                                                                        |
| OR ART-124 Art History: Renaissance to Modern   | 3       |                                                                                        |

OR

| ART-125 Art History: Modern and Contemporary    | 3       |                                                                                        |

| Semester III                                    |         |                                                                                        |
| BUS-101 Business Organization and Management    | 3       |                                                                                        |
| OR                                              |         |                                                                                        |
| SM-120 Small Business Management                | 3       |                                                                                        |

Students who take SM-120 need special permission to enroll in MKT 203.

| PCP-221 Color Photography                       | 3       | MAD 107 and MAD 108                                                                    |
| PCP-225 Commercial Photography                  | 3       | MAD 107 and MAD 108                                                                    |
| ____ ____ GE Mathematics or Science Elective    | 3       |                                                                                        |

MAT 101 or higher level mathematics course OR any General Education 3-credit science course. Students who are planning to transfer to a four-year school should discuss their choices with an academic advisor.

| ____ ____ GE Humanities Elective                 | 3       |                                                                                        |

Choose one course designated in the course descriptions as General Education Humanities (GE HUM).

OR

| ____ ____ GE Social Science Elective             | 3       |                                                                                        |

Choose one course designated in the course descriptions as General Education Social Science (GE SS).

| Semester IV                                     |         |                                                                                        |
| MKT-143 Salesmanship                            | 3       |                                                                                        |
| OR                                              |         |                                                                                        |
| MKT-203 Principles of Advertising               | 3       | BUS 101                                                                               |
| PCP-224 Digital Imaging                         | 3       | MAD 107 and MAD 108                                                                    |
| PCP-226 Professional Studio Photography         | 3       | MAD 107 and MAD 108                                                                    |
| PCP-280 Portfolio                               | 3       | All required MAD courses, 6 credits of PCP courses or permission of department chairperson |

MAD 107, MAD 108 and a minimum of 2 PCP courses. Corequisite(s): the remaining six credits of PCP courses.

| ____ ____ GE Social Science Elective             | 3       |                                                                                        |

Choose one course designated in the course descriptions as General Education Social Science (GE SS).

**IMPORTANT** - Read the Program Information and FAQs Below for Additional Details

### MEDIA ARTS AND DESIGN

**VISUAL, PERFORMING, AND MEDIA ARTS DEPARTMENT**

In this program, students have the opportunity to explore the media arts field by combining courses in web design, digital commercial photography, and advertising/graphic design. In addition to coursework which is directly applicable to the evolving media arts and design field, students will take general education courses that prepare them for a competitive workforce. The program emphasizes hands-on experience in the laboratory or studio to develop both creative ability and the technical skills essential to media arts careers. This degree prepares students for a career as a web designer, commercial artist, or...
photographer in a variety of settings including advertising agencies, company advertising departments, publishing companies, photography studios, color reproduction laboratories, printing firms, or retail establishments. The faculty who teach major courses have professional experience in the media arts and design field.

Related Programs - You may also be interested in one of the following programs:

MAD.AAS - Media Arts and Design - Advertising Graphic Design - Credits 61-63

MAD.AAS - Media Arts & Design - Credits 61-63

Can students transfer to a four-year college or university?
Students who earn the A.A.S. degree have the opportunity to transfer their coursework to a four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

Why major in Media Arts & Design?
There is a growing need for web designers, graphic artists, advertising professionals, and photographers. Students who choose the A.A.S. degree in Media Arts and Design have the opportunity to explore a variety of directions as they gain skills. Students who select either Advertising/Graphic Design, or Professional Commercial Photography will focus more closely on one aspect of this growing field. In each case, students gain hands-on experience with state-of-the-art equipment used by professional designers and photographers. Small class sizes allow students to work on individual as well as team projects, finding creative solutions to design problems, just as they would in the professional art and design fields. Students will develop their own e-portfolios of creative work which will assist them in securing employment, starting their own business, or continuing their education in the field.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or completion of the appropriate course.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?
Contact Name: Professor Nadine Heller, department chair
Contact Phone: 732.906.2589
Contact Email: NHeller@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/visual-performing-and-media-arts.html
https://applyto.middlesexcc.edu/application/login.php

Mathematics - Science Transfer
Mathematics - Science Transfer - MAT.AS (Associate in Science Degree)
Credits: 62-65 Credits Required
Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:

Contact Name: Dr. Don Groninger, associate department chair
Contact Phone: 732.906.3730
Contact Email: DGronginger@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/mathematics.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Semester I</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BIO-123 General Biology I</td>
<td>4</td>
<td>One year of high school laboratory biology or BIO 010 and one year of high school laboratory chemistry or CHM 020 passed with a “C” or higher. Also, appropriate score on the College placement test or MAT 013.</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHM-121 General Chemistry I - Lecture</td>
<td>3</td>
<td>Two years of high school algebra and geometry or MAT 014 and one year of high school chemistry or CHM 020</td>
</tr>
<tr>
<td>AND</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHM-125 General Chemistry I - Lab</td>
<td>1</td>
<td>Two years of high school algebra and geometry or MAT 014 and one year of high school chemistry or CHM 020</td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>MAT-131 Analytic Geometry and Calculus I</td>
<td>4</td>
<td>MAT 129, MAT 129A/MAT 129B or equivalent, or appropriate score on the College placement test or satisfactory score on the diagnostic examination, or departmental approval</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAT-131A Analytic Geometry and Calculus I (Part A)</td>
<td>2</td>
<td>MAT 129, MAT 129A/MAT 129B, or appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, or departmental approval</td>
</tr>
<tr>
<td>AND</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAT-131B Analytic Geometry and Calculus I (Part B)</td>
<td>2</td>
<td>MAT 131A or equivalent</td>
</tr>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Physical/Health Education Elective</td>
<td>1-3</td>
<td></td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Social Science (GE SS).

Students may satisfy this requirement with any HED or PED course.
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

MATHEMATICS
MATHEMATICS DEPARTMENT

This program parallels the first two years of a baccalaureate degree program in mathematics. The mathematics major prepares students, upon graduation, to transfer to a four-year college or university to pursue professional careers requiring quantitative reasoning and analytical thinking. Traditional mathematics occupations consist of teaching positions in schools and colleges or research positions in universities or industry. Other related mathematics fields include statistics, survey and market research, operations research, computer systems design and programming, economics and finances, and robotics and aerodynamics. Careers in applied mathematics usually focus on developing mathematical models for technical and scientific data, whether in physics, chemistry, biology, engineering or medicine.

Are there any requirements that must be satisfied before taking courses in the major?

Students must demonstrate proficiency in elementary (MAT 013 or MAT 013A/MAT 013B) and intermediate (MAT 131 or MAT 014 or appropriate score on the College placement test) courses. The mathematics major prepares students, upon graduation, to transfer to a four-year college or university to pursue professional careers requiring quantitative reasoning and analytical thinking. Traditional mathematics occupations consist of teaching positions in schools and colleges or research positions in universities or industry. Other related mathematics fields include statistics, survey and market research, operations research, computer systems design and programming, economics and finances, and robotics and aerodynamics. Careers in applied mathematics usually focus on developing mathematical models for technical and scientific data, whether in physics, chemistry, biology, engineering or medicine.

Can students transfer to a four-year college or university?
The Statewide Transfer Agreement for New Jersey ensures that students who earn an A.A. or A.S. degree at a community college will have those credits fully transferable to a New Jersey public four-year institution, will have completed half of the credits required for a basic four-year degree and will have completed all of the lower division general education requirements. In addition, articulation agreements with private institutions may provide similar transfer provisions. Students should discuss the transfer process with an advisor.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?
Contact Name: Dr. Don Groninger, associate department chair
Contact Phone: 732.906.3730
Contact Email: DGronomnger@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/mathematics.html
https://applyto.middlesexcc.edu/application/login.php
Mechanical Engineering Technology

Mechanical Engineering Technology - MEC.AAS (Associate in Applied Science)

Credits: 63 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion.

Department:

Contact Name: Associate Professor Thomas Sabol, department chair
Contact Phone: 732.906.2586
Contact Email: Tsabol@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/engineering-technologies.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MCT-101 Introduction to Technology</td>
<td>2</td>
<td>MAT 013 or passing score on the College placement test</td>
</tr>
<tr>
<td>MAT-129A Precalculus I (Part A)</td>
<td>2</td>
<td>Appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, “C” or better in MAT 014 or MAT 014A/MAT 014B, or departmental approval</td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>ELT-105 Foundations of Electrical and Electronics Technology</td>
<td>4</td>
<td>MAT 013 or appropriate score on College placement test</td>
</tr>
<tr>
<td>MEC-123 Technical Graphics/CAD I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>1 Physical/Health Education Elective</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

Students may satisfy this requirement with any HED or PED course.

<table>
<thead>
<tr>
<th>Semester II</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-129B Precalculus I (Part B)</td>
<td>2</td>
<td>MAT 129A or equivalent</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>CIT-105 Statics for Technicians</td>
<td>3</td>
<td>MCT 101, MAT 129 or MAT 129A</td>
</tr>
<tr>
<td>MEC-125 Advanced Mechanical Drawing/CAD II</td>
<td>3</td>
<td>MEC 123</td>
</tr>
<tr>
<td>MEC-130 Manufacturing Processes and Materials</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester III</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-131A Analytic Geometry and Calculus I (Part A)</td>
<td>2</td>
<td>MAT 129, MAT 129A/MAT 129B, or appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, or departmental approval</td>
</tr>
<tr>
<td>PHY-123 General Physics I - Lecture</td>
<td>3</td>
<td>MAT 129 or MAT 129A/MAT 129B</td>
</tr>
<tr>
<td>PHY-125 General Physics II - Lab</td>
<td>1</td>
<td>MAT 129 or MAT 129A/MAT 129B</td>
</tr>
<tr>
<td>CIT-203 Strength of Materials</td>
<td>4</td>
<td>CIT 105</td>
</tr>
<tr>
<td>MEC-228 Kinematics Design</td>
<td>3</td>
<td>MEC 123 and MAT 129 or MAT 129B</td>
</tr>
<tr>
<td>MEC-250 Solid Modeling</td>
<td>3</td>
<td>MEC 123</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester IV</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-131B Analytic Geometry and Calculus I (Part B)</td>
<td>2</td>
<td>MAT 131A or equivalent</td>
</tr>
<tr>
<td>PHY-124 General Physics II - Lecture</td>
<td>3</td>
<td>PHY 123</td>
</tr>
<tr>
<td>PHY-126 General Physics II - Lab</td>
<td>1</td>
<td>PHY 125</td>
</tr>
<tr>
<td>MEC-204 Fluid Mechanics</td>
<td>4</td>
<td>CIT 105 and MAT 129 or MAT 129B</td>
</tr>
<tr>
<td>MEC-260 Mechanical Design Project</td>
<td>2</td>
<td>MEC 228</td>
</tr>
<tr>
<td>MCT-220 Introduction to Robotics and Control Systems</td>
<td>3</td>
<td>MEC 123, MAT 129 or MAT 129B, ELT 105</td>
</tr>
<tr>
<td>1 GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR 1 GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Humanities (GE HUM).

OR

Choose one course designated in the course descriptions as General Education Social Science (GE SS).

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

MECHANICAL ENGINEERING TECHNOLOGY
ENGINEERING TECHNOLOGIES DEPARTMENT

Mechanical Engineering Technology provides the right combination of theory and hands-on training to prepare students for employment opportunities in the design, manufacture and set-up of mechanical equipment such as engines, power generation and control systems, and manufacturing systems (including robots). Specific job responsibilities include working as a designer, computer aided design/drafting, instrumentation and testing of machines and systems, and developing and troubleshooting manufacturing systems.

Related Programs - You may also be interested in one of the following programs:

MECCD.COA - Computer Aided Drafting Certificate of Achievement - Credits 16

Can students who major in Mechanical Engineering Technology transfer to a four-year college or university?

Students may choose to participate in the Joint Admissions Program with the New Jersey Institute of Technology. Articulation agreements with public and
private institutions offer students who earn the A.A.S. degree the opportunity to transfer all of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

**Are there any requirements that must be satisfied before taking courses in the major?**
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or completion of the appropriate course. Students must also have a grade of “C” or better in high school algebra II and geometry.

**How long will it take to complete this degree?**
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

**Questions?**
Contact Name: Associate Professor Thomas Sabol, department chair
Contact Phone: 732.906.2586
Contact Email: Tsabol@middlesexcc.edu
Department Web: [http://www2.middlesexcc.edu/academics/academic-departments/engineering-technologies.html](http://www2.middlesexcc.edu/academics/academic-departments/engineering-technologies.html)

**Computer Aided Drafting Certificate of Achievement**

**Computer Aided Drafting Certificate of Achievement - MECCD.COA (Certificate of Achievement)**

Credits: 16 Credits Required

**Courses**

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>MCT-101 Introduction to Technology</td>
<td>2</td>
<td>MAT 013 or passing score on the College placement test</td>
</tr>
<tr>
<td>MEC-130 Manufacturing Processes and Materials</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MEC-123 Technical Graphics/CAD I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>CFF-126 Advanced Civil Drawing/CAD-II</td>
<td>3</td>
<td>MEC 123</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MEC-125 Advanced Mechanical Drawing/CAD II</td>
<td>3</td>
<td>MEC 123</td>
</tr>
<tr>
<td>CFF-125 Construction Estimating</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>MEC-250 Solid Modeling</td>
<td>3</td>
<td>MEC 123</td>
</tr>
</tbody>
</table>

**Medical Laboratory Technology**

**Medical Laboratory Technology - MED.AAS (Associate in Applied Science)**

Credits: 71 Credits Required
Courses | Credits | Requisites / Comments
--- | --- | ---
**Semester I**
BIO-117 Biology I | 4 | Appropriate score on the College placement test or MAT 013 and one year high school laboratory science or BIO 010 or CHM 010

BIO 123-BIO 124 and CHM 121/CHM 125 - CHM 122/CHM 126 may be substituted for BIO 117-BIO 118, CHM 117-CHM 118 for students who meet those course prerequisites and with the Chairperson's written approval.

CHM-117 Chemistry I | 4 | MAT 013 or appropriate score on the College placement test and one year of high school laboratory science or departmental approval

BIO 123-BIO 124 and CHM 121/CHM 125 - CHM 122/CHM 126 may be substituted for BIO 117-BIO 118, CHM 117-CHM 118 for students who meet those course prerequisites and with the Chairperson's written approval.

ENG-121 English Composition I | 3 | A passing score on the College placement test or a grade of "C" or better in ENG 010

MAT-107 Mathematics I | 3 | Appropriate score on the College placement test, MAT 013 or equivalent

MAT 123-MAT 124 or MAT 129-MAT 131 may be substituted for MAT 107-MAT 108 for students who have completed two or more years of high school Algebra, with the Chairperson's written approval.

MED-101 Introduction to the Medical Laboratory I | 2 | Admission to the Medical Laboratory Technology program required

Admission to the Medical Laboratory Technology program required or departmental approval. MED 101 is only offered in the fall.

**Semester II**
BIO-118 Biology II | 4 | BIO 117

BIO 123-BIO 124 and CHM 121/CHM 125 - CHM 122/CHM 126 may be substituted for BIO 117-BIO 118, CHM 117-CHM 118 for students who meet those course prerequisites and with the Chairperson's written approval.

CHM-118 Chemistry II | 4 | CHM 117

BIO 123-BIO 124 and CHM 121/CHM 125 - CHM 122/CHM 126 may be substituted for BIO 117-BIO 118, CHM 117-CHM 118 for students who meet those course prerequisites and with the Chairperson's written approval.

ENG-122 English Composition II | 3 | A grade of "C" or better in ENG 121

MAT-108 Mathematics II | 3 | MAT 107

MAT 123-MAT 124 or MAT 129-MAT 131 may be substituted for MAT 107-MAT 108 for students who have completed two or more years of high school Algebra, with the Chairperson's written approval.

MED-102 Introduction to the Medical Laboratory II | 3 | BIO 117; CHM 117; ENG 121; MAT 107 and MED 101

MED 102 is only offered in the spring.

PSY-123 Introduction to Psychology | 3 |

**Semester III**
MED-210 Medical Laboratory Technology I | 6 | BIO 118; CHM 118; ENG 122; MAT 108; MED 102 and written permission of the department chairperson

MED 210 is only offered in the summer.

This is an eight week, 40 hour/week summer clinical practicum.

**Semester IV**
MED-211 Medical Laboratory Technology II | 8 | MED 210

MED 211 is only offered in the fall.

This includes a 16 hour/week clinical practicum.

BIO-211 Principles of Microbiology | 4 | One year of high school laboratory biology or BIO 010, and one year of high school laboratory chemistry or CHM 010, and appropriate score on the College placement test or MAT 013

BIO 221 may be substituted for BIO 211.

CHM-201 Principles of Organic Chemistry | 4 | CHM 118, CHM 122, CHM 126 or equivalent

Physical Education Elective | 1 |

**Semester V**
CHM-202 Biochemistry | 4 | CHM 201

MED-212 Medical Laboratory Technology III | 8 | BIO 211 and MED 211

This includes a 16 hour/week clinical practicum.

Standards of Progress

Maintain a cumulative grade point average of 2.0. Must achieve a "C" grade or better in all the Medical Laboratory and science courses. Those not attaining these levels of achievement will be dropped from the program. May retake a science or Medical Laboratory course only once and obtain a passing grade. (i.e. "C" or better) Repeating a Medical Laboratory course is subject to the restrictions as outlined below in #6. Any student achieving a grade less than a "C" in a clinical MED course may not continue in the program. The clinical course with the deficient grade must be repeated.
I apply? Yes, there are practical considerations, health considerations and legal considerations that you should review before making the decision to choose medical laboratory technology as a career:

Practical Considerations:
The following Practical Considerations are listed so the student may be better able to assess their career choice in terms of ability to succeed in the program and gain employment in the field:

1. Have written and oral communications skills in the English language to effectively and accurately communicate with patients, peers, and supervisors.
2. Have sufficient visual acuity to determine a specimen’s macroscopic characteristics and color. Have sufficient visual acuity to determine microscopic cell characteristics and staining properties.
3. Have motor skills and strength capable of fine and delicate manipulation and adjustments.
4. Demonstrate acceptable affective behaviors required by health care employees such as maintaining excellent attendance and integrity and being able to work under pressure.
5. Comprehend and follow clinical policies and procedures related to the profession you choose.

Health Considerations:
Due to the nature of clinical experiences in the Medical Laboratory Technology Program, students will be participating in a work environment that has the potential of exposure to blood borne pathogens and infectious diseases. All students accepted into the Medical Laboratory Technology Program are provided with instruction on infection control protocols specific to the Program in order to reduce the risk of disease transmission.

Legal Considerations:
A student is required to have a criminal background check performed with satisfactory results acceptable by Middlesex County College and the Medical Laboratory Technology Department and/or participating clinical facilities as a consideration of admission, initial enrollment and/or continued enrollment. An offer of admission will not be final and enrollment not permitted until the completion of a satisfactory criminal background check. Admission may be denied or rescinded or enrollment terminated based on the results of the criminal background check.

* National Accrediting Agency for Clinical Laboratory Science (NAACLS)
5600 N. River Road, Suite 720
Rosemont, IL 60018
Phone: 773.714.8800
Website: www.naacs.org

Questions?
Contact Name: Associate Professor Stephen Larkin, department chair
Contact Phone: 732.906.2581
Contact Email: SLarkin@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/medical-laboratory-homepage.html
https://applyto.middlesexcc.edu/application/login.php

Management

Management - MGT.AAS (Associate in Applied Science)
Credits: 60-63 Credits Required
Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.
Department:
## MANAGEMENT ACCOUNTING, BUSINESS AND LEGAL STUDIES DEPARTMENT

Management is a people-oriented career requiring students to have an understanding of the role of management in a complex and dynamic society. For students with experience in a particular field, earning their degree in management may open up employment and promotion opportunities in various aspects of industry, commerce, specialized institutions, and government.

Related Programs - You may also be interested in one of the following programs:

**MGTS.CER** - Management Support Services Certificate - Credits 30

### Can students who major in Management transfer to a four-year college or university?

Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer all of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

### What will students learn if they study Management?

They establish or upgrade their managerial skills. The program is a comprehensive blend of social science theories, organizational behavior and design, classical management theories, managerial processes, functions, and decision-making.

### Are there any requirements that must be satisfied before taking courses in the major?

Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or by completion of the appropriate course.

### How long will it take to complete this degree?

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

### Courses

<table>
<thead>
<tr>
<th>Semester</th>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester I</td>
<td>BUS-101 Business Organization and Management</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>CSC-105 Computer Applications and Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Students may select an alternate Computer Science (GE MST) course for which they have appropriate academic advisement and preparation in mathematics, such as CSC 106.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>ENG-121 English Composition I</strong></td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td></td>
<td><strong>MAT-101 Freshman Mathematics I</strong></td>
<td>3</td>
<td>Appropriate score on the College placement test, MAT 013 or departmental approval</td>
</tr>
<tr>
<td></td>
<td><strong>Students with the appropriate academic prerequisites, in consultation with their academic advisor, should select the appropriate mathematics course. MAT courses with the designation GE MST fulfill the general education elective.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>___ GE Humanities Elective</strong></td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Choose one course designated in the course descriptions as General Education Humanities (GE HUM).</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Semester II</td>
<td>ACC-101 Financial Accounting</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td></td>
<td>ECO-201 Principles of Economics I</td>
<td>3</td>
<td>A passing score on the algebra portion of the College placement test or MAT 013</td>
</tr>
<tr>
<td></td>
<td>ECO-202 Principles of Economics II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td></td>
<td>MGT-210 Concepts of Business Management</td>
<td>3</td>
<td>BUS 101</td>
</tr>
<tr>
<td></td>
<td><strong>___ Physical/Health Education Elective</strong></td>
<td>1-3</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Students may satisfy this requirement with any HED or PED course.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Semester III</td>
<td>ACC-102 Managerial Accounting</td>
<td>4</td>
<td>ACC 101</td>
</tr>
<tr>
<td></td>
<td>MGT-214 Operations Management</td>
<td>3</td>
<td>MGT 210</td>
</tr>
<tr>
<td></td>
<td>ECO-202 Principles of Economics II</td>
<td>3</td>
<td>ECO 201 or written permission of the department chairperson</td>
</tr>
<tr>
<td></td>
<td><strong>___ Business Elective</strong></td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>The following business electives are recommended (3 credits each):</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>MGT 208 Management Field Experience</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>MKT 201 Marketing I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Semester IV</td>
<td>BUS-201 Business Law I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>MGT-205 Principles of Labor Relations</td>
<td>3</td>
<td>BUS 101 or MGT 220</td>
</tr>
<tr>
<td></td>
<td>MGT-216 Seminar in Management Experiences</td>
<td>3</td>
<td>ACC 102, ECO 202, ENG 122, MGT 205, MGT 210 and MGT 220</td>
</tr>
<tr>
<td></td>
<td>MGT-220 Human Resources Management</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>___ GE Science Elective</strong></td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Choose one Science course designated in the course descriptions as General Education Math, Science and Technology (GE MST) and with a BIO, CHM, PHY or SCI course code.</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Note:** Not all major courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.

**IMPORTANT - Read the Program Information and FAQs Below for Additional Details**

**MANAGEMENT ACCOUNTING, BUSINESS AND LEGAL STUDIES DEPARTMENT**

Management is a people-oriented career requiring students to have an understanding of the role of management in a complex and dynamic society. For students with experience in a particular field, earning their degree in management may open up employment and promotion opportunities in various aspects of industry, commerce, specialized institutions, and government.

**Related Programs** - You may also be interested in one of the following programs:

**MGTS.CER** - Management Support Services Certificate - Credits 30

**Can students who major in Management transfer to a four-year college or university?**

Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer all of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

**What will students learn if they study Management?**

They establish or upgrade their managerial skills. The program is a comprehensive blend of social science theories, organizational behavior and design, classical management theories, managerial processes, functions, and decision-making.

**Are there any requirements that must be satisfied before taking courses in the major?**

Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College's placement test or by completion of the appropriate course.

**How long will it take to complete this degree?**

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.
Management Support Services Certificate

Management Support Services Certificate - MGTS.CER (Certificate)
Credits: 30 Credits Required

**Department:**
Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906.2594
Contact Email: ABLS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>BUS-101 Business Organization and Management</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>BUS-240 Business Communication</td>
<td>3</td>
<td>ENG 122 or permission of department chair</td>
</tr>
<tr>
<td>MGT-210 Concepts of Business Management</td>
<td>3</td>
<td>BUS 101</td>
</tr>
<tr>
<td>MGT-220 Human Resources Management</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MGT-205 Principles of Labor Relations</td>
<td>3</td>
<td>BUS 101 or MGT 220</td>
</tr>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Business Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Social Science (GE SS).

The following business electives are recommended (3 credits each):
- MKT 201 Marketing I
- MKT 200 Principles of Supervision
- MGT 208 Management Field Experience

Business Elective

The following business electives are recommended (3 credits each):
- MKT 201 Marketing I
- MKT 200 Principles of Supervision
- MGT 208 Management Field Experience

**Program Note**
Not all major courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.

**IMPORTANT - Read the Program Information and FAQs Below for Additional Details**

**MANAGEMENT ACCOUNTING, BUSINESS AND LEGAL STUDIES DEPARTMENT**

Management is a people-oriented career requiring students to have an understanding of the role of management in a complex and dynamic society. For students with experience in a particular field, earning their degree in management may open up employment and promotion opportunities in various aspects of industry, commerce, specialized institutions, and government.

**Related Programs - You may also be interested in one of the following programs:**
- MGT.AAS - Management - Credits 60-63

**Can students who major in Management transfer to a four-year college or university?**
Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer all of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

**What will students learn if they study Management?**
They establish or upgrade their managerial skills. The program is a comprehensive blend of social science theories, organizational behavior and design, classical management theories, managerial processes, functions, and decision-making.

**Are there any requirements that must be satisfied before taking courses in the major?**
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College's placement test or by completion of the appropriate course.

**How long will it take to complete this degree?**
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

**Questions?**
Contact Name: Associate Professor Nancy Bailey, department chair
### Marketing - MKT AAS (Associate in Applied Science)

**Credits:** 60-63 Credits Required

**Description:** Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

**Department:**

Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906.2594
Contact Email: ABLS@middlesexcc.edu
Department Web: [http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html](http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html)

**Courses**

<table>
<thead>
<tr>
<th>Semester I</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC-101 Financial Accounting</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>BUS-101 Business Organization and Management</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MAT-101 Freshman Mathematics I</td>
<td>3</td>
<td>Appropriate score on the College placement test, MAT 013 or departmental approval</td>
</tr>
</tbody>
</table>

Students with the appropriate academic prerequisites, in consultation with their academic advisor, should select the appropriate mathematics course. Only MAT courses with the designation GE MST fulfill the General Education elective.

<table>
<thead>
<tr>
<th>Semester II</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC-102 Managerial Accounting</td>
<td>4</td>
<td>ACC 101</td>
</tr>
<tr>
<td>BUS-201 Business Law I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>MKT-201 Marketing I</td>
<td>3</td>
<td>BUS 101</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester III</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Recommended Business Electives (3 credits each):
- MKT 209 Marketing Field Experience
- BUS 202 Business Law II

<table>
<thead>
<tr>
<th>Semester IV</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECO-201 Principles of Economics I</td>
<td>3</td>
<td>A passing score on the algebra portion of the College placement test or MAT 013</td>
</tr>
<tr>
<td>MKT-202 Marketing II</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MKT-203 Principles of Advertising</td>
<td>3</td>
<td>BUS 101</td>
</tr>
<tr>
<td>Physical/Health Education Elective</td>
<td>1-3</td>
<td></td>
</tr>
</tbody>
</table>

Students may satisfy this requirement with any HED or PED course.

<table>
<thead>
<tr>
<th>Semester IV</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECO-202 Principles of Economics II</td>
<td>3</td>
<td>ECO 201 or written permission of the department chairperson</td>
</tr>
<tr>
<td>MKT-143 Salesmanship</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MKT-206 Marketing Management Seminar</td>
<td>3</td>
<td>MKT 202</td>
</tr>
<tr>
<td>GE Science Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Choose one Science course designated in the course descriptions as General Education Math, Science and Technology (GE MST) and with a BIO, CHM, PHY or SCI course code.

<table>
<thead>
<tr>
<th>Semester IV</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Humanities (GE HUM).

**Note:** Not all major courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.

**MARKETING ACCOUNTING, BUSINESS AND LEGAL STUDIES DEPARTMENT**

The distribution of goods and services is one of the fastest growing business fields in the nation. It is especially appropriate for alert, vigorous individuals who are capable of bringing new ideas and talents to a dynamic and diversified business establishment. Career possibilities include employment as a marketing trainee, marketing research assistant, advertising assistant, customer relations representative, or sales representative.

**Can students who major in Marketing transfer to a four-year college or university?**

Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer all of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.
What will students learn by studying Marketing?
They acquire a firm base of knowledge of business law and mathematics, accounting, computer applications, and economics. Students also study courses in general education and specific courses in marketing. Note: Not all MKT courses are offered every semester both day and evening. Students should call the department chair at 732.906.2594 to discuss course offerings for future semesters.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College's placement test or completion of the appropriate course.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?
Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906.2594
Contact Email: ABLS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html
https://applyto.middlesexcc.edu/application/login.php

Fine Arts - Music Option
Fine Arts - Music Option - MUS.AFA (Associate in Fine Arts Degree)
Credits: 64-68 Credits Required
Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisites and corequisite requirements. Check course descriptions for details.

Department:
Contact Name: Assistant Professor Nadine Heller, department chair
Contact Phone: 732.906.2589
Contact Email: NHeller@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/visual-performing-and-media-arts.html

Courses

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communications (9 credits)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of &quot;C&quot; or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of &quot;C&quot; or better in ENG 121</td>
</tr>
<tr>
<td>SPE-121 Fundamentals of Public Speaking</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HIS-121 History of Western Civilization I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HIS-122 History of Western Civilization II</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Humanities Elective</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Mathematics or Science Elective</td>
<td>6-8</td>
<td></td>
</tr>
<tr>
<td>Diversity Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Choose three credits from courses designated as GE SS from the following: African-American Studies, Anthropology, Economics, Political Science, Psychology and Sociology.

Choose six credits in sequence of the same modern language from FRE, GER, ITA, SPA. If students completed at least two years of high school study in one modern language, the level of language will be determined by a placement test excluding SPA 242.

Choose three credits in humanities from courses designated as GE HUM from the following: African-American Studies, Art, Dance, English, History, Modern Language, Music, Philosophy, Speech, and Theatre.

Choose any math and/or science courses with the GE MST designation numbered 101 or above that when combined will total 6-8 credits.

Choose a minimum of three credits from courses designated as GE DIV. If the course is also designated as GE HUM, GE SS, or GE MST, it may also be used to satisfy an additional graduation requirement.

CSC-105 Computer Applications and Systems | 3

Physical/Health Education Elective | 1-3

Students may satisfy this requirement with any HED or PED course.

Elective | 3

MUS-123 Music History: Traditional | 3

OR

MUS-124 Music History: Contemporary | 3

MUS-131 Keyboard Studies I | 3

MUS-132 Keyboard Studies II | 3

MUS-140 Music Fundamentals | 3

MUS-201 Music Notation and Composition I | 3

MUS-202 Music Notation and Composition II | 3

Elective | 3

Additional music courses to total 3 credits

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

FINE ARTS
VISUAL, PERFORMING, AND MEDIA ARTS DEPARTMENT

The Associate in Fine Arts (A.F.A.) offers the first two years of concentrated study in studio courses for students planning to transfer to a visual arts, theatre, or music baccalaureate program. As a fine arts major, the student may choose to concentrate in either theater, art or music.

Related Programs - You may also be interested in one of the following programs:

ART.AFA - Fine Arts - Art Option - Credits 66
THE.AFA - Fine Arts - Theatre Option - Credits 61-65

What will students learn if they study Fine Arts?
Fine arts will provide a strong foundation in the creative field of choice as well as a well-rounded education with a generous range of liberal arts courses required by baccalaureate fine arts programs. Students create a body of work or enhance skills in a chosen field in ways that will assist them in being accepted into a competitive fine arts program at a four-year institution.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or completion of the appropriate course.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?
Contact Name: Assistant Professor Nadine Heller, department chair
Contact Phone: 732.906.2589
Contact Email: NHeller@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/visual-performing-and-media-arts.html
https://applyto.middlesexcc.edu/application/login.php

Nursing

Nursing - NRB.AS (Associate in Science Degree)
Credits: 70-72 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:

Contact Name: Ms. Nancy Berger, Director of the Nursing Program
OR Marilyn Laskowski-Sachnoff, Dean, Division of Professional Studies

Contact Phone: 732.906.4660
OR 732.906.3502

Contact Email: NBerger@middlesexcc.edu
OR MLaskowski-Sachnoff@middlesexcc.edu

Department Web: http://www2.middlesexcc.edu/academics/academic-departments/nursing.html

Courses

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BIO-111 Human Anatomy and Physiology I</td>
<td>4</td>
<td>One year of high school laboratory biology or BIO 010, and one year of high school laboratory chemistry or CHM 010, and appropriate score on the College placement test or MAT 013</td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>PSY-123 Introduction to Psychology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>CSC-107 Computers in Health Technologies</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

Students may take other CSC courses with permission of department chairperson.

| NRB-121 Nursing Concepts in Health and Wellness | 7       | American Heart Association Basic Life Support (BLS) Certification for Health Care Providers |
| Semester II                                   |         |                                                                        |
| BIO-112 Human Anatomy and Physiology II       | 4       | BIO 111 with a minimum grade of “C”’                                   |
| PSY-232 Lifespan Development                  | 3       | PSY 123                                                                |
| ENG-122 English Composition II                | 3       | A grade of “C” or better in ENG 121                                    |
| NRB-122 Nursing Concepts in Health Alterations I | 9       | NRB 121, BIO 111, PSY 123                                              |
| Semester III                                  |         |                                                                        |
| BIO-211 Principles of Microbiology            | 4       | One year of high school laboratory biology or BIO 010, and one year of high school laboratory chemistry or CHM 010, and appropriate score on the College placement test or MAT 013 |
| HRI-214 Nutrition Fundamentals for Nursing    | 3       | NRB 122, BIO 112                                                       |
| NRB-221 Nursing Concepts Applied to Families  | 9       | NRB 122, PSY 232, BIO 112                                             |

Semester IV

| GE Humanities Elective                        | 3       |                                                                        |

Choose one course designated in the course descriptions as General Education Humanities (GE HUM).
### Standards of Progress

Prior to matriculation, a nursing student must undergo a complete history and physical examination and be in compliance with the MCC and Nursing Department policy on immunizations. A student is required to have a criminal background check and drug test performed with satisfactory results acceptable by MCC and the Nursing Department and/or participating clinical facility as a condition of admission, initial enrollment and/or continued enrollment. An offer of admission will not be final and enrollment not permitted until the completion of a satisfactory criminal background check. Admission may be denied or rescinded or enrollment terminated based on the results of the criminal background check and drug test. Maintain a cumulative GPA of 2.0. Achieve a "C" grade or better in all nursing courses in order to progress in the curriculum. A "C" in nursing is 77-84. Achieve a "C" grade or better for all science courses in the nursing program. If a student receives a grade less than "C" in any science course of the nursing program, the student is allowed to repeat one science course only once. Any other unsatisfactory science grades will result in program dismissal. An unsatisfactory grade (i.e., a grade less than "C") in NRB 121 results in dismissal from the Nursing Program. The student has the option to reapply to the program once. If a student earns a grade less than "C" in any nursing course other than NRB-121, the student may retake the course once and must achieve a grade of "C" or better; any subsequent failure(s) in a nursing course will result in a dismissal from the Nursing Program. The student has the option to reapply to the Nursing Program, in which case the student may retake the course once and must achieve a "C" or better. Attendance and participation in all scheduled learning activities of the program are expected. Students must adhere to the policies of MCC and affiliated health care agencies. A student must complete the nursing program within three years of beginning enrollment in the first nursing course, unless written allowance by the nursing director or dean is provided. Students who do not successfully complete the major nursing sequence under the above conditions may not continue in the program.

### Important - Read the Program Information and FAQs Below for Additional Details

#### NURSING

**NURSING DEPARTMENT**

This program prepares students for entry-level positions in nursing and for taking the National Council Licensure Examination for Registered Nurses (NCLEX-RN®). It has been approved by the New Jersey Council of Presidents and accredited by the Accreditation Commission for Education in Nursing, Inc. (ACEN), 3343 Peachtree Road NE, Suite 850, Atlanta, Georgia 30326, 404.975.5000, [http://www.acenursing.org](http://www.acenursing.org) and the New Jersey State Board of Nursing, 124 Halsey Street, 6th floor, Newark, NJ 07102, 973.504.6430, [http://www.njconsumeraffairs.gov/nursing](http://www.njconsumeraffairs.gov/nursing).

**What is the pass rate for the NCLEX?**

The pass rate for the NCLEX is as follows:
- Class of 2010 – 94.12%
- Class of 2011 – 92.75%
- Class of 2012 – 93.65%

**What is the role of Raritan Bay Medical Center (RBMC)?**

Raritan Bay Medical Center (RBMC) is the primary clinical site for the Nursing program.

#### Are there any special requirements that must be satisfied before taking courses in the major?

- An applicant must be a U.S. citizen or permanent resident.
- Students must have a "B" or better in high school or college laboratory biology and laboratory chemistry.
- Algebra 1 is a pre-requisite for all majors. Algebra 1 competency may be verified with a passing score on the College’s placement test or completion of the appropriate course. As a result of the student’s performance on the College’s placement test, he or she may need developmental coursework. All developmental coursework must be completed before they will be considered for admission to the program.
- Students must have a cumulative GPA of 2.75. High school GPA will be used if the student has less than 12 college credits at the time of application.
- When students apply, they must take a Health Technologies entrance examination.

**Is there a waitlist for the Nursing program?**

No. When an applicant is admitted to the nursing program, the student starts the first nursing course in September and begins clinical within two weeks. If you are not admitted, then you may reapply for the next class.

**How long will it take to complete this degree?**

The standard duration of this Associate Degree program is four semesters (two years). Many students elect to take the science and general education courses required in the program before entry into the program. However, the four nursing courses must be taken in sequence and still require four semesters before graduation. Each nursing course may require Monday through Friday attendance.

**Are there any special requirements once the student is admitted to this major?**

The student must maintain a GPA of 2.0 or higher and meet the academic standards of progress to stay in the nursing program.

**Are there additional requirements after graduation to be eligible for licensure?**

The New Jersey State Board of Nursing requires that an applicant for licensure as a registered nurse must submit to the Board evidence, in such form as the Board may prescribe, that the applicant is of good moral character, is not a habitual user of drugs and never been convicted or has not pleaded no contest, non vult contendere or non vult to an indictment, information or complaint alleging a violation of any Federal or State law relating to narcotic drugs. Application for licensure may be denied by the Board if violations exist. All licensure candidates must undergo a criminal history record background check, including fingerprinting prior to the issuance of the license.

**Can students who major in Nursing transfer to a four-year college or university?**

The courses students take may be applied to the Bachelor of Science (B.S.N.) Degree. Any final decision regarding transfer courses will be made by the receiving college. MCC has articulation agreements with Felician College and Kean University that makes the transfer process as seamless as possible. The articulation between the colleges provides students the opportunity to complete their BSN on MCC’s campus.

**Are there any other things I should consider before I apply?**

Yes, there are practical considerations, health considerations and legal considerations that you should review before making the decision to choose nursing as a career.

**Practical Considerations:**

The following Practical Considerations are listed so the students may be better able to assess their career choice in terms of ability to succeed in the program and gain employment in the field:

1. Have written and oral communications skills in the English language to effectively and accurately communicate with patients, peers, and supervisors.
2. Have sufficient visual acuity to accurately assess patient conditions and treat patients safely.
3. Have motor skills capable of fine and delicate manipulation of patient equipment.
4. The ability to transfer, lift, and move patients without restrictions.
5. Demonstrate acceptable affective behaviors required by health care employees such as maintaining excellent attendance and integrity and being able to work under pressure.
6. Comprehend and follow clinical policies and procedures related to the profession you choose.

**Health Considerations:**
Due to the nature of clinical experiences in the Nursing Program, students will be participating in a work environment that has the potential of exposure to bloodborne pathogens and infectious diseases. All students accepted into the Nursing Program are provided with instruction on infection control protocols specific to the Program in order to reduce the risk of disease transmission.

**Legal Considerations:**
A student is required to have a criminal background check performed with satisfactory results acceptable by Middlesex County College and the Nursing Department and/or participating clinical facilities as a consideration of admission, initial enrollment and/or continued enrollment. An offer of admission will not be final and enrollment not permitted until the completion of a satisfactory criminal background check. Drug testing is a requirement for the program. Admission may be denied or rescinded or enrollment terminated based on the results of the criminal background check and the drug testing.

**Questions?**
Contact Name: Ms. Nancy Berger, Director of the Nursing Program OR Marilyn Laskowski-Sachnoff, Dean, Division of Professional Studies
Contact Phone: 732.906.2592 OR 732.906.3502
Contact Email: NBerger@middlesexcc.edu OR MLaskowski-Sachnoff@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/nursing.html
https://applyto.middlesexcc.edu/application/login.php

---

**Physics - Science Transfer**

**Physics - Science Transfer - PHY.AS (Associate in Science Degree)**

Credits: 62-65 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion.

Department:

Contact Name: Dr. Parag Muley, department chair
Contact Phone: 732.906.2592
Contact Email: pmuley@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/natural-sciences-homepage.html

---

**Courses**

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Semester I</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHM-121 General Chemistry I - Lecture</td>
<td>3</td>
<td>Two years of high school algebra and geometry or MAT 014 and one year of high school chemistry or CHM 020</td>
<td></td>
</tr>
<tr>
<td>CHM-125 General Chemistry I - Lab</td>
<td>1</td>
<td>Two years of high school algebra and geometry or MAT 014 and one year of high school chemistry or CHM 020</td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of &quot;C&quot; or better in ENG 010</td>
<td></td>
</tr>
<tr>
<td>MAT-131 Analytic Geometry and Calculus I</td>
<td>4</td>
<td>MAT 129, MAT 129A/MAT 129B or equivalent, or appropriate score on the College placement test or satisfactory score on the diagnostic examination, or departmental approval</td>
<td></td>
</tr>
<tr>
<td>___ _ GE Social Science Elective</td>
<td>3</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Social Science (GE SS).

___ Physical/Health Education Elective 1-3

Students may satisfy this requirement with any HED or PED course.

**Semester II**

<table>
<thead>
<tr>
<th>Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHM-122 General Chemistry II - Lecture</td>
</tr>
<tr>
<td>CHM-126 General Chemistry II - Lab</td>
</tr>
<tr>
<td>MAT-132 Analytic Geometry and Calculus II</td>
</tr>
<tr>
<td>PHY-133 Analytical Physics I - Lecture</td>
</tr>
<tr>
<td>PHY-136 Analytical Physics II - Lab</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
</tr>
</tbody>
</table>

CHM 121 with a grade of “C” or better

MAT 121, CHM 125 with a grade of “C” or better

MAT 131 or equivalent

One year of high school laboratory physics

PHY 135

A grade of “C” or better in ENG 121

**Semester III**

<table>
<thead>
<tr>
<th>Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-210 Linear Algebra</td>
</tr>
<tr>
<td>MAT-233 Analytic Geometry and Calculus III</td>
</tr>
<tr>
<td>PHY-134 Analytical Physics II - Lecture</td>
</tr>
<tr>
<td>PHY-136 Analytical Physics II - Lab</td>
</tr>
<tr>
<td>___ _ GE Humanities Elective</td>
</tr>
</tbody>
</table>

MAT 132

MAT 132 or equivalent

PHY 133

PHY 135

**Semester IV**

<table>
<thead>
<tr>
<th>Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-234 Differential Equations</td>
</tr>
<tr>
<td>PHY-236 Analytical Physics III - Lecture</td>
</tr>
<tr>
<td>PHY-239 Analytical Physics III - Lab</td>
</tr>
<tr>
<td>CSC-106 Intermediate PC Applications with Programming</td>
</tr>
</tbody>
</table>

MAT 233 or written permission of the department chairperson

MAT 132 and PHY 134

MAT 132 and PHY 136 or one year of integral and differential calculus.

CSC 105 or CSC 107 or one year of high school computer applications or programming course and MAT 014 or appropriate score on the College placement test

Choose one course designated in the course descriptions as General Education Social Science (GE SS).
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

PHYSICS

DEPARTMENT OF NATURAL SCIENCES

This program parallels the first two years of baccalaureate degree programs in physics related fields. The major prepares graduates to transfer to a four-year college or university to pursue studies in physics, applied physics, computational physics, astronomy, astrophysics, geology, meteorology, material sciences, and other related fields.

What will students learn if they study Science Transfer?

Students concentrate on theoretical and applied physics, and mathematics. This prepares them to meet the challenges of advanced physics in professional careers.

Are there any requirements that must be satisfied before taking courses in the major?

Students must have a grade of “C” or better in high school algebra II, geometry, advanced algebra and trigonometry, laboratory chemistry and laboratory physics. They must also pass the College’s placement test.

Can students transfer to a four-year college or university?

The Statewide Transfer Agreement for New Jersey ensures that students who earn an A.A. or A.S. degree at a community college will have those credits fully transferable to a New Jersey public four-year institution, will have completed half of the credits required for a basic four-year degree and will have completed all of the lower division general education requirements. In addition, articulation agreements with private institutions may provide similar transfer provisions. Students should discuss the transfer process with an advisor.

How long will it take to complete this degree?

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?

Contact Name: Dr. Parag Muley, department chair
Contact Phone: 732.906.2592
Contact Email: pmuley@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/natural-sciences-homepage.html
https://applyto.middlesexcc.edu/application/login.php

Paralegal Studies

Paralegal Studies - PLAAS (Associate in Applied Science)

Credits: 63-66 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:

Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906.2594
Contact Email: ABLS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CSC-105 Computer Applications and Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Students may select an alternate Computer Science (GE MNT) course for which they have appropriate academic advisement and preparation in mathematics, such as CSC 106.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of &quot;C&quot; or better in ENG 010</td>
</tr>
<tr>
<td>PLS-100 Introduction to the Paralegal Profession</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>PLS-101 Legal Research</td>
<td>3</td>
<td>ENG 121, PLS 100</td>
</tr>
<tr>
<td>PLS-113 Legal Writing</td>
<td>2</td>
<td>PLS 100, PLS 101</td>
</tr>
<tr>
<td>___ ___ GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Social Science (GE SS).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Semester II</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PLS-121 Advanced Legal Research</td>
<td>2</td>
<td>PLS 100, PLS 101, PLS 113, CSC 105 or CSC 106</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>PLS-104 Property Transactions</td>
<td>4</td>
<td>PLS 100, PLS 101, PLS 113 Prerequisite(s) or Corequisite(s): PLS 121</td>
</tr>
<tr>
<td>PLS-110 Litigation Procedure</td>
<td>4</td>
<td>PLS 100, PLS 101, PLS 113 Prerequisite(s) or Corequisite(s): PLS 121</td>
</tr>
<tr>
<td>PLS-111 Contracts and Uniform Commercial Code</td>
<td>3</td>
<td>PLS 100, PLS 101, PLS 113 Prerequisite(s) or Corequisite(s): PLS 121</td>
</tr>
<tr>
<td>PLS-123 Advanced Legal Writing</td>
<td>2</td>
<td>PLS 100, PLS 101, PLS 113</td>
</tr>
</tbody>
</table>

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

**Paralegal Studies**

**ACCOUNTING, BUSINESS AND LEGAL STUDIES DEPARTMENT**

Paralegals are trained specialists who, under the supervision of an attorney, perform a wide variety of legal tasks. These tasks may include legal research, law office management and preparation of legal documents. Only an attorney may provide legal services directly to the public. Students can earn the Associate in Applied Science which prepares graduates for employment in law offices, corporate legal departments, legal services corporations, state government offices, title companies and federal and state courts. Students who have already earned an A.A., A.S., A.A.S., B.A. or B.S. degree can earn the certificate. Students with one of these degrees plus three years of full-time paralegal work experience can earn the Certificate of Achievement.

Can students who major in Paralegal Studies transfer to a four-year college or university?

Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer all of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

Are there any requirements that must be satisfied before taking courses in the major?

Students must either have a high school diploma or have passed an equivalency examination. Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or completion of the appropriate course.

How long will it take to complete this degree?

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

What are the objectives of this program?

1. Provide a rigorous, flexible program for the quality education of the occupationally competent paralegal.
2. Provide a paralegal education program that leads to the opportunity for employment of its graduates by a wide range of employers.

**Semester IV**

**ECO-201 Principles of Economics I** 3

A passing score on the algebra portion of the College placement test or MAT 013

**PLS-225 Portfolio Project for Paralegals** 1

PLS 100, PLS 101, PLS 113, PLS 121, PLS 123, and 15 additional credits of paralegal courses (PLS Courses) and permission of the PLS program director or department chair.

Paralegal Electives

Choose one of the following courses (3 credits each):

**PLS-105 Family Law** 3

PLS 100, PLS 101, PLS 113 Prerequisite(s) or Corequisite(s): PLS 121

**OR**

**PLS-106 Wills and Estate Administration** 3

PLS 100, PLS 101, PLS 113 Prerequisite(s) or Corequisite(s): PLS 121

**OR**

**PLS-109 Criminal Law and Procedure** 3

PLS 100, PLS 101, PLS 113, PLS 121

**OR**

**PLS-208 Paralegal Field Experience** 3

PLS 100, PLS 101, PLS 110, PLS 113, PLS 121 and PLS 104 or PLS 108 or PLS 109 and permission of the program director

**SPE-121 Fundamentals of Public Speaking** 3

Physical/Health Education Elective 1-3

Students may satisfy this requirement with any HED or PED course.

**BUS-115 Mathematics of Finance** 3

Passing score on the College placement test or successful completion of MAT 013

BUS 115 will satisfy the math requirement. Students considering transfer to a baccalaureate program should consult an academic advisor as to other math choices.

**Choose one course designated in the course descriptions as General Education Humanities (GE HUM).**

**Choose one Science course designated in the course descriptions as General Education Math, Science and Technology (GE MST).**
3. Provide paralegals with a well-rounded, balanced education founded on a beneficial mix of general education, theory, and practical courses, stressing understanding and reasoning rather than rote learning of facts.
4. Support the general principle of ethical legal practice, professional responsibility and the prohibitions against the unauthorized practice of law by non-lawyers.
5. Provide an educational program that is responsive to the needs of the State of New Jersey and contributes to the advancement of legal professionals.
6. Provide a program that instills respect for the legal profession and its foundations, institutions, and quest for justice.
7. Maintain equality of opportunity in the educational program without discrimination or segregation on the grounds of race, color, religion, national origin or sex. The program’s overall objective is to provide quality education for paralegals so that they might assist the legal profession in rendering more personal, economical services to a greater number of persons.

How are these objectives met?
1. Through flexible curriculum planning which stresses a balance among General Education courses, law related courses, legal specialty courses, and electives.
2. Through continual assessment of the need for the program as evidenced by the legal profession’s response to regular surveys and the ability of the program to place graduates.
3. By keeping the enrollment of the program to a size that will ensure a good student-teacher ratio and give graduates a good chance for paralegal employment. This is determined in the same method as number 2 above.
4. By providing the program with a well qualified full-time director with the necessary time to devote to the extensive administrative duties of the position.

When students complete the program, what skills will they have?
1. Use the law library, including encyclopedias, reporter systems, digests, and practice manuals, including updating sources; utilize computer-assisted research including WESTLAW, reporter systems, statutes, administrative codes, updating sources and extended databases.
2. Understand and use rules governing courts and basic litigation procedures including telephone technique, client interviews, complaints, interrogatories, and motions.
3. Use forms and filing procedures relevant to typical legal proceedings.
4. Use forms and filing procedures in real and personal property transactions, including Real Estate Settlement Procedures Act.

Note: For students matriculating in this program, degree credit will not ordinarily be given for any course designated PLS which was completed more than six years prior to completion of the degree program.

Questions?
Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906. 2594
Contact Email: ABLS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html
https://applyto.middlesexcc.edu/application/login.php

Paralegal Studies Certificate
Paralegal Studies Certificate - PLC.CER (Certificate)
Credits: 31 Credits Required
Description: The Paralegal Studies Certificate is designed for the person who already has a college degree - Associate’s, Bachelor’s or higher. The Program is approved by the American Bar Association and the College is a member of the American Association for Paralegal Education.

Department:

Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906.2594
Contact Email: ABLS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html

Courses

<table>
<thead>
<tr>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester I</td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3 A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3 A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>PLS-100 Introduction to the Paralegal Profession</td>
<td>2</td>
</tr>
<tr>
<td>PLS-101 Legal Research</td>
<td>3 ENG 121, PLS 100</td>
</tr>
<tr>
<td>PLS-113 Legal Writing</td>
<td>2 PLS 100, PLS 101</td>
</tr>
<tr>
<td>PLS-121 Advanced Legal Research</td>
<td>2 PLS 100, PLS 101, PLS 113, CSC 105 or CSC 106</td>
</tr>
<tr>
<td>PLS-123 Advanced Legal Writing</td>
<td>2 PLS 100, PLS 101, PLS 113</td>
</tr>
<tr>
<td>Paralegal Electives</td>
<td></td>
</tr>
<tr>
<td>PLS-104 Property Transactions</td>
<td>4 PLS 100, PLS 101, PLS 113 Prerequisite(s) or Corequisite(s): PLS 121</td>
</tr>
<tr>
<td>OR</td>
<td></td>
</tr>
<tr>
<td>PLS-105 Family Law</td>
<td>3 PLS 100, PLS 101, PLS 113 Prerequisite(s) or Corequisite(s): PLS 121</td>
</tr>
<tr>
<td>OR</td>
<td></td>
</tr>
<tr>
<td>PLS-106 Wills and Estate Administration</td>
<td>3 PLS 100, PLS 101, PLS 113 Prerequisite(s) or Corequisite(s): PLS 121</td>
</tr>
<tr>
<td>OR</td>
<td></td>
</tr>
<tr>
<td>PLS-108 Torts</td>
<td>3 PLS 100, PLS 101, PLS 113 Prerequisite(s) or Corequisite(s): PLS 121</td>
</tr>
<tr>
<td>OR</td>
<td></td>
</tr>
<tr>
<td>PLS-110 Litigation Procedure</td>
<td>4 PLS 100, PLS 101, PLS 113 Prerequisite(s) or Corequisite(s): PLS 121</td>
</tr>
</tbody>
</table>

PLS 111 Contracts and Uniform Commercial Code 3 PLS 100, PLS 101, PLS 113 Prerequisite(s) or Corequisite(s): PLS 121

PLS 112 Business Organizations and Government Regulations 3 PLS 100, PLS 101, PLS 113, PLS 101 Prerequisite(s) or Corequisite(s): PLS 121 and PLS 123

PLS 109 Criminal Law and Procedure 3 PLS 100, PLS 101, PLS 113, PLS 121

PLS 225 Portfolio Project for Paralegals 1 PLS 100, PLS 101, PLS 113, PLS 121, PLS 123, and 15 additional credits of paralegal courses (PLS Courses) and permission of the PLS program director or department chair.

Note: Not all PLS courses are offered every semester, both day and evening. Please contact the department chairperson at 732.906.2576 to discuss course offerings for future semesters.

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

PARALEGAL STUDIES
ACCOUNTING, BUSINESS AND LEGAL STUDIES DEPARTMENT

Paralegals are trained specialists who, under the supervision of an attorney, perform a wide variety of legal tasks. These tasks may include legal research, law office management and preparation of legal documents. Only an attorney may provide legal services directly to the public. Students can earn the Associate in Applied Science which prepares graduates for employment in law offices, corporate legal departments, legal services corporations, state government offices, title companies and federal and state courts. Students who have already earned an A.A., A.S., A.A.S., B.A. or B.S. degree can earn the certificate. Students with one of these degrees plus three years of full-time paralegal work experience can earn the Certificate of Achievement.

Can students who major in Paralegal Studies transfer to a four-year college or university? Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer all of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

Are there any requirements that must be satisfied before taking courses in the major? Students must either have a high school diploma or have passed an equivalency examination. Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or completion of the appropriate course.

How long will it take to complete this degree? Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

What are the objectives of this program?

1. Provide a rigorous, flexible program for the quality education of the occupationally competent paralegal.
2. Provide a paralegal education program that leads to the opportunity for employment of its graduates by a wide range of employers.
3. Provide paralegals with a well-rounded, balanced education founded on a beneficial mix of general education, theory, and practical courses, stressing understanding and reasoning rather than rote learning of facts.
4. Support the general principle of ethical legal practice, professional responsibility and the prohibitions against the unauthorized practice of law by non-lawyers.
5. Provide an educational program that is responsive to the needs of the State of New Jersey and contributes to the advancement of legal professionals.
6. Provide a program that instills respect for the legal profession and its foundations, institutions, and quest for justice.
7. Maintain equality of opportunity in the educational program without discrimination or segregation on the grounds of race, color, religion, national origin or sex. The program’s overall objective is to provide quality education for paralegals so that they might assist the legal profession in rendering more personal, economical services to a greater number of persons.

How are these objectives met?

1. Through flexible curriculum planning which stresses a balance among General Education courses, law related courses, legal specialty courses, and electives.
2. Through continual assessment of the need for the program as evidenced by the legal profession’s response to regular surveys and the ability of the program to place graduates.
3. By keeping the enrollment of the program to a size that will ensure a good student-teacher ratio and give graduates a good chance for paralegal employment. This is determined in the same method as number 2 above.
4. By providing the program with a well qualified full-time director with the necessary time to devote to the extensive administrative duties of the position.

When students complete the program, what skills will they have?

1. Use the law library, including encyclopedias, reporter systems, digests, and practice manuals, including updating sources; utilize computer-assisted research including WESTLAW, reporter systems, statutes, administrative codes, updating sources and extended databases.
2. Understand and use rules governing courts and basic litigation procedures including telephone technique, client interviews, complaints, interrogatories, and motions.
3. Use forms and filing procedures relevant to typical legal proceedings.
4. Use forms and filing procedures in real and personal property transactions, including Real Estate Settlement Procedures Act.

Note: For students matriculating in this program, degree credit will not ordinarily be given for any course designated PLS which was completed more than six years prior to completion of the degree program.

Questions?
Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906. 2594
Paralegal Studies Certificate of Achievement
Paralegal Studies Certificate of Achievement - PLT.COA (Certificate of Achievement)

Credits: 18 Credits Required

Description: The Paralegal Studies Certificate of Achievement is designed for the person who already has an Associate’s, Bachelor’s degree or higher and three years full time (or part time equivalent) work experience as a paralegal. The Program is approved by the American Bar Association and the college is a member of the American Association for Paralegal Education. * Holders of A.S. and A.A.S. degrees must show that they have taken 18 credits of general education courses. Holders of A.A. degrees are presumed to have satisfied the general education requirement.

Department:

Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906.2594
Contact Email: ABLS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html

Courses

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>PLS-100 Introduction to the Paralegal Profession</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>PLS-101 Legal Research</td>
<td>3</td>
<td>ENG 121, PLS 100</td>
</tr>
<tr>
<td>PLS-113 Legal Writing</td>
<td>2</td>
<td>PLS 100, PLS 101</td>
</tr>
<tr>
<td>PLS-121 Advanced Legal Research</td>
<td>2</td>
<td>PLS 100, PLS 101, PLS 113, CSC 105 or CSC 106</td>
</tr>
<tr>
<td>PLS-123 Advanced Legal Writing</td>
<td>2</td>
<td>PLS 100, PLS 101, PLS 113</td>
</tr>
</tbody>
</table>

Paralegal Electives

Select a minimum of 7 credits from the following electives - students may choose to take more than 7 credits of electives.

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>PLS-104 Property Transactions</td>
<td>4</td>
<td>PLS 100, PLS 101, PLS 113 Prerequisite(s) or Corequisite(s): PLS 121</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PLS-105 Family Law</td>
<td>3</td>
<td>PLS 100, PLS 101, PLS 113 Prerequisite(s) or Corequisite(s): PLS 121</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PLS-106 Wills and Estate Administration</td>
<td>3</td>
<td>PLS 100, PLS 101, PLS 113 Prerequisite(s) or Corequisite(s): PLS 121</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PLS-108 Torts</td>
<td>3</td>
<td>PLS 100, PLS 101, PLS 113 Prerequisite(s) or Corequisite(s): PLS 121</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PLS-109 Criminal Law and Procedure</td>
<td>3</td>
<td>PLS 100, PLS 101, PLS 113, PLS 121</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PLS-110 Litigation Procedure</td>
<td>4</td>
<td>PLS 100, PLS 101, PLS 113 Prerequisite(s) or Corequisite(s): PLS 121</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PLS-111 Contracts and Uniform Commercial Code</td>
<td>3</td>
<td>PLS 100, PLS 101, PLS 113 Prerequisite(s) or Corequisite(s): PLS 121</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PLS-112 Business Organizations and Government Regulations</td>
<td>3</td>
<td>PLS 100, PLS 101, PLS 113, PLS 101 Prerequisite(s) or Corequisite(s): PLS 121 and PLS 123</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PLS-225 Portfolio Project for Paralegals</td>
<td>1</td>
<td>PLS 100, PLS 101, PLS 113, PLS 121, PLS 123, and 15 additional credits of paralegal courses (PLS Courses) and permission of the PLS program director or department chair.</td>
</tr>
</tbody>
</table>

Note: Not all PLS courses are offered every semester, both day and evening. Please contact the department chairperson at 732.906.2594 to discuss course offerings for future semesters.

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

PARALEGAL STUDIES ACCOUNTING, BUSINESS AND LEGAL STUDIES DEPARTMENT

Paralegals are trained specialists who, under the supervision of an attorney, perform a wide variety of legal tasks. These tasks may include legal research, law office management and preparation of legal documents. Only an attorney may provide legal services directly to the public. Students can earn the Associate in Applied Science which prepares graduates for employment in law offices, corporate legal departments, legal services corporations, state government offices, title companies and federal and state courts. Students who have already earned an A.A., A.S., A.A.S., B.A. or B.S. degree can earn the certificate. Students with one of these degrees plus three years of full-time paralegal work experience can earn the Certificate of Achievement.

Can students who major in Paralegal Studies transfer to a four-year college or university?

Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer all of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

Are there any requirements that must be satisfied before taking courses in the major?

Students must either have a high school diploma or have passed an equivalency examination. Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or completion of the appropriate course.
How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

What are the objectives of this program?
1. Provide a rigorous, flexible program for the quality education of the occupationally competent paralegal.
2. Provide a paralegal education program that leads to the opportunity for employment of its graduates by a wide range of employers.
3. Provide paralegals with a well-rounded, balanced education founded on a beneficial mix of general education, theory, and practical courses, stressing understanding and reasoning rather than rote learning of facts.
4. Support the general principle of ethical legal practice, professional responsibility and the prohibitions against the unauthorized practice of law by non-lawyers.
5. Provide an educational program that is responsive to the needs of the State of New Jersey and contributes to the advancement of legal professionals.
6. Provide a program that instills respect for the legal profession and its foundations, institutions, and quest for justice.
7. Maintain equality of opportunity in the educational program without discrimination or segregation on the grounds of race, color, religion, national origin or sex. The program’s overall objective is to provide quality education for paralegals so that they might assist the legal profession in rendering more personal, economical services to a greater number of persons.

How are these objectives met?
1. Through flexible curriculum planning which stresses a balance among General Education courses, law related courses, legal specialty courses, and electives.
2. Through continual assessment of the need for the program as evidenced by the legal profession’s response to regular surveys and the ability of the program to place graduates.
3. By keeping the enrollment of the program to a size that will ensure a good student-teacher ratio and give graduates a good chance for paralegal employment. This is determined in the same method as number 2 above.
4. By providing the program with a well qualified full-time director with the necessary time to devote to the extensive administrative duties of the position.

When students complete the program, what skills will they have?
1. Use the law library, including encyclopedias, reporter systems, digests, and practice manuals, including updating sources; utilize computer-assisted research including WESTLAW, reporter systems, statutes, administrative codes, updating sources and extended databases.
2. Understand and use rules governing courts and basic litigation procedures including telephone technique, client interviews, complaints, interrogatories, and motions.
3. Use forms and filing procedures relevant to typical legal proceedings.
4. Use forms and filing procedures in real and personal property transactions, including Real Estate Settlement Procedures Act.

Note: For students matriculating in this program, degree credit will not ordinarily be given for any course designated PLS which was completed more than six years prior to completion of the degree program.

Questions?
Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906. 2594
Contact Email: ABLS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html
https://applyto.middlesexcc.edu/application/login.php

Process Technology

Process Technology - PRT:AAS (Associate in Applied Science)
Credits: 63-67 Credits Required
Description: Below are required courses and recommended course groupings and sequences for program completion.
Department:
Contact Name: Dr. Parag Muley, department chair
Contact Phone: 732.906.2592
Contact Email: pmuley@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/natural-sciences-homepage.html

<table>
<thead>
<tr>
<th>Semester I</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>CHM-117 Chemistry I</td>
<td>4</td>
<td>MAT 013 or appropriate score on the College placement test and one year of high school laboratory science or departmental approval</td>
</tr>
</tbody>
</table>

Students may substitute CHM 121/ CHM 125 - CHM 122/CHM 126 for CHM 117- CHM 118 if they have completed a high school chemistry laboratory course.

MAT-107 Mathematics I | 3 | Appropriate score on the College placement test, MAT 013 or equivalent |

Appropriate score on the College’s placement test, MAT 013 or MAT 013A/MAT 013B or departmental approval. Students may substitute MAT 123-MAT 124 or MAT 129-MAT 131 for MAT 10 7-MAT 108.

CSC-105 Computer Applications and Systems | 3 |
CPT-100 Introduction to Chemical Process Technology | 3 |

<table>
<thead>
<tr>
<th>Semester II</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>MAT-108 Mathematics II</td>
<td>3</td>
<td>MAT 107</td>
</tr>
<tr>
<td>SCI-222 Principles of Occupational Safety and Health</td>
<td>3</td>
<td>CHM 118 or equivalent</td>
</tr>
<tr>
<td>CPT-205 Process Technology Instrumentation</td>
<td>3</td>
<td>CHM 117 and CPT 100</td>
</tr>
<tr>
<td>___ ___ Physical/Health Education Elective</td>
<td>1-3</td>
<td></td>
</tr>
</tbody>
</table>

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

PROCESS TECHNOLOGY
DEPARTMENT OF NATURAL SCIENCES

Process Technology is a job-oriented program, preparing students for career opportunities in all process-related industries as process technicians. Process technologies such as food, pharmaceutical, oil & gas, chemical and petrochemical, paper mills, and power generation plants all employ process technicians.

What will students learn if they study Process Technology?
They learn how to monitor and control mechanical, physical and/or chemical changes throughout many processes to produce a final product made from raw materials. Process technicians are responsible for start up, maintenance, troubleshooting, and shutdown of process equipment. Upon successful completion of this program, students will know how to analyze, evaluate, and communicate process-related data, understand various processes, troubleshoot process equipment and instruments, and maintain a safe and healthy work environment.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or completion of the appropriate course.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?
Contact Name: Dr. Parag Muley, department chair
Contact Phone: 732.906.2592
Contact Email: pmuley@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/natural-sciences-homepage.html
https://applyto.middlesexcc.edu/application/login.php

Psychosocial Rehabilitation and Treatment - Joint Program with Rutgers - School of Health Related Professions
Psychosocial Rehabilitation and Treatment - Joint Program with Rutgers - School of Health Related Professions - PSR.AS (Associate in Science Degree)
Credits: 62-64 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:
Contact Name: Professor Peter Basto, department chair
OR
Marilyn Laskowski-Sachnoff, Dean, Division of Professional Studies

Contact Phone: 732.906.4177 (Rutgers-SHRP)
OR
732.906.3502 (MCC)

Contact Email: peter.m.basto@rutgers.edu
OR
MLaskowski-Sachnoff@middlesexcc.edu

Website: www.shrp.rutgers.edu

Courses

<table>
<thead>
<tr>
<th>Semester I</th>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of &quot;C&quot; or better in ENG 010</td>
</tr>
<tr>
<td></td>
<td>CSC-105 Computer Applications and Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>PSY-123 Introduction to Psychology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>MAT-116 College Algebra</td>
<td>3</td>
<td>MAT 014, MAT 014A/MAT 014B, or equivalent</td>
</tr>
<tr>
<td></td>
<td>PHI-123 Ethics</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Physical/Health Education Elective</td>
<td>1-3</td>
<td>Students may satisfy this requirement with any HED or PED course.</td>
</tr>
</tbody>
</table>

Students may satisfy this requirement with any HED or PED course.
### Semester II

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>SOC-121 Introduction to Sociology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>___ General Education Psychology Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>PSR-101 Introduction to the Principles of Psychosocial Rehabilitation</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>BIO-106 Human Biology, Biomedical Issues and Society</td>
<td>4</td>
<td>Appropriate score on the College placement test or MAT 013 and one year high school laboratory science or a three-credit college level science course with a grade of “C” or better</td>
</tr>
<tr>
<td>___ GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Choose one course designated as General Education Social Science (GE SS) or General Education Diversity (GE DIV).

### Semester III - Spring

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSR-102 Communication Techniques in Interviewing and Counseling</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>PSR-103 Introduction to Group Dynamics</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>PSR-104 Clinical Principles in Psychosocial Rehabilitation and Treatment</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

### Semester IV - Fall

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSR-207 Community Resource Management and the Individual with Severe Mental Illness</td>
<td>3</td>
<td>PSR 101</td>
</tr>
<tr>
<td>PSR-210 Clinical Practicum in Psychosocial Rehabilitation I</td>
<td>6</td>
<td>PSR 101, PSR 102, PSR 103 and PSR 104</td>
</tr>
</tbody>
</table>

### Semester V - Spring

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSR-209 Emerging Topics in Psychosocial Rehabilitation and Treatment</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>PSR-211 Clinical Practicum in Psychosocial Rehabilitation II</td>
<td>6</td>
<td>PSR 210</td>
</tr>
</tbody>
</table>

### Standards of Progress

Most achieve a “C” or better in all PSR courses. May retake a PSR course only once and obtain a passing grade (i.e., “C” or better).

### Program Note:

A minimum of 18 General Education credits and PSR 101 must be taken before entering the professional phase of the program (i.e., PSR 102 and beyond). Students in the professional phase of the program register through Rutgers-SHRP and pay the current Rutgers-SHRP undergraduate tuition rate and fees. Most PSR courses are offered on the Rutgers Scotch Plains Campus.

### PSYCHOSOCIAL REHABILITATION AND TREATMENT

**JOINT PROGRAM WITH RUTGERS - SCHOOL OF HEALTH RELATED PROFESSIONS**

This is an exciting and innovative field in which service providers assist people in obtaining the skills, support and resources they will need to achieve success and satisfaction in their living, learning, working, and social environments. The overall goals of this field are promotion of recovery, community integration, and improved quality of life for people coping with psychiatric disabilities. Graduates can transfer all of their credits to the Rutgers-Kean University Bachelor of Science Degree Program in Psychiatric Rehabilitation & Psychology (Joint program with Kean University, Georgian Court University Bachelor’s Degree in Psychology, and Felician College).

**What will students learn if they study Psychosocial Rehabilitation and Treatment?**

Courses focus on imparting the knowledge, practical skills, and attitudes needed to provide support and services to people with psychiatric disabilities in a variety of community settings that provide social, vocational, residential, and care management services.

**Are there any requirements that must be satisfied before taking courses in the major?**

Algebra I is a prerequisite for all majors. Algebra I competency must be satisfied with a passing score on the College’s placement test or completion of the appropriate course. Students must have a “C” or better in one year of high school laboratory science. As a result of the student’s performance on the College’s placement test, he or she may need developmental coursework. All developmental coursework must be completed before they will be considered for admission to the program. PSR majors need to complete 18 credits of general education and Introduction to Psychosocial Rehabilitation (PSR 101) before beginning the professional phase of the program (PSR 102 and beyond).

**Can students transfer to a four-year college or university?**

The Statewide Transfer Agreement for New Jersey ensures that students who earn an A.A. or A.S. degree at a community college will have those credits fully transferable to a New Jersey public four-year institution, have completed half of the credits required for a basic four-year degree and will have completed all of the lower division general education requirements. In addition, articulation agreements with private institutions may provide similar transfer provisions. Students should discuss the transfer process with an advisor.

**How long will it take to complete this degree?**

The degree can be completed in five semesters. Part-time study is also an option.

**Are there any special requirements once the student is admitted to this major?**

Students must meet the academic standards of progress outlined on the next page to stay in the program. They must meet with the program director each semester prior to registration.

**Questions?**

Contact Name: Professor Peter Basto, department chair
OR Marilyn Laskowski-Sachnoff, Dean, Division of Professional Studies

Contact Phone: 732.906.4177 (Rutgers-SHRP)
OR 732.906.3502 (MCC)
Radiography Education - Career Track

Radiography Education - Career Track - RADC.AAS (Associate in Applied Science)

Credits: 71-73 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:

Contact Name: Assistant Professor James Ferrell, department chair
Contact Phone: 732.906.2583
Contact Email: JFerrell@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/radiography.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RAD-128 Basic Medical Principles</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>RAD-141 Radiographic Positioning, Anatomy and Pathology I</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>RAD-142 Radiographic Positioning Laboratory I</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>RAD-171 Radiographic Imaging and Science I</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>RAD-190 Clinical Orientation</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td><strong>Prerequisite(s):</strong> CPR certification for health care professionals, criminal background check, five panel non-DOT drug screening and have completed the health physical and required immunizations.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BIO-131 Human Structure and Function</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td><strong>GE Social Science Elective</strong></td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Social Science (GE SS).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Semester II</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RAD-139 Radiation Protection and Biology</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>RAD-143 Radiographic Positioning, Anatomy and Pathology II</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>RAD-144 Radiographic Positioning Laboratory II</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>RAD-172 Radiographic Imaging and Science II</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>RAD-210 Clinical Practicum I</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td><strong>GE Mathematics Elective</strong></td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one Mathematics course designated in the course descriptions as General Education Math, Science and Technology (GE MST).</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>GE Elective</strong></td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Communications (GE COM), General Education Diversity (GE DIV), General Education Humanities (GE HUM), General Education Math, Science and Technology (GE MST), or General Education Social Science (GE SS).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Summer Session I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RAD-145 Radiographic Positioning, Anatomy and Pathology III</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>RAD-146 Radiographic Positioning Laboratory III</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td><strong>Summer Session II</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RAD-220 Clinical Practicum II</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Semester III</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RAD-247 Radiographic Positioning, Anatomy and Pathology IV</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>RAD-248 Radiographic Positioning Laboratory IV</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>RAD-275 Radiographic Physics and Equipment Maintenance</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>RAD-230 Clinical Practicum III</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>GE Humanities Elective</strong></td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Semester IV</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RAD-250 Clinical Practicum IV</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>RAD-256 Radiographic Seminar I</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>RAD-285 Advanced Radiographic Imaging</td>
<td>2</td>
<td></td>
</tr>
</tbody>
</table>

Radiography Education - Career Track - RADC.AAS (Associate in Applied Science)

Credits: 71-73 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:

Contact Name: Assistant Professor James Ferrell, department chair
Contact Phone: 732.906.2583
Contact Email: JFerrell@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/radiography.html
A grade of “C” or better in ENG 121

RAD 256 and RAD 260

RAD 250, RAD 256 and RAD 285

To the full-time program track. Students who do not complete the major Radiography course under these conditions may not continue in the program.

Maintain a cumulative grade point average of 2.0.

RAD-257 Radiographic Seminar II

RAD-260 Clinical Practicum V

Summer Session I

RAD-260 Clinical Practicum V

Summer Session II

RAD-257 Radiographic Seminar II

Standards of Progress

Maintain a cumulative grade point average of 2.0. Must achieve a “C” grade or better in all Radiography courses in order to progress through the curriculum. Must achieve a “C” grade or better in all science courses to satisfy degree requirements. Must complete the Radiography Education program in no fewer than two and no more than five consecutive years from the point of admission to the full-time program track. Students who do not complete the major Radiography course under these conditions may not continue in the program.

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

RADIOGRAPHY EDUCATION

RADIOGRAPHY EDUCATION DEPARTMENT


Related Programs - You may also be interested in one of the following programs:

RADT.AAS - Radiography Education - Transfer Track - Credits 72-74

Why major in Radiography Education?

There is a national demand for individuals trained in this allied health discipline. Positions are available in hospitals, industry, with private physicians and chiropractors, and clinics. Related jobs can be found in x-ray equipment, manufacturing firms and medical supply companies. Graduates qualify to take the American Registry of Radiologic Technologists Board examination for National Registration as well as New Jersey State Licensure.

What do students learn by studying Radiography Education?

Extensive study in radiographic principles provides students with comprehensive theoretical and practical knowledge and skills. Instruction takes place in well-equipped classrooms, small group study areas and a laboratory area containing three energized radiographic units with an associated film processing room. The laboratory is also equipped to provide experience in computed radiography, Direct Digital Radiography (DDR) and Patient Archive and Communication Systems (PACS). Clinical practical experience is provided by rotations at affiliated hospitals providing the “hands-on” experience necessary to perform the tasks of an entry-level radiographer. The curriculum also includes the general education and science courses required for the Associate in Applied Science degree.

Are there any requirements that must be satisfied before taking courses in the major?

- Students must be a U.S. citizen or permanent resident who have been permanently domiciled in the state of New Jersey or the borough of Staten Island, New York* for at least one year prior to the application process.
- Students must have a “C” or better in high school laboratory biology or an equivalent college course and students must also have a “C” or better in either laboratory chemistry or laboratory physics or an equivalent college course. For admission to the Radiology program your grade in laboratory physics may be substituted for laboratory chemistry however, laboratory chemistry remains a prerequisite for admission into the program.
- Algebra 1 is a pre-requisite for all majors. Algebra 1 competency may be verified with a passing score on the College’s placement test of completion of the appropriate course. As a result of the student’s performance on the College’s placement test, he or she may need developmental coursework. All developmental coursework must be completed before they will be considered for admission to the program.
- Students must have a cumulative GPA of 2.75. High school GPA will be used if the student has less than 12 college credits at the time of application.
- When students apply, they must take Health Technologies entrance examination.

Can a student transfer to a four-year college or university?

Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer all of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

How long will it take to complete this degree?

In accordance with NJ State law, this program runs for a minimum of 24 consecutive months. Students must register for major coursework in the summer session of both years. Students can complete the degree in a two-year period.

Once the student is admitted to this major, are there any special requirements?

Students must meet the academic standards of progress outlined to progress through the curriculum. Students are also required to have completed CPR for health care providers, a criminal background check, a five panel non-DOT drug screening and complete the health physical and required immunizations prior to entering the clinical practice phase of the program.

Are there any other things I should consider before I apply?

Yes, there are practical considerations, health considerations and legal considerations that you should review before making the decision to choose radiography technology as a career.

Practical Considerations:

The following Practical Considerations are listed so the student may be better able to assess their career choice in terms of ability to succeed in the program and gain employment in the field:

1. Have written and oral communications skills in the English language to effectively and accurately communicate with patients, peers, supervisors, families and other healthcare members.
2. Have sufficient visual acuity to make radiographic technical adjustments to equipment to produce acceptable radiographs and to assess the completed product for technical accuracy.
3. Have motor skills and strength capable of manipulation and adjustments of patients and equipment.
4. Demonstrate acceptable affective behaviors required by health care employees such as maintaining excellent attendance and integrity and being able to work under pressure.

* Middlesex County College has a New York Regents accredited clinical training affiliation with a Staten Island, NY hospital.
5. Comprehend and follow clinical policies and procedures related to the profession you choose.

**Health Considerations:**
Due to the nature of clinical experiences in the Radiography Education Program, students will be participating in a work environment that has the potential of exposure to bloodborne pathogens and infectious diseases. All students accepted into Radiography Education are provided with instruction on infection control protocols and Standard Precautions in order to reduce the risk of disease transmission.

**Legal Considerations:**
A student is required to have a criminal background check performed with satisfactory results acceptable by Middlesex County College and the Radiographic Education Department and/or participating clinical facilities as a consideration of admission, initial enrollment and/or continued enrollment. An offer of admission will not be final and enrollment not permitted until the completion of a satisfactory criminal background check. Drug testing is a requirement for the program. Admission may be denied or rescinded or enrollment terminated based on the results of the criminal background check and the drug testing.

Questions?
Contact Name: Assistant Professor James Ferrell, department chair
Contact Phone: 732.906.2583
Contact Email: JFerrell@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/radiography.html
https://applyto.middlesexcc.edu/application/login.php

---

**Radiography Education - Transfer Track**

**Radiography Education - Transfer Track - RAD.T.AAS (Associate in Applied Science)**

Credits: 72-74 Credits Required
Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:
Contact Name: Assistant Professor James Ferrell, department chair
Contact Phone: 732.906.2583
Contact Email: JFerrell@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/radiography.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Semester I</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RAD-128 Basic Medical Principles</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>RAD-141 Radiographic Positioning, Anatomy</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>and Pathology I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RAD-142 Radiographic Positioning Laboratory I</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>RAD-171 Radiographic Imaging and Science I</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>RAD-190 Clinical Orientation</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td><strong>BIO-111 Human Anatomy and Physiology I</strong></td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>___ ___ GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Social Science (GE SS).

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Semester II</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RAD-139 Radiation Protection and Biology</td>
<td>2</td>
<td>RAD 128, RAD 141, RAD 142, RAD 171 and RAD 190</td>
</tr>
<tr>
<td>RAD-143 Radiographic Positioning, Anatomy</td>
<td>2</td>
<td>RAD 128, RAD 141, RAD 142, RAD 171 and RAD 190</td>
</tr>
<tr>
<td>and Pathology II</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RAD-144 Radiographic Positioning Laboratory</td>
<td>1</td>
<td>RAD 128, RAD 141, RAD 142, RAD 171 and RAD 190</td>
</tr>
<tr>
<td>II</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RAD-172 Radiographic Imaging and Science II</td>
<td>2</td>
<td>RAD 128, RAD 141, RAD 142, RAD 171 and RAD 190</td>
</tr>
<tr>
<td>RAD-210 Clinical Practicum I</td>
<td>2</td>
<td>RAD 128, RAD 141, RAD 142, RAD 171 and RAD 190</td>
</tr>
<tr>
<td>BIO-112 Human Anatomy and Physiology II</td>
<td>4</td>
<td>BIO 111 with a minimum grade of “C”</td>
</tr>
</tbody>
</table>

A continuation of BIO 111. A study of the structure and function of the body is continued by examining the endocrine, reproductive, circulatory, digestive, respiratory and excretory systems.

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Summer Session I</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RAD-145 Radiographic Positioning, Anatomy</td>
<td>3</td>
<td>RAD 139, RAD 143, RAD 144, RAD 172 and RAD 210</td>
</tr>
<tr>
<td>and Pathology III</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RAD-146 Radiographic Positioning Laboratory</td>
<td>1</td>
<td>RAD 139, RAD 143, RAD 144, RAD 172 and RAD 210</td>
</tr>
<tr>
<td>III</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Summer Session II</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RAD-220 Clinical Practicum II</td>
<td>2</td>
<td>RAD 145 and RAD 146</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Semester III</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RAD-247 Radiographic Positioning, Anatomy</td>
<td>2</td>
<td>RAD 145, RAD 146 and RAD 220</td>
</tr>
<tr>
<td>and Pathology IV</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RAD-248 Radiographic Positioning Laboratory</td>
<td>1</td>
<td>RAD 145, RAD 146 and RAD 220</td>
</tr>
<tr>
<td>IV</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RAD-275 Radiographic Physics and Equipment</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Maintenance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RAD-280 Clinical Practicum III</td>
<td>2</td>
<td>RAD 220</td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>___ ___ GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>
Choose one course designated in the course descriptions as General Education Humanities (GE HUM).

___ GE Mathematics Elective 3

Choose one Mathematics course designated in the course descriptions as General Education Math, Science and Technology (GE MST).

<table>
<thead>
<tr>
<th>Semester IV</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>RAD-250 Clinical Practicum IV</td>
<td>3</td>
<td>RAD 230, RAD 247, RAD 248 and RAD 275</td>
</tr>
<tr>
<td>RAD-256 Radiographic Seminar I</td>
<td>2</td>
<td>RAD 230, RAD 247, RAD 248 and RAD 275</td>
</tr>
<tr>
<td>RAD-285 Advanced Radiographic Imaging</td>
<td>2</td>
<td>RAD 230, RAD 247, RAD 248 and RAD 275</td>
</tr>
<tr>
<td>CSC-107 Computers in Health Technologies</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>___ Physical/Health Education Elective</td>
<td>1-3</td>
<td></td>
</tr>
</tbody>
</table>

Students may satisfy this requirement with any HED or PED course.

<table>
<thead>
<tr>
<th>Summer Session I</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>RAD-260 Clinical Practicum V</td>
<td>3</td>
<td>RAD 250, RAD 256 and RAD 285</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Summer Session II</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>RAD-257 Radiographic Seminar II</td>
<td>2</td>
<td>RAD 256 and RAD 260</td>
</tr>
</tbody>
</table>

Standards of Progress

Maintain a cumulative grade point average of 2.0. Must achieve a "C" grade or better in all Radiography courses in order to progress through the curriculum. Must achieve a "C" grade or better in all science courses to satisfy degree requirements. Must complete the Radiography Education program in no fewer than two and no more than five consecutive years from the point of admission to the full-time program track. Students who do not complete the major Radiography course under these conditions may not continue in the program.

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

RADIOGRAPHY EDUCATION
RADIOGRAPHY EDUCATION DEPARTMENT

The Radiography Program is accredited by the Joint Review Committee on Education in Radiologic Technology, JRCERT, and the Radiologic Technology Board of Examiners, New Jersey Department of Environmental Protection, Bureau of X-ray Compliance/Technologist Certification Section.

Related Programs - You may also be interested in one of the following programs:
RADC.AAS - Radiography Education - Career Track - Credits 71-73

Why major in Radiography Education?
There is a national demand for individuals trained in this allied health discipline. Positions are available in hospitals, industry, with private physicians and chiropractors, and clinics. Related jobs can be found in x-ray equipment, manufacturing firms and medical supply companies. Graduates qualify to take the American Registry of Radiologic Technologists Board examination for National Registration as well as New Jersey State Licensure.

What do students learn by studying Radiography Education?

Extensive study in radiographic principles provides students with comprehensive theoretical and practical knowledge and skills. Instruction takes place in well-equipped classrooms, small group study areas and a laboratory area containing three energized radiographic units with an associated film processing room. The laboratory is also equipped to provide experience in computed radiography, Direct Digital Radiography (DDR) and Patient Archive and Communication Systems (PACS). Clinical practical experience is provided by rotations at affiliated hospitals providing the “hands-on” experience necessary to perform the tasks of an entry-level radiographer. The curriculum also includes the general education and science courses required for the Associate in Applied Science degree.

Are there any requirements that must be satisfied before taking courses in the major?

- Students must be a U.S. citizen or permanent resident who have been permanently domiciled in the state of New Jersey or the borough of Staten Island, New York* for at least one year prior to the application process.
- Students must have a “C” or better in high school laboratory biology or an equivalent college course.
- Students must have a “C” or better in either laboratory chemistry or physics.
- Algebra I is a prerequisite for students with a C or better in the appropriate course of the Radiology program.
- Students must have a “C” or better in either laboratory chemistry or the course for admission to the Radiology program.
- Students must have a cumulative GPA of 2.75. High school GPA will be used if the student has less than 12 college credits at the time of application.
- When students apply, they must take a Health Care Professions entrance examination.
- *Middlesex County College has a New York Regents accredited clinical training affiliation with a Staten Island, NY hospital.

Can a student transfer to a four-year college or university?
Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer all of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

How long will it take to complete this degree?
In accordance with NJ State law, this program runs for a minimum of 24 consecutive months. Students must register for major coursework in the summer session of both years. Students can complete the degree in a two-year period.

Once the student is admitted to this major, are there any special requirements?
Students must meet the academic standards of progress outlined to progress through the curriculum. Students are also required to have completed CPR for health care providers, a criminal background check, a five panel non-DOT drug screening and complete the health physical and required immunizations prior to entering the clinical practice phase of the program.

Are there any other things I should consider before I apply?
Yes, there are practical considerations, health considerations and legal considerations that you should review before making the decision to choose radiography technology as a career.
Practical Considerations:
The following Practical Considerations are listed so the student may be better able to assess their career choice in terms of ability to succeed in the program and gain employment in the field:

1. Have written and oral communications skills in the English language to effectively and accurately communicate with patients, peers, supervisors, families and other healthcare members.
2. Have sufficient visual acuity to make radiographic technical adjustments to equipment to produce acceptable radiographs and to assess the completed product for technical accuracy.
3. Have motor skills and strength capable of manipulation and adjustments of patients and equipment.
4. Demonstrate acceptable affective behaviors required by health care employees such as maintaining excellent attendance and integrity and being able to work under pressure.
5. Comprehend and follow clinical policies and procedures related to the profession you choose.

Health Considerations:
Due to the nature of clinical experiences in the Radiography Education Program, students will be participating in a work environment that has the potential of exposure to bloodborne pathogens and infectious diseases. All students accepted into Radiography Education are provided with instruction on infection control protocols and Standard Precautions in order to reduce the risk of disease transmission.

Legal Considerations:
A student is required to have a criminal background check performed with satisfactory results acceptable by Middlesex County College and the Radiographic Education Department and/or participating clinical facilities as a consideration of admission, initial enrollment and/or continued enrollment. An offer of admission will not be final and enrollment not permitted until the completion of a satisfactory criminal background check. Drug testing is a requirement for the program. Admission may be denied or rescinded or enrollment terminated based on the results of the criminal background check and the drug testing.

Questions?
Contact Name: Assistant Professor James Ferrell, department chair
Contact Phone: 732.906.2583
Contact Email: JFerrell@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/radiography.html
https://applyto.middlesexcc.edu/application/login.php

Respiratory Care Program - Joint Program with Rutgers - School of Health Related Professions
Respiratory Care Program - Joint Program with Rutgers - School of Health Related Professions - RST.AS (Associate in Science Degree)
Credits: 74-76 Credits Required
Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:
Contact Name: Narciso Rodriguez, Rutgers - SHRP program director
OR Marilyn Laskowski-Sachnoff, Dean, Division of Professional Studies
Contact Phone: 973.972.0386 (Rutgers - SHRP)
OR 732.906.3502 (MCC)
Contact Email: Rodrine@shrp.rutgers.edu
OR MLaskowski-Sachnoff@middlesexcc.edu

Department Web: www.shrp.rutgers.edu

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BIO-111 Human Anatomy and Physiology I</td>
<td>4</td>
<td>One year of high school laboratory biology or BIO 010, and one year of high school laboratory chemistry or CHM 010, and appropriate score on the College placement test or MAT 013</td>
</tr>
<tr>
<td>CHM-107 Principles of General, Organic and Biochemistry</td>
<td>4</td>
<td>One year of high school laboratory chemistry or CHM 010</td>
</tr>
<tr>
<td>CSC-107 Computers in Health Technologies</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>MAT-107 Mathematics I</td>
<td>3</td>
<td>Appropriate score on the College placement test, MAT 013 or equivalent</td>
</tr>
<tr>
<td>___ ___ GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Semester II</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BIO-112 Human Anatomy and Physiology II</td>
<td>4</td>
<td>BIO 111 with a minimum grade of “C”</td>
</tr>
<tr>
<td>BIO-211 Principles of Microbiology</td>
<td>4</td>
<td>One year of high school laboratory biology or BIO 010, and one year of high school laboratory chemistry or CHM 010, and appropriate score on the College placement test or MAT 013</td>
</tr>
<tr>
<td>ENG-122 English Composition II</td>
<td>3</td>
<td>A grade of “C” or better in ENG 121</td>
</tr>
<tr>
<td>___ Physical/Health Education Elective</td>
<td>1-3</td>
<td></td>
</tr>
<tr>
<td>Students may satisfy this requirement with any HED or PED course.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSY-123 Introduction to Psychology</td>
<td>3</td>
<td>__GE Humanities Elective</td>
</tr>
<tr>
<td>___ GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ GE Social Science Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Choose two courses designated in the course descriptions as General Education Social Science (GE SS).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Summer Session</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RST-100 Core Concepts in Respiratory Care</td>
<td>1</td>
<td>Acceptance into Respiratory Care Program and BIO 111</td>
</tr>
</tbody>
</table>
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

RESPIRATORY CARE

RESPIRATORY CARE JOINT PROGRAM WITH RUTGERS - SCHOOL OF HEALTH RELATED PROFESSIONS

A degree in Respiratory Care is for individuals who like to help people of all ages recover from serious illness and who enjoy working with high tech equipment. All major courses taught at Rutgers in Newark.

What do students learn by studying Respiratory Care?

They learn the latest techniques used to diagnose, treat and prevent cardiopulmonary disorders among infants, children and adults. Students also learn the work skills needed to get and maintain a satisfying job in the fast-paced health care environment.

Are there any requirements that must be satisfied before taking classes in the major?

Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College's placement test or completion of the appropriate course. Students must also have a "C" or better in high school laboratory biology and laboratory chemistry and algebra II. As a result of the student's performance on the College's placement test, he or she may need developmental coursework. All developmental coursework must be completed before the student is considered for admission to the program.

Can a student transfer to a four-year college or university?

The Statewide Transfer Agreement for New Jersey ensures that students who earn an A.A. or A.S. degree at a community college will have those credits fully transferable to a New Jersey public four-year institution, will have completed half of the credits required for a basic four-year degree and will have completed all of the lower division general education requirements. In addition, articulation agreements with private institutions may provide similar transfer provisions. Students should discuss the transfer process with an advisor.

How long will it take to complete this degree?

Students can complete the degree in two years. They must register for the summer session at the end of their first year.

Are there any special requirements once the student is admitted to this major?

He or she must meet the academic standards of progress outlined on the next page to stay in the program.

Questions?

Contact Name: Narciso Rodriguez, Rutgers - SHRP program director

OR Marilyn Laskowski-Sachnoff, Dean, Division of Professional Studies

Contact Phone: 973.972.0386 (Rutgers - SHRP)

OR 732.906.3502 (MCC)

Contact Email: Rodriigne@shrp.rutgers.edu

OR MLaskowski-Sachnoff@middlesexcc.edu

Department Web: www.shrp.rutgers.edu

https://applyto.middlesexcc.edu/application/login.php

**Small Business Management**

**Small Business Management - SBUS.AAS (Associate in Arts Degree)**

Credits: 62-65 Credits Required

Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.

Department:

Contact Name: Associate Professor Nancy Bailey, department chair

Contact Phone: 732.906.2594
IMPORTANT - Read the Program Information and FAQs Below for Additional Details

SMALL BUSINESS MANAGEMENT/ENTREPRENEURIAL STUDIES
ACCOUNTING, BUSINESS AND LEGAL STUDIES DEPARTMENT

Small Business Management/Entrepreneurial Studies is for people who intend to start, or who already operate a small business. This program can help students who have a skill or idea - and want to be their own boss - to realize their goal of running a successful business. The degree program incorporates General Education courses with the Small Business Management curriculum. The certificate is designed for those with no prior college course work and includes English composition with the Small Business Management curriculum. The certificate of achievement program is geared toward people who already hold a College degree and intend to operate a small business.

Related Programs - You may also be interested in one of the following programs:

Courses | Credits | Requisites / Comments
---|---|---
**Semester I**
ENG-121 English Composition I | 3 | A passing score on the College placement test or a grade of “C” or better in ENG 010
BUS-101 Business Organization and Management | 3 |
MAT-101 Freshman Mathematics I | 3 | Appropriate score on the College placement test, MAT 013 or departmental approval
CSC-105 Computer Applications and Systems | 3 |

Students may select an alternate Computer Science (GE MST) course for which they have appropriate academic advisement and preparation in mathematics, such as CSC 106.

Choose one course designated in the course descriptions as General Education Social Science (GE SS).

**Semester II**
ENG-122 English Composition II | 3 | A grade of “C” or better in ENG 121
SBM-110 Accounting for Small Business | 4 |

Note: Not all major courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.

SBM-120 Small Business Management | 3 |

Note: Not all major courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.

SBM-130 Marketing and Sales for Small Business | 3 |

Note: Not all major courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.

SPE-121 Fundamentals of Public Speaking | 3 |

**Semester III**
BUS-201 Business Law I | 3 |
SBM-210 Advertising and Promotion for Small Business | 3 |

Note: Not all major courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.

SBM-220 Leadership and Supervision | 3 |

Note: Not all major courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.

Choose one course designated in the course descriptions as General Education Social Science (GE SS).

**Semester IV**
SBM-230 Risk and Financial Management | 3 |

Note: Not all major courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.

SBM-240 Cooperative Education/Internship in Small Business | 3 | Student must have completed half the courses in the Small Business Management curriculum or written permission of the department chairperson and Counseling and Career Services Office

Senior status in SBM curriculum or written permission of department chairperson.

SBM-250 Seminar in Entrepreneurial Studies | 3 | BUS 101, SBM 110, SBM 120, SBM 130 and SBM 210 or written permission of the department chairperson

Note: Not all major courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.

Choose one course designated in the course descriptions as General Education Social Science (GE SS).

**Courses**
**Credits**
**Requisites / Comments**

**Courses**
**Credits**
**Requisites / Comments**
Can students who major in Small Business Management/Entrepreneurial Studies transfer to a four-year college or university?
Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer all of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

What will students learn if they study Small Business Management/Entrepreneurial Studies?
They will study the elements that are necessary for a thriving business: business plan, capital needs, marketing strategies, legal and tax issues, forms of ownership, employee management, new technologies, sales, marketing and new product development. They will acquire skills particular to entrepreneurs but transferable to the general business environment.

Note: Not all SBM courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Students may satisfy this requirement with a grade of “C” or better in high school Algebra I. Algebra I competency may be verified with a passing score on the College’s placement test or by the completion of the appropriate course.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions. Some major courses in the Small Business Management program may only be offered in the evenings and not every semester.

Questions?
Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906.2594
Contact Email: ABLS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html
https://applyto.middlesexcc.edu/application/login.php

Small Business Management/Entrepreneurial Studies Certificate
Small Business Management/Entrepreneurial Studies Certificate - SBUS.CER (Certificate)
Credits: 31 Credits Required
Description: Below are required courses for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details. Assumes Basic Skills and Math requirements are satisfied.

Department:
Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906.2594
Contact Email: ABLS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS-101 Business Organization and Management</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>CSC-105 Computer Applications and Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Students may select an alternate Computer Science (GE MNT) course for which they have appropriate academic advisement and preparation in mathematics, such as CSC 106.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of &quot;C&quot; or better in ENG 010</td>
</tr>
<tr>
<td>GE Social Science Elective</td>
<td>3</td>
<td>GE SS</td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Social Science (GE SS).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Humanities Elective</td>
<td>3</td>
<td>GE HUM</td>
</tr>
<tr>
<td>Choose one course designated in the course descriptions as General Education Humanities (GE HUM).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SBM-110 Accounting for Small Business</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Note: Not all major courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SBM-120 Small Business Management</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Note: Not all major courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SBM-130 Marketing and Sales for Small Business</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Note: Not all major courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SBM-210 Advertising and Promotion for Small Business</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Note: Not all major courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SBM-230 Risk and Financial Management</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Note: Not all major courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
SBM-250 Seminar in Entrepreneurial Studies 3  BUS 101, SBM 110, SBM 120, SBM 130 and SBM 210 or written permission of the department chairperson

Note: Not all major courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

SMALL BUSINESS MANAGEMENT/ENTREPRENEURIAL STUDIES ACCOUNTING, BUSINESS AND LEGAL STUDIES DEPARTMENT

Small Business Management/Entrepreneurial Studies is for people who intend to start, or who already operate a small business. This program can help students who have a skill or idea - and want to be their own boss - to realize their goal of running a successful business. The degree program incorporates General Education courses with the Small Business Management curriculum. The certificate is designed for those with no prior college course work and includes English composition with the Small Business Management curriculum. The certificate of achievement program is geared toward people who already hold a College degree and intend to operate a small business.

Related Programs - You may also be interested in one of the following programs:

SBUS.COA - Small Business Management/Entrepreneurial Studies Certificate of Achievement - Credits 19

SBUS.AAS - Small Business Management - Credits 62-65

Can students who major in Small Business Management/Entrepreneurial Studies transfer to a four-year college or university?
Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer all of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

What will students learn if they study Small Business Management/Entrepreneurial Studies?
They will study the elements that are necessary for a thriving business: business plan, capital needs, marketing strategies, legal and tax issues, forms of ownership, employee management, new technologies, sales, marketing and new product development. They will acquire skills particular to entrepreneurs but transferable to the general business environment.

Note: Not all SBM courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Students may satisfy this requirement with a grade of “C” or better in high school Algebra I. Algebra I competency may be verified with a passing score on the College’s placement test or by the completion of the appropriate course.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions. Some major courses in the Small Business Management program may only be offered in the evenings and not every semester.

Questions?
Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906.2594
Contact Email: ABLS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html
https://applyto.middlesexcc.edu/application/login.php

Small Business Management/Entrepreneurial Studies Certificate of Achievement

Small Business Management/Entrepreneurial Studies Certificate of Achievement - SBUS.COA (Certificate of Achievement)

Credits: 19 Credits Required

Description: Below are required courses for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details. Designed for the person with an associate degree or higher. Assumes basic skills and General Education (including math) requirements are satisfied.

Department:

Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906.2594
Contact Email: ABLS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html

Courses

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS-101 Business Organization and Management 3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SBM-110 Accounting for Small Business 4</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: Not all major courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SBM-120 Small Business Management 3</td>
<td></td>
</tr>
</tbody>
</table>

Note: Not all major courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SBM-130 Marketing and Sales for Small Business 3</td>
<td></td>
</tr>
</tbody>
</table>

Note: Not all major courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SBM-210 Advertising and Promotion for Small Business 3</td>
<td></td>
</tr>
</tbody>
</table>

Note: Not all major courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

SMALL BUSINESS MANAGEMENT/ENTREPRENEURIAL STUDIES ACCOUNTING, BUSINESS AND LEGAL STUDIES DEPARTMENT

Small Business Management/Entrepreneurial Studies is for people who intend to start, or who already operate a small business. This program can help students who have a skill or idea - and want to be their own boss - to realize their goal of running a successful business. The degree program incorporates General Education courses with the Small Business Management curriculum. The certificate is designed for those with no prior college course work and includes English composition with the Small Business Management curriculum. The certificate of achievement program is geared toward people who already hold a College degree and intend to operate a small business.

Related Programs - You may also be interested in one of the following programs:

SBUS.CER - Small Business Management/Entrepreneurial Studies Certificate - Credits 31
SBUS.AAS - Small Business Management - Credits 62-65

Can students who major in Small Business Management/Entrepreneurial Studies transfer to a four-year college or university?
Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer all of their coursework to the four-year institution. Students in specialized programs, or who earn an A.A.S. degree should discuss the transfer process with an advisor.

What will students learn if they study Small Business Management/Entrepreneurial Studies?
They will study the elements that are necessary for a thriving business: business plan, capital needs, marketing strategies, legal and tax issues, forms of ownership, employee management, new technologies, sales, marketing and new product development. They will acquire skills particular to entrepreneurs but transferable to the general business environment.

Note:
Not all SBM courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Students may satisfy this requirement with a grade of "C" or better in high school Algebra I. Algebra I competency may be verified with a passing score on the College’s placement test or by the completion of the appropriate course.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions. Some major courses in the Small Business Management program may only be offered in the evenings and not every semester.

Questions?
Contact Name: Associate Professor Nancy Bailey, department chair
Contact Phone: 732.906.2594
Contact Email: ABLS@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/accounting-business-and-legal-studies.html
https://applyto.middlesexcc.edu/application/login.php

Surveying Engineering Technology
Surveying Engineering Technology - SETAAS (Associate in Applied Science)
Credits: 65-66 Credits Required
Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisite and corequisite requirements. Check course descriptions for details.
Department:
Contact Name: Associate Professor Thomas Sabol, department chair
Contact Phone: 732.906.2586
Contact Email: Tsabol@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/engineering-technologies.html

Courses
<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Requisites / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MCT-101 Introduction to Technology</td>
<td>2</td>
<td>MAT 013 or passing score on the College placement test</td>
</tr>
<tr>
<td>MAT-129A Precalculus I (Part A)</td>
<td>2</td>
<td>Appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, “C” or better in MAT 014 or MAT 014A/MAT 014B, or departmental approval</td>
</tr>
<tr>
<td>ENG-121 English Composition I</td>
<td>3</td>
<td>A passing score on the College placement test or a grade of “C” or better in ENG 010</td>
</tr>
<tr>
<td>MEC-123 Technical Graphics/CAD I</td>
<td>3</td>
<td>GE Humanities Elective 3</td>
</tr>
<tr>
<td>__ _ GE Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Choose one course designated in the course descriptions as General Education Humanities (GE HUM).

OR

SBM-230 Risk and Financial Management 3

Note: Not all major courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.

SBM-250 Seminar in Entrepreneurial Studies 3 BUS 101, SBM 110, SBM 120, SBM 130 and SBM 210 or written permission of the department chairperson

Note: Not all major courses are offered every semester both day and evening. Please call the department chair at 732.906.2594 to discuss course offerings for future semesters.
### Course Catalog

**SURVEYING ENGINEERING TECHNOLOGY**

Surveying Engineering Technology prepares students for employment in the land surveying field. Surveying involves mapping features of the land as well as property boundaries, and laying out construction lines and grades. It involves the use of computerized electronic equipment for land based as well as satellite assisted measurements, and the preparation of maps by computer aided design (CAD). Jobs in the field for those seeking immediate employment range from field crew member to CAD operator, and are typically found in surveying firms, consulting engineering firms, utility companies, and in the engineering departments of governmental agencies.

Can students who major in Surveying Engineering Technology transfer to a four-year college or university?

Students may choose to participate in the Joint Admissions Program with the New Jersey Institute of Technology. Articulation agreements with public and private institutions offer students who earn the A.A.S. degree the opportunity to transfer their coursework to the four-year institution.

Are there any requirements that must be satisfied before taking courses in the major?

Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College's placement test and/or satisfactory score on the diagnostic examination, or departmental approval.

How long will it take to complete this degree?

Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?

Contact Name: Associate Professor Thomas Sabol, department chair
Contact Phone: 732.906.2586
Contact Email: Tsabol@middlesexcc.edu
Department Web: [http://www2.middlesexcc.edu/academics/academic-departments/engineering-technologies.html](http://www2.middlesexcc.edu/academics/academic-departments/engineering-technologies.html)

https://applyto.middlesexcc.edu/application/login.php

### Technical Studies

**Technical Studies - TECH.AAS (Associate in Applied Science)**

Credits: 63 Credits Required

Description: Admission to the Technical Studies, AAS program is restricted. An individual must be enrolled in or have graduated from an American Council on Education recommended and approved Federal Bureau Apprenticeship Training Program in order to be eligible for admission to the Associate in Applied Science Degree in Technical Studies. Below are required courses and recommended course groupings and sequences for program completion.

Department:
TECHNICAL STUDIES
ENGINEERING TECHNOLOGIES DEPARTMENT

Under New Jersey Pathways Leading Apprentices to a College Education (NJ Place), community colleges, organized labor and several state agencies have developed a program to award college credit for registered apprenticeships in the construction trades. Through a unique blend of course work, specialized training and hands-on-work experience, students will acquire the knowledge and skills to succeed in their chosen profession and earn an associate degree.

Why major in Technical Studies?

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

Courses | Credits | Requisites / Comments
---|---|---

**Semester I**

ENG-121 English Composition I | 3 | A passing score on the College placement test or a grade of “C” or better in ENG 010

CSC-105 Computer Applications and Systems | 3 |  

OR

CSC-106 Intermediate PC Applications with Programming | 3 | CSC 105 or CSC 107 or one year of high school computer applications or programming course and MAT 014 or appropriate score on the College placement test

MAT-107 Mathematics I | 3 | Appropriate score on the College placement test, MAT 013 or equivalent

**Technical Elective** | 3-4 | Technical Electives may be selected from any of the following areas: Accounting (ACC), Business (BUS), Computer Science (CSC), or Engineering Technologies (CIT, CMT, ELT, MCT, MEC) for which they have the appropriate academic prerequisites.

**Semester II**

ENG-122 English Composition II | 3 | A grade of “C” or better in ENG 121

PHY-101 Principles of Physics | 4 | MAT 107 or equivalent

Students may select courses offered by the Biology, Chemistry or Physics Departments for which they have the appropriate academic prerequisites.

**Technical Elective** | 3-4 | Technical Electives may be selected from any of the following areas: Accounting (ACC), Business (BUS), Computer Science (CSC), or Engineering Technologies (CIT, CMT, ELT, MCT, MEC) for which they have the appropriate academic prerequisites.

**Semester III**

**GE Social Science Elective** | 3 | Choose one course designated in the course descriptions as General Education Social Science (GE SS).

**Technical Elective** | 3-4 | Technical Electives may be selected from any of the following areas: Accounting (ACC), Business (BUS), Computer Science (CSC), or Engineering Technologies (CIT, CMT, ELT, MCT, MEC) for which they have the appropriate academic prerequisites.

**Physical/Health Education Elective** | 1-3 | Students may satisfy this requirement with any HED or PED course.

**Semester IV**

SPE-121 Fundamentals of Public Speaking | 3 |  

**GE Humanities Elective** | 3 | Choose one course designated in the course descriptions as General Education Humanities (GE HUM).

**OR**

**GE Social Science Elective** | 3 | Choose one course designated in the course descriptions as General Education Social Science (GE SS).

**Technical Elective** | 3-4 | Technical Electives may be selected from any of the following areas: Accounting (ACC), Business (BUS), Computer Science (CSC), or Engineering Technologies (CIT, CMT, ELT, MEC) for which they have the appropriate academic prerequisites.

Program Note

Transfer Credit for Technical Courses - ACE Approved Courses 25 Maximum

Technical Studies credits will be awarded for military or apprenticeship training programs in the Building and Construction trades, based upon the American Council on Education (ACE) review and evaluation of the program and their recommendations for awarding academic credit for successful completion of those programs. These credits will be placed on the student’s transcript when documentation of satisfactory completion is presented by an official of the apprenticeship program and after the student matriculates into the Technical Studies Program, and has completed 25 credits of course work at Middlesex County College. From 3 to 25 transfer credits may be awarded for successful completion of the apprenticeship program, and will be awarded based upon ACE review and recommendations. Students with fewer than 25 ACE approved transfer credits are required to select classes from the accepted technical electives listed above.

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

TECHNICAL STUDIES
ENGINEERING TECHNOLOGIES DEPARTMENT

Under New Jersey Pathways Leading Apprentices to a College Education (NJ Place), community colleges, organized labor and several state agencies have developed a program to award college credit for registered apprenticeships in the construction trades. Through a unique blend of coursework, specialized training and hands-on-work experience, students will acquire the knowledge and skills to succeed in their chosen profession and earn an associate degree.
The Associate in Applied Science Degree in Technical Studies provides an opportunity for students to earn credits for apprenticeship training programs in the building and construction trades, based upon the American Council on Education (ACE) review and evaluation of the program. The earned credits will be applied to the degree. For further information about how apprenticeship credits may be applied to an A.A.S. degree, visit: www.njplace.com.

Can students who major in Technical Studies transfer to a four-year college or university?
The major is job-oriented and designed for entrance into the workplace. However, students can transfer to a four-year college and apply the courses taken at MCC toward a bachelor’s degree.

Are there any special requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the college’s placement test or by completing the appropriate class.

How long will it take to complete this degree?
Once students complete developmental coursework, if needed, and complete the apprenticeship requirements, the degree can be completed in two years of full-time study.

Are there any special requirements once the student is admitted to the major?
Students will submit satisfactory completion of the apprenticeship program to be eligible for credits. A maximum of 25 credits will be awarded.

Questions?
Contact Name: Associate Professor Thomas Sabol, department chair
Contact Phone: 732.906.2586
Contact Email: Tsabol@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/engineering-technologies.html
https://applyto.middlesexcc.edu/application/login.php

Fine Arts - Theatre Option
Fine Arts - Theatre Option - THE.AFA (Associate in Fine Arts Degree)
Credits: 61-65 Credits Required
Description: Below are required courses and recommended course groupings and sequences for program completion. Courses may have prerequisites and corequisite requirements. Check course descriptions for details.

Department:
Contact Name: Assistant Professor Nadine Heller, department chair
Contact Phone: 732.906.2589
Contact Email: NHeller@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/visual-performing-and-media-arts.html

Courses | Credits | Requisites / Comments
--- | --- | ---
**Communications (9 credits)**
ENG-121 English Composition I | 3 | A passing score on the College placement test or a grade of “C” or better in ENG 010
ENG-122 English Composition II | 3 | A grade of “C” or better in ENG 121
SPE-121 Fundamentals of Public Speaking | 3 |
HIS-121 History of Western Civilization I | 3 |
HIS-122 History of Western Civilization II | 3 |
--- GE Social Science Elective | 3 |
Choose three credits from courses designated as GE SS from the following: African-American Studies, Anthropology, Economics, Political Science, Psychology and Sociology.

--- GE Humanities Elective | 6 |
Choose six credits in sequence of the same modern language from FRE, GER, ITA, SPA. If students completed at least two years of high school study in one modern language, the level of language will be determined by a placement test excluding SPA 242.

--- GE Humanities Elective | 3 |
Choose three credits in humanities from courses designated as GE HUM from the following: African-American Studies, Art, Dance, English, History, Modern Language, Music, Philosophy, Speech, and Theatre.

--- GE Mathematics or Science Elective | 6-8 |
Choose any math and/or science courses with the GE MST designation numbered 101 or above that when combined will total 6-8 credits.

--- GE Diversity Elective | 3 |
Choose a minimum of three credits from courses designated as GE DIV. If the course is also designated as GE HUM, GE SS, or GE MST, it may also be used to satisfy an additional graduation requirement.

CSC-105 Computer Applications and Systems | 3 |
--- Physical/Health Education Elective | 1-3 |
Students may satisfy this requirement with any HED or PED course.

--- Elective | 3 |

**Required Courses**

THE-123 Theatre History | 3 |

OR

THE-152 American Musical Theatre | 3 |

THE-124 Contemporary Theatre | 3 |

THE-131 Acting I | 3 |

IMPORTANT - Read the Program Information and FAQs Below for Additional Details

FINE ARTS
VISUAL, PERFORMING, AND MEDIA ARTS DEPARTMENT

The Associate in Fine Arts (A.F.A.) offers the first two years of concentrated study in studio courses for students planning to transfer to a visual arts, theatre, or music baccalaureate program. As a fine arts major, the student may choose to concentrate in either theater, art or music.

Related Programs - You may also be interested in one of the following programs:

MUS.AFA - Fine Arts - Music Option - Credits 64-68
ART.AFA - Fine Arts - Art Option - Credits 66

What will students learn if they study Fine Arts?
Fine arts will provide a strong foundation in the creative field of choice as well as a well-rounded education with a generous range of liberal arts courses required by baccalaureate fine arts programs. Students create a body of work or enhance skills in a chosen field in ways that will assist them in being accepted into a competitive fine arts program at a four-year institution.

Are there any requirements that must be satisfied before taking courses in the major?
Algebra I is a prerequisite for all majors. Algebra I competency may be verified with a passing score on the College’s placement test or completion of the appropriate course.

How long will it take to complete this degree?
Once students complete developmental coursework (if needed), the degree can be completed in two years of full-time study. They can shorten the amount of time by taking courses in the summer and winter sessions.

Questions?
Contact Name: Assistant Professor Nadine Heller, department chair
Contact Phone: 732.906.2589
Contact Email: NHeller@middlesexcc.edu
Department Web: http://www2.middlesexcc.edu/academics/academic-departments/visual-performing-and-media-arts.html
https://applyto.middlesexcc.edu/application/login.php

Course Description

ACC-102 - Managerial Accounting
Credits: 4
Lecture Hours: 4
Department Description: Accounting, Business and Legal Studies
Prerequisites: ACC 101
Description: Covers the statement of cash flows; financial statement analysis, the nature of Managerial Accounting, job order cost systems, process cost systems, cost allocation and activity-based costing; analyses for managerial decision making; budgeting, standard cost systems, accounting for decentralized operations and transfer pricing.

ACC-108 - Accounting Practices for Hotels, Restaurants and Institutions
Credits: 4
Lecture Hours: 4
Department Description: Hospitality, Culinary Arts and Dietetics
Description: Basic concepts and techniques of accounting principles as applied to the public hospitality industry. Emphasizes internal control departmental reports and operating statistics.

ACC-202 - Cost Accounting
Credits: 4
Lecture Hours: 4
Department Description: Accounting, Business and Legal Studies
Prerequisites: ACC 102
Description: Instruction in the principles of cost accounting and the keeping of cost records. Job order, process, standard cost systems and a survey of other costing techniques and applications.

ACC-206 - Tax Accounting
Credits: 3
Lecture Hours: 3
Department Description: Accounting, Business and Legal Studies
Prerequisites: ACC 102
Description: Federal income tax laws, rules, and regulations with particular emphasis on their application to individuals. Instruction and practice in the preparation of tax returns of individuals and research and reporting tax problems.

ACC-207 - Auditing
Credits: 3
Lecture Hours: 3
Department Description: Accounting, Business and Legal Studies
Prerequisites: ACC 212 or permission of the department chair
Description: Designed to acquaint the student with current concepts in auditing, the coverage of Generally Accepted Auditing Standards, accounting concepts and procedures, and the preparation and interpretation of the audit report.

ACC-208 - Accounting Field Experience
Credits: 3
Lecture Hours: 1 Lab Hours: 12
Department Description: Accounting, Business and Legal Studies
Prerequisites: ACC 102 and written permission of the department chair and the director of Cooperative Education and Internships
Description: A cooperative work experience program whereby students are employed in an accounting position to gain the practical experience necessary for success in accounting. Supervision of this departmentally approved position is provided by the College through on-the-job visits and individual

https://www.course-catalog.com/mcc/admin/includes/catalogs/Catalog-2013-2014-1540189321.html 183/244
AGD-213 - Typography  
Credits: 3  
Lecture Hours: 2  Lab Hours: 3  
Department Description: Visual, Performing and Media Arts  
Prerequisites: All MAD courses  
Description: Students become versed in fundamentals of layout and typographic design. Topics include history, letter form drawing, type anatomy, fonts, white space usage and the use of grid systems for layouts. Through a series of design problems, students will learn to use type as an effective visual element relevant to layout and content. Historical and contemporary models of layout and type usage will be explored through both traditional hand and digital means. The course covers layout and typographic standards of many digital means. The course covers layout and typographic standards of many element relevant to layout and content. Historical and contemporary models of layout and type usage will be explored through both traditional hand and digital means. The course covers layout and typographic standards of many
types of publication, both print and electronic. Students submit a complete portfolio at the end of the semester.

**AGD-219 - Digital Graphics**

Credits: 3  
Department Description: Visual, Performing and Media Arts  
Prerequisites: All MAD courses  
Description: Students will examine technical and aesthetic imaging problems in print and advertising. Conceptual and analytical thinking will be stressed in creating original visual statements. In-depth Illustrator and Photoshop methods will be covered in the development and editing of CMYK artwork. As the complexity of the projects increases, advanced material, such as color spaces, masking, layers and filters will be addressed. Topics covered will include input and output methods, image editing, color standards and corrections, photo collage, conceptual illustration and special effects.

**AGD-222 - Media Art and Design Field Experience**

Credits: 3  
Department Description: Visual, Performing and Media Arts  
Prerequisites: Completion of all MAD courses, and three AGD courses for the Advertising Graphic Design option or three courses for the Professional Commercial Photography option and written permission of the department chairperson and Counseling and Career Services Office  
Description: A cooperative work experience program whereby students are provided with a job that will enhance their competency by getting practical hands-on experience on state-of-the-art technology utilized by commercial designers and photographers. Students are assigned to work on a one-to-one basis with a professional designer or photographer using the latest techniques and equipment. Supervision of this departmentally approved position is provided by the College through on-the-job visits and individual progress review sessions. Students are required to describe their objectives and attain specific job skills. Students attend a bi-weekly two-hour seminar on campus and work a minimum of 180 hours per semester. Open to students recommended by the faculty of the department. Career interest and goals are taken into account. Marketing Art and Design Field Experience is not a graduation requirement.

**AGD-280 - Portfolio**

Credits: 3  
Department Description: Visual, Performing and Media Arts  
Prerequisites: All required MAD courses, 6 credits of AGD courses or permission of department chairperson  
Description: Students learn about job discovery and search, resume creation, both paper and electronic, employment letter writing and interviewing techniques. This is in addition to the primary goal of producing a professional level portfolio, both on paper and in digital/electronic formats. They will also be guided in discovering their professional strengths and goals through an individual self-evaluation process. Field trips are taken. Purchase of portfolio materials will be required.

**ART-104 - History of Photography**

Credits: 3  
Department Description: Visual, Performing and Media Arts  
Prerequisites: All MAD courses  
Description: An exploration of the history, technology and art of photography. The course stresses the visual literacy components of photography through time and across cultures, from Chinese Magic Mirrors through traditional silver processes to current electronic and digital imaging. Students will become familiar with practitioners and artists who use the medium as their tool of communication.

**ART-105 - Introduction to Art**  
Department Description: Visual, Performing and Media Arts  
Description: A combination lecture and studio course designed to increase appreciation of art through experimentation with materials in a variety of media. Includes exploration of elementary two-and three-dimensional problems in design. Field trips required.

**ART-109 - Drawing**

Credits: 3  
Department Description: Visual, Performing and Media Arts  
Prerequisites: All MAD courses  
Description: A workshop and lecture course exploring media, concepts and techniques of drawing. Skill in representing objects, landscape, human and the draped figure. Field trips required.

**ART-110 - Figure Drawing**

Credits: 3  
Department Description: Visual, Performing and Media Arts  
Prerequisites: All MAD courses  
Description: Practice combining nature and the imagination is directed toward exploring form and developing the basic techniques of drawing the undraped figure. Field trips required.

**ART-115 - Survey of Non-Western Art**

Credits: 3  
Department Description: Visual, Performing and Media Arts  
Prerequisites: All MAD courses  
Description: A survey of the visual expressions, traditions, philosophies, materials and aesthetics of art created in Africa, Asia, and the Americas. Development from ancient times to the present, as well as diverse cultural influences on Western artists will be explored. Slide presentations, films and field trips to museums and art galleries are included.

**ART-120 - Survey of American Art**

Credits: 3  
Department Description: Visual, Performing and Media Arts  
Prerequisites: All MAD courses  
Description: A survey of American art from Native American art to the present day. The course will concentrate on the evolution of the nation's art in its historical, social, political, cultural and geographical context. The focus will be on the major trends in painting, sculpture, architecture and photography. Slide presentations, films and field trips to museums and art galleries are included.

**ART-122 - Media Art and Design Field Experience**

Credits: 3  
Department Description: Visual, Performing and Media Arts  
Prerequisites: Completion of all MAD courses, and three AGD courses for the Advertising Graphic Design option or three courses for the Professional Commercial Photography option and written permission of the department chairperson and Counseling and Career Services Office  
Description: A cooperative work experience program whereby students are provided with a job that will enhance their competency by getting practical hands-on experience on state-of-the-art technology utilized by commercial designers and photographers. Students are assigned to work on a one-to-one basis with a professional designer or photographer using the latest techniques and equipment. Supervision of this departmentally approved position is provided by the College through on-the-job visits and individual progress review sessions. Students are required to describe their objectives and attain specific job skills. Students attend a bi-weekly two-hour seminar on campus and work a minimum of 180 hours per semester. Open to students recommended by the faculty of the department. Career interest and goals are taken into account. Marketing Art and Design Field Experience is not a graduation requirement.

**ART-123 - Art History: Ancient to Renaissance**

Credits: 3  
Department Description: Visual, Performing and Media Arts  
Prerequisites: All MAD courses  
Description: Examines developments in painting, sculpture and architecture from prehistory to the High Renaissance in Western art. Significant periods emphasized through slides and films. Field trips required.
ART-145 - Art Fundamentals: Two Dimensions  
Credits: 3  
Lecture Hours: 3  
Department Description: Visual, Performing and Media Arts  
Description: Examines developments in painting, sculpture and architecture from the High Renaissance to the twentieth century in Western art. Significant artists and their contributions to techniques. Field trips required.

ART-146 - Art Fundamentals: Three Dimensions  
Credits: 3  
Lecture Hours: 3  
Department Description: Visual, Performing and Media Arts  
Description: Examines developments in painting, sculpture and architecture in Western art since the Industrial Revolution to the present day via major styles, movements and significant artists. Field trips required.

ART-148 - Art Portfolio Workshop  
Credits: 1  
Lecture Hours: 1  
Department Description: Visual, Performing and Media Arts  
Prerequisites: One or more three-credit studio art courses or written permission of the department chairperson  
Description: Student art work is developed and expanded into a coherent portfolio. The course focuses on the preparation of a body of work for presentation in a professional manner and for effective transfer to senior institutions. Issues of quality, range of style and techniques, and methods of representing work in a critical setting are addressed. Field trip required.

ART-149 - Art Studio Seminar  
Credits: 1  
Lecture Hours: 1  
Department Description: Visual, Performing and Media Arts  
Prerequisites: One or more three-credit studio art courses or written permission of the department chairperson and Counseling and Career Services Office  
Description: Art studio issues are addressed as they relate to the artist in contemporary society. The motivations, relevance and the nature of art-making in American and global culture are investigated. The creation of subject matter for artistic expression that is personally meaningful is placed in a larger aesthetic context. The conceptual links among all the visual arts are explored. Field trip required.

ART-150 - Introduction to Mixed Media  
Credits: 3  
Lab Hours: 3  
Department Description: Visual, Performing and Media Arts  
Description: This introduction to mixed media explores the techniques and concepts of collage making and involves composing images using a variety of materials including papers, fabrics and found objects. The emphasis is on the pictorial applications of collage, but some experience is given to its three-dimensional extension, assemblage. A survey of the medium's relevance in modern and contemporary art is explored, along with its connections to the other visual arts. Field trip required.

ART-151 - Introduction to Three-Dimensional Design  
Credits: 3  
Lecture Hours: 2 Lab Hours: 2  
Department Description: Visual, Performing and Media Arts  
Prerequisites: One or more three-credit studio art courses or written permission of the department chairperson  
Description: Experience in the various hand-building and decorating techniques as well as some experience in the process of stacking and firing the kiln. Field trips required.

ART-152 - Ceramics: Hand-Building  
Credits: 3  
Lecture Hours: 3  
Department Description: Visual, Performing and Media Arts  
Prerequisites: ART 202 or demonstrated throwing ability  
Description: Advanced throwing techniques and surface treatments, including engobe decoration, wax resist, lusters and glazes. Thrown forms are used to experiment with various techniques. Slides, lectures and a museum visit will supplement the weekly demonstrations. Critiques will enable students to develop both their work and critical facilities.

ART-201 - Ceramics: Hand-Throwing  
Credits: 3  
Lecture Hours: 3  
Department Description: Visual, Performing and Media Arts  
Prerequisites: Written permission of the department chairperson and Counseling and Career Services Office  
Description: A cooperative work experience program whereby students are employed in a visual arts position in order to gain some of the practical experience necessary for success in various aspects of visual arts: artistic, technical and/or administrative. The College provides supervision of this departmentally approved position through on-the-job visits and individual progress sessions. Students are required to establish learning objectives related to their positions in order to effect the attainment of specific job competencies. Students attend a bi-weekly two-hour seminar on campus and work a minimum of 180 hours per semester. Individuals must be recommended by the chairperson of the Visual Arts Department and register with the Counseling and Career Services Office.

ART-203 - Graphic Arts: Traditional  
Credits: 3  
Lecture Hours: 3  
Department Description: Visual, Performing and Media Arts  
Description: Introductory Graphic Arts is explored through the practice of two traditional and evolving graphic techniques, including the processes of monotyping, collography (collage graphics) and the similar methods of woodcutting and linocutting. Technical control, basic pictorial concepts and an awareness of the cultural application of the mono-print and the basic relief print are emphasized. Materials fee and a field trip are required.
ART-220 - Graphic Arts: Contemporary
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Description: Introductory graphic arts are explored through the practice of two evolving, graphic techniques: screen-printing and intaglio - a method from which multiples may be printed. Technical control, basic pictorial concepts and an awareness of the cultural application of the screen-print and the intaglio print are emphasized. A materials fee and a field trip are required.

ART-222 - Painting: Contemporary
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Description: Objective and imaginative form in painting is explored through traditional and experimental techniques incorporating individual interpretation on guided projects. Study of modern art movements and contemporary artists are combined with studio assignments. A materials fee and a field trip are required. Students will provide some of their own supplies.

ART-224 - Sculpture: Contemporary
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Description: Explores the language and materials of sculpture. Develops skill and understanding of the basic elements of sculptural form through guided projects using the traditional tools and techniques for sculpting in the round. Examines previous and contemporary sculptors and styles through slides, films, books and field trips. A materials fee is assessed to cover the cost of materials required for the course.

ASL-122 - American Sign Language II GE HUM
Credits: 3
Lecture Hours: 3
Department Description: ESL/Languages and Culture
Prerequisites: ASL 121
Description: This course is a continuation of American Sign Language I designed to improve expressive and receptive skills and to expand on vocabulary and grammatical rules. Students will focus on non-manual markers and facial grammar. There will be assignments outside the classroom. This class is taught primarily in American Sign Language.

AUT-111 - Minor Automotive Services
Credits: 3
Lab Hours: 6
Department Description: Engineering Technologies
Description: Introduces shop operations, customer relations, flat rate manuals, safety, organizational design, pay structure, equipment, tools and basic operational theories. Includes service procedures of lubrication, batteries, the cooling system, wheels and tires and new car pre-delivery service.

AUT-117 - Automotive Electrical Systems
Credits: 3
Lab Hours: 6
Department Description: Engineering Technologies
Description: Covers the automobile electrical system including batteries, wiring, lighting, alternators, generators, starters and voltage regulators. Includes the use of electrical test equipment and schematics. Stresses the proper care and use of tools.

AUT-124 - Automotive HVAC Systems
Credits: 3
Lab Hours: 6

ART-221 - Painting: Traditional
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Description: The language and materials of painting are explored through still life, landscape and live model. Practice of easel techniques are enhanced by the examination of traditional paintings past and present. A materials fee and a field trip are required. Students will provide some of their own supplies.

ART-223 - Sculpture: Traditional
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Description: Explores the language and materials of sculpture in relief. Develops skill and understanding of the basic elements of sculptural form through modeling, carving and casting in relief. Examines the work of sculptors through slides, films, books and field trips. A materials fee is assessed to cover the cost of materials required for the course.

ASL-121 - American Sign Language I GE HUM
Credits: 3
Lecture Hours: 3
Department Description: ESL/Languages and Culture
Description: This course will cover a general introduction to American Sign Language, its structure, grammatical rules and vocabulary. These areas include topics such as the manual alphabet, basic words, sentences, numbers, phonology, morphology, the use of the space, classifier verbs, adjectives, nouns, pronouns, non-manual, cues and finger spelling. It will also cover issues related to deaf culture and history. There will be assignments outside of the classroom. This course is taught primarily in American Sign Language.

AUT-108 - Automotive Technology Work Experience I
Credits: 3
Lecture Hours: 1 Lab Hours: 12
Department Description: Engineering Technologies
Prerequisites: AUT 122, AUT 124 and AUT 126 and written permission of the department chairperson and Counseling and Career Services Office
Description: A cooperative work experience program employing students in a technical position in order to gain practical experience necessary for success in the automotive service industry. Supervision of this departmentally approved position is provided by the College through on-the-job visits and individual progress review sessions. Students are required to describe their objectives and attain specific job skills. Students attend a bi-weekly two-hour seminar on campus and work a minimum of 180 hours per semester. Students must register with the Counseling and Career Services Office.

AUT-115 - Automotive Brake Systems
Credits: 2
Lab Hours: 5
Department Description: Engineering Technologies
Description: Covers diagnosis and repair of both drum and disc brake systems, power brake boosters, master cylinders, wheel cylinders and related component parts.

AUT-122 - Analysis and Tune-Up
Credits: 3
Lab Hours: 6
Department Description: Engineering Technologies
Prerequisites: AUT 111 Co-requisites: AUT 124 and AUT 126
Description: Covers techniques for diagnosing the automobile engine and other areas. Stresses electronics and conventional ignition systems. Introduces carburetion and injection systems. Complete tune-up procedures, using the latest test equipment, are studied to ensure the proper application to the automobile.

AUT-126 - Alignment, Suspension and Steering Systems
Credits: 2
Lab Hours: 5
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Lecture Hours</th>
<th>Lab Hours</th>
<th>Prerequisites</th>
<th>Department Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUT-208</td>
<td>Automotive Technology Work Experience II</td>
<td>3</td>
<td>2</td>
<td>2</td>
<td>AUT 111</td>
<td>Engineering Technologies</td>
</tr>
<tr>
<td>AUT-213</td>
<td>Automatic Transmission I</td>
<td>3</td>
<td>2</td>
<td>6</td>
<td>AUT 208</td>
<td>Engineering Technologies</td>
</tr>
<tr>
<td>AUT-217</td>
<td>Engine Diagnostics and Repair I</td>
<td>3</td>
<td>2</td>
<td>6</td>
<td>AUT 108</td>
<td>Engineering Technologies</td>
</tr>
<tr>
<td>AUT-228</td>
<td>Engine Diagnostics and Repair II</td>
<td>3</td>
<td>2</td>
<td>6</td>
<td>AUT 208, AUT 217</td>
<td>Engineering Technologies</td>
</tr>
<tr>
<td>BIO-010</td>
<td>Basic Biology</td>
<td>4</td>
<td>3</td>
<td>3</td>
<td>Mat 013</td>
<td>Natural Sciences</td>
</tr>
<tr>
<td>BIO-014</td>
<td>Mysteries of the Microbial World</td>
<td>3</td>
<td>2</td>
<td>2</td>
<td>Mat 013</td>
<td>Natural Sciences</td>
</tr>
<tr>
<td>BIO-105</td>
<td>Heredity, Evolution and Society</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>Mat 013</td>
<td>Natural Sciences</td>
</tr>
<tr>
<td>BIO-106</td>
<td>Heredity, Evolution and Society</td>
<td>3</td>
<td>2</td>
<td>2</td>
<td>Mat 013</td>
<td>Natural Sciences</td>
</tr>
<tr>
<td>BIO-107</td>
<td>Heredity, Evolution and Society</td>
<td>3</td>
<td>2</td>
<td>2</td>
<td>Mat 013</td>
<td>Natural Sciences</td>
</tr>
<tr>
<td>BIO-108</td>
<td>Heredity, Evolution and Society</td>
<td>3</td>
<td>2</td>
<td>2</td>
<td>Mat 013</td>
<td>Natural Sciences</td>
</tr>
<tr>
<td>BIO-109</td>
<td>Heredity, Evolution and Society</td>
<td>3</td>
<td>2</td>
<td>2</td>
<td>Mat 013</td>
<td>Natural Sciences</td>
</tr>
</tbody>
</table>

Description: Focuses on the principles of operation and service techniques applied to automobile air conditioning systems. Topics include components familiarization, testing, diagnosing, charging and repair practices.

Description: A study of the operational theory of the internal combustion engine. Engine rebuilding, mechanical diagnosis and failure analysis are introduced. Emphasis is on the proper use of hand tools, measuring instruments and equipment.

Description: A study of the theory, operation and diagnosis of automatic transmissions. Rebuilding of automatic transmissions is introduced.

Description: A study of the principles and functions of the automotive fuel system including the carburetor, fuel pump, gas tank and emission control systems. Stresses the diagnosis and repair and adjustment of the carburetor, fuel injection and their components.

Description: A study of the operating principles, construction and maintenance of the manual transmission and related drive train components.

Description: This course, designed for the non-major, uses scientific principles to investigate the diversity of microbial life. Laboratory-based modules use the scientific method to explore the cellular, ecological, epidemiological and commercial roles of microorganisms. The
interdependence of microorganisms to life on Earth is examined. Laboratory exercises introduce students to principles of light microscopy, aseptic methods of handling and cultivating microorganisms, fermentation and DNA isolation. The historical and social impact of infectious diseases is explored using case studies, current events and web quests to encourage critical thinking skills.

Examination of contemporary topics, including the development of antibiotic resistance, bioterrorism and genetic engineering are designed to foster scientific literacy. A research paper is required.

BIO-106 - Human Biology, Biomedical Issues and Society  
GE MST
Credits: 4  
Lecture Hours: 3 Lab Hours: 2  
Department Description: Natural Sciences  
Prerequisites: Appropriate score on the College placement test or MAT 013 and one year high school laboratory science or a three-credit college level science course with a grade of "C" or better

Description: An introduction to the functioning of the human body; a survey of selected body systems in health and disease. There will be discussions and written assignments concerning human biological issues from both historical and current perspectives. Laboratory exercises (without dissection), audio-visual materials, computer simulations and current readings are included. Recommended for non-science majors.

BIO-111 - Human Anatomy and Physiology I  
GE MST
Credits: 4  
Lecture Hours: 3 Lab Hours: 3  
Department Description: Natural Sciences  
Prerequisites: One year of high school laboratory biology or BIO 010, and one year of high school laboratory chemistry or CHM 010, and appropriate score on the College placement test or MAT 013

Description: A study of cellular transport mechanisms and tissues as they relate to organs and systems. Structural and functional features of the skeletal, muscular and nervous systems and special senses are examined. Recommended for students in the health sciences.

BIO-117 - Biology I  
GE MST
Credits: 4  
Lecture Hours: 3 Lab Hours: 3  
Department Description: Natural Sciences  
Prerequisites: Appropriate score on the College placement test or MAT 013 and one year high school laboratory science or BIO 010 or CHM 010

Description: A general study of the physical and chemical properties of living material, cell organelles, cell transport, cell division, energy transformations in photosynthesis and cellular respiration, plant and animal tissues, the classification of organisms and genetics.

BIO-123 - General Biology I  
GE MST
Credits: 4  
Lecture Hours: 3 Lab Hours: 3  
Department Description: Natural Sciences  
Prerequisites: One year of high school laboratory biology or BIO 010 and one year of high school laboratory chemistry or CHM 020 passed with a "C" or higher. Also, appropriate score on the College placement test or MAT 013.

Description: A study of the basic principles and origins of life; the chemistry of living things; cell structure, function and reproduction; cell metabolic process including cellular respiration and photosynthesis; Mendelian genetics and modern genetics principles. Required for science transfer students in the biology option and biology pre-professional option and biotechnology.

BIO-131 - Human Structure and Function  
GE MST
Credits: 4  
Lecture Hours: 3 Lab Hours: 3  
Department Description: Natural Sciences  
Prerequisites: One year of high school biology or BIO 010, and one year of high school chemistry or CHM 010, and appropriate score on the College placement test or MAT 013

Description: A one semester survey of the cells, tissues, organs and systems of the human body designed to establish a basic knowledge in human anatomy and physiology. The structural and functional features of the integumentary, skeletal, muscular, nervous, endocrine, sensory, digestive, respiratory, circulatory and reproductive systems are examined. Required for non-science majors.

BIO-108 - Essentials of Human Anatomy and Physiology  
GE MST
Credits: 4  
Lecture Hours: 3 Lab Hours: 2  
Department Description: Natural Sciences  
Prerequisites: Appropriate score on the College placement test or MAT 013 and one year high school laboratory science or BIO 010 or CHM 010

Description: A one semester survey of the cells, tissues and systems of the human body. Structural, functional and biochemical features of the integumentary, skeletal, muscular, nervous, endocrine, special senses, digestive, respiratory, lymphatic, urinary and reproductive systems in health and disease are studied and examined. Recommended for non-science majors. This course fulfills the science requirement for Dietetic Technology students.

BIO-112 - Human Anatomy and Physiology II  
GE MST
Credits: 4  
Lecture Hours: 3 Lab Hours: 3  
Department Description: Natural Sciences  
Prerequisites: BIO 111 with a minimum grade of "C"

Description: A continuation of BIO 111. A study of the structure and function of the body is continued by examining the endocrine, reproductive, circulatory, digestive, respiratory and excretory systems.

BIO-118 - Biology II  
GE MST
Credits: 4  
Lecture Hours: 3 Lab Hours: 3  
Department Description: Natural Sciences  
Prerequisites: BIO 117

Description: A continuation of Biology 117. Emphasis is on supporting life processes, animal systems, evolution, ecosystems and communities.

BIO-124 - General Biology II  
GE MST
Credits: 4  
Lecture Hours: 3 Lab Hours: 3  
Department Description: Natural Sciences  
Prerequisites: BIO 123

Description: A survey of plant and animal taxonomy, anatomy and physiology; evolutionary theory and principles of ecology. Laboratory sessions include dissections.

BIO-132 - Introduction to Biotechnology: Concepts and Issues  
Credits: 1  
Lecture Hours: 2  
Department Description: Natural Sciences  
Prerequisites: BIO 123

Description: This course is a seminar survey of biotechnology methods and techniques that raise ethical or moral questions. Topics include issues pertaining to basic and applied research in human health, agriculture, and the environment. Students will research, present and lead weekly roundtable discussions on bioethical topics.
cardiovascular, lymphatic, respiratory, urinary and reproductive systems will be studied and examined.

**BIO-140 - Biodiversity and Issues in Ecology**  
*GE MST*  
**Credits: 3**  
**Lecture Hours: 2  Lab Hours: 2**  
**Department Description:** Natural Sciences  
**Description:** A survey of the major ecosystem types of New Jersey including hardwood forests, pinelands, swamps, marshes, dunes and seashore. Students will observe representative organisms from each ecosystem, explain their ecological interrelationships, determine the chemical and physical factors that influence their survival and recognize the historical and current impact of human activities on these ecosystems. Students will also evaluate the applications of the scientific method to conservation efforts that promote biodiversity in New Jersey.

**BIO-206 - Protein Purification and Tissue Culture Techniques**  
**Credits: 3**  
**Lecture Hours: 2  Lab Hours: 3**  
**Department Description:** Natural Sciences  
**Prerequisites:** BIO 205 Co-requisites: CHM 220  
**Description:** This course is designed to be a continuation of BIO 205. Students will develop new skills in protein manipulation, separation techniques and plant/animal tissue culture techniques. They will apply the skills they acquired throughout the Biotechnology curriculum to complete a capstone project.

**BIO-211 - Microbiology**  
**Credits: 4**  
**Lecture Hours: 3  Lab Hours: 3**  
**Department Description:** Natural Sciences  
**Prerequisites:** BIO 118, BIO 120 or BIO 124, CHM 118 or CHM 122 and CHM 126  
**Description:** A comprehensive study of microorganisms with emphasis on bacteria. Topics include: cellular and viral structure and function, taxonomy, microbial metabolism and genetics, physical and chemical methods of controlling microorganisms and concepts of pathogenicity and immunology. The laboratory exercises emphasize practical skills in manipulating, observing, controlling and identifying microbes.

**BIO-221 - Biotechnology Cooperative Education**  
**Credits: 3**  
**Lecture Hours: 1  Lab Hours: 12**  
**Department Description:** Natural Sciences  
**Prerequisites:** Written permission of the department chairperson and Counseling and Career Services Office.  
**Description:** A cooperative work experience program whereby students are employed in a technical position in order to gain some of the practical experience necessary for success in biological technology. Supervision of this departmentally approved position is provided by the College through on-the-job visits and individual progress review sessions. Students are required to describe their objectives and attain specific job skills. Students attend a bi-weekly two-hour seminar on campus and work a minimum of 180 hours per semester. Individuals must be recommended by the faculty of the department and registered with the Counseling and Career Services Office.

**BIO-224 - Applied Microbiology**  
**Credits: 4**  
**Lecture Hours: 3  Lab Hours: 3**  
**Department Description:** Natural Sciences  
**Prerequisites:** BIO 221 with a minimal grade of “C”  
**Description:** Topics include: microbial ecology, aquatic microbiology, including water and wastewater treatment; microbiology of air, soil and food; dairy microbiology; industrial microbiology. In the laboratory, students learn standard methods of analysis for microorganisms in the environment.

**BIO-226 - Biological Technology Cooperative Education**  
**Credits: 3**  
**Lecture Hours: 3  Lab Hours: 3**  
**Department Description:** Natural Sciences  
**Prerequisites:** BIO 124, CHM 122 and CHM 126  
**Description:** This course is designed to be a continuation of BIO 205. Students will develop new skills in protein manipulation, separation techniques and plant/animal tissue culture techniques. They will apply the skills they acquired throughout the Biotechnology curriculum to complete a capstone project. The research scientist and the MCC Biology faculty will jointly assess the student's work. The assessment includes between 180-220 hours of lab work, library work, data analysis, a written report and oral presentation. This course can be used to fulfill the SCI/MAT elective or Biology Elective but not both, for the Science Transfer Biology Program. Students are expected to provide their own transportation.
**BIO-251 - Introduction to Biomolecules and Molecular Biology - Lecture**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** Natural Sciences  
**Prerequisites:** CHM 221, CHM 227, BIO 123 and BIO 124  
**Co-requisites:** CHM 222, CHM 228 and BIO 252  
**Description:** This course introduces the students to the structure, functions, synthesis and degradation of biologically important macromolecules of the cell such as carbohydrates, proteins, lipids and nucleic acids. Bioenergetics and regulation of metabolic pathways will be discussed. The interrelationship between the metabolic pathways and genetic defects will be emphasized. The course will focus on molecular biology, including the metabolism of DNA and RNA and regulation of gene expression.

**BUS-101 - Business Organization and Management**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** Accounting, Business and Legal Studies  
**Description:** The planning, supervision, control and performance of activities involved in the production of goods and services. The problems of human relations and labor-management and the functions of human resources, marketing, purchasing, production and finance are explored from the standpoint of effectively carrying on business that relates positively to the society of which it is a part.

**BUS-201 - Business Law I**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** Accounting, Business and Legal Studies  
**Description:** Brief surveys of the American legal system, procedural law, crimes and torts, administrative agencies, consumer, environmental and planning law. Detailed study of the substantive law of contracts, personal property and bailments and sales law. (In applicable areas, the Uniform Commercial Code is covered as well as the common law principles.)

**BUS-210 - Introduction to Event Planning**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** Accounting, Business and Legal Studies  
**Prerequisites:** BUS 101 or SBM 120 or HRI 101  
**Description:** This course introduces the special skills required for the planning of meetings, expositions and conventions, which are normally expensive and often one-time occasions. Students will learn how to design, plan, market and stage an event; including dealing with staffing problems, ensuring the safety of all involved as well as legal compliance, risk management, financial control and evaluation of the event.

**BUS-239 - Field Experience in Event Planning Management**

**Credits:** 3  
**Lecture Hours:** 1  
**Lab Hours:** 12  
**Department Description:** Accounting, Business and Legal Studies  
**Prerequisites:** Completion of half the courses required in the Event Planning Management curricula and written permission of department chairperson  
**Description:** Integration of classroom study with specific planned period of learning through work experience, co-op or internship based. The course utilizes a seminar approach with performance-based human relations activities and individual student objectives that are job related and employer evaluated.

**BUS-250 - Seminar in Event Planning Management**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** Accounting, Business and Legal Studies  
**Prerequisites:** BUS 210, BUS 213, BUS 239, BUS 240, HRI 206, HRI 250

**BUS-252 - Introduction to Biomolecules and Molecular Biology - Lab**

**Credits:** 1  
**Lab Hours:** 3  
**Department Description:** Natural Sciences  
**Prerequisites:** BIO 251  
**Description:** This course introduces the students to biochemical and molecular techniques used for studying carbohydrates, lipids, proteins and nucleic acid. Students will gain hands-on experience on a variety of experimental techniques used in biological research.

**BUS-115 - Mathematics of Finance**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** Accounting, Business and Legal Studies  
**Prerequisites:** Passing score on the College placement test or successful completion of MAT 013  
**Description:** A study of the mathematics and terminology related to buying and selling, time value of money using simple and compound interest, basic statistics with charts and graphs and fundamentals of investing.

**BUS-202 - Business Law II**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** Accounting, Business and Legal Studies  
**Prerequisites:** BUS 201  
**Description:** Detailed study of the substantive law of commercial paper, agency and employment, security devices, bankruptcy, partnerships and corporations and real property. Decedents' estates, wills and trusts as well as insurance law are surveyed. (In applicable areas, the Uniform Commercial Code is covered as well as the common law principles.)

**BUS-213 - Law for Event Planning Management**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** Accounting, Business and Legal Studies  
**Description:** This course is designed for students in event planning. As professionals making decisions every day based on their own interpretation of the law, they have a great need to understand how they can act in ways to ensure that they are managing legally in the industry, the basic foundations and principles of the laws affecting the industry as well as guidelines and techniques that show students how to implement preventive management and apply practical legal awareness to their actions.

**BUS-240 - Business Communication**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** Accounting, Business and Legal Studies  
**Prerequisites:** ENG 122 or permission of department chair  
**Description:** The course focuses on oral and written communication theory and practice appropriate for a variety of business situations. Students generate and examine routine and special business correspondence, strategic electronic communication, and informational and analytical business reports; conduct business research; refine team-oriented skills; and design/deliver oral presentations. The following concepts are emphasized: the nature of audience; business communication forms/formats; tone, style and diction; purpose; clarity and complexity; and other relevant rhetorical issues. This course is cross-listed in the English and Business departments. Students may not earn credit for both BUS 240 and ENG 240.

**CHM-010 - Basic Chemistry for Health Science Students**

**Credits:** 4  
**Lecture Hours:** 4  
**Lab Hours:** 2  
**Department Description:** Natural Sciences  
**Prerequisites:** MAT 013 or appropriate score on the College placement test

---

191/244
and SBM 110

Description: This is the capstone course for Event Planning Management. It covers a variety of topics to test theories and practices learned in the major. Case studies and presentations are key to the course. The "team concept" is employed and group dynamics are developed.

CHM-020 - Basic Chemistry for Science Transfers  
Credits: 4  
Lecture Hours: 4  Lab Hours: 2  
Department Description: Natural Sciences  
Prerequisites: MAT 014 or appropriate score on the College placement test  
Description: An introduction to chemistry and chemical theory. This course is designed for students intending to enroll in general chemistry. The emphasis is on atomic structure, electron configuration and the periodic table. In addition, chemical reactions, balancing equations and stoichiometry will be stressed.

CHM-117 - Chemistry I  
Credits: 4  
Lecture Hours: 4  Lab Hours: 3  
Department Description: Natural Sciences  
Prerequisites: MAT 013 or appropriate score on the College placement test and one year of high school laboratory science or departmental approval  
Description: A foundation course involving a study of the metric system, bonding, the periodic table, chemical equations, mole-related concepts, stoichiometry and gas law. Laboratory experiences stress proper lab technique, use of equipment, treatment of data and safety.

CHM-121 - General Chemistry I - Lecture  
Credits: 3  
Lecture Hours: 4  
Department Description: Natural Sciences  
Prerequisites: Two years of high school algebra and geometry or MAT 014 and one year of high school chemistry or CHM 020  
Description: A theoretical treatment of principles and laws underlying atomic structure, chemical reactions, enthalpy changes, bonding and states of matter integrated with descriptive material and quantitative calculations.

CHM-125 - General Chemistry I - Lab  
Credits: 1  
Lab Hours: 3  
Department Description: Natural Sciences  
Prerequisites: Two years of high school algebra and geometry or MAT 014 and one year of high school chemistry or CHM 020 Co-requisites: CHM 121  
Description: Introduction to the general chemistry laboratory: includes the conduct of inorganic reactions and general laboratory techniques. An appreciation and understanding of safety and environmental aspects of the general chemistry laboratory is developed. General chemistry laboratory techniques such as separation and titration and inorganic multistep synthesis are carried out. A variety of chemical reactions are performed, redox reactions and titrations are carried out, a stock solution and a series of dilute solutions are prepared from the stock; the enthalpy of reaction using Hess's Law is determined, and the MW of a volatile liquid is determined using the Ideal Gas Law.

CHM-201 - Principles of Organic Chemistry  
Credits: 4  
Lecture Hours: 3  Lab Hours: 3  
Department Description: Natural Sciences  
Prerequisites: CHM 118, CHM 122, CHM 126 or equivalent  
Description: An introduction to the basic concepts of organic chemistry in a non-mechanistic approach. Laboratory experiences include the basic techniques of organic synthesis and the related techniques used in the isolation and purification of organic compounds.

CHM-219 - Classical Volumetric and Spectrophotometric Analysis  

Description: An introduction to the fundamental principles of chemical structure and reactions. Includes applications in related laboratory work. A "C" is the minimum acceptable grade for movement from one developmental level to another and for completion of developmental requirements to include all credit equivalent courses.

CHM-107 - Principles of General, Organic and Biochemistry  
Credits: 4  
Lecture Hours: 3  Lab Hours: 2  
Department Description: Natural Sciences  
Prerequisites: One year of high school laboratory chemistry or CHM 010  
Description: An introduction to basic concepts of inorganic, organic and biochemistry. Topics include the metric system, ionic and covalent bonding, acids, bases and salts, radioactivity, solutions, colloids, emulsions, gases and important organic compound classes such as alcohols, ethers, esters, carbohydrates, proteins, lipids and enzymes. This course is required for students in Dental Hygiene, Pharmacy Assistant and Respiratory Care.

CHM-118 - Chemistry II  
Credits: 4  
Lecture Hours: 4  Lab Hours: 3  
Department Description: Natural Sciences  
Prerequisites: CHM 117  
Description: A continuation of CHM 117. Topics include qualitative and quantitative solution chemistry, acid-base theory, chemical equilibria, oxidation reductions and basic electrochemistry. Laboratory experiences cover qualitative analysis and volumetric methods of analysis. The volumetric techniques include acid-base and redox titrations and spectrophotometric analysis. The computer is used to analyze data.

CHM-122 - General Chemistry II - Lecture  
Credits: 3  
Lecture Hours: 4  
Department Description: Natural Sciences  
Prerequisites: CHM 121 with a grade of "C" or better  
Description: A continuation of CHM 121, concentrating on properties of liquids, solids and solutions, kinetics, equilibrium, properties of acids and bases, acid-base and solubility equilibria, thermodynamics and electrochemistry.

CHM-126 - General Chemistry II - Lab  
Credits: 1  
Lab Hours: 3  
Department Description: Natural Sciences  
Prerequisites: CHM 121, CHM 125 with a grade of “C” or better Co-requisites: CHM 122  
Description: The laboratory course associated with CHM 122, General Chemistry II. The labs are related to the lecture topics and are meant to reinforce them. Computers are used for data acquisition and data handling using Microsoft EXCEL.

CHM-202 - Biochemistry  
Credits: 4  
Lecture Hours: 3  Lab Hours: 3  
Department Description: Natural Sciences  
Prerequisites: CHM 201  
Description: An introduction to the chemistry of compounds present in living systems. Topics include the structure and properties of carbohydrates, lipids, proteins and nucleic acids and the metabolism of these substances in the body. Laboratory experiments include the qualitative and quantitative analysis of these compounds. A one-semester course.

CHM-220 - Methods of Chromatographic Separation  
Credits: 4
CHM-221 - Organic Chemistry I - Lecture  GE MST
Credits: 3
Lecture Hours: 4
Department Description: Natural Sciences
Prerequisites: CHM 122 with a grade of “C” or better
Description: A mechanistic study of the preparation and chemical reactivity of alkanes, alkynes, and alkenes. Conformational analysis and stereochemistry of organic compounds.

CHM-227 - Organic Chemistry I - Lab  GE MST
Credits: 1
Lab Hours: 3
Department Description: Natural Sciences
Prerequisites: CHM 122, CHM 126 with a grade of “C” or better Co-requisites: CHM 221
Description: Introduction to the organic chemistry laboratory, performing organic reactions and notebook keeping. An appreciation and understanding of safety and environmental aspects of the organic laboratory. Introduction to organic chemistry laboratory techniques for the purification, isolation and identification of organic compounds - melting point, boiling point, recrystallization, distillation, IR spectroscopy and aspects of chromatography.

CHM-230 - Analytical Chemistry
Credits: 4
Lecture Hours: 2  Lab Hours: 4
Department Description: Natural Sciences
Prerequisites: CHM 122, CHM 126 with a grade of “C” or better
Description: Covers the theory relating to the quantitative techniques of volumetric, gravimetric, spectrophotometric, and chromatographic analysis. Topics include evaluation of measurements, concentration calculations, acid-base and precipitation equilibria, and the principles of chromatography. Laboratory experiments cover classical volumetric analysis, the use of visible spectrometers, and chemical separations.

CHM-222 - Organic Chemistry II - Lecture  GE MST
Credits: 3
Lecture Hours: 4
Department Description: Natural Sciences
Prerequisites: CHM 221 Lecture with a grade of “C” or better, CHM 227 Lab Description: A mechanistic study of the preparation and chemical reactivity of aromatic compounds, alcohols, phenols, ethers, aldehydes, ketones, amines, carboxylic acids, and carboxylic acid derivatives.

CHM-228 - Organic Chemistry II - Lab  GE MST
Credits: 1
Lecture Hours: 3
Department Description: Natural Sciences
Prerequisites: CHM 221, CHM 227 with a grade of “C” or better Co-requisites: CHM 222
Description: Laboratory experience includes the characterization and identification of organic compounds using modern spectroscopic techniques: IR, 1H-NMR-, 13C-NMR, and Mass Spectrometry (MS). Introduction to basic techniques of chromatography (GC, HPLC) are also included.

CHM-240 - Research in Chemistry
Credits: 4
Lab Hours: 8
Department Description: Natural Sciences
Prerequisites: BIO 124, CHM 122, CHM 126 and ENG 121
Description: Students will engage in a scientific investigation under the guidance of a research scientist in an academic institution. A faculty member of the Middlesex County College Chemistry/Physics Department will monitor the project. The research scientist and the MCC Chemistry faculty will jointly assess the student's work. The assessment includes between 180-220 hours of lab work, library work, data analysis, a written report and oral presentation. This course can be used to fulfill the SCI/MAT elective or Chemistry Elective but not both, for the Science Transfer Chemistry Program. Students are expected to provide their own transportation.

CIT-104 - Construction Surveying I
Credits: 3
Lecture Hours: 2  Lab Hours: 2
Department Description: Engineering Technologies
Prerequisites: MAT 129 or MAT 129A
Description: Introduction to surveying, measurement theory, field and office procedures and error analysis. Lectures emphasize the concepts, computations, analysis and adjustments of leveling, angle observation, distance measure and control traverses. Field exercises stress the techniques of distance measure from rough pacing to use of the Electronic Distance Measure instrument, as well as the correct procedures for horizontal and vertical angle observations. Students prepare drawings and maps from their field notes.

CIT-125 - Construction Estimating
Credits: 2
Lab Hours: 4
Department Description: Engineering Technologies
Description: An introduction to drawing and quantity takeoff with related material and labor costs used in the construction industry. Students will examine and interpret construction drawings to determine quantities and related costs of materials and labor. Topics will include: area and volume calculations, material costs, labor costs, overhead and profit. Laboratory projects reinforce the lecture material and emphasize calculations associated with horizontal and vertical control survey plans, deed

CIT-105 - Statics for Technicians
Credits: 3
Lecture Hours: 3
Department Description: Engineering Technologies
Prerequisites: MCT 101, MAT 129 or MAT 129A
Description: Practical study of statics for the engineering technology student. Topics include: force system resultants, force system equilibrium, load analysis of structural trusses and frames, cross-sectional area properties, centroid, moment of inertia, radius of gyration and polar moment of inertia. Use of the TI-86 calculator or approved equivalent is required for the solution of several types of problems.

CIT-126 - Advanced Civil Drawing/CAD-II
Credits: 3
Lecture Hours: 1  Lab Hours: 4
Department Description: Engineering Technologies
Prerequisites: MEC 123
Description: A study and execution of drawings encountered in civil and construction engineering. Topics include: structural steel fabrication, reinforced concrete drawings, plot plans and customization of the AutoCAD menu system. Drawings will be generated using surveyor's notes and calculations associated with horizontal and vertical control survey plans, deed
CIT-151 - Urban and Suburban Development
Credits: 3
Department Description: Engineering Technologies
Prerequisites: CIT 205
Description: Land use planning, zoning and planning boards, general building codes, local control surveys, land data systems, subdivision design, professional land planning systems.

CIT-205 - Construction Surveying II
Credits: 3
Department Description: Engineering Technologies
Prerequisites: CIT 104
Description: A continuation of Construction Surveying I with emphasis on the methods of layout construction projects. Topics include: traverse computations and adjustment; control surveys for topography, N.J. State Plane Coordinates: horizontal and vertical curve calculations and stakeout methods, radial stakeouts; pipeline and utility stakeouts, road and street stakeouts; building stakeouts, earthwork calculations and Right of Way acquisition computations. Laboratory exercises demonstrate and reinforce these topics. Computer software is available to aid in the computations.

CIT-216 - Soil Mechanics
Credits: 4
Department Description: Engineering Technologies
Prerequisites: CIT 105
Description: Basic study of soils as a material in building construction and environmental projects. Topics include: index properties, soil classification, soil moisture, shear strength, stress analysis, lateral earth pressure, compaction and stabilization and settlement and consolidation. The laboratory will provide sieve analysis, shear strength of soils, relative density, proctor compaction and consolidation and complete testing of concrete cylinders.

CIT-218 - Steel Design
Credits: 3
Department Description: Engineering Technologies
Prerequisites: CIT 203
Description: Practical application of steel design using the LRFD (Load and Resistance Factor Design) procedure as governed by the American Institute of Steel Construction. Topics include principles of structural design and analysis using steel as the primary building material. Analysis and design of steel members, such as beams, girders, columns and connections is studied using the principles of statics. A study of framing and load analysis will be done for various loading conditions.

CIT-252 - Boundary Law
Credits: 3
Department Description: Engineering Technologies
Description: An introductory course which analyzes elements of boundary law, consisting of legal research, evidence, procedures and the synthesis needed for the surveying of land.

CIT-203 - Strength of Materials
Credits: 4
Department Description: Engineering Technologies
Prerequisites: CIT 105
Description: The study of strength of materials with emphasis on practical applications. Topics include: axial stress and strain, material properties, torsion stress and strain, shear and moment diagrams, bending shear stresses, beam design, theoretical and specification column analysis and design, connection analysis and combined stresses using Mohr's Circle. Weekly laboratory experiments and formal written reports are used to reinforce lecture material. Students are required to present one oral presentation during the semester. Graphical calculator required.

CIT-212 - Water Resources Technology
Credits: 4
Department Description: Engineering Technologies
Prerequisites: CIT 105 and MAT 129B or MAT 129
Description: Study of hydrology and hydraulics as they relate to storm water generation and collection; wastewater collection and treatment and water treatment and distribution systems. Lectures include: hydrology and runoff; groundwater; pipeline hydraulics; open channel hydraulics; wastewater treatment; pump selection; reservoir and detention design; drainage structures; water pollution and flood control. Laboratory exercises consist of design projects such as storm water collection system, sanitary sewer list station, culvert, drainage channel, detention pond, backwater curves and water distribution system. Computer software is available to aid in the design calculations.

CIT-211 - Structural Design
Credits: 4
Department Description: Engineering Technologies
Prerequisites: CIT 203
Description: Practical Applications of strength of materials using the American Institute of Steel Construction (AISC) manual in allowable stress design and American Concrete Institute (ACI) manual for reinforced concrete design. Topics include: Principles of structural design for steel and reinforced concrete; steel framing analysis and design; reinforced concrete beam, girder, column and footing design.

CIT-219 - Reinforced Concrete Design
Credits: 3
Department Description: Engineering Technologies
Prerequisites: CIT 203
Description: Practical application of concrete design using the strength design procedure as governed by the American Concrete Institute. Topics include: principles of structural design using reinforced concrete as the material and concrete framing systems using beams, frames, girders and footings as the primary structural elements.

CIT-253 - Mechanics of Materials
Credits: 3
Department Description: Engineering Technologies
Prerequisites: MEC 221
Description: An engineering science level course discussing the basics of strength of materials. This is a lecture-oriented course dealing with the determination of stress resultants, analysis of stress vs. strain, analysis of statically determinate and indeterminate structures, trusses, columns and
CIT-260 - Civil/Construction Design Project
Credits: 2
Lecture Hours: 1 Lab Hours: 2
Department Description: Engineering Technologies
Prerequisites: CIT 125, CIT 203 and CIT 205 Co-requisites: CIT 212, CIT 217
Description: Students working in teams integrate their knowledge of theoretical concepts and practical applications of estimating, surveying, hydrology, hydraulics and structural design to complete a comprehensive design project. Oral presentation and a technical report are required.

CJU-124 - Criminal Justice II
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Prerequisites: CJU 123
Description: A continuation of Criminal Justice I. Particular emphasis on the New Jersey court system including detailed discussions of the role of prosecutors versus defense attorneys; pretrial, trial and post-trial functions and the constant influence of ethical considerations.

COM-110 - Interpersonal Communication
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: COM 105
Description: This course explores the ways people interact verbally and nonverbally and introduces the basic theories and modes of interpersonal communication as well as relationship development. Interpersonal contexts will be examined including initial encounters, friendships, marriage, family and professional settings. Activities include participation in groups, pairs and interactive communication situations.

COM-120 - Introduction to Public Relations
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: ENG 121
Description: This introductory course explores the field of public relations, emphasizing the evolution, role, function and scope of public relations in American society. The course will include organizing programs and using the print and electronic media to implement such programs. Students will be exposed to staple writing activities such as news releases, brochures and pitch letters.

COM-131 - Introduction to Broadcasting
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: COM 105
Description: A comprehensive introduction to the historical development and regulatory policies of radio and television broadcasting. Emphasizes the social, economic and ethical impact of radio and television on society and its citizens.

COM-210 - Radio Broadcasting Production
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Description: Introduction to stress and deformation analysis of basic structural elements subjected to axial, torsional, bending, and pressure loads. Additional topics include area moments, conjugate beam method, deflection dude to shear, bending of unsymmetrical beams, curved beams, shear flow, shear center, stresses in open sections, theories of failure, plastic stress-strain relations, plastic deformation, limit analysis, and energy methods.

CJU-123 - Criminal Justice I
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: Examines both the substantive and procedural criminal law with a special focus on the administration of justice. Particular attention will be given to the role of the police, courts and correctional systems and how each separate entity must function with the framework of Constitutional law. Special emphasis will be on New Jersey statutory law and court rules.

COM-105 - Introduction to Communication Study
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Description: Surveys the field of communication studies, including the electronic and print media forms. Topics include the growth of print and communication media, concentrating on radio, television, film and other interactive communication situations.

COM-115 - Intercultural Communication
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: COM 105
Description: This course provides a general orientation to and overview of the communication between cultures. The emphasis will be upon offering insight into how cultural differences and similarities impact upon the relationship between culture and communication. The focus will deal with the challenges of communication in a culturally diverse society and offer techniques for improving communication between members of different cultures.

COM-121 - Mass Communication Study
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: COM 105
Description: A survey of the institutions, history and technology of the mass communication media, concentrating on radio, television, film and other electronic and print media forms. Topics include the growth of print and electronic media and the relationship among government, media and the public, including the social responsibility and ethics of mass communication.

COM-208 - Communication Seminar and Field Experience
Credits: 3
Lecture Hours: 1 Lab Hours: 12
Department Description: Visual, Performing and Media Arts
Prerequisites: Written permission of the department chairperson and Counseling and Career Services Office
Description: A cooperative program whereby the student may gain experience in a communication-related position in radio, television or public relations in order to gain some of the practical experience necessary for growth and success. Supervision of this departmentally approved position is provided by the College through on-the-job visits and individual progress review related to the position in order to effect the attainment of specific competencies. Students attend a bi-weekly two-hour seminar on campus and work a minimum of 180 hours per semester.

COR-201 - Introduction to Correction Administration
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: A cooperative program whereby the student may gain experience in a communication-related position in radio, television or public relations in order to gain some of the practical experience necessary for growth and success. Supervision of this departmentally approved position is provided by the College through on-the-job visits and individual progress review related to the position in order to effect the attainment of specific competencies. Students attend a bi-weekly two-hour seminar on campus and work a minimum of 180 hours per semester.
Description: Classroom and studio practice in the preparation and presentation of radio materials including writing, announcing, news casting, interviewing, musical and dramatic programming. Practical concerns involve studio recording techniques, editing of audio tapes and program organization and management. The emphasis is on effective communication and ethical and aesthetic values in a production setting. Hands-on experience with equipment conducted in the campus radio studio, WMCC.

**COR-207 - Correctional Institutions**

**Credits:** 3

**Lecture Hours:** 3

**Department Description:** History and Social Science

**Prerequisites:** CPT 100

**Description:** This course introduces criminal law and the corrections system. Students learn about the current status of penal servitude. They are introduced to the concept of system and plant economics. Focuses on a better understanding of LD transitions in career and education. Focuses on a better understanding of LD connections. (The second course is SSD 101.) Provides an opportunity for students to learn strategies for academic success and to plan for successful specific job skills. Students attend a biweekly, two-hour seminar on campus and work a minimum of 180 hours a semester.

**CPS-041 - Strategies for Success**

**Credits:** 3

**Lecture Hours:** 3

**Department Description:** Counseling and Career Services

**Prerequisites:** CHM 117 and CPT 100

**Description:** First course in a two-semester sequence for students in Project Connections. (The second course is SSD 101.) Provides an opportunity for students to learn strategies for academic success and to plan for successful transitions in career and education. Focuses on a better understanding of LD issues and self-advocacy, to become familiar with the Adaptive Lab equipment, to set career and educational goals and design strategies to accomplish them.

**CPT-205 - Process Technology Instrumentation**

**Credits:** 3

**Lecture Hours:** 3

**Department Description:** Natural Sciences

**Prerequisites:** CHM 117 and CPT 100

**Description:** This course will introduce the student to all aspects of instrumentation used in the process industry. Students will be introduced to a variety of common terms, relationships between process variables and pertinent concepts and definitions. Students will learn about process instruments that control pressure, temperature, flow and level. The concept of control loops and how each component of a control loop acts individually and together to sense, measure, compare and control or convert signals between the various components will be examined.

**CPT-210 - Process Technology Systems**

**Credits:** 4

**Lecture Hours:** 3  **Lab Hours:** 2

**Department Description:** Natural Sciences

**Prerequisites:** CPT 100

**Description:** The interrelation of process equipment and process systems. Specifically, students will be able to arrange process equipment into basic systems; explain how factors affecting process systems are controlled under normal conditions; and recognize abnormal process conditions. In addition, students are also introduced to the concept of system and plant economics.

**CPT-214 - Process Technology Troubleshooting**

**Credits:** 3

**Lecture Hours:** 3

**Department Description:** Natural Sciences

**Prerequisites:** CPT 100

**Description:** This course will provide an overview of the field of quality within the process industry. Students will learn about many process industry-related quality concepts including operating consistency, continuous improvement, plant economics, team skills and statistical process control. Methods to ensure operating consistency, process variables, waste issues and techniques used to prevent process safety incidents will also be covered in the course.

**CPR-212 - Process Technology Operations**

**Credits:** 4

**Lecture Hours:** 3  **Lab Hours:** 2

**Department Description:** Natural Sciences

**Prerequisites:** CPT 100

**Description:** To provide an overview or introduction into the field of operations within the process industry. Students will use existing knowledge of equipment, systems and instrumentation to understand the operation of an entire unit. Students study concepts related to commissioning, normal setup, normal operations, normal shutdown, turnovers and abnormal situations, as well as the process technician's role in performing the tasks associated with these concepts within an operating unit.

**CPT-216 - Process Control**

**Credits:** 4

**Lecture Hours:** 2  **Lab Hours:** 4

**Department Description:** Natural Sciences

**Prerequisites:** CPT 100, PHY 101, CHM 117

**Description:** A course in process control will introduce students to the real-world operation of a chemical plant and/or a refinery. Students will develop practical skills necessary to operate a variety of processes typically found in a chemical plant or a refinery. The course will completely rely on the use of a computer based process control simulator system. In addition, there are several virtual reality modules that enhance the basic simulator program.
CPT-226 - Process Technology Cooperative Education
Credits: 3
Lecture Hours: 1  Lab Hours: 12
Department Description: Natural Sciences
Prerequisites: CPT 100, CPT 205 and written permission of the department chairperson and Counseling and Career Services Office
Description: A cooperative work experience program whereby students are employed in technical positions to gain practical experience necessary for success in process technology. Supervision of this departmentally approved position is provided by the College through either the Chemistry/Physics department or the Counseling and Career Services Office through on-the-job visits and individual progress review sessions. Students are required to establish learning objectives related to their position in order to effect the attainment of specific job competencies. Students attend a bi-weekly two-hour seminar on campus and work a minimum of 180 hours per semester. Individuals must be recommended by the faculty of the department and register with the Counseling and Career Services Office.

CSC-106 - Intermediate PC Applications with Programming GE MST
Credits: 3
Lecture Hours: 1  Lab Hours: 4
Department Description: Computer Science and Information Technology
Prerequisites: CSC 105 or CSC 107 or one year of high school computer applications or programming course and MAT 014 or appropriate score on the College placement test
Description: This course introduces students to a problem solving approach to computer applications through the use of spreadsheets, database, presentation manager, a programming language and Internet skills. It emphasizes Visual Basic and Microsoft Excel, in addition to surveying fundamental computer concepts and is designed for students who already possess a familiarity with computer applications. It is recommended for students planning to transfer to an upper division college that has a computer programming requirement in its computer literacy course. This course is suitable for liberal arts, science and business transfer and business transfer students who wish to transfer to a university and complete their bachelor's degree.

CSC-107 - Computers in Health Technologies
Credits: 1
Lab Hours: 2
Department Description: Computer Science and Information Technology
Description: Presents a survey of computer applications and their use in the health technology fields. Discusses the major components of a computer, instructs in the use of software application packages including word processing and database and exposes a student to a personal computer operating system. Students gain experience using Microsoft Office.

CSC-108 - Introduction to Internet Applications
Credits: 2
Lecture Hours: 2
Department Description: Computer Science and Information Technology
Prerequisites: CSC 105 or CSC 106 or CSC 107
Description: Develops the skills needed to effectively use and configure modern Internet applications including electronic mail user agents, web browsers, web search engines, HTML editors and other applications through hands on exercises. An introduction to client/server architecture and the TCP/IP protocol suite is also included. This course develops the skills a student needs for working at a computer help desk, for taking an online course, or for using the Internet effectively.

CSC-110 - Microcomputer Operating Systems and Architecture
Credits: 3
Lecture Hours: 2  Lab Hours: 2
Department Description: Computer Science and Information Technology
Prerequisites: CSC 105 or CSC 106
Description: This course will teach students the role of microcomputer operating systems and how the operating systems interact with the computer. The course covers the structure and function of hardware including input/output devices, memory, central processing unit, storage devices, communications devices and buses. The commonly used microcomputer operating systems Windows and DOS will be discussed and emphasized with hands-on exercises covering topics including: disk maintenance, directory and file management, batch files, interaction of graphical user interface and utilities. Configuration and optimization of standard hardware and system software will also be discussed. Upon successful completion of this course, the student will be prepared to take the associated A+ test.

CSC-116 - Introduction to Information Systems Security
Credits: 3
Lecture Hours: 3
Department Description: Computer Science and Information Technology
Prerequisites: CSC 105 or CSC 106
Description: Introduces the student to the field of information security. The managerial, legal, ethical and technical aspects of information security are covered. Students will learn about the need for information security, planning for security and risk management. The function of firewalls, virtual private networks, intrusion detection systems, cryptography and access control mechanisms will be discussed. Physical security and the role of personnel in properly executing security standards and controls are also covered.

CSC-125 - Web Markup Languages
Credits: 3
Lecture Hours: 2  Lab Hours: 2
Department Description: Computer Science and Information Technology
Prerequisites: CSC 106 and MAT 014
Description: Focuses on using the markup languages HTML and XML to create Web documents. HTML will be used to produce documents that are in a portable form, suitable for electronic data exchange. Other extensions and supplements to these languages such as Cascading Style Sheets (CSS), XHTML, schema languages (DTD and XML schema) and translating tools (XSL) will be covered.

CSC-126 - Help Desk Customer Service
Credits: 3
Lecture Hours: 3
Department Description: Computer Science and Information Technology
Prerequisites: ENG 121 and CSC 105 or CSC 106
Description: Properly executing security standards and controls are also covered. Physical security and the role of personnel in properly executing security standards and controls are also covered. Students will learn about the need for information security, planning for security and risk management. The function of firewalls, virtual private networks, intrusion detection systems, cryptography and access control mechanisms will be discussed. Physical security and the role of personnel in properly executing security standards and controls are also covered.
CSC-130 - Computers, Society and Ethics
Credits: 3
Lecture Hours: 3
Department Description: Computer Science and Information Technology
Prerequisites: ENG 121
Description: No invention in history has had as much impact on the fabric of society as the computer and no one technological device is so pervasive within all job structures in industry. Because of the growing ubiquity of computers and the relative ease with which one individual can affect massive number of people, it is extremely important that everyone understand the impact of computers on society and be able to make ethical decisions with respect to the use and deployment of information with respect to software, hardware and various types of computer systems.

CSC-134 - Object-Oriented Programming Using C++
Credits: 4
Lecture Hours: 3 Lab Hours: 3
Department Description: Computer Science and Information Technology
Prerequisites: CSC 133 and MAT 116 or MAT 129 or MAT 129A
Description: This course builds on the C++ foundation developed in CSC 133 and is the second core course required for students in the Computer Information Systems General Option program. It discusses the software engineering principles of encapsulation and reuse, and how they lead to abstract data types. The object oriented programming features of classes, inheritance, polymorphism and composition are covered, along with the C++ features of constructors and operator overloading. Students implement programs using these features in the C++ programming language.

CSC-162 - Object-Oriented Programming Using Java
Credits: 4
Lecture Hours: 3 Lab Hours: 3
Department Description: Computer Science and Information Technology
Prerequisites: CSC 161 and MAT 129 or MAT 129A
Description: This course builds on the Java foundation developed in CSC 161 and is the second core course required for students in the Computer Science Transfer program. It investigates the software engineering principles of encapsulation, information hiding and code reuse, and discusses how these concepts are used to build abstract data types. The object oriented programming features of classes, inheritance, polymorphism and composition are studied, along with constructors and method overloading. Students implement Java programs incorporating features from the Java programming language.

CSC-200 - Networking Technologies
Credits: 3
Lecture Hours: 3
Department Description: Computer Science and Information Technology
Prerequisites: CSC 110
Description: This course will provide the student with a thorough understanding of the basic concepts of data communications, networking and connectivity. This includes the topics covered in the Novell Networking Technologies course and the topics covered in the Microsoft Networking Essentials course. Upon successful completion of this course, the student will be prepared to take the associated A+ certification test.

CSC-205 - Computer Science Work Experience I
Credits: 3
Lecture Hours: 1 Lab Hours: 12
Department Description: Computer Science and Information Technology
Prerequisites: Completion of all courses in first year of CIS or Network Administration option and written permission of the department chairperson and Counseling and Career Services Office
Description: A cooperative work experience program whereby the student is employed in a computing/information systems position in order to gain some of the practical experience necessary for success in the computing field. Supervision of this departmentally approved position is provided by the College through on-the-job visits and individual progress review sessions. Students are required to describe their objectives and attain specific job skills. Students attend a bi-weekly two-hour seminar on campus and work a minimum of 180 hours per semester. The individual must be selected by the cooperating employer and recommended by the chairperson of the Computer Science Department.

CSC-206 - Computer Science Work Experience II
Credits: 3

CSC-208 - Visual BASIC Programming
Credits: 4
Lecture Hours: 1  Lab Hours: 12
Department Description: Computer Science and Information Technology
Prerequisites: CSC 205 and written permission of the department chairperson and Counseling and Career Services Office
Description: Continuation of CSC 205 to include practical experience in the organization and operation of Information Technology departments. A term project is required that discusses the working experiences and learning objectives of the students and is presented to the class.

CSC-211 - Programming in JAVA
Credits: 4
Lecture Hours: 3  Lab Hours: 3
Department Description: Computer Science and Information Technology
Prerequisites: CSC 134 or CSC 162
Description: Students will learn to design, write, compile, test and execute Java programs. Students will create both stand alone and client/server applications using the Java programming language. Enhancement of website functionality and embedding Java Applets in HTML code will be taught. Platform independent graphical user interfaces will be built using Java's Abstract Windowing Toolkit (AWT).

CSC-233 - Computer Architecture and Assembly Language I
Credits: 4
Lecture Hours: 3  Lab Hours: 2
Department Description: Computer Science and Information Technology
Prerequisites: CSC 133 or CSC 161
Description: This course teaches the fundamentals of computer architecture and assembly language programming. Topics include data representation, binary arithmetic, program flow, indexing, addressing and subprogram development. Programs will be developed and run in an assembly language.

CSC-235 - Data Structures
Credits: 4
Lecture Hours: 3  Lab Hours: 3
Department Description: Computer Science and Information Technology
Prerequisites: CSC 134 and MAT 116 or MAT 129 or MAT 129B
Description: This course teaches different techniques of storing, accessing and processing data as utilized in the development of programs and algorithms. Topics include linked lists, stacks, queues, trees, recursion and graphs. Algorithms for applications such as sorting, searching and merging will be analyzed and implemented. Solutions are designed using object-oriented techniques and implemented in the C++ programming language. This course is the third course in the C++ programming sequence and is a required course for students in the Computer Information Systems General Option.

CSC-239 - Database Concepts
Credits: 3
Lecture Hours: 2  Lab Hours: 3
Department Description: Computer Science and Information Technology
Prerequisites: CSC 133 or CSC 161
Description: This course will provide the student with a thorough understanding of what a database is and how it is used. Emphasis will be placed on the relationship and use of a database for the effective storage and retrieval of user data. The use of structured query language (SQL) will be presented. Hands-on laboratory experience will provide the student with practical applications in the use of databases.

CSC-243 - Advanced Programming in
Credits: 3
Lecture Hours: 2  Lab Hours: 3
Department Description: Computer Science and Information Technology
Prerequisites: CSC 165

CSC-244 - C++ For C Programmers
Credits: 4
Lecture Hours: 3  Lab Hours: 3
Department Description: Computer Science and Information Technology
Prerequisites: CSC 243

CSC-245 - Systems Analysis
Credits: 3
Lecture Hours: 2  Lab Hours: 3
Department Description: Computer Science and Information Technology
Prerequisites: CSC 134 or CSC 162
Description: Students plan an application project and produce a complete specification using structured analysis techniques. On-line applications are surveyed in both large (IBM) and small (UNIX) environments.

CSC-246 - Data Structures in Java
Credits: 4
Lecture Hours: 3  Lab Hours: 3
Department Description: Computer Science and Information Technology
Prerequisites: CSC 162 and MAT 129 or MAT 129B or written permission of the department chairperson
Description: This course teaches different techniques of storing, accessing and processing data as utilized in the development of programs and algorithms. Topics include linked lists, stacks, queues, trees, recursion and graphs. Algorithms for applications such as sorting, searching and merging will be analyzed and implemented. Solutions are designed using object-oriented techniques and implemented in the Java programming language. This course is the third course in the Java programming sequence and is a required course for students in the Computer Science Transfer Option.

CSC-247 - Web Programming
Credits: 4
Lecture Hours: 3  Lab Hours: 3
Department Description: Computer Science and Information Technology
Prerequisites: CSC 134 or CSC 162
Description: This course will provide students with the information necessary to develop web sites using HTML, CSS, JavaScript, CGI and Perl. Client side processing in JavaScript and server side processing in Perl and CGI will be used in hands-on projects to create dynamic web pages and process form data. Students will also develop web pages with links, images, tables, forms and stylesheets.
CSC-245 - UNIX and Shell Programming  
**Credits:** 4  
**Lecture Hours:** 3  
**Lab Hours:** 2  
**Department Description:** Computer Science and Information Technology  
**Prerequisites:** CSC 133 or CSC 161  
**Description:** This course introduces the basic concepts of the UNIX operating system including the UNIX file system, shell programming and process management. Features of the UNIX shell are explored, including: input and output redirection, pipes, variable and filename substitution, and shell and environmental variables. Regular expressions are covered. Students learn a POSIX compliant shell and develop the ability to use shell utilities and editors and create shell programs of moderate difficulty.

CSC-248 - PC Service and Support  
**Credits:** 3  
**Lecture Hours:** 2  
**Lab Hours:** 2  
**Department Description:** Computer Science and Information Technology  
**Prerequisites:** CSC 110 and CSC 200  
**Description:** This course will provide students with the knowledge necessary to support and service a PC. Cabling, network interfaces, storage devices, and other network hardware components will be studied. Hardware and software installation, troubleshooting, and the use of network diagnostic and repair utilities will also be examined. Students conduct research on hardware and software issues using the Web. Students learn to debug printing problems. Upon successful completion of this course, the student will be prepared to take the associated certification test, such as Microsoft Certified Professional or A+ Hardware.

CSC-252 - Windows Server Administration  
**Credits:** 3  
**Lecture Hours:** 2  
**Lab Hours:** 2  
**Department Description:** Computer Science and Information Technology  
**Prerequisites:** CSC 251  
**Description:** Provides a foundation for systems administration of servers in a Windows Server-based network. Topics include the network architecture, server installation and configuration, physical and logical storage devices, active directory and domain management of users, groups, and computer accounts, resource security, remote administration systems monitoring and performance, network printing, Internet web services and disaster recovery implementation. Hands-on exercises are provided to allow the student to perform the above-mentioned tasks. Successful completion of this course will prepare the student to take the associated certification test.

CSC-261 - Information Technology Management  
**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** Computer Science and Information Technology  
**Prerequisites:** CSC 133 or CSC 161 and CSC 200 and ENG 121  
**Description:** This course covers the technical and managerial issues involved in managing the information technology environment of an organization including: computer and network architecture, telecommunications, databases, operations, systems development and strategic planning. Students will investigate a broad range of managerial issues as well as the relationship between technical and managerial strategies.

CSC-264 - Computer Organization and Architecture II  
**Credits:** 3  
**Lecture Hours:** 2  
**Lab Hours:** 2  
**Department Description:** Computer Science and Information Technology  
**Description:** Introduces the concepts underlying object-oriented programming. Topics include abstract data types, classes and objects, inheritance, polymorphism and operator overloading. Students use these features in programs implemented using the C++ programming language. Students also learn how to use existing class libraries provided with the C++ compiler as basic building blocks to create more complex programs. Designed for students who have a strong background in "C" programming.

CSC-265 - Computer Forensics  
**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** Computer Science and Information Technology  
**Prerequisites:** CSC 200  
**Description:** Provides students with the knowledge and skills necessary to perform day-to-day administration in a Windows-based network. Topics include creating and administering user and group accounts and policies, profiles and synchronization, managing resources, auditing, setting up and maintaining the printing environment, Internet connection firewall, remote desktop protocol, remote installation, security zones, and wireless and mobile computing. Hands-on exercises will enable the student to implement the tasks necessary to become a Windows administrator in a Microsoft Active Directory environment. Upon successful completion of this course the student will be prepared to take the associated Microsoft certification test.

CSC-266 - C#-.NET Programming  
**Credits:** 4  
**Lecture Hours:** 2  
**Lab Hours:** 4  
**Department Description:** Computer Science and Information Technology  
**Description:** Covers advanced topics in program design, testing and modular integration. Presents "C#" programming language and its use to implement programs of moderate difficulty in a UNIX* environment. Topics include data types, control structures, functions, pointers, arrays, structures, UNIX* system interface, readability, efficiency, portability and tools for software development.
**CSC-267 - Advanced C# .NET Programming**

**Credits:** 4  
**Lecture Hours:** 2  
**Lab Hours:** 4  

**Department Description:** Computer Science and Information Technology  
**Prerequisites:** CSC 266  

**Description:** This course investigates the software engineering principles of encapsulation, information hiding and code reuse, and discusses how these concepts are used to build abstract data types. The object oriented programming features of classes, inheritance, polymorphism and composition are studied, along with constructors and method overloading. Students are also exposed to the C# .NET programming concepts of exception handling, collections, and generics. In addition, students will query in-memory data by using LINQ and integrate code written in other languages into a C# application. This course is not designed for transfer.

**CSC-268 - ASP.NET Programming**

**Credits:** 4  
**Lecture Hours:** 2  
**Lab Hours:** 4  

**Department Description:** Computer Science and Information Technology  
**Prerequisites:** CSC 267  

**Description:** This course provides students with the all the information required to build web applications using ASP.NET and the .NET Framework. This course includes learning how to use ASP.NET and Web Forms, Server Controls, Classes, modules, and many other new features of the .NET Framework that apply to ASP.NET. This course will also cover in detail Web application architecture, leveraging User controls, and managing session and application state. This course is not designed for transfer.

**DAN-131 - Elements of Dance**

**Credits:** 3  
**Lecture Hours:** 3  

**Department Description:** Health, Physical Education, Recreation & Dance  
**Prerequisites:**  

**Description:** Provides fundamental movement skills and body awareness in modern dance, basic training at the elementary level of ballet technique, introduction to a cross section of jazz technique, movement styles and rhythms, theory and practical application in the principles of dance forms. Additional focus will be on the ethnicity (African roots) in jazz, modern dance as the American dance form and ballet based on European (French, Russian, Italian) techniques. Emphasizes placement, strength, flexibility, coordination, musicality within the different dance idioms; the exploration of space, time and energy as the raw materials in dance; the specific vocabulary relating to the different dance techniques and the creative experience of short movement patterns.

**DAN-201 - Methods and Modern Techniques in Dance**

**Credits:** 3  
**Lecture Hours:** 3  

**Department Description:** Health, Physical Education, Recreation & Dance  
**Prerequisites:**  

**Description:** Provides development in Modern Dance through theory and practical application. Emphasizes the practice of composition skills, clarity of movement, initiation, body articulation and dynamics of performance. Focuses on the development of small group work and solos, including form and structure. Attendance is required at two professional dance productions. Written reports must be submitted.

**DAN-202 - Improvisation and Composition**

**Credits:** 3  
**Lecture Hours:** 3  

**Department Description:** Health, Physical Education, Recreation & Dance  
**Prerequisites:**  

**Description:** A comprehensive approach, introducing the creative and theoretical aspects of contemporary dance, with focus on improvisation toward composition. Dance studies will be designed through problem-solving experiences, exploration of resources, use of ideas, knowledge of forms, development of craft. Emphasizes the excitement of making choices and taking chances. Studies will be performed as works in progress at the end of semester (informal showing, individual or group). Class sessions will include lectures, films, discussion, selected readings on theory, philosophy, current trends of dance and experimental dance/movements.

**DHY-102 - Dental Radiology**

**Credits:** 2  
**Lecture Hours:** 1  

**Department Description:** Dental Auxiliaries Education  
**Prerequisites:**  

**Description:** The nature, production and utilization of x-rays as theoretical and technically related to dentistry. Exposure, processing and mounting techniques as well as film interpretation. Introduction to hazards and safeguards.

**DHY-105 - Oral Anatomy and Histology**

**Credits:** 4  
**Lecture Hours:** 3  

**Department Description:** Dental Auxiliaries Education  
**Prerequisites:**  

**Description:** Detailed anatomical and histological study of the oral cavity.
Emphasis on the teeth and related bones, muscles, nerves, glands and blood vessels. Didactic materials are supplemented by laboratory exercises.

**DHY-108 - Preventive Oral Health Services II**  
**Credits:** 5  
**Lecture Hours:** 2  
**Lab Hours:** 13  
**Department Description:** Dental Auxiliaries Education  
**Prerequisites:** DHY 102, DHY 105 and DHY 107  
**Description:** Clinical practice on patients of selected difficulty, encompassing the areas of oral inspection, extra and intra oral radiology, prophylaxis and patient education. Lecture material covers clinic related skills as well as a general reference to the entire scope of practice of this profession. May not be audited.

**DHY-115 - Periodontology**  
**Credits:** 2  
**Lecture Hours:** 2  
**Department Description:** Dental Auxiliaries Education  
**Prerequisites:** BIO 211, DHY 102, DHY 105 and DHY 107  
**Description:** A detailed study of the periodontium in both the healthy and diseased states. Includes the etiology, histopathology, description and treatment of periodontal disease and emphasizes the dental hygienist's role in initial periodontal therapy.

**DHY-204 - Dental Materials**  
**Credits:** 2  
**Lecture Hours:** 1  
**Lab Hours:** 3  
**Department Description:** Dental Auxiliaries Education  
**Prerequisites:** DHY 102, DHY 105 and DHY 107  
**Description:** A study of the chemical and physical properties of materials most commonly used in dental practice. Includes demonstration and performance of basic laboratory and operatory procedures as related to these materials. Student performance of basic laboratory and operatory procedures related to general dentistry and expanded functions for auxiliaries is an integral part of the course.

**DHY-208 - Pharmacology**  
**Credits:** 2  
**Lecture Hours:** 2  
**Department Description:** Dental Auxiliaries Education  
**Prerequisites:** CHM 107  
**Requisites:** BIO 112, DHY 203, DHY 207, DHY 211, DHY 215  
**Description:** Designed to acquaint the dental hygienist with pharmacology as it relates to the dental office. The classification use and action of drugs will be emphasized. Prescription writing, the importance of the patient's health history and emergency care of adverse reaction will also be included.

**DHY-211 - Preventive Oral Health Services III**  
**Credits:** 5  
**Lecture Hours:** 1  
**Lab Hours:** 17  
**Department Description:** Dental Auxiliaries Education  
**Prerequisites:** DHY 108, DHY 110, DHY 204, DHY 205 and current CPR certification  
**Description:** Continuation of DHY 108 emphasizing more challenging clinical skills and detailed patient assessment. An understanding of medical conditions and complications related to dental treatment is covered in lecture. May not be audited.

**DHY-215 - Advanced Periodontology**  
**Credits:** 1  
**Lecture Hours:** 1  
**Lab Hours:** 1  
**Department Description:** Dental Auxiliaries Education  
**Prerequisites:** DHY 108, DHY 110, DHY 204 and DHY 205  
**Co-requisites:** DHY 108, DHY 110, DHY 204 and DHY 205  
**Description:** Continuation of DHY 108 emphasizing more challenging clinical skills and detailed patient assessment. An understanding of medical conditions and complications related to dental treatment is covered in lecture. May not be audited.

**DHY-211 - Preventive Oral Health Services IV**  
**Credits:** 5  
**Lecture Hours:** 1  
**Lab Hours:** 17  
**Department Description:** Dental Auxiliaries Education  
**Prerequisites:** DHY 203, DHY 207, DHY 211 and DHY 215  
**Co-requisites:** DHY 212  
**Description:** Continuation of DHY 211 with emphasis on improving clinical skills on patients of higher level of difficulty. Prepares students for successful completion of board examinations and employment. May not be audited.

**DHY-218 - Local Anesthesia and Pain Control**  
**Credits:** 2  
**Lecture Hours:** 1  
**Lab Hours:** 2  
**Department Description:** Dental Auxiliaries Education  
**Prerequisites:** DHY 105, DHY 208, DHY 211  
**Co-requisites:** DHY 212  
**Description:** This course is designed to provide the dental hygiene student with an understanding of basic nutrition as it applies to general and oral health. Topics covered include the fundamental biochemical principles of nutrients, nutrient requirements, food sources and related diseases. Students are taught nutritional concepts as they apply to preventive dentistry, emphasizing dietary analysis and counseling for caries susceptible and periodontally involved dental patients. Students are introduced to the evaluation and use of nutritional references and educational materials to enhance patient treatment.
DHY 208
Description: An expanded study of the principles and concepts of, and current research on, periodontal disease. In this advanced course the evaluation and monitoring of the periodontal disease process; the latest concepts in treatment; immunology; the relationship of periodontics to other dental specialties; and critique of related literature will be discussed. Various guest lecturers will share their expertise with the students.

DHY-224 - Dental Hygiene Seminar
Credits: 1
Lab Hours: 3
Department Description: Dental Auxiliaries Education
Prerequisites: DHY 107, DHY 108, DHY 211 Co-requisites: DHY 212
Description: An interdisciplinary capstone course which integrates and synthesizes concepts and skills from preceding dental hygiene courses. Emphasis is on the development and presentation of a clinical case study and preparation for entry into the profession of dental hygiene. Topics include preparation for national and state licensing examinations, development of career portfolios and the discussion of current issues in the practice of dental hygiene and related dental professions.

DMA-218 - Graphics for Web Design
Credits: 3
Lecture Hours: 1 Lab Hours: 4
Department Description: Visual, Performing and Media Arts
Prerequisites: MAD 113 and MAD 118
Description: This course focuses on developing and preparing graphics for websites and web applications. Emphasis is on image manipulation and generating original graphics. Students learn image acquisition through photography, scanning, and stock images. Copyright issues are addressed; RGB color, color systems and palettes, graphic file formats, resolution, image quality and compression are covered as they pertain to web use. Advanced tools in industry standard software, such as Illustrator and Photoshop are used to create and edit images. Basic 3D illustration using Maya is also introduced. Files are exported for web use and published on an interactive website.

DMA-219 - Typography for Web Design
Credits: 3
Lecture Hours: 1 Lab Hours: 4
Department Description: Visual, Performing and Media Arts
Prerequisites: MAD 113 and MAD 118
Description: This course offers a general overview of typography with a particular emphasis on use of typography in web publishing. Topics include type history, type anatomy, font identification, readability, grid systems, hierarchy, spacing and scaling, and type as image. While based on traditional typographic principles, web typography differs in software tools used and in strategies for organization and usability consistent across browser platforms. Typographic principles are stressed in terms of screen readability, navigation, organization, and editability. A variety of web development tools are used to apply the principles covered in this class, including basic HTML and CSS coding for text formatting.

DMA-222 - Web Animation and Interactive Media
Credits: 3
Lecture Hours: 1 Lab Hours: 4
Department Description: Visual, Performing and Media Arts
Prerequisites: MAD 113, MAD 118
Description: This course is an introduction to animation for websites and web applications. Animated graphics and type, interactive user interface design, and basic character development are covered. Traditional animation terminology and techniques are discussed as they apply to professional animation software, such as Flash, Maya and After Effects. Projects involve assembling clips with motion and sounds, and developing short interactive animation pieces for basic web publishing. Project-based learning is used in applying techniques and technologies to emphasize conceptual and creative development.

DMA-223 - Website Design and Layout
Credits: 3
Lecture Hours: 1 Lab Hours: 4
Department Description: Visual, Performing and Media Arts
Prerequisites: MAD 113, MAD 118
Description: This course is an introduction to web design with an emphasis on layout principles and visual content management. Best design practices in layout, typography, and color theory are applied to presenting information on the web. On the technical side, students address issues such as: multi-browser and multi-platform usability, troubleshooting and debugging and accessibility. Concepts expand to navigation, user interface design, and project planning. Tools used include Dreamweaver and basic HTML and CSS. Project-based learning is used in applying techniques and technologies to emphasize conceptual and creative development.

DTC-101 - Introduction to Dietetic Technology
Credits: 1
Lecture Hours: 1
Department Description: Hospitality, Culinary Arts and Dietetics
Description: An introduction to the organization of food service in health care facilities and the role of the dietetic technician.

DTC-208 - Supervised Field Experience: Nutrition Care
Credits: 3
Lab Hours: 9
Department Description: Hospitality, Culinary Arts and Dietetics
Description: This course is designed to prepare the student to administer local anesthesia to patients for pain management during the course of dental treatment. Instruction includes the anatomy of the head and neck, pharmacology of anesthetic and analgesic agents, patient preevaluation, injection techniques, recognition of adverse patient reactions and management of emergency procedures. The laboratory component includes the administrations of local anesthesia to laboratory partners. Successful course completion prepares the student for the North East Regional Board examination on the administration of local anesthesia and eligibility to apply for a New Jersey Board of Dentistry local anesthesia permit.

DMA-280 - Portfolio
Credits: 3
Lecture Hours: 1 Lab Hours: 4
Department Description: Visual, Performing and Media Arts
Prerequisites: All required MAD courses, 6 credits of DMA courses or permission of department chairperson Co-requisites: 6 credits of DMA courses or permission of department chairperson
Description: Students learn about industry-specific job search practices and developing a self-promotional package including resume, cover letter, and leave-behind materials, in addition to building an interactive portfolio website. Students evaluate their goals and set up strategies for meeting these goals. Career development includes topics on employment and employer research, job-targeted promotional materials, information on internships and transfer opportunities, interview strategies and an end of semester public portfolio review.

DTC-102 - Tools and Techniques of the Nutrition Care Process
Credits: 1
Lecture Hours: 1
Department Description: Hospitality, Culinary Arts and Dietetics
Prerequisites: DTC 101; HRI 103 and HRI 105. Students must have earned a grade of “C” or better in all prerequisites. Co-requisites: HRI 108 and HRI 210
Description: An introduction to the total organization of health care facilities, departmental functions and responsibilities, as well as professional and paraprofessional interrelationships.

DTC-209 - Supervised Field Experience: Foodservice Systems Management
Credits: 4
Lecture Hours: 1 Lab Hours: 9
Department Description: Hospitality, Culinary Arts and Dietetics
Description: This course is designed to prepare the student to administer local anesthesia to patients for pain management during the course of dental treatment. Instruction includes the anatomy of the head and neck, pharmacology of anesthetic and analgesic agents, patient preevaluation, injection techniques, recognition of adverse patient reactions and management of emergency procedures. The laboratory component includes the administrations of local anesthesia to laboratory partners. Successful course completion prepares the student for the North East Regional Board examination on the administration of local anesthesia and eligibility to apply for a New Jersey Board of Dentistry local anesthesia permit.
Prerequisites: DTC 101 and HRI 105 both with a grade of “C” or better Co-
requirements: DTC 102, HRI 108 and HRI 210
Description: A clinical experience designed to introduce students to the
organization of food service in a specific health care facility and to provide an
integrated approach to the nutritional care of patients.

**DTC-210 - Supervised Field Experience: Clinical, Community, Foodservice**

**Credits:** 4

**Lab Hours:** 12

Department Description: Hospitality, Culinary Arts and Dietetics
Prerequisites: DTC 209 and HRI 213 with a grade of “C” or better Co-
requirements: DTC 220, HRI 205 and HRI 218

Description: A clinical experience in acute care, long-term care, school food
service and community based nutrition programs designed to emphasize the
managerial functions of planning and control in relation to food procurement,
inventory management, cost accounting and nutritional management of
patients; a culminating experience.

**ECO-201 - Principles of Economics I**  
**Credits:** 3

**Lecture Hours:** 3

Department Description: Accounting, Business and Legal Studies
Prerequisites: A passing score on the algebra portion of the College placement
test or MAT 013

Description: Introduces the foundations of economic analysis and explores the
problems of macroeconomics, including national income, equilibrium
analysis and fiscal and monetary policy. The public sector of the national
economy is also stressed.

**EDU-121 - Introduction to Education**

**Credits:** 3

**Lecture Hours:** 3

Department Description: History and Social Science

Description: This course provides an introduction to the field of education (K-
12) with a focus on elementary education. It includes a review of historical,
cultural, and societal influences on education as well as current trends in the
field. It also explores the role of the educator, the educational setting, and
addresses general teaching approaches, educational theory, and classroom
management issues. Students will be required to complete 25 observation
hours in an elementary school setting.

**EDU-208 - Creative Activities for Young Children**

**Credits:** 3

**Lecture Hours:** 3

Department Description: History and Social Science

Description: An examination of the significance of creative play in the
education of young children. Students learn to understand, use and direct
activities in art, music and science for preschoolers. Selection and use of
audiovisual materials are considered. How young children learn and when
they are ready to learn are concepts that this course develops. These concepts
provide the rationale for planning creative activity programs.

**EDU-280 - Education Field Experience**

**Credits:** 3

**Lecture Hours:** 3  **Lab Hours:** 3

Department Description: History and Social Science
Prerequisites: PSY 226

Description: This sophomore level field experience requires students to spend
45 hours in a K-12 educational setting. It provides students with an
opportunity to explore the field of education through observational learning,
identifying educational concepts, theory and research in practice. Discussions
on current educational trends facing today’s teachers and students will also
take place. Students will apply skills learned by creating and implementing at
least one lesson plan during their field experience.

**ELT-105 - Foundations of Electrical and Electronics Technology**

**Credits:** 4

**Lecture Hours:** 3  **Lab Hours:** 3

Department Description: Engineering Technologies
Prerequisites: MAT 013 or appropriate score on College placement test Co-
requirements: MAT 014 or higher level

Description: Study of electrical and electronic devices and circuits. Topics
include: current and voltage, energy and power, AC/DC and elementary
electronic circuits, electrical safety, wiring and electric motors. Computers are
used for simulation and analysis of electric circuits. Theory is supplemented
by laboratory experimentation.

**ELT-109 - Programming for Technicians and Engineers**

**Credits:** 3

**Lecture Hours:** 2  **Lab Hours:** 2

Department Description: Engineering Technologies

Description: A foodservice systems management experience in a health care
facility designed to give students an opportunity to apply classroom theory to
quantity food production, patient and employee foodservice and personnel
management.

**DTC-220 - Seminar in Dietetic Technology**

**Credits:** 1

**Lecture Hours:** 1

Department Description: Hospitality, Culinary Arts and Dietetics
Prerequisites: DTC 209 with a grade of “C” or better Co-
requirements: HRI 205 and HRI 218

Description: Explores the expanding dimensions of the dietetic technician's
role in health care, business and industry, school food service, public health,
foodservice and research and prepares the student for entry-level positions.

**EDU-210 - Education of Exceptional Children**

**Credits:** 3

**Lecture Hours:** 3

Department Description: History and Social Science

Description: This course provides an introduction to the field of early
education (Pre-K-5). It includes a review of historical, cultural, and societal
influences on education as well as current trends in the field. It also explores
the role of the educator, the educational setting, and addresses general
teaching approaches, educational theory, and classroom management issues.
Students will complete 25 observational hours in an early childhood
educational setting.

**EDU-211 - Developmental Psychology**

**Credits:** 3

**Lecture Hours:** 3

Department Description: History and Social Science

Description: This course will examine topics concerning the growth and
development of children from birth through adolescence. The course will
focus on the theories of growth and development of famous psychologists
and educators. Students will complete a minimum of 30 hours of supervised
observation in an educational setting.

**EDU-212 - Introduction to Early Childhood Education**

**Credits:** 3

**Lecture Hours:** 3

Department Description: History and Social Science

Description: This course provides an introduction to the field of early
education (Pre-K-5). It includes a review of historical, cultural, and societal
influences on education as well as current trends in the field. It also explores
the role of the educator, the educational setting, and addresses general
teaching approaches, educational theory, and classroom management issues.
Students will complete 25 observational hours in an early childhood
educational setting.

**HRI 205 and HRI 218**

**Credits:** 1

Department Description: Hospitality, Culinary Arts and Dietetics

Description: A foodservice systems management experience in a health care
facility designed to give students an opportunity to apply classroom theory to
quantity food production, patient and employee foodservice and personnel
management.

**ELT-110 - Electrical/Electronics Devices and Circuits**

**Credits:** 4

**Department Description:** Engineering Technologies

Description: This course provides an introduction to the field of electrical
and electronic devices and circuits. Topics include: current and voltage,
energy and power, AC/DC and elementary electronic circuits, electrical
safety, wiring and electric motors. Computers are used for simulation and
analysis of electric circuits. Theory is supplemented by laboratory
experimentation.
Emp 100 - Introduction to Emergency Management

Credits: 3
Lecture Hours: 3

Department Description: Natural Sciences

Description: This course will present a broad overview of the emergency management system. The principles of emergency management, including preparedness, response, mitigation, recovery and associated strategies will be covered. The role of federal, state and local governments as well as private agencies responsible for emergency management will be explored.

ELT 111 - Digital Electronics

Credits: 3

Department Description: Engineering Technologies

Co-requisites: MAT 013

Description: A study of a digital electronic circuits and systems. Introduces number system and Boolean Algebra topics. Digital electronic circuits and systems are analyzed and designed. Topics covered are: logic gates, Flip-Flops, registers, counters, arithmetic logic circuits, memories and various logic families.

ELT 110 - Electronic Circuits and Systems

Credits: 4
Lecture Hours: 3  Lab Hours: 3

Prerequisites: ELT 105 Co-requisites: MAT 129A

Department Description: Engineering Technologies

Description: Continuation of ELT 105. Topics include: Electric circuits theorems, capacitance and inductance type devices, operational amplifier and transistor circuits. Computers are used in the analysis of electronic circuits. Theory is supplemented by laboratory experimentation.

ELT 221 - Electric Circuits I

Credits: 4
Lecture Hours: 3  Lab Hours: 3

Department Description: Engineering Technologies

Prerequisites: ELT 105

Description: A continuation of ELT 110. Study of time-domain and frequency-domain concepts as it relates to passive and active circuits and systems. Additional topics such as power supply applications, power control and power amplifier circuits are studied. Computers are used for simulation and analysis of electronic circuits. Laboratory experiments are used to supplement the studies of electronic circuits and to verify analytical results.

ELT 222 - Electric Circuits II

Credits: 4
Lecture Hours: 3  Lab Hours: 3

Department Description: Engineering Technologies

Prerequisites: ELT 221

Description: A study of the phasor concept, AC power, complex frequency, resonance, Fourier analysis techniques, Laplace transforms, polyphase circuits and two port networks. Laboratory experiments supplement theoretical topics.

ELT 223 - Electronic Design and Manufacturing

Credits: 2
Lecture Hours: 1  Lab Hours: 2

Department Description: Engineering Technologies

Prerequisites: ELT 221 and ELT 226

Description: Capstone project course where students will work in teams to design, build, test and present a working prototype project using electronics and embedded computer technology. Students will use schematic capture and printed circuit board layout software. Students will develop concepts and specifications, select component, analyze costs, do scheduling and planning, fabricate and assemble printed circuit boards and prepare a written report and oral presentation.

ELT 224 - Communication Electronics

Credits: 3
Lecture Hours: 2  Lab Hours: 3

Department Description: Engineering Technologies

Prerequisites: ELT 110

Description: A study of Electronic Communication Systems. An introduction to signal processing methods, analog and digital modulation techniques, radio receivers, transmitters and microwave principles and antennas.

ELT 229 - Digital/Data Communications and Networking

Credits: 3
Lecture Hours: 2  Lab Hours: 3

Department Description: Engineering Technologies

Prerequisites: ELT 111

Description: A study of various types of data communication systems including WANS and LANS, system components, network structures and interface techniques are examined. Transmission codes and multiplexing methods are emphasized. Extensive laboratory work includes use of protocol analyzers, installation of networks, hardware and software troubleshooting.
ENG-009 - Writing Skills for College I
Credits: 4
Lecture Hours: 3  Lab Hours: 1
Department Description: English
Description: For students whose college placement test scores show they need intensive work to improve their writing abilities. Objectives are designed to develop the ability to write in Standard American English. Instruction is provided in sentence structure, punctuation and usage; students regularly practice writing effective sentences, paragraphs and short essays. Students may have to enroll in ENG 010 after successfully completing ENG 009. A "C" is the minimum acceptable grade for movement from one developmental level to another and for completion of developmental requirements to include all credit equivalent courses.

ENG-080 - English Workshop
Credits: 3
Lecture Hours: 2  Lab Hours: 2
Department Description: English
Prerequisites: Appropriate Score on the College Placement Test
Description: For students whose college placement test scores show they need intensive work to improve their writing abilities. Objectives are designed to develop the ability to write in Standard American English. Instruction is provided in sentence structure, punctuation, and usage; students regularly practice writing effective sentences, paragraphs and short essays. Designed to improve fundamental skills of Standard American English through the writing of effective sentences, paragraphs and essays and to build confidence in beginning writers. Correct spelling, punctuation and grammar are stressed.

ENG-121 - English Composition I  GE COM
Credits: 3
Lecture Hours: 3
Department Description: English
Prerequisites: A passing score on the College placement test or a grade of "C" or better in ENG 010
Description: Through a variety of writing projects requiring description, characterization, narration, illustration, process analysis, comparison and contrast and definition, as well as through a documented essay, students develop competence writing clear, correct, effective English prose. Extensive reading materials serve as structural models and as the basis for discussion and for the writing of essays involving response, analysis and synthesis. During the course, the student will write between 7,000 and 10,000 words, including drafts and revisions.

ENG-205 - Introduction to Journalism
Credits: 3
Lecture Hours: 3
Department Description: English
Prerequisites: ENG 122 or written permission of the department chairperson
Description: Introduces the prospective reporter to the various forms of journalistic writing, including news and feature stories, editorials and opinion columns. Students learn to recognize, weigh, gather, report and edit the news as they learn to develop, organize and publish their work as professional reporters working on the staff of the College newspaper. In addition, they are introduced to the major historical trends in journalism as well as the ethical and moral issues that journalists face each day as they perform their jobs.

ENG-212 - Children's Literature
Credits: 3
Lecture Hours: 3
Department Description: English
Prerequisites: ENG 121
Description: Children's literature from around the globe is read and discussed through some of the classic folktales, myths, fables, fantasies, and poems. Students read and study literature from diverse cultures and traditions, such as the European, African, Asian, Meso-American and Native-American. Students analyze, research, and write about the literature they read. The literary works are also studied from a variety of critical perspectives, including the literary, cultural, psychological, historical, religious, sociological, and anthropological. Attention is also given to the relevance of children's literature to contemporary educational theories and practices. It is communications will provide the basis for effective personal and family decision making.

ENG-010 - Writing Skills for College II
Credits: 3
Lecture Hours: 3
Department Description: English
Prerequisites: ENG 009
Description: Designed to improve fundamental skills of Standard American English through the writing of effective sentences, paragraphs and essays and to build confidence in beginning writers. Correct spelling, punctuation and grammar are stressed. A "C" is the minimum acceptable grade for movement from one developmental level to another and for completion of developmental requirements to include all credit equivalent courses.

ENG-090 - ENG 010 Bridge
Credits: 1
Lecture Hours: 2
Department Description: English
Prerequisites: Essay score of 5 on WritePlacer
Description: This two-week course provides an opportunity for those students who do not pass the WritePlacer Essay Test to refresh their skills before attempting to retake the test.

ENG-122 - English Composition II  GE COM
Credits: 3
Lecture Hours: 3
Department Description: English
Prerequisites: A grade of "C" or better in ENG 121
Description: Through writings, reading of essays, short stories and poems and speaking, the student will continue to learn and to practice the skills of clear, correct, effective English. Through a variety of writing projects, requiring techniques such as cause and effect, analysis, evaluation, classification, argumentation and persuasion, as well as through a formal research (library) paper, students will write between 7,000 and 10,000 words, including drafts and revisions.

ENG-206 - Journalism II
Credits: 3
Lecture Hours: 3
Department Description: English
Prerequisites: ENG 205 or written permission of the department chairperson
Description: An advanced course in journalism emphasizing the development of editorial skills and actual newspaper production. Membership on the school newspaper is required.

ENG-214 - Journalism/Writing Field Experience
Credits: 3
Lecture Hours: 3  Lab Hours: 6
Department Description: English
Prerequisites: BUS 205 or ENG 205 or ENG 235 and written permission of the department chairperson and Counseling and Career Services Office Co-requirements: ENG 206
Description: A cooperative work experience through which students are employed in a professional writing or journalism position to gain the practical experience necessary for success in the field. Supervision of this departmentally approved position is provided by the College through the instructor's on-the-job visits and individual progress reviews. Students are required to describe their objectives and attain specific job skills. They attend
strongly recommended that all degree students complete ENG 122 before registering for this course.

**ENG-215 - Science Fiction**

**Credits:** 3  
Lecture Hours: 3  
Department Description: English  
Prerequisites: ENG 122 or written permission of the department chairperson  
Description: Significant works of science fiction like those of Shelley, Verne, Wells, Huxley, Asimov, Heinlein and Bradbury are read and analyzed. Major topics include science fiction as a literary genre, the advance of technology and its effects on society and the individual and the scientist as evil genius.

**ENG-220 - Detective Fiction**

**Credits:** 3  
Lecture Hours: 3  
Department Description: English  
Prerequisites: ENG 122 or written permission of the department chairperson  
Description: A study of the ‘Who Done It?’ as it evolved in America and spread through the world as a popular genre. Students read, analyze and write about crime/mystery fiction with emphasis on the development of the character of the detective. Writers include but are not limited to Poe, Conan Doyle, Hamnett, Chandler, Chesterton, Freeman, Bramah, Furetelle, Ross MacDonald, McBain, Christie, Ibarguengoitia, Sayers, P.D. James, Robert Parker, Simeon, Sjowall and Wahloo, Rendell, Stribling, Togawa and Vander Wetering.

**ENG-221 - English Literature I GE HUM**

**Credits:** 3  
Lecture Hours: 3  
Department Description: English  
Prerequisites: ENG 122 or written permission of the department chairperson  
Description: Works by major authors in English literature from the Anglo-Saxon period through 1789 are read and analyzed. Authors studied include the Beowulf poet, Chaucer, Shakespeare, Milton, the metaphysical poets, Swift and Blake.

**ENG-225 - World Literature I GE DIV, GE HUM**

**Credits:** 3  
Lecture Hours: 3  
Department Description: English  
Prerequisites: ENG 122 or written permission of the department chairperson  
Description: An introduction to masterpieces of world literature to 1500. A variety of cultural, intellectual, historical and literary perspectives are explored in selections by authors from Asia, Africa and Continental Europe. Students complete reading, writing and research assignments designed to develop the skills of literary interpretation and analysis.

**ENG-227 - Literature of Black America GE HUM**

**Credits:** 3  
Lecture Hours: 3  
Department Description: English  
Prerequisites: ENG 122 or written permission of the department chairperson  
Description: The literature of the Black American from African and Pre-Civil War songs and tales to the writers of the Reconstruction, the early 1900's, the Harlem Renaissance, the WPA Writers-Workshop and the new Black writers of the 1990's.

**ENG-233 - Introduction to the Novel GE HUM**

**Credits:** 3  
Lecture Hours: 3  
Department Description: English  
Prerequisites: ENG 122 or written permission of the department chairperson  
Description: The novel from its earliest forms to the present. Authors include Fielding, Austen, Dickens, Melville, James, Flaubert, Dostoevsky, Joyce and Faulkner. Works are analyzed in terms of genre, point of view, structure, characterization and theme.

**ENG-235 - Creative Writing I**

**Credits:** 3  
Lecture Hours: 3  
Department Description: English  
Prerequisites: ENG 122 or written permission of the department chairperson  
Description: A basic course in creative and imaginative writing. Various literary forms are discussed and undertaken by the students. Student manuscripts are extensively analyzed and criticized.

**ENG-236 - Creative Writing II**

**Credits:** 3  
Lecture Hours: 3  
Department Description: English  
Prerequisites: ENG 122 or written permission of the department chairperson  
Description: A continuation of ENG 235. Various literary forms are discussed and undertaken. Student manuscripts are extensively analyzed and critiqued by both students and instructor. Students focus on one major writing project. Various forms, techniques and styles of imaginative writing are discussed via an investigation of professional as well as student writing.
ENG-239 - Women in Literature  GE DIV, GE HUM
Credits: 3
Lecture Hours: 3
Department Description: English
Prerequisites: ENG 122 or written permission of the department chairperson
Description: Writers who have shaped woman as a literary image and spoken about various kinds of poems by such poets as Shakespeare, Milton, Keats, Frost, Plath and others, students learn to evaluate and appreciate poetry by understanding such concepts as figurative language, poetic speaker and situation, meter, sound, form and rhyme. Students are required to write a number of literary analyses.

ENG-240 - Business Communication
Credits: 3
Lecture Hours: 3
Department Description: English
Prerequisites: ENG 122
Description: The course focuses on oral and written communication theory and practice appropriate for a variety of business situations. Students generate and examine routine and special business correspondence, strategic electronic communication and informational and analytical business reports; conduct business research; refine team-oriented skills; and design/deliver oral presentations. The following concepts are emphasized: the nature of audience; business communication forms/formats; tone, style and diction; purpose; clarity and complexity; and other relevant rhetorical issues.

ENG-244 - Literature of the U.S.: 1880 to 1945  GE HUM
Credits: 3
Lecture Hours: 3
Department Description: English
Prerequisites: ENG 122 or written permission of the department chairperson
Description: A survey of works illustrating the literary experience in the United States from 1880 to 1945. Various cultural, intellectual, historical and literary perspectives are explored. Students complete reading, writing and research assignments to develop the skills of literary interpretation and analysis.

ENG-245 - Literature of the U.S.: World War II to Present  GE HUM
Credits: 3
Lecture Hours: 3
Department Description: English
Prerequisites: ENG 122 or written permission of the department chairperson
Description: A survey of works illustrating the literary experience in the United States from World War II to the present. Students complete reading, writing and research assignments about contemporary American authors such as Albee, Angelou, Baldwin, Brooks, Heller, Oates, O'Connor and Updike, whose works provide perspectives on the social, moral and political changes taking place in contemporary society.

ENG-247 - Principles of Literary Study: Introduction to Poetry  GE HUM
Credits: 3
Lecture Hours: 3
Department Description: English
Prerequisites: ENG 122 or written permission of the department chairperson
Description: Introduces students to the principles of studying and analyzing different poetic forms. While reading, listening to, discussing and writing about various kinds of poems by such poets as Shakespeare, Milton, Keats, Frost, Plath and others, students learn to evaluate and appreciate poetry by understanding such concepts as figurative language, poetic speaker and situation, meter, sound, form and rhyme. Students are required to write a number of literary analyses.

ENG-248 - Introduction to Short Fiction  GE HUM
Credits: 3
Lecture Hours: 3
Department Description: English
Prerequisites: ENG 122 or written permission of the department chairperson
Description: Students read short fiction by various authors of the 19th and 20th centuries and discover ways of talking and writing about it. Concepts such as point of view, character and plot are introduced. Students learn how to read with greater appreciation and skill and to see literature as a means to understand themselves and their world.

ENG-250 - Gay and Lesbian Literature  GE DIV
Credits: 3
Lecture Hours: 3
Department Description: English
Prerequisites: ENG 122 or written permission of the department chairperson
Description: Students read works which have either homosexuality as a prominent theme or prominent homosexual characters. Writers include, but
Through discussion and written response, the impact of cultural, ethnic, economic and political factors on the individual and the expression of such influences as they emerge in the writings are analyzed. The readings focus on individuals who represent the following: artists (art, dance, music, film), authors/playwrights/poets, scientists, politicians/statesmen, religious/philosophical figures.

**ENG-253 - Mythology in Literature**  
**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** English  
**Prerequisites:** ENG 122 or written permission of the department chairperson  
**Description:** Myths of ancient cultures from around the globe are read and discussed through some of their great epics, plays, poems, folktales and histories. Students study myths from diverse cultures and traditions, such as Greco-Roman, Judeo-Christian, Mesopotamian, Egyptian, African, Hindu, Buddhist, Taoist, Nordic, Meso-American and Native American. Students analyze research and write about the myths they read. Moreover, they examine the manipulation of myth by one culture to promote its own values over those of another. Myths are also studied from a variety of critical perspectives, including the literary, cultural, psychological, historical, religious, sociological, and anthropological. As part of their analysis, students explore the way myth can formulate ethical dilemmas, such as religious faith vs. reason; blood vengeance vs. trial by jury; pacifism vs. war & imperialism; women's rights vs. male hegemony; individual vs. community rights; family obligation vs. civic duty, etc. Attention is also given to the relevance of myths to contemporary cultural beliefs and practices.

**ENG-254 - Literature and Film**  
**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** English  
**Prerequisites:** ENG 122 or written permission of the department chairperson  
**Description:** Works by writers such as Steinbeck, Bronte, Warren, Shakespeare and Dickens and their transfer to film by such directors as Ford, Wyler, Rossen, Olivier and Lean are studied. A study of the literary and cinematic approaches taken by each is included.

**ENG-255 - Introduction to Film**  
**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** English  
**Prerequisites:** ENG 122 or written permission of the department chairperson  
**Description:** This course centers on the rudiments of film in order to understand the stylistic conventions, the business behind movie making and the ways movies reflect and change perceptions of language and life.

**ENG-256 - Copy Editing**  
**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** English  
**Prerequisites:** ENG 121 Co-requisites: ENG 122  
**Description:** The course stresses copy editing, proofreading, and desktop publishing skills and practices to be applied in the newspaper, magazine and publishing industries. Areas in copy editing and proofreading include clarity, conciseness, punctuation, grammar and syntax. Areas to be covered in desktop publishing include headline writing, caption writing and use of page design software. The course is recommended for persons employed in or seeking entry-level employment in copy editing or page design positions in newspapers, magazines, or publishing.

**ENG-257 - The Literature of Evil**  
**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** English  
**Prerequisites:** ENG 122 or written permission of the department chairperson  
**Description:** Works by writers such as Euripides, Shakespeare, Machiavelli, Marlowe, Milton, Hawthorne, Poe, Shelley, Blatty, Tryon and O'Connor are studied. Students discuss various genres and types of evil characters as well as dominant motifs in the literature of evil.

**ENG-258 - Modern Dramatic Literature**  
**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** English  
**Prerequisites:** ENG 122 or written permission of the department chairperson  
**Description:** An introductory study of modern dramatic literature, including plays by Ibsen, Shaw, Chekhov, Brecht, Beckett, Williams, Miller and O'Neill. Major works are analyzed for literary style, form and content; discussions touch on topics such as alienation, theatre of the absurd, existentialism in drama, tragicomedy, dramatic irony, and tragedy of the common man, and the playwright as social agitator.

**ENG-259 - Survey of American Cinema**  
**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** English  
**Prerequisites:** ENG 122 or written permission of the department chairperson  
**Description:** This course surveys the masterpieces of major genres of

ENG are not limited to, Sappho, Catullus, Walt Whitman, Gertrude Stein, Virginia Woolf, Allen Ginsberg, Martin Duberman, Rita Mae Brown, Audre Lorde, Susan Sontag, Adrienne Rich, Minnie Bruce Pratt and Paul Monette. Old world and new world cultures, as well as a variety of genres, will be discussed in this course.

**ENG-260 - Scriptwriting**  
**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** English  
**Prerequisites:** ENG 122 or written permission of the department chairperson  
**Description:** Scriptwriting is designed for the student who needs a course in generating story ideas, dialogue and presentational information for marketing, educational, industrial and/or entertainment arenas as well as for playwriting. During the course, students analyze the components of a script and review numerous published scripts with the intention of creating their own viable scripts. Also, students will write and work with dialogue, plot, scene development, storyboarding and distinctive script formats required for various media.

**ENG-261 - Cinema History**  
**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** English  
**Prerequisites:** ENG 122 or written permission of the department chairperson  
**Description:** This course surveys the chronological development of motion pictures since their inception to the present, with an emphasis on key artistic principles and technical advancements. The course focuses on film as a changing, dynamic art form, a commercial industry, a world-wide cultural phenomenon, and a reflection of and influence on people's experiences, values and lives and changing standards of artistic taste. Students view numerous examples of classic films from various historical decades and genres as well as complete reading, writing and research assignments.
American cinema, focusing on the elements and visual styles of Hollywood storytelling through genres, including but not limited to Western, Film noir, war, romance, comedy, horror, musical and science fiction, which entertain audiences as well as mirror American attitudes and values. Students view various examples of classic American motion pictures and analyze them from a variety of cultural, historical, and intellectual perspectives, with an emphasis on key artistic principles and technical advancements. As well, students complete reading, writing and research assignments.

**ENG-265 - Survey of Great Cinema Directors**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** English  
**Prerequisites:** ENG 122 or written permission of the department chairperson  
**Description:** This study of the director-the basis and explanations of his/her creative process-offers a critical approach to studying the relationship between the personal, theoretical, social and historical elements in creating art, specifically motion pictures. This course surveys the great cinema directors, whose body of work has elevated film to the level of art, affording them the title of "auteur". Each has made a noteworthy, enduring and influential contribution to the development of film and the film industry. Each has directed a consistent body of work with a number of great movies, displays his/her own original style that has influenced other directors, and displays his/her own personal stamp that cuts across films, genres and decades.

**ESL-060 - Listening-Intensive Level I**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** ESL/Languages and Culture  
**Co-requisites:** ESL 061 and ESL 062  
**Description:** A beginning level listening course to help students comprehend basic interaction in a variety of contexts. Students acquire new vocabulary in addition to aural comprehension through classroom activities using tapes, workbook exercises, dictations and participation in group communication activities. A "C" is the minimum acceptable grade for movement from one developmental level to another and for completion of developmental requirements to include all credit equivalent courses.

**ESL-062 - Discussion-Intensive Level I**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** ESL/Languages and Culture  
**Co-requisites:** ESL 060 and ESL 061  
**Description:** Oral communication at the beginning level. Students participate in social conversations and acquire basic vocabulary in order to communicate better. Appropriate cultural behavior will be discussed in the context of social interaction. A "C" is the minimum acceptable grade for movement from one developmental level to another and for completion of developmental requirements to include all credit equivalent courses.

**ESL-064 - Writing Intensive Level I**

**Credits:** 4  
**Lecture Hours:** 3  
**Department Description:** ESL/Languages and Culture  
**Co-requisites:** ESL 063  
**Description:** A basic course in writing. Students learn to write grammatically correct simple sentences. More complex sentences will be practiced later and guided writing will be done based upon pictures, personal experience and other stimuli. A "C" is the minimum acceptable grade for movement from one developmental level to another and for completion of developmental requirements to include all credit equivalent courses.

**ESL-072 - Discussion/Cultural Orientation-Intensive Level II**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** ESL/Languages and Culture  
**Prerequisites:** ESL 062 or written permission of the department chairperson  
**Co-requisites:** ESL 071  
**Description:** A course in oral communication at the intermediate level. Students view films from various countries, including but not limited to Russia, Germany, Sweden, France, Italy, England, Japan, India and more, and analyze motion pictures from a variety of cultural, historical, and intellectual perspectives, with an emphasis on key artistic principles and technical advancements. Students view numerous examples of classic films from various historical decades as well as complete reading, writing and research assignments.

**ENR-106 - Introduction to Solving Engineering Problems Using Computers**

**Credits:** 3  
**Lecture Hours:** 2  
**Lab Hours:** 2  
**Department Description:** Engineering Technologies  
**Prerequisites:** MAT 129A and MAT 129B or MAT 129  
**Description:** This is an introductory course using computers to solve engineering problems and will explore the use of computers for data acquisition and process control. Students will use MAT LAB for engineering analysis and exploring solutions to typical engineering applications.

**ESL-061 - Phonology-Intensive Level I**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** ESL/Languages and Culture  
**Co-requisites:** ESL 060 and ESL 062  
**Description:** Pronunciation at the beginning level. Students learn the vowel and consonant sounds of English and the ability to produce them correctly. Students practice transferring this knowledge to dialogues and short conversations. Methods of self monitoring and correction are taught. A "C" is the minimum acceptable grade for movement from one developmental level to another and for completion of developmental requirements to include all credit equivalent courses.

**ESL-063 - Structure-Intensive Level I**

**Credits:** 4  
**Lecture Hours:** 3  
**Department Description:** ESL/Languages and Culture  
**Co-requisites:** ESL 064  
**Description:** A basic course in English structure in the context of listening, speaking, reading and writing. Approximately 1,000 vocabulary items are presented. Students are required to attend one hour of individualized work in the ESL Learning Center in addition to class hours. A "C" is the minimum acceptable grade for movement from one developmental level to another and for completion of developmental requirements to include all credit equivalent courses.

**ESL-071 - Phonology-Intensive Level II**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** ESL/Languages and Culture  
**Prerequisites:** ESL 061 or written permission of the department chairperson  
**Co-requisites:** ESL 072  
**Description:** An intermediate course in pronunciation. Students review the vowel and consonant sounds and intensive practice done on contrasting the different vowel sounds. Accented and unaccented syllables are addressed and practice starts on intonation. A "C" is the minimum acceptable grade for movement from one developmental level to another and for completion of developmental requirements to include all credit equivalent courses.

**ESL-073 - Structure-Intensive Level II**

**Credits:** 4  
**Lecture Hours:** 3  
**Lab Hours:** 1  
**Department Description:** ESL/Languages and Culture  
**Prerequisites:** ESL 063 or written permission of the department chairperson  
**Co-requisites:** ESL 071, ESL 072, ESL 074 and ESL 075  
**Description:** A review of the basic structures in ESL 063 and an introduction to new structures at the intermediate level. Students continue to work on key artistic principles and technical advancements. Students view numerous examples of classic films from various historical decades as well as complete reading, writing and research assignments.
Attention paid to conversation techniques and strategies in different situations. Addresses the cultural conventions of communicating in American English. A "C" is the minimum acceptable grade for movement from one developmental level to another and for completion of developmental requirements to include all credit equivalent courses.

**ESL-074 - Writing-Intensive Level II**
**Credits:** 4  
**Lecture Hours:** 3  **Lab Hours:** 1  
**Department Description:** ESL/Languages and Culture  
**Prerequisites:** ESL 064  
**Description:** Develops skills in written structures at the intermediate level. Students review how to form a good sentence and then learn to combine these sentences to form a good paragraph. Students are required to attend one hour of individualized work in the ESL Learning Center in addition to class hours. A "C" is the minimum acceptable grade for movement from one developmental level to another and for completion of developmental requirements to include all credit equivalent courses.

**ESL-083 - Structure-Intensive Level III**
**Credits:** 4  
**Lecture Hours:** 3  **Lab Hours:** 1  
**Department Description:** ESL/Languages and Culture  
**Prerequisites:** ESL 073  
**Description:** A continuation of ESL 073 introducing additional structural items. Students will review verb tenses and question forms, and learn advanced verb tenses and modal auxiliaries to have a good functional knowledge of American English grammar. Students will be required to attend a one hour individualized work session in the ESL Lab in addition to their class hours. A "C" is the minimum acceptable grade for movement from one developmental level to another and for completion of developmental requirements to include all credit equivalent courses.

**ESL-085 - Reading/Vocabulary-Intensive III**
**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** ESL/Languages and Culture  
**Prerequisites:** ESL 075  
**Description:** Students practice reading longer passages than in previous courses. Emphasizes vocabulary development, comprehension, context clues and increased reading speed. Introduces specific reading attack skills for specific types of reading. A "C" is the minimum acceptable grade for movement from one developmental level to another and for completion of developmental requirements to include all credit equivalent courses.

**ESL-091 - Advanced Phonology/Discussion Level IV**
**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** ESL/Languages and Culture  
**Prerequisites:** ESL 086  
**Description:** Designed to facilitate the ESL student transition to subject matter classrooms and the workplace. The focus of the course is understanding and participating fully in the American College classroom and the workplace. Students will develop discussion skills required in the classroom and the workplace. The emphasis will be placed on aural comprehension and oral presentation. Advanced topics in American English phonology including contrastive intonation will be addressed. A "C" is the minimum acceptable grade for movement from one developmental level to another and for completion of developmental requirements to include all credit equivalent courses.

**ESL-093 - ESL Advanced Writing Level IV**
**Credits:** 4  
**Lecture Hours:** 3  **Lab Hours:** 1  
**Department Description:** ESL/Languages and Culture  
**Prerequisites:** ESL 084  
**Description:** to more advanced verb tenses and more complex and advanced structural items. Students required to attend a one hour of individualized work in the ESL Learning Center in addition to class hours. A "C" is the minimum acceptable grade for movement from one developmental level to another and for completion of developmental requirements to include all credit equivalent courses.

**ESL-075 - Reading/Vocabulary-Intensive Level II**
**Credits:** 3  
**Lecture Hours:** 3  **Lab Hours:** 1  
**Department Description:** ESL/Languages and Culture  
**Prerequisites:** ESL 063  
**Description:** Introduces students to reading. Vocabulary development is an integral part of this course. Emphasizes comprehension and vocabulary through context clues. A "C" is the minimum acceptable grade for movement from one developmental level to another and for completion of developmental requirements to include all credit equivalent courses.

**ESL-084 - Writing-Intensive Level III**
**Credits:** 4  
**Lecture Hours:** 3  **Lab Hours:** 1  
**Department Description:** ESL/Languages and Culture  
**Prerequisites:** ESL 074  
**Description:** A continuation of ESL 074. Emphasizes expanding paragraph development. Attention paid to more advanced, complex grammar in the context of writing. Students are required to attend one hour of individualized work in the ESL Learning Center in addition to class hours. A "C" is the minimum acceptable grade for movement from one developmental level to another and for completion of developmental requirements to include all credit equivalent courses.

**ESL-086 - Phonology/Discussion-Intensive Level III**
**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** ESL/Languages and Culture  
**Prerequisites:** ESL 071  
**Description:** Advanced review of all the sounds of English and work on syllables, stress and intonation. Addresses listening skills. Students have the opportunity to learn different conventions of communication through discussions. An oral presentation is required. A "C" is the minimum acceptable grade for movement from one developmental level to another and for completion of developmental requirements to include all credit equivalent courses.

**ESL-092 - ESL Advanced Structure Level IV**
**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** ESL/Languages and Culture  
**Prerequisites:** ESL 083  
**Description:** An advanced structure course that will review verb tenses included in ESL 083. Advanced structures such as gerunds, infinitives, participial phrases and various types of clauses will be introduced. Students will practice these structures in the context of writing. A "C" is the minimum acceptable grade for movement from one developmental level to another and for completion of developmental requirements to include all credit equivalent courses.
Description: An advanced structure/writing course reviewing all of the structures covered in previous courses. Special attention made to the advanced structures necessary for good composition. Paragraph practice with an introduction to the various types of expository writing. Individualized work is required in the ESL Learning Center in addition to class hours. A "C" is the minimum acceptable grade for movement from one developmental level to another and for completion of developmental requirements to include all credit equivalent courses.

### ESL-099 - ESL Reading/Writing Level V

**Credits: 4**

Lecture Hours: 3  
Lab Hours: 1

**Department Description:** ESL/Languages and Culture

**Prerequisites:** ESL 093 or written permission of the department chairperson

Description: Advanced course in reading/writing to improve composition skills through interpretation of reading passages. Students analyze readings and develop good expository essays in response to the readings. Individualized work is required in the ESL Learning Center in addition to class hours. A "C" is the minimum acceptable grade for movement from one developmental level to another and for completion of developmental requirements to include all credit equivalent courses.

### FIN-113 - Personal Finance

**Credits: 3**

Lecture Hours: 3

**Department Description:** Accounting, Business and Legal Studies

**Prerequisites:** BUS 115

Description: This is a practical course designed to prepare students to manage their present and future financial affairs. Topics to be covered include: goal setting, saving and using credit, budgeting, tax planning, housing (renting vs. buying), health, disability and life insurance, investment planning, as well as retirement planning, wills and estates.

### FMR-202 - Retail Buying and Merchandising

**Credits: 3**

Lecture Hours: 2

**Department Description:** Accounting, Business and Legal Studies

Description: The latest techniques employed in the merchandising division of a store. The functions of the buyer and buyer's problems are analyzed and discussed. The analysis and determination of consumer demand, when and how much to buy, sources of supply, formulation and merchandise plans for profit and planning and control of stock.

### FMR-206 - Store Field Experience

**Credits: 3**

Lecture Hours: 1  
Lab Hours: 12

**Department Description:** Accounting, Business and Legal Studies

**Prerequisites:** The student must have completed half the courses in the Fashion Merchandising and Retail program. Management and written permission of the department chairperson and Counseling and Career Services Office.

Description: A cooperative work experience program employing students in retail positions to gain practical work experience necessary for success in retailing. Supervision of this departmentally approved position is provided by the College through on-the-job visits and individual progress review sessions. Students are required to establish learning objectives related to their positions in order to effect the attainment of specific job competencies. Students attend a weekly, one-hour seminar on campus and work a minimum of 180 hours a semester. Students must also register with the Counseling and Career Services Office.

### FRE-121 - Elementary French I

**Credits: 3**

**Department Description:** ESL/Languages and Culture

Description: For students with no previous knowledge of French, or for those who have had less than two years of high school French. It includes systematic training in speaking, understanding, reading and writing simple French. Laboratory work is required.

### FRE-122 - Elementary French II

**Credits: 3**

**Department Description:** ESL/Languages and Culture

**Prerequisites:** FRE 121

Description: Continuation of FRE 121. For students with only the first semester (French 121) of Elementary French, or for students who have been placed through test results. This course continues the systematic training in speaking, understanding, reading and writing simple French. Laboratory work is required.
FRE-221 - Intermediate French I | GE HUM  
Credits: 3  
Lecture Hours: 3  
Department Description: ESL/Languages and Culture  
Prerequisites: FRE 122 or two years of high school French  
Description: Continuation of principles established during the first year: review of grammar, reading and conversation. Emphasis on conversational activities and original compositions. Laboratory work is required.

FRE-224 - Contemporary French Literature | GE DIV, GE HUM  
Credits: 3  
Lecture Hours: 3  
Department Description: ESL/Languages and Culture  
Prerequisites: FRE 221 or FRE 222 or written permission of the department chairperson  
Description: Reading, analysis and discussion of works of representative Francophone writers from the late 19th and 20th centuries. Readings and discussions are primarily in French with a strong emphasis on the analysis of short stories, plays, poems, modern era and excerpts of novels.

FRE-231 - French Conversation and Composition I | GE HUM  
Credits: 3  
Lecture Hours: 3  
Department Description: ESL/Languages and Culture  
Prerequisites: FRE 222 or a minimum of three years of high school French  
Description: An advanced course providing intensive training in speaking and writing colloquial French. Includes oral and written reports and discussions based on the reading of modern French literature.

FRE-222 - Intermediate French II | GE HUM  
Credits: 3  
Lecture Hours: 3  
Department Description: ESL/Languages and Culture  
Prerequisites: FRE 221 or written permission of the department chairperson  
Description: Continuation of FRE 221. Intermediate French II is a continuation of principles established during the first semester of intermediate French. This fourth semester of French includes a review of grammar, reading, conversation and writing. During this semester special emphasis is placed on reading selected texts, conversations on reading and cultural materials. Importance is given to writing skills. A laboratory period is required.

FRE-228 - French Civilization and Culture | GE DIV, GE HUM  
Credits: 3  
Lecture Hours: 3  
Department Description: ESL/Languages and Culture  
Prerequisites: FRE 221  
Description: Reading, analysis and discussion of French civilization and culture of major periods from prehistoric times to the present. Readings and discussions primarily in French. Concurrent major developments in other cultures will be considered. This course may be taken in lieu of FRE 222 to complete the modern language requirement for the A.A.

FRE-232 - French Conversation and Composition II | GE HUM  
Credits: 3  
Lecture Hours: 3  
Department Description: ESL/Languages and Culture  
Prerequisites: FRE 231  
Description: Continuation of FRE 231.

FSC-103 - Introduction to Fire Protection  
Credits: 3  
Lecture Hours: 3  
Department Description: Natural Sciences  
Description: Introduces the history and philosophy of fire protection including a review of statistics of loss of life and property by fire; introduction to agencies involved in fire protection systems and extinguishing agents; firefighting strategy and tactics; fire department organization and equipment; legislative developments; and the discussion of current related problems and future needs related to fire protection, including the study of legal rights, duties, liability concerns and responsibilities of fire department organizations.

FSC-207 - Hazardous Materials  
Credits: 3  
Lecture Hours: 3  
Department Description: Natural Sciences  
Prerequisites: FSC 103 or written permission of the department chairperson  
Description: Chemical characteristics related to storage, transportation and handling of hazardous materials, i.e., flammables, combustibles, oxidizers, explosives, compressed gasses. Emphasizes emergency response, mitigation and fire suppression. Students will also receive certification in the awareness and operational levels of hazmat responder requirements as per OSHA 1910.120. Provides an introduction to the technician and incident commander levels of hazmat responder requirements.

FSC-206 - Fire Strategy and Tactics  
Credits: 3  
Lecture Hours: 3  
Department Description: Natural Sciences  
Prerequisites: FSC 103 or written permission of the department chairperson  
Description: Principles of fire control through preplanning and fire ground decision making: the size-up emphasizes life safety of occupants and fire fighting personnel as well as effective utilization of manpower, apparatus, and equipment for preservation of life and confinement of fire. Case studies of fire ground decisions are reviewed.

FSC-204 - Building Construction  
Credits: 3  
Lecture Hours: 3  
Department Description: Natural Sciences  
Prerequisites: FSC 103 or written permission of the department chairperson  
Description: Provides fire service personnel with an understanding of the basic principles of building construction and how design considerations and materials selection affect the life safety of both the building's occupants and firefighters. The five different types of construction will be covered in detail: wood frame, ordinary, non-combustible, and fire-resistive. Case studies of catastrophic fire losses will be examined from the building construction viewpoint and new construction materials and techniques will be explored.

FSC-209 - Fire Suppression and Detection Systems  
Credits: 3  
Lecture Hours: 3  
Department Description: Natural Sciences  
Prerequisites: FSC 103 or written permission of the department chairperson  
Description: Fundamentals of design and installation of fixed fire protection systems. Selection and application of fire suppression and detection systems as well as engineering principles are covered. Systems studied will include, but are not limited to: sprinkler, standpipe, dry chemical, foam, halon, carbon dioxide, smoke/heat/fire detection, evacuation/public address and explosion.

FSC-210 - Fire and Arson Investigation  
Credits: 3  
Lecture Hours: 3  
Department Description: Natural Sciences  
Prerequisites: FSC 103 or written permission of the department chairperson  
Description: Fire causes, natural and accidental; fire and police investigation; orientation and introduction to arson and incendiarism; laws of arson; technical analysis of arson and fraud; collection and preservation of evidence; photography, diagrams and notes; interviewing and detention of witnesses; records, reports, briefs and court procedures; arson prevention; processing of criminal evidence and pertinent procedures required by statute.
Case studies address issues related to systems selection, installation and maintenance.

**FSC-212 - Fire Prevention and Inspection**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** Natural Sciences  
**Prerequisites:** FSC 103 or written permission of the department chairperson  
**Description:** Basic principles of fire prevention and inspection, emphasizing recognition of fire hazards and the protection systems minimizing and/or coping with these hazards; includes methods of building inspection, enforcement of applicable laws, codes and ordinances and consideration of practical test facilities.

**FSC-214 - Rescue Company Operations in the Fire Service**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** Natural Sciences  
**Prerequisites:** FSC 103  
**Description:** A study of the many operations of today's heavy rescue companies. Emphasis will be placed on the fire disciplines of rescue, rope rescue, confined space, trench rescue, motor vehicle extraction, and building collapse and shoring. The duties and responsibilities of the rescue companies on the fire ground will also be examined. There will be hands-on training activities as well.

**GER-121 - Elementary German I**  
**GE HUM**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** ESL/Languages and Culture  
**Prerequisites:** GER 122 or two years of secondary school German  
**Description:** This course is for students beginning German or with less than two years of German in secondary school. Basic skills: listening, speaking, reading, writing. Supporting work is done in the language laboratory.

**GER-122 - Elementary German II**  
**GE HUM**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** ESL/Languages and Culture  
**Prerequisites:** GER 121  
**Description:** Continuation of GER 121.

**GER-221 - Intermediate German I**  
**GE HUM**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** ESL/Languages and Culture  
**Prerequisites:** GER 221 or equivalent  
**Description:** Review and continued study of grammatical structures. Practice in listening and reading skills; emphasis on speaking and writing based on modern German short stories and cultural topics. Supporting work in the language laboratory.

**GER-222 - Intermediate German II**  
**GE HUM**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** ESL/Languages and Culture  
**Prerequisites:** GER 221 or equivalent  
**Description:** Continuation of GER 221.

**GER-224 - Modern German Literature**  
**GE DIV, GE HUM**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** ESL/Languages and Culture  
**Prerequisites:** GER 222 or placement test achievement  
**Description:** This course introduces students to important German writers of the modern era; the emphasis is on short stories and poems by authors from Austria, East Germany, Switzerland and West Germany.

**GER-228 - German Culture and Civilization**  
**GE DIV, GE HUM**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** ESL/Languages and Culture  
**Prerequisites:** GER 221 or equivalent  
**Description:** This survey course is a study of the historical, political, economic, social and cultural referents of German speaking countries from pre-historic times to the present. Video programs and slide-set modules serve to illustrate points of discussion. Readings and discussions will be frequently in German.

**GER-231 - German Conversation and Composition I**  
**GE HUM**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** ESL/Languages and Culture  
**Prerequisites:** GER 222 or placement test achievement  
**Description:** Emphasis on speaking and writing skills; vocabulary buildings in contemporary cultural, social and literary contexts; expanded study of syntax, semantics and style through example and expression.

**GER-232 - German Conversation and Composition II**  
**GE HUM**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** ESL/Languages and Culture  
**Prerequisites:** GER 231 or equivalent  
**Description:** Continuation of GER 231.

**HED-150 - Contemporary Health Issues**  
**GE DIV**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** Health, Physical Education, Recreation & Dance  
**Description:** The course examines health as a variable entity having physiological, psychological, social and multicultural dimensions. The course explores the relationship between cultural and health behavior as a means of increasing cultural sensitivity. The course employs an individualized participatory approach that includes assessing one's own health status and behavior as well as exploring a personal decision making process. Topics include but are not limited to: establishing a basis for wellness, understanding sexuality, making responsible decisions about substance use and abuse, maintaining fitness and protecting one's self against disease and environmental risk factors.

**HED-200 - Human Sexuality and Family Life**  
**GE DIV**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** Health, Physical Education, Recreation & Dance  
**Description:** A survey course designed to enable students to understand the biological, physiological, psychological, social and cultural aspects of sexuality and human sexual behavior. An examination of multicultural influences is an integral part of the course. At the option of the professor, students are evaluated by quizzes, exams, a research paper and group work.

**HED-205 - Nutrition for the Active Person**

**Credits:** 3

**HED-209 - Child Health and Nutrition**

**Credits:** 3
Lecture Hours: 3
Department Description: Health, Physical Education, Recreation & Dance
Description: All areas of nutrition, as it affects the active person. Emphasizes the essential dietary nutrients, the body's nutritional reaction to increased activity demands, meal planning, body weight and composition, and long and short-term effects of nutrition. A research paper is required.

HIS-121 - History of Western Civilization I  GE HIS, GE HUM
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: The historical development of Western civilization from ancient times to approximately 1715 A.D. Emphasis is on the social, economic, political and cultural forces that helped to shape the West, beginning with the early Mediterranean civilizations and following through to the subsequent rise of European civilization.

HIS-122 - History of Western Civilization II  GE HIS, GE HUM
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: Europe and the world since 1715. Emphasis is on the emerging nation-state political system, the Industrial Revolution of the nineteenth century, and intellectual history of the nineteenth and twentieth centuries, the rise of totalitarianism in the twentieth century and the world balance of power since 1914.

HIS-123 - History of Civilization in East Asia  GE DIV, GE HIS, GE HUM
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: This course is designed to trace the social, economic, political and cultural forces that shaped the cultures of the Far East from ancient times to the present. Emphasis is on the cultural similarities and differences between ways of life in India, China and Japan and the civilization of the West. (For a similar study of the Third World see HIS 124).

HIS-130 - Health Care and Medicine in the Western World
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: Examines the historical development of health and medical care in societies from the ancient Greek to the modern American. Emphasis on scientific and technological advancement, care of the ill, treatment of disease and training of health care practitioners. Discussion of the values of each historical period and the relationships between social values, ethics and prescribed health care.

HIS-221 - United States History I  GE HIS, GE HUM
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: Historical importance of the Puritan heritage, the American Revolution, the Constitution, Jacksonian democracy, Manifest Destiny and the Civil War to understand pre-Civil War America.

HIS-222 - United States History II  GE HIS, GE HUM
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: Historical importance of Reconstruction, the rise of big business, the Progressive Movement, the World Wars, the New Deal and the Cold War. Understanding American institutions and values from the Civil War to the present.

HIS-224 - Technology and Western Culture
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: An introduction to the historical significance of technological development on the structure of modern society. The development, usage and impact of selected technologies as they relate to the historical development of Western civilization.

HIS-245 - History of Major World Religions  GE DIV
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: This course is designed to explore the historical origins and evolution of the beliefs and contemporary practices of Judaism, Christianity, Islam, Hinduism, Buddhism, Taoism, Confucianism and Shintoism. Attention is given to the interaction of the specific religions and the cultures in which they are practiced.

HIS-256 - History of the Twentieth Century  GE HIS, GE HUM
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: Cultural and intellectual history, assessing the effect of historical events on the lives of individuals, as well as societies. Focus on increased government influence over the lives of its citizens, especially in the area of politics and economics.

HIS-258 - History of Women  GE DIV, GE HIS, GE HUM
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: This course is designed to enable women and men to understand the background of women in the Western World. Emphasis is placed upon the roles of women in various societies and upon the contributions made by women. Several women's movements will be studied in detail.

HRI-101 - Introduction to Hotel, Restaurant and Institution
HRI-103 - Principles of Food Selection and Preparation
Credits: 3
Lecture Hours: 1  Lab Hours: 4
Department Description: Hospitality, Culinary Arts and Dietetics
Description: A study of the classification, selection and preparation of foods. Emphasis on working techniques and the development of professional skills.

HRI-107 - Baking Fundamentals
Credits: 3
Lecture Hours: 1  Lab Hours: 4
Department Description: Hospitality, Culinary Arts and Dietetics
Description: Practical baking fundamentals for quality and quantity production of sweet dough, breads, pies, cakes, pastries and specialty bakery and dessert products, including cake decorating.

HRI-109 - Professional Culinary Techniques
Credits: 3
Lecture Hours: 1  Lab Hours: 4
Department Description: Hospitality, Culinary Arts and Dietetics
Prerequisites: HRI 103
Description: The study of professional cooking based on a knowledge of ingredients and procedures with an emphasis on classical culinary methods, menu planning and influences on modern American cuisine.

HRI-111 - Culinary Arts Externship
Credits: 3
Lecture Hours: 1  Lab Hours: 13
Department Description: Hospitality, Culinary Arts and Dietetics
Prerequisites: HRI 103 and admission to the Culinary Arts Program
Description: A practicum designed to develop and refine professional food preparation and production skills through an approved on-site industry experience. Learning activities are planned, supervised and evaluated by qualified chefs and/or food production managers in coordination with the program coordinator.

HRI-115 - Foodservice Operations
Credits: 3
Lecture Hours: 3
Department Description: Hospitality, Culinary Arts and Dietetics
Description: Introduction to the restaurant and catering business including terminology, principles of foodservice management and elements of dining room service.

HRI-118 - Cakes, Decorating and Specialty Techniques
Credits: 3
Lecture Hours: 1  Lab Hours: 4
Department Description: Hospitality, Culinary Arts and Dietetics
Prerequisites: HRI 107
Description: The course presents the art and science of quality cake production of sweet dough, breads, pies, cakes, pastries and specialty bakery and dessert products, including cake decorating.

HRI-120 - Baking and Pastry Arts Externship
Credits: 3
Lecture Hours: 1  Studio Hours: 12
Department Description: Hospitality, Culinary Arts and Dietetics
Prerequisites: HRI 116, HRI 118
Description: Students practice acquired skills in baking and pastry arts in the kitchen of foodservice operations and the development of skills in culinary arts.

HRI-116 - Professional Pastry Techniques
Credits: 3
Lecture Hours: 1  Lab Hours: 13
Department Description: Hospitality, Culinary Arts and Dietetics
Prerequisites: HRI 107
Description: Building on skills developed in HRI 107: Baking Fundamentals, this course will provide students with a thorough understanding of advanced pastry techniques. The preparation of various doughs, custards, foams and frozen desserts will be taught with an emphasis on sauces, garnishes and restaurant plating techniques.

HRI-114 - Garde Manger
Credits: 3
Lecture Hours: 1  Lab Hours: 4
Department Description: Hospitality, Culinary Arts and Dietetics
Prerequisites: HRI 103
Description: Decorating foods and platters for a la carte and buffet production. Food specialties such as sculptures, aspics, pates, chaudfroids, terrines, galantines and sauces are prepared.

HRI-110 - Supervisory Development in the Lodging and Foodservice Industry
Credits: 3
Lecture Hours: 3
Department Description: Hospitality, Culinary Arts and Dietetics
Description: An introduction to the principles of effective supervision by today's hospitality managers. Supervisory skills that impact the working relationships between supervisors and employees. Industry certification.

HRI-108 - Quantity Food Production
Credits: 3
Lecture Hours: 1  Lab Hours: 4
Department Description: Hospitality, Culinary Arts and Dietetics
Prerequisites: HRI 103
Description: The study and application of techniques, standards and principles of quantity cookery. Emphasis is on the flow of food production through the kitchen of foodservice operations and the development of skills in culinary arts.

Management
Credits: 3
Lecture Hours: 3
Department Description: Hospitality, Culinary Arts and Dietetics
Description: An introduction to the lodging and feeding industry: its history and development, current trends, its organization, its challenges and opportunities for service.

HRI-105 - Basic Nutrition
Credits: 3
Lecture Hours: 3
Department Description: Hospitality, Culinary Arts and Dietetics
Co-requisites: BIO 108
Description: Principles of nutrition including the various essential nutrients in foods and their functions in the human body.

HRI-102 - History of Genocide
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: Enhances students' understanding of global genocide and the Holocaust of World War II. A variety of studies will permit students to gain a broader understanding of prejudice and racism, as well as to develop their insight and knowledge of human inhumanity. Comparisons of worldwide genocides will be traced throughout the 20th century, with special focus on the Nazi Holocaust. Attention will be given to major issues pertaining to conscience and moral responsibility regarding prejudice, genocide and the Holocaust.

HRI-104 - Principles of Foodservice Management
Credits: 3
Lecture Hours: 1  Lab Hours: 4
Department Description: Hospitality, Culinary Arts and Dietetics
Description: Introduction to the restaurant and catering business including terminology, principles of foodservice management and elements of dining room service.

HRI-116, HRI 118

BIO 108
preparations to include sponges, icings, merengues and mousse. The course will also cover assembly and decoration of both classic and modern cakes, including wedding cakes. An introduction to tempered chocolate and basic candies is provided.

**HRI-201 - Hotel-Motel Front Office Operations**  
**Credits:** 3  
**Lecture Hours:** 2  
**Lab Hours:** 2  
**Department Description:** Hospitality, Culinary Arts and Dietetics  
**Prerequisites:** CSC 105  
**Description:** Theory and practice in front office management for small and large properties. Function and operation of systems and equipment used in the front office through the complete guest cycle. Practical applications of management concepts through lab exercises and computer simulation.

**HRI-203 - Banquet and Dining Room Management**  
**Credits:** 4  
**Lecture Hours:** 2  
**Lab Hours:** 4  
**Department Description:** Hospitality, Culinary Arts and Dietetics  
**Prerequisites:** HRI 108  
**Description:** The application of management techniques through the experience of planning and managing luncheons catered by students in the curriculum. The course provides opportunities to apply principles of menu planning, food cost control, sanitation, food production, employee supervision, marketing and guest service.

**HRI-205 - Food and Beverage Controls and Purchasing**  
**Credits:** 3  
**Lecture Hours:** 2  
**Lab Hours:** 2  
**Department Description:** Hospitality, Culinary Arts and Dietetics  
**Prerequisites:** HRI 103  
**Description:** Principles and management of cost control systems for planning, controlling and analyzing costs related to food, labor and other expenses in food service operations. Principles and theories of food procurement, including management, safety and ethical considerations in the procurement process. Industry certification.

**HRI-207 - Catering and Special Events**  
**Credits:** 3  
**Lecture Hours:** 2  
**Lab Hours:** 2  
**Department Description:** Hospitality, Culinary Arts and Dietetics  
**Prerequisites:** HRI 101, HRI 103 and HRI 208 or written permission of the department chairperson and Counseling and Career Services Office  
**Description:** A critical review and analysis of operations, materials and equipment based on current reports in trade journals and periodicals. Discussion of employment experiences in industry. The influence of menu and clientele on preparation and functions of management in the food and lodging industry. One lecture hour a week on campus and minimum of 180 hours a semester on related work experience.

**HRI-208 - Foodservice Sanitation**  
**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** Hospitality, Culinary Arts and Dietetics  
**Prerequisites:** HRI 101, HRI 103 and HRI 208 or written permission of the department chairperson and Counseling and Career Services Office  
**Description:** Explores the nutritional management of disease. Application of nutrition principles to the nutritional care of patients/clients as a result of disease development.

**HRI-213 - Food Service Systems Management in Dietetics**  
**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** Hospitality, Culinary Arts and Dietetics  
**Prerequisites:**  
**Description:** The scientific study of nutrients including proteins, lipids, carbohydrates, vitamins and minerals as it relates to digestion, absorption and metabolism will be explored. An introduction to the nutrition care process, the assessment of nutrition status, interactions between drugs and nutrients, the relationship of disease to nutrition status and the principles of nutrition management of various diseases will be emphasized. Nursing students only.

**HRI-214 - Nutrition Fundamentals for Nursing**  
**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** Hospitality, Culinary Arts and Dietetics  
**Prerequisites:** NRB 122, BIO 112  
**Description:** The application of nutrition principles to the nutritional care of patients/clients as a result of disease development.

**HRI-215 - Beverage Management**  
**Credits:** 3  
**Lecture Hours:** 2  
**Lab Hours:** 2  
**Department Description:** Hospitality, Culinary Arts and Dietetics  
**Prerequisites:**  
**Description:** An introduction to planning, equipping, staffing, operating, marketing, regulations and terms of the trade as they relate to purchasing, control, merchandising and bar management. The identification, use and service of wines and other alcoholic beverages.

**HRI-216 - Property Management**  
**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** Hospitality, Culinary Arts and Dietetics  
**Prerequisites:**  
**Description:** Property management including the care of guest rooms and public space, security, parking, laundry, recreation rooms and pools and other outdoor recreation facilities with emphasis on staffing, equipment, capital investment, rentals and renovations.
HRI-217 - Supervisory Housekeeping
Credits: 3
Lecture Hours: 3
Department Description: Hospitality, Culinary Arts and Dietetics
Description: The fundamentals of housekeeping management. Management functions, tools and practices required in lodging and institutional housekeeping departments. Industry certification.

HRI-220 - Training Development of Hospitality Management
Credits: 3
Lecture Hours: 3
Department Description: Hospitality, Culinary Arts and Dietetics
Description: Training needs in the hospitality industry. The systematic design of instruction, the evaluation of training programs and management of the training function. Industry certification.

HRI-250 - Law for Hospitality Operations
Credits: 3
Lecture Hours: 3
Department Description: Hospitality, Culinary Arts and Dietetics
Description: A basic course in hotel, motel and restaurant law. Introduces fundamental laws, rules and regulations applicable to the hospitality industry.

ITA-121 - Elementary Italian I
Credits: 3
Lecture Hours: 3
Department Description: ESL/Languages and Culture
Description: For students with no previous knowledge of Italian, or for those who have had less than two years of high school Italian. It includes systematic training in speaking, understanding, reading and writing simple Italian. Laboratory work is required.

ITA-221 - Intermediate Italian I
Credits: 3
Lecture Hours: 3
Department Description: ESL/Languages and Culture
Prerequisites: ITA 121 - ITA 122 or its equivalency
Description: For students who have successfully completed Italian 121-122 or its equivalency. General review of materials previously covered. Continuation and completion of presentation of basic grammar. Development of all forms of language communication.

LNC-123 - Introduction to the Study of Human Language
Credits: 3
Lecture Hours: 3
Department Description: ESL/Languages and Culture
Description: The course introduces and explores the areas of language acquisition, dialects, social variations of language, language and ethnicity, language and gender and cross-cultural and multi-cultural perspectives of language. The student will get a broad understanding of phonology, morphology, syntax, semantics and pragmatics in the context of English and its history.

MAD-107 - Photography I
Credits: 3
Lecture Hours: 1 Lab Hours: 4
Department Description: Visual, Performing and Media Arts
Description: This is a basic photography course with an introduction to black and white film. It also covers use of the digital darkroom for basic image correction, scanning, and inkjet printing. Students will be expected to expose and process black and white film in the traditional manner and to utilize the digital darkroom for making prints. Aspects of lighting, composition, contemporary and historical background of photography will be explored. Aspects of multimedia will be introduced such as slide shows, sound and online interactivity.

MAD-113 - Two-Dimensional Design
MAD-114 - Three-Dimensional Design
Credits: 3
Lecture Hours: 2   Lab Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: MAD 113, MAD 117
Description: Students acquire an understanding of planes, volume, mass and space, as they apply to three-dimensional forms. Original structural concepts are developed from sketches to completion. Issues of color, decoration and texture are addressed through experimentation with a variety of materials. Hand skills such as measuring, cutting, folding and assembling are stressed throughout the semester.

MAD-118 - Graphic Design Skills
Credits: 3
Lecture Hours: 2   Lab Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: MAD 113, MAD 117
Description: A general introduction to graphic design studio skills, this course lays the foundation for advanced design classes. Topics include the design ideation process, basic graphic design principles and use of professional design software. Students will be introduced to Illustrator, Photoshop, Indesign and QuarkXPress as they learn drawing, scanning, image editing and layout for print production. Correct setup of digital mechanicals and presentation skills are stressed.

MAT-010 - Basic Mathematics
Credits: 3
Lecture Hours: 3
Department Description: Mathematics
Description: This course focuses on computational skills and problem solving. Topics include addition, subtraction, multiplication and division of whole numbers, fractions and decimals, ratio and proportion, percent, measurement, areas and perimeters of geometric figures, Pythagorean Theorem, operations with integers, and basic descriptive statistics. Applications are included as well. Note: A minimum grade of "C" is required for movement from one developmental course to another and for completion of the developmental requirements to qualify for credit courses.

MAT-010A - Basic Mathematics (Part A)
Credits: 3
Lecture Hours: 4
Department Description: Mathematics
Prerequisites: Grade of "C" or better in MAT 010A
Description: The second half of a two-semester course which focuses on computational skills and problem solving. Topics include addition, subtraction, multiplication and division of whole numbers, fractions and decimals, ratio and proportion, percent, measurement, areas and perimeters of geometric figures, Pythagorean Theorem, operations with integers, and basic descriptive statistics. Applications are included as well. Students who successfully complete this course must pass MAT 010B in order to fulfill the MAT 010 requirement. Note: A "C" is the minimum acceptable grade for completion of the developmental level or movement to MAT 010B.

MAT-010B - Basic Mathematics (Part B)
Credits: 3
Lecture Hours: 3
Department Description: Mathematics
Prerequisites: MAT 010 or appropriate score on the College placement test
Description: Covers topics in elementary algebra: integral and irrational numbers, techniques of graphing and solving linear equations, polynomials and their operations, special products and factoring, radical expressions and equations, quadratic equations and methods of solutions. Applications of linear and quadratic equations are included as well. Note: A minimum grade of "C" is required for movement from one developmental course to another and for completion of the developmental requirements to qualify for credit courses.

MAT-013 - Algebra I
Credits: 4
Lecture Hours: 4
Department Description: Mathematics
Prerequisites: MAT 010 or appropriate score on the College placement test
Description: The first half of a two-semester course in elementary algebra

MAT-013A - Algebra I (Part A)
Credits: 4
Lecture Hours: 4
Department Description: Mathematics
Prerequisites: MAT 010 or appropriate score on the College placement test
Description: The first half of a two-semester course in elementary algebra

MAT-013B - Algebra I (Part B)
Credits: 4
Lecture Hours: 4
Department Description: Mathematics
Prerequisites: Grade of "C" or better in MAT 013A
Description: The second half of a two-semester course in elementary algebra

MAT-009 - Basic Mathematics Alternative
Credits: 1
Lecture Hours: 1
Department Description: Mathematics
Prerequisites: Written permission of the department chairperson
Description: This course focuses on computational skills and problem solving. The topics covered are addition, subtraction, multiplication and division of whole numbers, fractions and decimals; ratio and proportion; percentage; measurement, areas and perimeters of common geometric figures, and basic descriptive statistics. Note: A minimum grade of "C" is required for movement from one developmental course to another and for completion of the developmental requirements to qualify for credit courses.

MAT-017 - Freehand Drawing
Credits: 3
Lecture Hours: 2   Lab Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: MAD-107
Description: Students develop a firm foundation in the fundamentals of drawing for design. Visual awareness is developed through study of composition, line, form and value. Drawing is learned through careful observation when working from life and secondary sources such as photographs. Techniques for illustration are learned through the use of various media and discussed in terms of their application in the field of advertising. Materials studied include pencil, charcoal, markers and water media.

MAT-017 - Freehand Drawing
Credits: 3
Lecture Hours: 2   Lab Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: MAD-107
Description: Students develop a firm foundation in the fundamentals of drawing for design. Visual awareness is developed through study of composition, line, form and value. Drawing is learned through careful observation when working from life and secondary sources such as photographs. Techniques for illustration are learned through the use of various media and discussed in terms of their application in the field of advertising. Materials studied include pencil, charcoal, markers and water media.

MAT-017 - Freehand Drawing
Credits: 3
Lecture Hours: 2   Lab Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: MAD-107
Description: Students develop a firm foundation in the fundamentals of drawing for design. Visual awareness is developed through study of composition, line, form and value. Drawing is learned through careful observation when working from life and secondary sources such as photographs. Techniques for illustration are learned through the use of various media and discussed in terms of their application in the field of advertising. Materials studied include pencil, charcoal, markers and water media.
designed to introduce and develop elementary algebraic concepts. Topics include: properties of real numbers, operations on real numbers, simplifying and evaluating algebraic expressions, solving linear equations, solving literal equations, verbal problems and an introduction to polynomials. Students must complete this course and MAT 013B to fulfill the MAT 013 requirement. Note: A "C" is the minimum acceptable grade for completion of the developmental level or movement to MAT 013B.

**MAT-014 - Algebra II**

<table>
<thead>
<tr>
<th>Credits:</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture Hours:</td>
<td>4</td>
</tr>
<tr>
<td>Department Description: Mathematics</td>
<td></td>
</tr>
<tr>
<td>Prerequisites: MAT 013, equivalent, or appropriate score on the College placement test</td>
<td></td>
</tr>
<tr>
<td>Description: Topics include: a review of elementary algebra, the coordinate plane and functions, linear equations and inequalities, properties of lines, systems of linear equations, polynomials, rational expressions and quadratic equations. The use of a graphing calculator is essential. TI83/84 graphing calculator is required. Note: A minimum grade of &quot;C&quot; is required for movement from one developmental course to another and for completion of the developmental requirements to qualify for credit courses.</td>
<td></td>
</tr>
</tbody>
</table>

**MAT-014B - Algebra II (Part B)**

<table>
<thead>
<tr>
<th>Credits:</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture Hours:</td>
<td>4</td>
</tr>
<tr>
<td>Department Description: Mathematics</td>
<td></td>
</tr>
<tr>
<td>Prerequisites: Grade of &quot;C&quot; or better in MAT 014A</td>
<td></td>
</tr>
<tr>
<td>Description: The second half of a two-semester course in intermediate algebra designed to polish skills developed in Algebra I and elevate them to a higher level of mathematical sophistication through the use of lecture, group work and the calculator. Topics include: quadratic equations, rational exponents, radical expressions, rational equations and complex fractions. TI83/84 graphing calculator is required. Note: A minimum grade of &quot;C&quot; is required for movement from one developmental course to another and for completion of the developmental requirements to qualify for credit courses.</td>
<td></td>
</tr>
</tbody>
</table>

**MAT-080 - Algebra I Alternative**

<table>
<thead>
<tr>
<th>Credits:</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture Hours:</td>
<td>1</td>
</tr>
<tr>
<td>Department Description: Mathematics</td>
<td></td>
</tr>
<tr>
<td>Prerequisites: Appropriate score on the College placement test</td>
<td></td>
</tr>
<tr>
<td>Description: An intensive course in algebra covering integral, rational and irrational numbers, techniques of graphing and solving linear equations, polynomials and their operations, special products and factoring, rational expressions and equations, and solving quadratic equations by factoring. Note: A minimum grade of &quot;C&quot; is required for movement from one developmental course to another and for completion of the developmental requirements to qualify for credit courses.</td>
<td></td>
</tr>
</tbody>
</table>

**MAT-101 - Freshman Mathematics I**

<table>
<thead>
<tr>
<th>Credits:</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture Hours:</td>
<td>3</td>
</tr>
<tr>
<td>Department Description: Mathematics</td>
<td></td>
</tr>
<tr>
<td>Prerequisites: Appropriate score on the College placement test, MAT 013 or departmental approval</td>
<td></td>
</tr>
<tr>
<td>Description: The first half of a two-semester course designed primarily for liberal arts students and others planning a year's study of college level mathematics. Topics surveyed include inductive reasoning, problem solving, concepts of sets, Venn diagrams and applications, geometry, consumer mathematics, simple and compound interest, installment buying and mortgages.</td>
<td></td>
</tr>
</tbody>
</table>

**MAT-104 - Mathematics in the Elementary School**

<table>
<thead>
<tr>
<th>Credits:</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture Hours:</td>
<td>3</td>
</tr>
<tr>
<td>Department Description: Mathematics</td>
<td></td>
</tr>
<tr>
<td>Prerequisites: Appropriate score on the College placement test or successful completion of MAT 013 or equivalent</td>
<td></td>
</tr>
<tr>
<td>Description: An introduction to basic mathematics for paraprofessionals.</td>
<td></td>
</tr>
</tbody>
</table>

**MAT-107 - Mathematics I**

<table>
<thead>
<tr>
<th>Credits:</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture Hours:</td>
<td>3</td>
</tr>
<tr>
<td>Department Description: Mathematics</td>
<td></td>
</tr>
<tr>
<td>Prerequisites: Appropriate score on the College placement test, MAT 013 or equivalent</td>
<td></td>
</tr>
<tr>
<td>Description: Basic mathematics with an emphasis on the technical, practical, and expected value, statistics, graph theory and voting.</td>
<td></td>
</tr>
</tbody>
</table>

**MAT-020 - Geometry**

<table>
<thead>
<tr>
<th>Credits:</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture Hours:</td>
<td>1</td>
</tr>
<tr>
<td>Department Description: Mathematics</td>
<td></td>
</tr>
<tr>
<td>Prerequisites: MAT 013 or equivalent</td>
<td></td>
</tr>
<tr>
<td>Description: A traditional high school geometry course for students who have successfully completed one year of high school algebra or equivalent. Includes an understanding of Euclidean geometry with topics such as basic proofs, congruent triangles, parallel and perpendicular lines, lines and planes in space, polygons, circles and the Pythagorean Theorem. Optional topics include logic and construction. Note: A minimum grade of &quot;C&quot; is required for movement from one developmental course to another and for completion of the developmental requirements to qualify for credit courses.</td>
<td></td>
</tr>
</tbody>
</table>

**MAT-090 - Algebra II Alternative**

<table>
<thead>
<tr>
<th>Credits:</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture Hours:</td>
<td>1</td>
</tr>
<tr>
<td>Department Description: Mathematics</td>
<td></td>
</tr>
<tr>
<td>Prerequisites: Appropriate score on the College placement test</td>
<td></td>
</tr>
<tr>
<td>Description: This is an intensive review course in Intermediate Algebra (Algebra II). Topics include: a review of elementary algebra, the coordinate plane and functions, linear equations and inequalities, properties of lines, systems of linear equation, polynomials, rational expressions and quadratic equations. TI83/84 graphing calculator is required. Note: A &quot;C&quot; is the minimum acceptable grade for completion of developmental requirements to qualify for credit courses.</td>
<td></td>
</tr>
</tbody>
</table>

**MAT-102 - Freshman Mathematics II**

<table>
<thead>
<tr>
<th>Credits:</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture Hours:</td>
<td>3</td>
</tr>
<tr>
<td>Department Description: Mathematics</td>
<td></td>
</tr>
<tr>
<td>Prerequisites: MAT 101</td>
<td></td>
</tr>
<tr>
<td>Description: A continuation of MAT 101. The second half of a two-semester course designed primarily for liberal arts students and others planning a year's study of college level mathematics. Topics surveyed include probability, odds and expected value, statistics, graph theory and voting.</td>
<td></td>
</tr>
</tbody>
</table>
Includes the teaching of arithmetic operations in those number systems appropriate for the elementary school, problem-solving techniques for the development of mathematical concepts and the use of instructional aids.

**MAT-108 - Mathematics II**  
Credits: 3  
Lecture Hours: 3  
Department Description: Mathematics  
Prerequisites: MAT 107  
Description: A continuation of MAT 107. This course stresses technical mathematical skills and applications. Topics include solving right triangles, logarithmic and exponential functions and radicals. Also includes the study of algebraic functions and their graphs. Of special interest are the Normal distribution and introduction to probability theory.

**MAT-110 - Mathematical Structures II**  
Credits: 3  
Lecture Hours: 3  
Department Description: Mathematics  
Prerequisites: MAT 113  
Description: This is the second of a two semester sequence. This second course focuses on selected topics from geometry, measurement, data analysis, statistics, and probability. Designed to develop mathematical reasoning, problem solving, and communication of mathematics effectively at different levels of formality, using a variety of representations of mathematical concepts and procedures. Develop a fundamental understanding relating to algebraic thinking and reasoning. Physical materials and models will be used to explore fundamental concepts of geometry, measurement, data analysis, statistics, and probability. This course is especially appropriate for those students preparing to be elementary, early childhood, or special education teachers.

**MAT-123 - Statistics I**  
Credits: 3  
Lecture Hours: 3  
Department Description: Mathematics  
Prerequisites: MAT 014, MAT 014A/MAT 014B, or equivalent  
Description: This is the first of a two-semester sequence. This first course focuses on selected topics from numeration, mathematical systems, real numbers, and number theory. Designed to develop a deep understanding of the processes of mathematical reasoning, problem solving, and communication of mathematics effectively at different levels of formality, using a variety of representations of mathematical concepts and procedures. Develop a fundamental understanding relating to algebraic thinking and reasoning. Physical materials and models will be used to explore fundamental concepts of geometry, measurement, data analysis, statistics, and probability. This course is especially appropriate for those students preparing to be elementary, early childhood, or special education teachers.

**MAT-124 - Statistics II**  
Credits: 3  
Lecture Hours: 3  
Department Description: Mathematics  
Prerequisites: MAT 123  
Description: Continues the study of hypothesis testing, including one and two sample testing, chi-square analysis, analysis of variance, non-parametric statistics and regression and curve fitting. Familiarizes the students with models and methods used in data analysis with a focus on databases and computer systems to aid in analysis. Students will plan an experiment and make inferences about a population based upon sample data collected.

**MAT-129 - Precalculus I**  
Credits: 4  
Lecture Hours: 4  
Department Description: Mathematics  
Prerequisites: Appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, "B" or better in MAT 014 or MAT 014A/MAT 014B, or departmental approval  
Description: Emphasis is on algebraic topics to develop skills properly and a thorough understanding of the concepts needed to proceed to Calculus. Topics include the study of algebraic functions and their graphs. Of special interest are polynomials, rational, exponential, logarithmic and trigonometric functions. Additional topics include vectors, polar coordinate systems, matrices and determinants. TI83/84 graphing calculator required.

**MAT-129A - Precalculus I (Part A)**  
Credits: 2  
Lecture Hours: 3  
Department Description: Mathematics  
Prerequisites: Appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, “C” or better in MAT 014 or MAT 014A/MAT 014B, or departmental approval  
Description: This first half of a two-semester Precalculus course designed to give students extended enrichment to prepare for a first course in calculus. Emphasis is on algebra topics to develop skills properly and a thorough understanding of the concepts needed to proceed to Calculus. Topics include the study of algebraic functions and their graphs. Of special interest are polynomials and rational functions. TI83/84 graphing calculator is required.
Prerequisites: MAT 129 or equivalent
Description: The second half of a two-semester PreCalculus course  
designed to give students extended enrichment to prepare for a first course in calculus. 
Emphasis is on exponential, logarithmic and trigonometric functions and their properties to develop skills properly for a thorough standing of the concepts needed to go on to calculus. TI83/84 graphing calculator required.

MAT-131A - Analytic Geometry and Calculus I (Part A)  
Credits: 2
Lecture Hours: 3
Department Description: Mathematics
Prerequisites: MAT 129, MAT 129A/MAT 129B, or appropriate score on the College placement test and/or satisfactory score on the diagnostic examination, or departmental approval
Description: The first half of a two-semester sequence of analytic geometry and Calculus I. Presents fundamental ideas of calculus, such as the derivative and integral and their applications. Topics include fundamentals of analytic geometry and transcendental functions. The first course in a sequence of calculus courses intended for the student interested in mathematics, engineering, and the natural, physical and social sciences. TI83/84 graphing calculator required.

MAT-131B - Analytic Geometry and Calculus I (Part B)  
Credits: 2
Lecture Hours: 3
Department Description: Mathematics
Prerequisites: MAT 131A or equivalent
Description: The second half of a two-semester sequence of analytic geometry and Calculus I. Presents fundamental ideas of calculus, such as derivative and integral and their applications. Topics include fundamental of analytic geometry and transcendental functions. This is the first course in a sequence of calculus courses intended for the student interested in mathematics, engineering and the natural, physical and social sciences. TI83/84 graphing calculator required.

MAT-132 - Analytic Geometry and Calculus II  
Credits: 4
Lecture Hours: 4
Department Description: Mathematics
Prerequisites: MAT 131 or equivalent
Description: Topics include trigonometric and hyperbolic functions, areas, centroids, techniques of integration, parametric curves and vectors, indeterminate forms, Taylor’s formula, infinite series and topics in analytic geometry. Recommended for students majoring in engineering, mathematics, computer science, social sciences and the science related areas of chemistry and physics. TI83/84 graphing calculator is required.

MAT-206 - Introduction to Discrete Mathematics  
Credits: 4
Lecture Hours: 4
Department Description: Mathematics
Prerequisites: MAT 132 or written permission of the department chairperson
Description: This is the first course in discrete mathematics. Topics include number theory, sets, functions and sequences, relations, recurrence relations, counting techniques, logic and techniques of proofs, graphs and algorithms. This course prepares students for further study in mathematics and computer science.

MAT-210 - Linear Algebra  
Credits: 4
Lecture Hours: 4
Department Description: Mathematics
Prerequisites: MAT 132
Description: Covers geometric vectors, vector spaces, systems of linear equations, determinants, linear transformations, matrix algebra and the applications of matrices to the engineering, social and management sciences. Advanced topics include linear product spaces, eigenvalues and vectors, canonical forms and computations via the computer. Applications include linear differential equations, linear programming, and stochastic processes. Students utilize computer software to solve real-life problems and to facilitate computations involving the mathematical operations listed above.

MAT-222 - Basic Statistics for Business  
Credits: 4
Lecture Hours: 4
Department Description: Mathematics
Prerequisites: MAT 131 or equivalent calculus course
Description: An in-depth study of descriptive statistics, probability, theory, sampling distributions, principles of hypothesis testing, analysis of variance and regression analysis. The material is designed to give students the knowledge and skills for gathering, organizing and interpreting statistical data

MAT-233 - Analytic Geometry and Calculus III  
Credits: 4
Lecture Hours: 4
Department Description: Mathematics
Prerequisites: MAT 132 or equivalent
Description: Emphasis is on the study of analytic geometry and calculus in three dimensions. Topics include solid analytic geometry, partial derivatives, multiple integrals and topics in vector analysis such as Green's theorem, the divergence theorem, surface integrals and Stokes theorem. Recommended for students majoring in engineering, mathematics, computer science, social sciences and the science related fields of chemistry and physics.

MAT-234 - Differential Equations  
Credits: 4
Lecture Hours: 4
Department Description: Mathematics
Prerequisites: MAT 233 or written permission of the department chairperson
Description: An introduction to differential equations for students interested in mathematics, and the physical and social sciences. Covers first- and second-order differential equations and systems of first-order equations, both linear and non-linear. Quantitative and numerical analysis are emphasized along with analytic techniques, such as Laplace transform and matrix methods. Applications and modeling of real phenomena are discussed throughout the course.

MAT-235 - Selected Topics in Mathematics  
Credits: 3
Lecture Hours: 3
Department Description: Mathematics
Prerequisites: MAT 132 or departmental approval
Description: Introduces students to a branch of mathematics selected from one or more of the following areas: chaos and fractals, combinatorics, complex variables, graph theory, history of mathematics, logic, number theory, probability and topology. The course is recommended for students interested in learning more about theoretical mathematics.

MAT-257 - Selected Topics in Mathematics  
Credits: 3
Lecture Hours: 3
Department Description: Mathematics
Prerequisites: MAT 132 or departmental approval
Description: Introduces students to a branch of mathematics selected from one or more of the following areas: chaos and fractals, combinatorics, complex variables, graph theory, history of mathematics, logic, number theory, probability and topology. The course is recommended for students interested in learning more about theoretical mathematics.

MCT-101 - Introduction to Technology  
Credits: 2
Lecture Hours: 1  Lab Hours: 2
Department Description: Engineering Technologies
Prerequisites: MAT 013 or passing score on the College placement test Co-
requisites: MAT 014
Description: Introduction to engineering practices through an integration of computer applications with electrical and mechanical components and systems. Activity based learning is accomplished through a variety of hands-
as relevant to business. This course will also provide a sound foundation for the study of more advanced topics.

**MCT-220 - Introduction to Robotics and Control Systems**
**Credits:** 3
**Lecture Hours:** 1  **Lab Hours:** 4
**Department Description:** Engineering Technologies
**Prerequisites:** MEC 123, MAT 129 or MAT 129B, ELT 105
**Description:** A study of the pneumatic, electrical and mechanical components and drives utilized in robotic and control systems. Topics include kinematics of robotics systems, analog and digital controllers, operations and applications of pneumatic, electrical and mechanical components. Students are required to complete a comprehensive robotic project to include an oral presentation and a technical report. This course is cross-listed in Mechanical Engineering Technology and Electronic/Computer Engineering Technology.

**MEC-125 - Advanced Mechanical Drawing/CAD II**
**Credits:** 3
**Lecture Hours:** 1  **Lab Hours:** 4
**Department Description:** Engineering Technologies
**Prerequisites:** MEC 123
**Description:** The study of mechanical working drawings including detail, assembly, piping and welding drawings. Also included are dimensioning techniques, geometric dimensioning and tolerancing, fits and tolerances of mating parts, threads, fasteners, and surface finish. Advanced use of CAD (Computer-Aided Drafting) software that includes creating template files, drawing layouts/paper space, blocks, attributes, external references, revision tables, notes and BOM (Bill of Material). Introduction to piping and welding drawings. Introduction to solid modeling, including part creation and orthographic and isometric drawing creation. The completion of a comprehensive final project is required.

**MEC-204 - Fluid Mechanics**
**Credits:** 4
**Lecture Hours:** 3  **Lab Hours:** 3
**Department Description:** Engineering Technologies
**Prerequisites:** CIT 105 and MAT 129 or MAT 129B
**Description:** A study of the basic principles of conservation of energy, continuity of flow, and fluid mechanics as related to fluid systems at rest and in motion. Laboratory experiments provide hands-on experience in the set-up, operation, analysis and design of fluid systems. Computer software is used in several analysis and design projects. Oral presentation required.

**MEC-123 - Technical Graphics/CAD I**
**Credits:** 3
**Lab Hours:** 6
**Department Description:** Engineering Technologies
**Description:** A study of the graphic language of engineering and technology to include linework, lettering, geometric construction, orthographic projection, pictorial, sectional and auxiliary views and dimensioning techniques. Laboratory time is divided between technical sketching and drawings produced using AutoCad software.

**MEC-222 - Engineering Mechanics II**
**Credits:** 3
**Lecture Hours:** 3
**Department Description:** Engineering Technologies
**Prerequisites:** MEC 221
**Description:** A continuation of MEC 221. Deals with the displacements, velocities, accelerations of bodies and the forces which cause the motion. Topics include kinematic and kinetic analysis of rectilinear, curvilinear, rotational and plane motion of bodies. Stresses engineering applications.

**MEC-201 - Engineering Science**
**Credits:** 2
**Lecture Hours:** 1  **Lab Hours:** 2
**Department Description:** Engineering Technologies
**Prerequisites:** MEC 123 and MAT 129 or MAT 129B
**Description:** A study of the graphical language specifically designed for the engineering science student. Emphasizes the interpretation of engineering drawings used to communicate ideas in the major engineering disciplines. Topics include: techniques of drafting and sketching and interpretation of chemical, civil, electrical, electronic, mechanical and welding engineering drawings. Laboratory time is divided between using (CAD), computer-aided drafting and sketching techniques to complete required drawings.

**MEC-130 - Manufacturing Processes and Materials**
**Credits:** 3
**Lab Hours:** 6
**Department Description:** Engineering Technologies
**Description:** A study of materials (metallic and non-metallic), their engineering properties and the methods used to manufacturing to process these materials into useful products. Concurrent laboratory projects provide hands-on experience in areas of testing, modifying properties and the processes used in manufacturing to convert these materials into useful products.

**MEC-228 - Kinematics Design**
**Credits:** 3
**Lecture Hours:** 1  **Lab Hours:** 4
**Department Description:** Engineering Technologies
**Prerequisites:** MEC 123 and MAT 129 or MAT 129B
**Description:** A study of the displacements, velocities and accelerations associated with the motion of mechanisms including four bar linkages, cams and gears. Also included is an examination of the dynamic forces generated by the mechanisms. Solutions to dynamics problems are obtained by making use of analytical techniques, using a programmable calculator, as well as appropriate computer software.

**MEC-260 - Mechanical Design Project**
**Credits:** 2
**Lecture Hours:** 1  **Lab Hours:** 2
**Department Description:** Engineering Technologies
**Prerequisites:** MEC 123
**Description:** Advanced use of mechanical design techniques, geometric dimensioning and tolerancing, fits and tolerances of mating parts, threads, fasteners, and surface finish. Introduction to piping and welding drawings. Introduction to solid modeling, including part creation and orthographic and isometric drawing creation. The completion of a comprehensive final project is required.

**MED-101 - Introduction to the Medical Laboratory I**
**Credits:** 2
**Lecture Hours:** 1  **Lab Hours:** 2
**Department Description:** Engineering Technologies
**Prerequisites:** MEC 125
**Description:** A continuation of MEC 221. Deals with the displacements, velocities, accelerations of bodies and the forces which cause the motion. Topics include kinematic and kinetic analysis of rectilinear, curvilinear, rotational and plane motion of bodies. Stresses engineering applications.
### MGT-200 - Principles of Supervision

**Credits:** 3  
**Lecture Hours:** 3  
**Lab Hours:** 1

**Description:** Supervisory practices and principles with maximum opportunities for practical involvement in applying theory to real-life situations. Emphasizes first and middle-level supervisory positions. Stresses the aspects of job leadership and effective human relations. Includes procedures for dealing with interpersonal relationships among and between employees and management, quality circles, quality of work life, conflict management, cost benefit analysis, organization development, time management and stress management. Recommended for persons employed in or seeking entry-level employment in supervisory positions in business, industry or public service.

### MED-102 - Introduction to the Medical Laboratory II

**Credits:** 3  
**Lecture Hours:** 2  
**Lab Hours:** 3

**Department Description:** Medical Laboratory Technology  
**Prerequisites:** BIO 117; CHM 117; ENG 121; MAT 107 and MED 101  
**Description:** Continuation of MED 101. Emphasis on basic medical terminology, clinical chemistry, clinical microbiology and safety in the laboratory. Provides hands-on experience with those concepts and techniques essential to medical laboratory technology students. Laboratory experiences include manual methods with principles on techniques and accuracy being stressed.

### MED-211 - Medical Laboratory Technology II

**Credits:** 8  
**Lecture Hours:** 4  
**Lab Hours:** 16

**Department Description:** Medical Laboratory Technology  
**Prerequisites:** MED 210  
**Description:** A study of the theoretical and practical aspects of hematology, coagulation, urinalysis, serology and blood banking. Clinical instruction and technique are obtained in affiliated hospitals under the supervision of medical technologists and specialists. May not be audited. Requires 16 hours a week in a hospital laboratory, and four hours of lectures per week on campus.

### MGT-205 - Principles of Labor Relations

**Credits:** 3  
**Lecture Hours:** 3

**Department Description:** Accounting, Business and Legal Studies  
**Prerequisites:** BUS 101 or MGT 220  
**Description:** A survey course that evaluates union growth and structure. A study of the nature of the labor market, collective bargaining, labor legislation, wages, employment and productivity. An analysis of policies and techniques of employers, wage earners and government in trying to find solutions to the labor problems in American society.

### MED-210 - Medical Laboratory Technology I

**Credits:** 6  
**Lecture Hours:** 3  
**Lab Hours:** 12

**Department Description:** Medical Laboratory Technology  
**Prerequisites:** BIO 118; CHM 118; ENG 122; MAT 108; MED 102 and written permission of the department chairperson  
**Description:** Basic medical terminology, organization of hospital laboratories and rules of ethical behavior. Stress the practical side of basic laboratory work in the areas of specimen collection, hematology, urinalysis, blood banking, serology, clinical chemistry, microbiology, quality control, etc. Includes on-the-job education in laboratory work. Students supervised by medical technologists and specialists. May not be audited. An eight week, 40 hours per week, summer clinical experience.

### MED-212 - Medical Laboratory Technology III

**Credits:** 8  
**Lecture Hours:** 4  
**Lab Hours:** 16

**Department Description:** Medical Laboratory Technology  
**Prerequisites:** BIO 211 and MED 211  
**Description:** Continuation of MED 211. Includes microbiology and parasitology and clinical chemistry. Clinical instruction and technique are obtained in affiliated hospitals. May not be audited. Requires 16 hours a week in a hospital laboratory, and four hours of lectures per week on campus.

### MGT-210 - Concepts of Business Management

**Credits:** 3  
**Lecture Hours:** 3

**Department Description:** Accounting, Business and Legal Studies  
**Prerequisites:** BUS 101  
**Description:** Theories, techniques and insights from the behavioral sciences of the major areas of management including planning, organizing, directing, controlling and administration. Concepts relating to all levels of management are studied.

### MED-214 - Operations Management

**Credits:** 3  
**Lecture Hours:** 3

**Department Description:** Accounting, Business and Legal Studies  
**Prerequisites:** MGT 210  
**Description:** The development of an awareness of the tools a user/manager
utilizes in the design modification and implementation of a manual or automated system. Students select a particular technique, apply it to a system and develop cost justification for implementation of the technique. A combination of lecture and workshop oriented sessions are used in developing the various management techniques. The various tools and management techniques for evaluating the operations functions of a business are examined.

MGT-220 - Human Resources Management
Credits: 3
Lecture Hours: 3
Department Description: Accounting, Business and Legal Studies
Description: An analysis of the principles of organization for effective human resources management. Selection of personnel, delegation of responsibilities, the psychology of motivating and directing people, dealing with unions and other organized groups and training and maintaining morale.

MKT-201 - Marketing I
Credits: 3
Lecture Hours: 3
Department Description: Accounting, Business and Legal Studies
Prerequisites: BUS 101
Description: An overview of the field of marketing and the marketing concept. Students develop an understanding of the growing importance of the consumer, differences between industrial and consumer marketing, the impact of government and environment on marketing and the basic marketing functions of product planning, marketing channels, physical distribution, promotion, pricing and marketing research.

MKT-203 - Principles of Advertising
Credits: 3
Lecture Hours: 3
Department Description: Accounting, Business and Legal Studies
Prerequisites: BUS 101
Description: The principles of advertising and the role of advertising in the field of business. The course traces advertising through its various steps from the initial need to its implementation in the marketplace.

MKT-209 - Marketing Field Experience
Credits: 3
Lecture Hours: 1 Lab Hours: 12
Department Description: Accounting, Business and Legal Studies
Prerequisites: MKT 201
Description: A cooperative work experience program employing students in a marketing position in order to gain practical experience necessary for success in marketing. Supervision of this departmentally approved position is provided by the College through on-the-job visits and individual progress review sessions. Students are required to describe their objectives and attain specific job skills. Students attend a bi-weekly, two-hour seminar on campus and work a minimum of 180 hours a semester. MKT 209 Marketing Field Experience is offered as an alternative to BUS 202. Students must register with the Counseling and Career Services Office.

MUS-123 - Music History: Traditional
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Description: Understanding and appreciation of music from the historical point of view. Major periods studied include the classical, the baroque and the romantic. Course fee and field trip are required. Required of music majors.

MUS-130 - Guitar I
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Description: Guitar for the beginning student. Enables the beginner to read fundamental music notation and play guitar. Basics of technique, sight-reading and elementary literature. Students must supply their own keyboard composers, performers and literature by giving them the ability to read and play keyboard music. Fundamentals of technique, keyboard harmony.
instruments. Listening to great music. Attendance is required at two professional concerts. Written concert reviews must be submitted. Students are responsible for concert fees.

MUS-132 - Keyboard Studies II
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: MUS 131
Description: A continuation of MUS 131 with further emphasis on great keyboard literature. Students are introduced to more difficult keyboard harmony, sight-reading and more advanced techniques. Listening to great keyboard literature. Attendance is required at two professional keyboard concerts. Written concert reviews must be submitted. Required for music majors. Open to non-music majors.

MUS-134 - Applied Music Studio II
Credits: 2
Lecture Hours: 1 Lab Hours: 2
Department Description: Visual, Performing and Media Arts
Description: For course description and fee, see MUS 133.

MUS-140 - Music Fundamentals
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Description: An introduction to the study of music theory. The course concentrates on the basic elements of pitch, rhythm, scales, intervals and triads. Notational skills will be developed and aural recognition of musical elements will be introduced. A working knowledge of the piano will be developed as theoretical concepts are related to the keyboard. No prior musical training required.

MUS-201 - Music Notation and Composition I
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: MUS 140 or passing score on music theory placement test
Description: A practical approach to music encompassing analysis, basic harmonic writing and ear training. Designed for students with some previous musical background. Required of music majors.

MUS-202 - Music Notation and Composition II
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: MUS 201
Description: Continuation of MUS 201. Students build musical skills in analysis, harmonic writing and ear training. Required of music majors.

MUS-207 - Applied Music Studio III
Credits: 2
Lecture Hours: 1 Lab Hours: 2
Department Description: Visual, Performing and Media Arts
Description: For course description, see MUS 133.

MUS-208 - Applied Music Studio IV
Credits: 2
Lecture Hours: 1 Lab Hours: 2
Department Description: Visual, Performing and Media Arts
Description: For course description, see MUS 133.

MUS-133 - Applied Music Studio I
Credits: 2
Lecture Hours: 1 Lab Hours: 2
Department Description: Visual, Performing and Media Arts
Description: One hour private instruction weekly in piano, organ, voice or orchestral instruments. Credit to be determined through recital. To be arranged with the music faculty and the department chairperson. Students must have studied formally for a minimum of two years, or play on a two-year level. Fee is approximately $50 per lesson.

MUS-136 - Guitar II
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: MUS 130 or written permission of the instructor
Description: Intermediate guitar technique, including choral accompaniment and solos. Use of standard notation. Students must supply their own instrument. Listening to great music. Attendance at two professional concerts. Written reports must be submitted. Students are responsible for concert fees.

MUS-145 - Music Appreciation: Jazz History
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Description: Provides an understanding and appreciation of jazz history, performers and styles. The social, historical and multicultural forces that influenced the work of the jazz musician will be included. Improvisation will be studied while listening to representative selections of jazz compositions. Attendance at two professional concerts is required. Written concert reviews must be submitted. Course fee required.

MUS-137 - Applied Music Studio III
Credits: 2
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: MUS 130 or written permission of the instructor
Description: Intermediate guitar technique, including choral accompaniment and solos. Use of standard notation. Students must supply their own instrument. Listening to great music. Attendance at two professional concerts.

MUS-138 - Applied Music Studio IV
Credits: 2
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: MUS 130 or written permission of the instructor
Description: Intermediate guitar technique, including choral accompaniment and solos. Use of standard notation. Students must supply their own instrument. Listening to great music. Attendance at two professional concerts.

MUS-139 - Applied Music Studio V
Credits: 2
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: MUS 130 or written permission of the instructor
Description: Intermediate guitar technique, including choral accompaniment and solos. Use of standard notation. Students must supply their own instrument. Listening to great music. Attendance at two professional concerts.

MUS-140 - Music Fundamentals
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Description: An introduction to the study of music theory. The course concentrates on the basic elements of pitch, rhythm, scales, intervals and triads. Notational skills will be developed and aural recognition of musical elements will be introduced. A working knowledge of the piano will be developed as theoretical concepts are related to the keyboard. No prior musical training required.

MUS-201 - Music Notation and Composition I
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: MUS 140 or passing score on music theory placement test
Description: A practical approach to music encompassing analysis, basic harmonic writing and ear training. Designed for students with some previous musical background. Required of music majors.

MUS-202 - Music Notation and Composition II
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: MUS 201
Description: Continuation of MUS 201. Students build musical skills in analysis, harmonic writing and ear training. Required of music majors.

MUS-207 - Applied Music Studio III
Credits: 2
Lecture Hours: 1 Lab Hours: 2
Department Description: Visual, Performing and Media Arts
Description: For course description, see MUS 133.

MUS-208 - Applied Music Studio IV
Credits: 2
Lecture Hours: 1 Lab Hours: 2
Department Description: Visual, Performing and Media Arts
Description: For course description, see MUS 133.

MUS-137 - Applied Music Studio III
Credits: 2
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: MUS 130 or written permission of the instructor
Description: Intermediate guitar technique, including choral accompaniment and solos. Use of standard notation. Students must supply their own instrument. Listening to great music. Attendance at two professional concerts.

MUS-138 - Applied Music Studio IV
Credits: 2
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: MUS 130 or written permission of the instructor
Description: Intermediate guitar technique, including choral accompaniment and solos. Use of standard notation. Students must supply their own instrument. Listening to great music. Attendance at two professional concerts.

MUS-139 - Applied Music Studio V
Credits: 2
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: MUS 130 or written permission of the instructor
Description: Intermediate guitar technique, including choral accompaniment and solos. Use of standard notation. Students must supply their own instrument. Listening to great music. Attendance at two professional concerts.

MUS-140 - Music Fundamentals
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Description: An introduction to the study of music theory. The course concentrates on the basic elements of pitch, rhythm, scales, intervals and triads. Notational skills will be developed and aural recognition of musical elements will be introduced. A working knowledge of the piano will be developed as theoretical concepts are related to the keyboard. No prior musical training required.

MUS-201 - Music Notation and Composition I
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: MUS 140 or passing score on music theory placement test
Description: A practical approach to music encompassing analysis, basic harmonic writing and ear training. Designed for students with some previous musical background. Required of music majors.

MUS-202 - Music Notation and Composition II
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: MUS 201
Description: Continuation of MUS 201. Students build musical skills in analysis, harmonic writing and ear training. Required of music majors.

MUS-207 - Applied Music Studio III
Credits: 2
Lecture Hours: 1 Lab Hours: 2
Department Description: Visual, Performing and Media Arts
Description: For course description, see MUS 133.

MUS-208 - Applied Music Studio IV
Credits: 2
Lecture Hours: 1 Lab Hours: 2
Department Description: Visual, Performing and Media Arts
Description: For course description, see MUS 133.

MUS-137 - Applied Music Studio III
Credits: 2
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: MUS 130 or written permission of the instructor
Description: Intermediate guitar technique, including choral accompaniment and solos. Use of standard notation. Students must supply their own instrument. Listening to great music. Attendance at two professional concerts.

MUS-138 - Applied Music Studio IV
Credits: 2
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: MUS 130 or written permission of the instructor
Description: Intermediate guitar technique, including choral accompaniment and solos. Use of standard notation. Students must supply their own instrument. Listening to great music. Attendance at two professional concerts.

MUS-139 - Applied Music Studio V
Credits: 2
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: MUS 130 or written permission of the instructor
Description: Intermediate guitar technique, including choral accompaniment and solos. Use of standard notation. Students must supply their own instrument. Listening to great music. Attendance at two professional concerts.
NRB-221 - Nursing Concepts Applied to Families

Credits: 9
Lecture Hours: 5  Lab Hours: 3  Studio Hours: 9
Department Description: Nursing
Prerequisites: NRB 122, PSY 232, BIO 112 Co-requisites: BIO 211, HRI 214
Description: The nursing process is used to plan and implement evidence based nursing interventions for members of a family unit experiencing developmental, physical and/or mental health changes or alterations. During childbearing and childrearing the promotion and maintenance of holistic health and wellness is emphasized. Health restoration is incorporated in discussion of reproductive issues, developmental tasks, psychosocial issues, adaptive mechanisms as well as other factors influencing health. Faculty supervised clinical and laboratory experiences provide students the opportunity to practice clinical competencies appropriate to the role of provider of care, educator, counselor and patient advocate. Communication skills, professional nursing practice standards and behaviors, as well as implementation of teaching/learning theory are incorporated throughout the course.

PCP-221 - Color Photography

Credits: 3
Lecture Hours: 1  Lab Hours: 4
Department Description: Visual, Performing and Media Arts
Prerequisites: MAD 107 and MAD 108
Description: This course is an advanced study of digital photography using a DSLR camera and the digital darkroom. A variety of methods and techniques are explored for professional photographic imaging including exposure, image manipulation, correction, multimedia applications and printing of digital files. Basic digital asset management and archiving methods will be utilized. Fine art printing, large format printing and alternative processes will be studied. Students will create a printed and online portfolio of color photography.

PCP-225 - Commercial Photography

Credits: 3
Lecture Hours: 1  Lab Hours: 4
Department Description: Visual, Performing and Media Arts
Prerequisites: MAD 107 and MAD 108
Description: Course emphasizes the needs of commercial photographers with regard to technical expertise, creativity, and professional equipment. Technical aspects include film to digital transfer, lighting, digital image manipulation, alternative processes, large format camera work and stock photography. Creative exploration of subject matter, lighting, color theory and other psychological characteristics in the development of images are studied. A variety of photographic equipment is utilized for the studio and on location. Students are expected to create a portfolio of work for both print and electronic formats. Additional supplies will need to be purchased.

PCP-280 - Portfolio

Credits: 3
Lecture Hours: 1  Lab Hours: 4
Department Description: Visual, Performing and Media Arts
Prerequisites: All required MAD courses, 6 credits of PCP courses or permission of department chairperson Co-requisites: 6 credits of PCP courses or permission of department chairperson
Description: This course allows the student to concentrate on personal development as a professional photographer. This includes resume writing, developing a portfolio, marketing and self-promotion and business practices for photographers. The preparation and presentation of a portfolio for job employment and for acceptance into senior institutions is emphasized. Students will attend field trips.

PED-108 - Modern Dance

Credits: 1
Lecture Hours: 2
Department Description: Health, Physical Education, Recreation & Dance
Description: Will include practical experiences and technical applications of several modern dance techniques. Students discover dance and its raw elements of space, time and energy. Choreography and improvisation exercises are also included to foster the progress of technical ability. An original dance work will be performed as a final examination.

PED-112 - Tennis and Volleyball

Credits: 1
Lab Hours: 2
Department Description: Health, Physical Education, Recreation & Dance
Description: Students perform the basic skills of the activities and apply the rules and playing procedures.

PED-120 - Golf

Credits: 1
Lab Hours: 2
Department Description: Health, Physical Education, Recreation & Dance
Description: Basic instruction in the skills, rules and playing procedures. Students demonstrate appropriate shot-making abilities.

PED-122 - Volleyball

Credits: 1
Lecture Hours: 5  Lab Hours: 3  Studio Hours: 9
Department Description: Health, Physical Education, Recreation & Dance
Description: Basic instruction in the skills, rules and playing procedures. Students demonstrate appropriate shot-making abilities.
**PED-132 - Backpacking**

**Credits:** 1  
**Lab Hours:** 2  
**Department Description:** Health, Physical Education, Recreation & Dance  
**Description:** The types of equipment, skills and procedures necessary to plan and undertake a safe backpacking experience. Trip planning and preparation, meeting basic needs and unexpected occurrences and low impact use of the environment. Six on-campus meetings and a weekend trip are required. Students are responsible for providing their own equipment, food and transportation for the weekend activity.

**PED-140 - Racquetball**

**Credits:** 1  
**Lab Hours:** 2  
**Department Description:** Health, Physical Education, Recreation & Dance  
**Description:** The rules, basic strokes, shots and strategies of racquetball. Experience is provided in singles and doubles play.

**PED-144 - Intermediate Swimming**

**Credits:** 1  
**Lab Hours:** 2  
**Department Description:** Health, Physical Education, Recreation & Dance  
**Description:** A second level course for students who successfully complete the beginning swimming course, PED 143, or demonstrate the ability to swim the crawl with head in the water using rhythmic breathing for at least 50 meters. A variety of strokes and skills including elementary backstroke, basic diving, sidestroke, breast stroke, underwater swimming, various kicks and personal safety skills. American Red Cross guidelines are used.

**PED-148 - Ballet**

**Credits:** 1  
**Lab Hours:** 2  
**Department Description:** Health, Physical Education, Recreation & Dance  
**Description:** Classical ballet as an art form with emphasis on the technical movement, vocabulary, body alignment and aesthetics. Students will explore academic aspects of ballet as a profession, pertinent historical topics and artistic characteristics. A required full ballet movement study is part of the final examination.

**PED-225 - First Aid, CPR and Safety Education**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** Health, Physical Education, Recreation & Dance  
**Description:** The theory and practice of professional rescuer CPR and basic first aid skills. Topics covered include accident and disease prevention, body systems, respiratory and cardiac emergencies and sudden illnesses. The ability to recognize serious medical emergencies and the course of action are the basic components of this course. American Red Cross certification(s) will be presented to qualified students.

**PED-245 - ARC Lifeguard Training, Cardiopulmonary Resuscitation and Standard First Aid**

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** Health, Physical Education, Recreation & Dance  
**Prerequisites:** Students must be 15 years of age at the beginning of the course  
**Description:** Swim 500 yards continuously, using each of the following strokes for at least 100 yards each: crawl stroke, breaststroke and sidestroke. Submerge to a minimum depth of 7 feet, retrieve a 10-pound object and return with it to the surface. There is no time requirement for this skill. Tread water for 2 minutes using legs only. Participants cross their arms across their chest and place their hands under their armpits. Provides the lifeguard candidates with the skills and knowledge necessary to keep patrons of aquatic facilities safe in and around the water. Upon successful completion of all course requirements students will receive the American Red Cross Lifeguarding/First-Aid Certificate and CPR for the Professional Rescuer Certificate. Students may take the course for college credit without becoming a certified lifeguard.

**PHI-121 - Philosophy **

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** History and Social Science  
**Description:** Background, fundamental problems and developing types of

**PHI-122 - Logic **

**Credits:** 3  
**Lecture Hours:** 3  
**Department Description:** History and Social Science  
**Description:** Elementary presentation of the basic tools of logic. The nature
philosophy as expressed in selected writings of major classical and modern philosophers of the Western tradition.

**PHI-123 - Ethics**  
**GE HUM**  
**Credits: 3**  
**Lecture Hours: 3**  
**Department Description: History and Social Science**  
**Description:** The philosophical foundations of Western moral/ethic theory, including natural law, social contract theory, Kantian duty and utilitarianism. These approaches are employed to consider solutions to such moral dilemmas as abortion, nuclear weaponry, poverty and euthanasia.

**PHY-101 - Principles of Physics**  
**GE MST**  
**Credits: 4**  
**Lecture Hours: 3**  
**Lab Hours: 2**  
**Department Description: Natural Sciences**  
**Prerequisites:** MAT 107 or equivalent  
**Description:** Includes an introduction to Newtonian mechanics with application of the conservation laws to physical systems. Electromagnetism and geometrical optics are introduced at an elementary level. Topics in wave propagation, thermodynamics, atomic and nuclear physics.

**PHY-124 - General Physics II - Lecture**  
**GE MST**  
**Credits: 3**  
**Lecture Hours: 4**  
**Department Description: Natural Sciences**  
**Prerequisites:** PHY 123  
**Description:** Emphasizes theoretical models and basic physical principles. The course is precalculus-based and uses some basic calculus in the development and applications of physical principles in a scientific environment. Students will use computers in the laboratory for developing programming skills and for the analysis of experimental data. Topics include electro-statics, direct current circuits, electromagnetism, alternating currents, electromagnetic waves, geometrical and physical optics, quantum theory, atomic physics and nuclear physics. The second semester of two-semester college-parallel sequence for liberal arts science and pre-professional students.

**PHY-125 - General Physics I - Lab**  
**GE MST**  
**Credits: 1**  
**Lab Hours: 2**  
**Department Description: Natural Sciences**  
**Prerequisites:** MAT 129 or MAT 129A/MAT 129B  
**Description:** Emphasizes theoretical models and basic physical principles. The course is precalculus based and uses some basic calculus in the development and applications of physical principles in a scientific environment. Students will use computers in the laboratory for developing programming skills for the analysis of experimental data. Topics include kinematics, dynamics, and applications of physical principles in a scientific environment. Students will make measurements and develop an understanding of the errors in those measurements and the final result. The importance of maintaining a laboratory notebook is emphasized as well as accurate and concise reporting of the data and results; data interpretation is also emphasized. The computer is used of data acquisition and analysis. Laboratory safety is also discussed.

**PHY-126 - General Physics II - Lab**  
**GE MST**  
**Credits: 1**  
**Lab Hours: 2**  
**Department Description: Natural Sciences**  
**Prerequisites:** PHY 125  
**Description:** This course is to be taken in conjunction with General Physics I and is the second semester of a two semester laboratory university-parallel sequence for liberal arts science and pre-professional students. Students will make measurements and develop an understanding of the errors in those measurements and the final result. The importance of maintaining a laboratory notebook is emphasized as well as accurate and concise reporting of the data and results; data interpretation is also emphasized. The computer is used of data acquisition and analysis. Laboratory safety is also discussed.

**PHY-130 - Analytical Physics I - Lecture**  
**GE MST**  
**Credits: 3**  
**Lecture Hours: 4**  
**Department Description: Natural Sciences**  
**Prerequisites:** One year of high school laboratory physics  
**Description:** A calculus-based general physics course. Topics include statics, kinematics, dynamics and the conservation of energy and momenta. Appropriate computer and laboratory experiences are included. The first course in a three-course series consisting of PHY 133, PHY 134 and PHY 236.

**PHY-131 - Analytical Physics I - Lab**  
**GE MST**  
**Credits: 1**  
**Lab Hours: 2**  
**Department Description: Natural Sciences**  
**Prerequisites:** One year of high school laboratory physics  
**Description:** This course is to be taken in conjunction with Analytical Physics I and is the first semester of a three semester laboratory college-parallel sequence for engineering science and physics students. Students will make measurements and develop an understanding of the errors in those measurements and the final result. The importance of maintaining a laboratory notebook is emphasized as well as accurate and concise reporting of the data and results. The importance of interpreting the data is emphasized. The computer is used of data acquisition and analysis. Laboratory safety is also discussed.
PHY-136 - Analytical Physics II - Lab  GE MST
Credits: 1
Lab Hours: 2
Department Description: Natural Sciences
Prerequisites: PHY 135 Co-requisites: MAT 132 or equivalent
Description: This course is to be taken in conjunction with Analytical Physics II and is the second semester of a three semester laboratory college-parallel sequence for engineering science and physics students. Students will make measurements and develop an understanding of the errors in those measurements and the final result. The importance of maintaining a laboratory notebook is emphasized as well as accurate and concise reporting of the data and results. The importance of interpreting the data is emphasized. The computer is used of data acquisition and analysis. Laboratory safety is also discussed.

PHY-239 - Analytical Physics III - Lab  GE MST
Credits: 1
Lab Hours: 2
Department Description: Natural Sciences
Prerequisites: MAT 132 and PHY 136 or one year of integral and differential calculus.
Description: This course is to be taken in conjunction with Analytical Physics III and is the third semester of a three semester laboratory college-parallel sequence for engineering science and physics students. Students will make measurements and develop an understanding of the errors in those measurements and the final result. The importance of maintaining a laboratory notebook is emphasized as well as accurate and concise reporting of the data and results. The importance of interpreting the data is emphasized. The computer is used of data acquisition and analysis. Laboratory safety is also discussed.

PLS-101 - Legal Research
Credits: 3
Lecture Hours: 3
Department Description: Accounting, Business and Legal Studies
Prerequisites: ENG 121, PLS 100 Co-requisites: ENG 121, PLS 100
Description: An introduction to the American legal system and the New Jersey court system. Students use the law library including encyclopedias, reporter systems, digests and administrative codes including updating sources. Students are introduced to the use of computer assisted research by use of Westlaw.

PLS-105 - Family Law
Credits: 3
Lecture Hours: 3
Department Description: Accounting, Business and Legal Studies
Prerequisites: PLS 100, PLS 101, PLS 113 Prerequisite(s) or Corequisite(s): PLS 121 Co-requisites: Prerequisite(s) or Corequisite(s): PLS 121
Description: A study of the substantive and procedural aspects of family law in such areas as divorce, adoption, support and separation agreements, including domestic relations court procedures.

PLS-106 - Wills and Estate Administration
Credits: 3
Lecture Hours: 3
Department Description: Accounting, Business and Legal Studies
Prerequisites: PLS 100, PLS 101, PLS 113 Prerequisite(s) or Corequisite(s): PLS 121 Co-requisites: Prerequisite(s) or Corequisite(s): PLS 121
Description: A study of the substance and procedure of estate administration with respect to wills, estates, trusts, probate, life insurance, federal and state taxes.

PLS-104 - Property Transactions
Credits: 4
Lecture Hours: 4
Department Description: Accounting, Business and Legal Studies
Prerequisites: PLS 100, PLS 101, PLS 113 Prerequisite(s) or Corequisite(s): PLS 121 Co-requisites: Prerequisite(s) or Corequisite(s): PLS 121
Description: Forms and procedures used in real and personal property transactions including the Real Estate Settlement Procedures Act.

PLS-109 - Criminal Law and Procedure
Credits: 3
Lecture Hours: 3
Department Description: Accounting, Business and Legal Studies
Prerequisites: PLS 100, PLS 101, PLS 113 Prerequisite(s) or Corequisite(s): PLS 121 Co-requisites: Prerequisite(s) or Corequisite(s): PLS 121
Description: A study of the elements of crime and the criminal procedure system including incidents before and after trial and an analysis of the impact of the Constitution on crimes and criminal procedure.

PLS-107 - Contracts and Uniform Commercial Code
Credits: 3
Lecture Hours: 3
Department Description: Accounting, Business and Legal Studies
Prerequisites: PLS 100, PLS 101, PLS 113 Prerequisite(s) or Corequisite(s): PLS 121 Co-requisites: Prerequisite(s) or Corequisite(s): PLS 121
Description: A study of the substantive law of contracts, sales law and commercial paper. In applicable areas, the Uniform Commercial Code is
PLS-112 - Business Organizations and Government Regulations

Credits: 3
Lecture Hours: 3

Department Description: Accounting, Business and Legal Studies
Prerequisites: PLS 100, PLS 101, PLS 103, PLS 101 1 Prerequisite(s) or Corequisite(s): PLS 121 and PLS 123 Co-requisites: Prerequisite(s) or Corequisite(s): PLS 121 and PLS 123

Description: Detailed study of the substantive law of agency and employment, security devices, bankruptcy, partnerships and corporations. (In applicable areas the Uniform Commercial code is covered as well as common law principles.)

PLS-121 - Advanced Legal Research

Credits: 2
Lecture Hours: 2

Department Description: Accounting, Business and Legal Studies
Prerequisites: PLS 100, PLS 101, PLS 113, CSC 105 or CSC 106 Co-requisites: PLS 100, PLS 101, PLS 113, CSC 105 or CSC 106

Description: A continuation of the study of legal research using online resources, with an emphasis on Westlaw and the Internet.

PLS-208 - Paralegal Field Experience

Credits: 3
Lecture Hours: 3

Department Description: Accounting, Business and Legal Studies
Prerequisites: PLS 100, PLS 101, PLS 110, PLS 113, PLS 121 and PLS 104 or PLS 108 or PLS 109 and permission of the program director

Description: A cooperative work experience program whereby students are employed in law-related positions to gain some of the practical experience necessary for success as paralegals. The College, through on-the-job visits and individual progress review sessions, provides supervision of these departmentally approved positions. Students are required to establish learning objectives related to their positions to attain specific job competencies. Students attend a class on campus and work approximately 20 hours a week for a minimum of 180 hours during the semester. Individuals must be recommended by the chair or assistant chair of the department.

POL-201 - Police Administration

Credits: 3
Lecture Hours: 3

Department Description: History and Social Science
Prerequisites: CJU 123 Co-requisites: CJU 123

Description: The administrative and organizational structures and major functions of representative law enforcement agencies. Allocating responsibility, support functions, command coordination, recruitment and career advancement.

POL-204 - Law Enforcement and the Community

Credits: 3
Lecture Hours: 3

Department Description: History and Social Science
Prerequisites: CJU 123 Co-requisites: CJU 123

Description: The relationship between professional police officers and the community they serve with emphasis on ethical standards, human relations, civil rights and community service. The attitudes and actions of the police and the public that lead to both positive and negative relationships between them.

POS-131 - Introduction to Public Administration

Credits: 3
Lecture Hours: 3

Department Description: History and Social Science
Description: A survey of the practices and political relationships in Public Administration is explored. Factors such as leadership and managerial styles are examined as are techniques typically employed in the decision-making process. Consensus building and the relationship of the bureaucracy and the elected official are examined. The interaction and relationship of the elected officials is examined. The interaction and retention, budgetary analysis and compliance and the relationship of the elected officials are examined. The interaction and relationship is examined.
PSR-101 - Introduction to the Principles of Psychosocial Rehabilitation  
Credits: 3  
Lecture Hours: 3  
Department Description: Psychosocial Rehabilitation  
Description: Enables students to identify the methods by which individuals with severe mental illness are helped in psychosocial rehabilitation and treatment settings. Classroom lectures and seminars provide students with opportunities to explore concepts unique to psychosocial rehabilitation, including history, philosophy and values of psychosocial rehabilitation.

PSR-103 - Introduction to Group Dynamics  
Credits: 3  
Lecture Hours: 2  Lab Hours: 2  
Department Description: Psychosocial Rehabilitation  
Description: Introduces students to the principles and skills necessary for the effective use of groups to engage people and achieve goals. Classroom lectures and practice sessions demonstrate group dynamics and group process. Includes participation in a faculty supervised group experience.

PSR-207 - Community Resource Management and the Individual with Severe Mental Illness  
Credits: 3  
Lecture Hours: 3  
Department Description: Psychosocial Rehabilitation  
Prerequisites: PSR 101  
Description: Introduces students to the principles and practices of systems utilization for the improved functioning of people with severe mental illness. Needs evaluation and goal formulation will be the basis of case coordination and resource linking within a systems framework. Classroom lectures and seminars provide students with opportunities to explore the relationship of services to the individual's needs.

PSR-209 - Emerging Topics in Psychosocial Rehabilitation and Treatment  
Credits: 3  
Lecture Hours: 3  
Department Description: Psychosocial Rehabilitation  
Co-requisites: PSR 211  
Description: Acquaints students with emerging issues in the field of psychosocial rehabilitation and treatment, focusing on current developments in employment, education and residential services for people with mental illness.

PSR-210 - Clinical Practicum in Psychosocial Rehabilitation I  
Credits: 6  
Lecture Hours: 3  Lab Hours: 16  
Department Description: Psychosocial Rehabilitation  
Prerequisites: PSR 101, PSR 102, PSR 103 and PSR 104

PSR-211 - Clinical Practicum in Psychosocial Rehabilitation II  
Credits: 6  
Lecture Hours: 3  Lab Hours: 16  
Department Description: Psychosocial Rehabilitation  
Prerequisites: PSR 210
Description: This course builds on the knowledge that students obtained in previous PSR courses, including basic information about severe mental illness, program models, communication techniques and group skills. The course enables students to identify and begin to practice common interventions used in psychiatric rehabilitation settings. Classroom lectures, as well as topical and informal discussions will provide students with the opportunity to integrate theory with the practical experience gained at their field placements.

PSY-123 - Introduction to Psychology GE SS
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: Provides a psychological basis for the understanding of human behavior. A survey of fundamentals that are necessary for subsequent psychology courses. Topics include but are not limited to: learning, motivation, cognition, personality, abnormal behavior, development and social psychology.

Description: This course builds upon the knowledge obtained in the core PSR course and the prerequisite fieldwork course, and enables students to continue to develop rehabilitative and clinical skills in faculty supervised field placements. In addition, students will begin to participate in the assessment and service planning process, learn how to document clients' progress, and learn how to resolve ethical dilemmas. Weekly seminar classes will assist students in evaluating their field experiences and foster consolidation of learning.

PSY-151 - Introduction to Addiction Studies
Credits: 3
Lecture Hours: 3  Studio Hours: 15
Department Description: History and Social Science
Prerequisites: PSY 123
Description: This course focuses on the addiction process, familiarizing students with various substances and the impact of addiction on the individual, the family and society. Addiction is examined from social, psychological and biological perspectives. Students are required to attend 15 addiction meetings.

PSY-163 - Psychology of the African-American Experience GE DIV
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: Exploration of Black Psychology - its principles, theories and assessment techniques in relation to the personality and behavioral development of African-Americans.

PSY-171 - Theories of Personality
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Prerequisites: PSY 123
Description: An introduction to and evaluation of modern personality theories. A study of representative theories from different schools, including psychoanalysis.

PSY-219 - Child Psychology GE SS
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Prerequisites: PSY 123
Description: Human behavior from prenatal development to maturity. The study of physical, intellectual and emotional behavior. Behavior characteristics of different age levels, individual differences and methods of adjustment.

PSY-220 - Social Psychology
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Prerequisites: PSY 123 or SOC 121
Description: The behavior and development of the individual in society, the functions of social attitudes and the emergence of social awareness. Also, the character of group conflict and group solidarity.

PSY-222 - Educational Psychology
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Prerequisites: PSY 123
Description: This course provides an overview of learning, motivational, and developmental theories with a focus on their application to the field of education. Educational research addressing the powerful role of the educator, effective teaching strategies, and curriculum decision making are discussed. Theory and research based practices to reach all learners in an educational environment are emphasized.

PSY-223 - Psychology of Persons with Disabilities GE DIV
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: Examines the psychological development and problems of people with physical challenges and learning disabilities.

PSY-224 - Business and Industrial Psychology
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: The attitudes and feelings toward death and loss. An examination of the facts about death and dying in our society.

PSY-225 - Psychology of Death and Dying
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: This course introduces students to the psychological development of the individual across the life span. Developmental concepts and theories are reviewed and applied in the study of the various stages of life.

PSY-230 - Abnormal Psychology
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Prerequisites: PSY 123 or permission of department chair
Description: A multidisciplinary approach to the problems of, mental health and illness stressing the role of, physical, psychological, and sociological forces, as causative factors in personality disturbances.

PSY-232 - Lifespan Development GE SS
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Prerequisites: PSY 123
Description: This course introduces students to the psychological development of the individual across the life span. Developmental concepts and theories are reviewed and applied in the study of the various stages of life.

PSY-235 - Substance Abuse: Pharmacology
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Prerequisites: PSY 123 or permission of department chair
Description: A multidisciplinary approach to the problems of, mental health and illness stressing the role of, physical, psychological, and sociological forces, as causative factors in personality disturbances.
PSY-252 - Community and Agency Counseling
Credits: 3
Lecture Hours: 3  Studio Hours: 15
Department Description: History and Social Science
Prerequisites: PSY 151
Description: This course will familiarize students with the agencies and other resources available within the local community, particularly as they relate to addiction. The role of consultation and effective referral strategies is emphasized. Students are required to attend 15 addiction meetings.

PSY-257 - Counseling Theories and Techniques
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Prerequisites: PSY 123
Description: Students learn about the various theoretical approaches in counseling psychology. Counseling interventions grounded in theory and research are explored and applied to individuals, groups and families.

PSY-264 - Addiction Counseling
Credits: 3
Lecture Hours: 3  Studio Hours: 50
Department Description: History and Social Science
Prerequisites: PSY 151, PSY 257
Description: This course focuses on counseling interventions intended to assist individuals involved with substances and their families. Ethical and legal aspects of counseling are discussed. The importance of educating clients and being familiar with community resources is emphasized. Students are required to complete 50 hours of fieldwork.

PSY-270 - Adult Development and Aging  GE SS
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Prerequisites: PSY 123
Description: Examines the psychological processes of development from young adulthood through the middle years and later life. Specific attention is paid to psychological adjustments relating to changes in physical health, cognitive functioning, emotional outlook and social interactions of both men and women.

RAD-128 - Basic Medical Principles
Credits: 4
Lecture Hours: 4
Department Description: Radiography Education
Prerequisites: RAD 128, RAD 141, RAD 142, RAD 171 and RAD 190 Corequisites: RAD 143, RAD 144, RAD 172 and RAD 210
Description: This course provides students with an understanding of and respect for the recommendations relating to the safe use of ionizing radiation. Students are provided with comprehensive coverage of the physical principles and technical aspects of radiation protection and their relationship to radiobiology.

RAD-142 - Radiographic Positioning Laboratory I
Credits: 1
Lab Hours: 3

RAD-143 - Radiographic Positioning, Anatomy and Pathology II
Credits: 2
Lecture Hours: 2

PSY-255 - Adolescent Psychology  GE SS
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Prerequisites: PSY 123
Description: An in-depth exploration of the transition period from childhood to adulthood. Biological, social and psychological processes involved in this transition are examined.

PSY-260 - Psychology Field Experience
Credits: 3
Lecture Hours: 1  Lab Hours: 12
Department Description: History and Social Science
Prerequisites: PSY 123 with a grade of “C” or better and written permission of the department chairperson and Counseling and Career Services Office
Description: A cooperative work experience program whereby students are employed in a departmentally approved position in order to gain the practical competency necessary for success in applied psychology. Supervision is provided by the College through on-the-job visits and individual progress review sessions. Students must be approved by the department and are required to describe their learning objectives. Students attend a bi-weekly seminar and work for a total of 180 field experience hours during the semester.

PSY-265 - Addiction Studies Practicum
Credits: 3
Lecture Hours: 1  Studio Hours: 250
Department Description: History and Social Science
Prerequisites: PSY 264, PSY 257
Description: Students will apply skills learned from prior addiction studies coursework through a supervised practicum experience of 250 hours throughout the semester.

RAD-141 - Radiographic Positioning, Anatomy and Pathology I
Credits: 2
Lecture Hours: 2
Department Description: Radiography Education
Co-requisites: RAD 128, RAD 142, RAD 171 and RAD 190
Description: A presentation of anatomy, positioning and pathology of the upper extremity, shoulder girdle, sternum, sternoclavicular & acromio clavicular joints, thoracic cavity, rib cage, chest, lungs and abdomen.

PSY-151, PSY 257
GE SS
PSY 123
RAD-144 - Radiographic Positioning Laboratory II
Credits: 1
Lab Hours: 3

Department Description: Radiography Education

Prerequisites: RAD 128, RAD 141, RAD 171 and RAD 190

Description: Practical experience and competency evaluation covering positioning of the upper extremity, shoulder girdle, sternum, rib cage, sterno clavicular & acromio clavicular joints, abdomen, thoracic cavity, chest and lungs.

RAD-146 - Radiographic Positioning Laboratory III
Credits: 1
Lab Hours: 3

Department Description: Radiography Education

Prerequisites: RAD 139, RAD 143, RAD 144, RAD 172 and RAD 210 Co-requisites: RAD 145

Description: Radiographic demonstration of the digestive, urinary and biliary system with the appropriate positioning techniques. Practical application of various contrast media is demonstrated. Venipuncture techniques are demonstrated using the phantom injectable arm. Discussion of the principles and equipment used for body section radiography using the energized radiographic laboratory and the phantom patient. Practical competency must be demonstrated.

RAD-172 - Radiographic Imaging and Science II
Credits: 2
Lecture Hours: 2

Department Description: Radiography Education

Prerequisites: RAD 128, RAD 141, RAD 142, RAD 171 and RAD 190 Co-requisites: RAD 145

Description: A continuation of Radiographic Imaging and Science I designed to build upon previous objectives and introduce additional concepts and practices in equipment operation and maintenance as well as image production and evaluation. Film/screen combinations, sensotometry, exposure systems, automatic exposure control devices, mobile radiography and fluoroscopy are discussed and analyzed. Students learn to analyze the radiograph image with focus upon the interaction of various radiographic factors such as density, contrast, detail and distortion.

RAD-171 - Radiographic Imaging and Science I
Credits: 4
Lecture Hours: 4

Department Description: Radiography Education

Co-requisites: RAD 128, RAD 141, RAD 142 and RAD 190

Description: This first part of a three-part course is designed to introduce the student to the basic concepts and practices in radiation protection, equipment operation and maintenance as well as image production and evaluation. Content includes X-ray production, the X-ray tube, filtration, prime factors, interactions of X-ray with matter, beam restriction, grids, radiographic film, processing and intensifying screens. In addition, an introduction to radiation protection for the patient and radiographer is presented in order to prepare the student for clinical practice.

RAD-190 - Clinical Orientation
Credits: 1
Lab Hours: 8

Department Description: Radiography Education

Co-requisites: RAD 128, RAD 141, RAD 142 and RAD 190

Description: A hands-on clinical experience, introducing the student to the clinical setting. The student will demonstrate basic medical skills by assisting the staff technologists during radiographic examinations.

RAD-220 - Clinical Practicum II
Credits: 2
Lab Hours: 16

Department Description: Radiography Education

Prerequisites: RAD 145 and RAD 146

Description: Provides experiences toward mastery of competency in examinations of the digestive, biliary and urinary systems at an assigned clinical agency. Continued development of the student’s professional work ethic and practical competency will be demonstrated on examinations of the appendicular skeleton, bony thorax, lungs and abdomen. Weekly discussions, assignments and reviews are given.

RAD-230 - Clinical Practicum III
Credits: 2
Lab Hours: 16

Department Description: Radiography Education

Prerequisites: RAD 220 Co-requisites: RAD 247, RAD 248 and RAD 275

Description: Provides experiences toward mastery of competencies in the skull and sinuses. Continued practical competency will be demonstrated in examinations of the appendicular skeleton, thorax, lungs, abdomen, digestive system, biliary system and urinary system. Continued development of the

RAD-247 - Radiographic Positioning, Anatomy and Pathology IV
Credits: 2
Lecture Hours: 2

Department Description: Radiography Education

Prerequisites: RAD 145, RAD 146 and RAD 220 Co-requisites: RAD 230, RAD 248 and RAD 275

Description: A presentation of anatomy, positioning and pathology of the lower extremities, hips, pelvis, sacrum, coccyx, sacroiliac joints and vertebral column including scoliosis studies.
student's professional work ethic is required. Weekly discussions, assignments and reviews are given.

RAD-248 - Radiographic Positioning Laboratory IV
Credits: 1
Lab Hours: 2
Department Description: Radiography Education
Prerequisites: RAD 145, RAD 146 and RAD 220 Co-requisites: RAD 230, RAD 247 and RAD 275
Description: Practical experience and competency evaluation covering positioning of the cranium, sella turcica, facial bones (nasal bones, zygomatic arch, mandible and temporomandibular joints), paranasal and mastoid sinuses, orbits, optic foramina and mammary gland.

RAD-256 - Radiographic Seminar I
Credits: 2
Lecture Hours: 1 Lab Hours: 2
Department Description: Radiography Education
Prerequisites: RAD 230, RAD 247, RAD 248 and RAD 275 Co-requisites: RAD 250 and RAD 285
Description: Review of the five major areas of radiography required for the National Board examination, utilizing testing, computerized review and problem solving. Simulated board examinations are administered throughout the course. A grade of 75% on the final simulated board exam is required to pass the course.

RAD-260 - Clinical Practicum V
Credits: 3
Lab Hours: 24
Department Description: Radiography Education
Prerequisites: RAD 250, RAD 256 and RAD 285
Description: A completion of the competency requirements as specified by the Radiologic Technology Board of X-ray Examiners and the Joint Review Committee on Education in Radiologic Technology. Emphasizes the assessment of performance competency and the student's mastery of the clinical objectives. Seven terminal competencies are to be completed prior to completion of the course.

RAD-285 - Advanced Radiographic Imaging
Credits: 2
Lecture Hours: 2
Department Description: Radiography Education
Prerequisites: RAD 230, RAD 247, RAD 248 and RAD 275 Co-requisites: RAD 250 and RAD 256
Description: A presentation of advanced imaging concepts and specialized equipment. A comprehensive discussion of special procedure examinations, radiographic anatomy, cross-sectional anatomy and imaging techniques as applied to central nervous system radiography, digital subtraction angiography, interventional procedures, computer tomography, magnetic resonance imaging and advanced contrast media studies.

RDG-011 - Reading Skills for College II
Credits: 3
Lecture Hours: 3
Department Description: English
Prerequisites: Appropriate score on the College placement test or a grade of "C" or better in RDG 009
Description: Designed to help students improve their comprehension and speed, to develop a college-level vocabulary and to learn academic study skills. Mastery of the behavioral objectives will enable students to comprehend collegiate texts. "C" is the minimum acceptable grade for movement from one developmental level to another and for completion of developmental requirements to include all credit equivalent courses.

RDG-080 - Reading Workshop
Credits: 3
Lecture Hours: 2 Lab Hours: 2
Department Description: English
Prerequisites: Appropriate Score on the College Placement Test
Description: Provides intensive instruction to help students develop basic reading comprehension, vocabulary, communication and study skills. Designed to help students improve their comprehension and speed, to develop a college-level vocabulary and to learn academic study skills. Mastery of the behavioral objectives will enable students to comprehend collegiate texts. Successful students may obviate RDG 011 altogether, or may move from RDG 009 to RDG 011.

RST-100 - Core Concepts in Respiratory Care
Credits: 1
Lab Hours: 3
Department Description: Respiratory Care
Prerequisites: Acceptance into Respiratory Care Program and BIO 111 Co-requisites: RST 100 and RST 102
Description: Provides foundation theory and laboratory practice in methods of infection control, bedside patient assessment and cardiopulmonary resuscitation. Also covered are key aspects of health care delivery, including manual and computerized medical recordkeeping and protocol-based respiratory care.

RST-102 - Clinical Practice I
Credits: 1
Lab Hours: 7
Department Description: Respiratory Care
Prerequisites: Acceptance into Respiratory Care Program Co-requisites: RST 100 and RST 101
Description: An orientation to the hospital environment and to the basic respiratory care procedures covered in Fundamentals of Respiratory Care. Clinical instruction and supervised practice are provided in the areas of medical charting, infection control, basic patient assessment and basic therapeutics (Clinical hours: 90).

RST-201 - Patient Management - Critical Care
Credits: 3
Lecture Hours: 2 Lab Hours: 6
Department Description: Respiratory Care
Prerequisites: RST 208 and RST 211 Co-requisites: RST 202
Description: An in-depth study of the critical management of the cardiopulmonary patient in the critical care setting, emphasizing specialized respiratory assessment, advanced ventilatory management, basic interpretation of the chest film, hemodynamic monitoring, ECG interpretation and the effects of cardio-pulmonary disorders on other major body systems (Lecture hours: 30; laboratory hours: 45).

RST-207 - Cardiopulmonary Pharmacology
Credits: 1
Lecture Hours: 1 Lab Hours: 1
Department Description: Respiratory Care
Prerequisites: RST 103
Description: An overview of systemic drugs affecting the cardiopulmonary system, including steroids, antibiotics, skeletal muscle relaxants, central nervous system, depressants, respiratory stimulants, diuretics and cardiovascular agents (Lecture hours: 15).

RST-209 - Clinical Practice II
Credits: 2
Lab Hours: 12
Department Description: Respiratory Care
Prerequisites: RST 101 and RST 102 Co-requisites: RST 208
Description: Further practice and mastery of basic respiratory care procedures introduced in Clinical Practice I. Also introduced are airway management skills and principles of intensive respiratory care, including patient assessment and basic ventilator monitoring (Clinical hours: 180).

RST-211 - Pediatric/Neonatal Respiratory Care
Credits: 3
Lecture Hours: 2 Lab Hours: 3
Department Description: Respiratory Care
Prerequisites: Reading score on ACCUPLACER of 83, 82, 81, 80 or 79
Description: This two-week course provides an opportunity for those students who do not pass the Accuplacer Reading Comprehension to refresh their skills before attempting to retake the test.

RST-101 - Fundamentals of Respiratory Care
Credits: 4
Lecture Hours: 3 Lab Hours: 7
Department Description: Respiratory Care
Prerequisites: Acceptance into Respiratory Care Program Co-requisites: RST 100 and RST 102
Description: An introduction to basic therapeutic modalities employed in contemporary respiratory care, including medical gas therapy, humidity and aerosol therapy, airway pharmacology, chest physical therapy and lung expansion therapy (Lecture Hours: 45; laboratory hours: 45).

RST-103 - Applied Cardiopulmonary Pathophysiology I
Credits: 2
Lecture Hours: 2 Lab Hours: 2
Department Description: Respiratory Care
Prerequisites: RST 103
Description: A study of the anatomy and physiology of the cardiopulmonary system as it relates to respiratory care. Includes basic anatomy of the pulmonary and cardiac systems; physiology of circulation; ventilation; gas exchange and transport, acid-base balance and the control of respiration; and an overview of the pathophysiology and treatment of common disorders of the cardiopulmonary system (Lecture hours: 30).

RST-203 - Applied Cardiopulmonary Pathophysiology II
Credits: 2
Lecture Hours: 2
Department Description: Respiratory Care
Prerequisites: RST 103
Description: A study of the pathophysiology of disorders of ventilation, perfusion and oxygenation which results in cardiopulmonary failure, with an emphasis on diagnosis and treatment in the clinical setting (Lecture hours: 30).

RST-208 - Principles of Ventilatory Support
Credits: 4
Lecture Hours: 3 Lab Hours: 7
Department Description: Respiratory Care
Prerequisites: RST-101 Co-requisites: RST-209
Description: An introduction to the physiologic principles and techniques of artificial ventilatory support, including airway management, indications for and application of mechanical ventilation, functional operation of mechanical ventilators and basic monitoring and management of the patient in respiratory failure (Lecture hours: 30; laboratory hours: 45).

RST-210 - Cardiopulmonary Evaluation
Credits: 2
Lecture Hours: 2 Lab Hours: 2
Department Description: Respiratory Care
Prerequisites: RST 103
Description: Invasive and non-invasive diagnostic and monitoring procedures including roentgenography, electrocardiography, pulmonary function testing, hemodynamic monitoring, arterial blood gas analysis, patient interviewing and physical assessment.

RST-212 - Long-Term, Home and Rehabilitative Care
Credits: 3
Lecture Hours: 3
Department Description: Respiratory Care
RST-215 - Clinical Practice III  
Credits: 3  
Lab Hours: 12  
Department Description: Respiratory Care  
Prerequisites: RST 208 and RST 209 Co-requisites: RST 107  
Description: Supervised experience in critical care, with an emphasis on developing the skills necessary to function independently in a critical care setting. Observational experience in pulmonary function testing and pediatric neonatal respiratory care is also provided (Clinical hours: 180).

SBM-120 - Small Business Management  
Credits: 3  
Lecture Hours: 3  
Department Description: Accounting, Business and Legal Studies  
Description: Introduces the student to the principles of small business management and the functions of planning, organizing, directing, controlling, financing and staffing a small business enterprise.

SBM-210 - Advertising and Promotion for Small Business  
Credits: 3  
Lecture Hours: 3  
Department Description: Accounting, Business and Legal Studies  
Description: Techniques of advertising and sales promotion to increase sales. Topics include: policies and procedures used in planning and preparing advertisements evaluation and selection of media, planning and coordinating advertising, sales promotion and facility layout for small business.

SBM-230 - Risk and Financial Management  
Credits: 3  
Lecture Hours: 3  
Department Description: Accounting, Business and Legal Studies  
Description: Introduces the fundamental principles of risk and financial management. Content focuses on insurance, consumer and trade credit, budgeting, banking, investing, loans and other financial considerations facing owners of small business.

SBM-250 - Seminar in Entrepreneurial Studies  
Credits: 3  
Lecture Hours: 3  
Department Description: Accounting, Business and Legal Studies  
Prerequisites: BUS 101, SBM 110, SBM 120, SBM 130 and SBM 210 or written permission of the department chairperson Co-requisites: SBM 230  
Description: Enhances the working knowledge required to manage a small business, considering both domestic and global implications. Learn the differences between business ownership and entrepreneurship. Emphasizes the real world financing of entrepreneurship, mergers and acquisitions as they apply to current business practices. Students will go beyond the rudiments of "discovering a good business concept" to analyzing and developing a comprehensive plan to test the profitability potential of the venture. Using the business plan approach, students will conduct the research and investigation required to determine the viability of starting, buying or selling an existing business. Case studies will include in-depth financial analyses of successful businesses.

RST-208 and RST 209 Co-requisites: RST 215  
Prerequisites: RST 203, RST 207 and RST 210  
Description: This course covers an analysis of the goals and methods of respiratory care in non-acute settings. Included are standards and regulations governing non-acute respiratory care, team planning, patient selection, program design and provision and documentation of various clinical services in the home and in long-term care and rehabilitation facilities. Quality, cost, reimbursement and ethical issues are also covered.

SBM-110 - Accounting for Small Business  
Credits: 4  
Lecture Hours: 4  
Department Description: Accounting, Business and Legal Studies  
Description: Focuses on accounting as applied in the small business setting. Emphasizes small business record keeping from basic journalizing to year-end closing and financial statement preparation. Use of computerized general ledger and other software will be employed to accomplish the above mentioned tasks. Also covers managerial issues and demonstrates use of basic analytical tools for problem solving at the small business level.

SBM-130 - Marketing and Sales for Small Business  
Credits: 3  
Lecture Hours: 3  
Department Description: Accounting, Business and Legal Studies  
Description: For the small business owners/entrepreneurs looking to improve their marketing skills in today's domestic, global and international business environments. Through a case study format with additional emphasis on other relevant functional areas of business, the student will come to fully understand all activities and processes involved in the flow of goods, services, ideas and events from producer and/or manufacturer to consumers. Through this type of analysis, the small business owner/entrepreneur will be able to incorporate a systems approach, to fully understand the marketing and sales conditions being affected and to analyze the problems as well as the strategies used in solving these problems.

SBM-220 - Leadership and Supervision  
Credits: 3  
Lecture Hours: 3  
Department Description: Accounting, Business and Legal Studies  
Description: Learn about leadership and supervision in modern organizations. Introduces a variety of behavioral and managerial leadership theories and research findings. Case studies, experimental exercises and the media are used to stimulate classroom discussion.

SBM-240 - Cooperative Education/Internship in Small Business  
Credits: 3  
Lecture Hours: 1  Lab Hours: 12  
Department Description: Accounting, Business and Legal Studies  
Prerequisites: Student must have completed half the courses in the Small Business Management curriculum or written permission of the department chairperson and Counseling and Career Services Office  
Description: Integration of classroom study with specific planned periods of learning through work experience. Co-op or internship based. The course utilizes a seminar approach with performance-based human relations activities and individual student objectives that are job related and employer evaluated.

SCI-116 - Introduction to Renewable Energy  
Credits: 3  
Lecture Hours: 2  Lab Hours: 2  
Department Description: Engineering Technologies  
Prerequisites: MAT 107 or higher Co-requisites: ENG 121  
Description: This is a survey course that includes topics of energy conversion, and the regulatory and economic aspects of alternative energy sources. The course covers the scientific aspects of the carbon cycle, fuel combustion, nuclear fission, heat transfer and thermodynamics. The course has a laboratory component that uses the scientific method to explore aspects of energy conversion (mechanical to electrical conversion, radiant collection, photo voltaic conversion, wind and mass flow to mechanical conversion, etc.).

SCI-157 - Introduction to Meteorology  GE MST
Credits: 4
Lecture Hours: 3  Lab Hours: 2
Department Description: Natural Sciences
Prerequisites: One year of high school laboratory science, MAT 013 or appropriate score on the College placement test
Description: An introduction to meteorology, providing an overview of the atmosphere, temperature, measurements and energy balance, as it pertains to air masses, clouds, precipitation, wind, storms and fronts. A series of physical principles will be used to illustrate the dynamics of the atmosphere, including force, density, methods of heat transfer and radiation. Weather predictions and forecasting instrumentation are integral parts of the course, including Internet sources and weather satellite transmissions.

SCI-160 - Essentials of Oceanography  GE MST
Credits: 4
Lecture Hours: 3  Lab Hours: 2
Department Description: Natural Sciences
Prerequisites: One year of high school laboratory science, MAT 013 or appropriate score on the College placement test
Description: The focus of this course is on the physical aspects of the world's oceans; the architecture of ocean basins, plate tectonics and tsunamis, the distribution of marine sediments, oceanic circulation and productivity, and the effects of deep ocean circulation on world climate. Geology, chemistry, physics and biology are addressed as interactive and interdependent systems. The history of marine exploration, marine fauna and flora, shore processes, and environmental concerns will also be covered.

SCI-162 - Historical Geology: Diamonds, Drilling and Dinosaurs  GE MST
Credits: 3
Lecture Hours: 2  Lab Hours: 2
Department Description: Natural Sciences
Description: "Historical Geology: Diamonds, Drilling and Dinosaurs" provides comprehensive coverage of the geosciences, which spans from the formation of our universe to understanding the physical processes that affect the coastlines around the world. The principles of geology and earth sciences are used to demonstrate to the student that the geosciences are involved in every aspect of their daily lives and to make the students aware of the role geosciences play in society both economically and physically.

SCI-166 - Introduction to Geology  GE MST
Credits: 4
Lecture Hours: 3  Lab Hours: 2
Department Description: Natural Sciences
Prerequisites: MAT 013 or appropriate score on the College placement test
Description: A one-semester course dealing predominately with geology and with the physical aspects of the ocean. Topics include a discussion and identification of rocks and minerals, volcanism, the geologic time scale, earthquakes and their origin. Introduces important topics in physical oceanography and the geology of New Jersey and environs. Students are required to go on an all day field trip. Provides appropriate laboratory exercises.

SCI-204 - Concepts of Physical Science  GE MST
Credits: 3
Lecture Hours: 2  Lab Hours: 2
Department Description: Natural Sciences
Description: A general introduction to physical science through an investigation of natural laws. Topics to be covered include Newton's laws of motion, the law of universal gravitation, gas laws, methods of heat transfer, and electricity and magnetism. Chemistry concepts and natural laws pertaining to astronomy, geology and meteorology will also be covered.

SCI-206 - Introduction to Forensic Science  GE MST
Credits: 3
Lecture Hours: 2  Lab Hours: 2
Department Description: Natural Sciences
Prerequisites: MAT 013, MAT 013B or appropriate score on the College placement test
Description: This course is an introductory course in which scientific principles will be applied to the methods used to investigate and solve crimes. The course will focus on the principles and methods utilized in the traditional sciences of biology, chemistry and physics. The scientific techniques used to collect and analyze evidence will be covered.

SCI-207 - Principles of Fire Protection Chemistry and Physics
Credits: 4
Lecture Hours: 3  Lab Hours: 2
Department Description: Natural Sciences
Prerequisites: One year of high school chemistry or CHM 010
Description: This course represents an elementary review of selected fundamentals of chemistry and physics that are most relevant to fire. The course will cover the fire characteristics of materials, the properties of combustion products, fire extinguishing agents and procedures and movement of smoke.

SCI-210 - Environmental Geology
Credits: 4
Lecture Hours: 3  Lab Hours: 2
Department Description: Natural Sciences
Description: This course introduces students to environmental geology. The focus is on the relationship between human society and the earth's five systems: water, ice, air, the solid earth and life. The course provides an understanding of the geologic mechanism and prediction of such natural hazards as earthquakes, volcanism, coastal and riverine floods, landslides, desertification, glaciation and global warming. The course discusses complex problems that arise from the human impact on the geological processes and how that can lead to tragic consequences. The stress of overpopulation, energy resource limitations, groundwater contamination, alternative energy sources, as well as the basic concepts of environmental geology management will be covered. The laboratory component includes an introduction to geologic methods of identification, groundwater contamination, exercises on water table problems (construction of water table profiles), exercises on geological and tectonic maps to study the most active (tectonically and volcanically) world regions and the study of rocks and minerals as mineral resources.

SCI-215 - Current Good Manufacturing Practice and Quality Control for Biotechnology
Credits: 1
Lab Hours: 2
Department Description: Natural Sciences
Description: Students will learn FDA regulations specific to the biotechnology industry. Topics will include the historical perspectives of the regulations, quality control concepts, case studies and example of FDA enforcement.
SCI-216 - Current Issues and Opportunities in Lab Technology
Credits: 1
Lab Hours: 2
Department Description: Natural Sciences
Description: Students will explore recent advances in technology which affect job opportunities. An overview of the lab technology field is given through site visits and guest speakers. Students will gain insights on how to write a resume and search and interview for a job.

SCI-218 - Critical Issues in Air and Water Pollution
Credits: 4
Lecture Hours: 3 Lab Hours: 2
Department Description: Natural Sciences
Prerequisites: MAT 013 or appropriate score on the College placement test and one year of high school laboratory science
Description: Basic topics include the values, attitudes and concepts necessary to understand and appreciate the interrelationships among people, their culture and their biophysical environment. Emphasis is on the air and water environment. Includes laboratory and field trips. SCI 218 and SCI 219 are not sequential and may be taken in either order.

SCI-220 - Forensic Science GE MST
Credits: 4
Lecture Hours: 3 Lab Hours: 2
Department Description: Natural Sciences
Prerequisites: MAT 013 or appropriate score on the College placement test and one year of high school laboratory science
Description: An overview of the fundamental principles of the physical and biological sciences as they relate to the field of forensic science. This course focuses on the role of the forensic scientist in criminal investigations. Scientific principles of crime scene investigation, including the chemistry of blood, physics of blood splatter, DNA and firearms identification will be covered. Laboratory analysis will include microscopy, atomic absorption and chromatography.

SCI-222 - Principles of Occupational Safety and Health
Credits: 3
Lecture Hours: 2 Lab Hours: 2
Department Description: Natural Sciences
Prerequisites: CHM 118 or equivalent
Description: An introduction to industrial hygiene. This course examines the sampling and analytical techniques required to evaluate the safety and health hazards associated with the chemical, physical, biological and other stresses in the industrial environment. This course gives the student an understanding of the Fundamentals of Occupational Safety and Health and prepares the student for further training in Industrial Hygiene.

SCI-224 - Atmospheric Pollution Control
Credits: 3
Lecture Hours: 2 Lab Hours: 2
Department Description: Natural Sciences
Prerequisites: One year of high school laboratory science, MAT 014 or appropriate score on the College placement test
Description: A survey of community air pollution stressing problems and the technology used for their detection and control. Students will learn about air monitoring equipment and air sampling procedures used in the field. Effects of air pollutants on the community will be considered on the basis of air quality standards. Techniques used to control air pollution emissions from both mobile and stationary sources will be discussed.

SCI-226 - Environmental Issues in Our Diverse Society GE DIV
Credits: 4
Lecture Hours: 2 Lab Hours: 2
Department Description: Natural Sciences
Description: This course looks at the environmental issues that affect people living today. Students will learn about people from a variety of cultures and different geographical regions of the world, studying their histories, how they live, how technology affects them and how they manage their environmental issues. Each issue will be reviewed by studying its origin, the effect it has on today's society and its impact on the generations to come.

SCI-227 - Environmental Health Hazards
Credits: 3
Lecture Hours: 2 Lab Hours: 2
Department Description: Natural Sciences
Description: A survey of current environmental health problems with emphasis on communicable diseases, waste disposal, water and air pollution control, food sanitation, pest control, hazardous waste disposal and other topics. Applicable federal and New Jersey regulations are studied.

SCI-228 - Climatology
Credits: 3
Lecture Hours: 4
Department Description: Natural Sciences
Prerequisites: MAT 014 or appropriate score on the College placement test
Description: This course provides an introduction to the study of climate. Processes that have an effect on the earth's climate are considered along with solar radiation. The interactions between the atmosphere and hydrosphere as determinants of climate are considered. Climate and feedback processes are included.

SCI-229 - Global Environmental Issues
Credits: 4
Lecture Hours: 3 Lab Hours: 2
Department Description: Natural Sciences
Prerequisites: MAT 013 or appropriate score on the College placement test and one year of high school laboratory science
Description: Focuses on solid and hazardous wastes, toxicology, food, soils, energy and radiation. Includes laboratory and field trips. SCI 218 and SCI 219 are not sequential and may be taken in either order.

SCI-230 - Hazardous Waste Management
Credits: 3
Lecture Hours: 3
Department Description: Natural Sciences
Description: Covers, in detail, the Resource and Recovery Act regulations as they pertain to the generation, transportation, storage and disposal of hazardous wastes.

SCI-231 - Hazardous Waste Management
Credits: 3
Lecture Hours: 3
Department Description: Natural Sciences
Description: Covers, in detail, the Resource and Recovery Act regulations as they pertain to the generation, transportation, storage and disposal of hazardous wastes.

SCI-256 - Stellar and Galactic Astronomy GE MST
Credits: 4
Lecture Hours: 3 Lab Hours: 2
Department Description: Natural Sciences
Prerequisites: BIO 118, CHM 118 and MAT 014 or equivalent
Description: A survey of community air pollution stressing problems and the technology used for their detection and control. Students will learn about air monitoring equipment and air sampling procedures used in the field. Effects of air pollutants on the community will be considered on the basis of air quality standards. Techniques used to control air pollution emissions from both mobile and stationary sources will be discussed.

SCI-258 - Introduction to Sociology GE DIV, GE SS
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: This course examines human relationships in society, analyzes concepts of culture, socialization, values, norms, deviance, stratification and causes and effects of inequalities.
SOC-122 - Social Institutions  GE SS
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Prerequisites: SOC 121
Description: This course provides an intensive examination of the basic social institutions in America, such as religion, economy, family, law, health, government, military science and education, as well as collective behaviors, social movements and social change.

SOC-131 - Contemporary Social Problems  GE SS
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: This course examines some major current social problems of American society: family problems, physical and mental emotional illness and disability, crime and delinquency, drug abuse, poverty, racial, sexual and age discrimination. Analyzes causes, effects, policies and remedies.

SOC-141 - Introduction to Social Work and Social Welfare Policy
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: Introduces the evolution of the policies and practices of social welfare and social work. Historical developments, current provisions, social, attitudinal, economic and political trends in the United States affecting institutionalized responses to perceived health and welfare needs are analyzed.

SOC-210 - Methods of Casework and Counseling
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: An introductory study of social work methods: interviewing, diagnostic assessment, casework, counseling, problem solving, service coordination, placement and others used in social service agencies, institutions, programs and organizations.

SOC-217 - Human Behavior in the Social Environment I
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Prerequisites: SOC 121
Description: This course presents an interdisciplinary approach to the understanding of human bio-psycho-social development from birth through death, emphasizing the effects that ethnicity, gender, race, culture, poverty, sexual preference and life style have on the individual's life cycle and social systems. It explores implications for social justice, empowerment, and social work practice resulting from this interaction. Implications for social work practice, and especially from relationship building and enhancing client strengths, are drawn from the process.

SOC-222 - Political Sociology
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: Analyzes the social conditions that affect government, politics and law. Some topics discussed: democracy in theory and in practice, political socialization and the nature of mass movements.

SOC-223 - Power, Privilege and Class
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: This course describes and explains the social, cultural and historical processes that give rise to the differential distributions of power, privilege and wealth in the United States and to the emerging framework of the global community. The social, political lifestyle consequences of those distributions are explored.

SOC-231 - Indians of the Americas  GE DIV
Credits: 3
Lecture Hours: 3
Department Description: History and Social Science
Description: Analyzes the nature and role of the family by focusing on the institution of marriage and such related matters as separation, divorce and the rearing of children.

SOC-231 - Indians of the Americas  GE DIV
SPA-121 - Elementary Spanish I  GE HUM
Credits: 3
Lecture Hours: 3
Department Description: ESL/Languages and Culture
Description: Use of integrated materials enables students to acquire and employ the fundamentals of reading, writing, and speaking the language. Laboratory work is required. For students with little or no background in Spanish.

SPA-124 - Conversational Spanish
Credits: 3
Lecture Hours: 3
Department Description: ESL/Languages and Culture
Description: Fundamentals of speaking are introduced to provide students with basic conversational skills of the language. Laboratory work is required. This course does not satisfy the foreign language requirement for the Associate in Arts Degree.

SPA-210 - Spanish for Hispanics  GE HUM
Credits: 3
Lecture Hours: 3
Department Description: ESL/Languages and Culture
Prerequisites: SPA 122 or equivalent (two years of high school Spanish)
Description: General review of grammar and basic fundamentals. Conversation is stressed and works from typical Spanish authors are read along with excerpts dealing with Hispanic civilization.

SPA-221 - Intermediate Spanish I  GE HUM
Credits: 3
Lecture Hours: 3
Department Description: ESL/Languages and Culture
Prerequisites: SPA 210 or SPA 222 or written permission of the department chairperson
Description: Introduction to the fundamental concepts of the study of literature in Spanish; an intensive study of representative authors and masterpieces of Hispanic literature from the 11th century to the onset of the Modernist period. Readings and discussions in Spanish.

SPA-222 - Intermediate Spanish II  GE HUM
Credits: 3
Lecture Hours: 3
Department Description: ESL/Languages and Culture
Prerequisites: SPA 222 or equivalent
Description: A continuation of SPA 221. General review of grammar and basic fundamentals. Conversation is stressed and works from typical Spanish authors are read along with excerpts dealing with Hispanic civilization.

SPA-223 - Main Currents in Hispanic Literature  GE DIV, GE HUM
Credits: 3
Lecture Hours: 3
Department Description: ESL/Languages and Culture
Prerequisites: SPA 210 or SPA 221 or SPA 222 or SPA 226 or SPA 228 or written permission of the department chairperson
Description: Introduction to the fundamental concepts of the study of literature in Spanish; an intensive study of representative authors and masterpieces of Hispanic literature from the 11th century to the onset of the Modernist period. Readings and discussions in Spanish.

SPA-224 - Contemporary Hispanic Literature  GE DIV, GE HUM
Credits: 3
Lecture Hours: 3
Department Description: ESL/Languages and Culture
Prerequisites: SPA 210 or SPA 221 or SPA 222 or SPA 226 or written permission of the department chairperson
Description: Class work includes reading, analysis and discussion of major Spanish and Latin American writers from the Generation of '98 and the Modernist Period to the present. Readings and discussions mainly in Spanish.

SPA-266 - Hispanic Civilization (Ibero-American)  GE DIV, GE HUM
Credits: 3
Lecture Hours: 3
Department Description: ESL/Languages and Culture
Prerequisites: SPA 210 or SPA 221 or SPA 222 or SPA 226 or SPA 228 or written permission of the department chairperson
Description: Reading, analysis and discussion of Hispanic-American

SPA-228 - Spanish Civilization and Culture (Iberian)  GE DIV, GE HUM
Credits: 3
Lecture Hours: 3
Department Description: ESL/Languages and Culture
Prerequisites: SPA 210 or SPA 221 or SPA 222 or SPA 224 or SPA 226 or written permission of the department chairperson
Description: Political, economic, social and cultural development of Spain
SPA-231 - Spanish Conversation and Composition I  GE HUM
Credits: 3
Lecture Hours: 3
Department Description: ESL/Languages and Culture
Prerequisites: SPA 222 or equivalent (three or more years of high school Spanish)
Description: An intensive study of advanced Spanish grammar specializing in analysis of grammatical and syntactical structures of modern Spanish. Selections from contemporary Spanish and Latin American authors are analyzed according to new linguistic methods. Emphasis is also given to special problems of English-speaking students. Course is conducted mainly in Spanish. An in-depth analysis of the cultural values exemplified in the readings.

SPA-242 - Masterpieces of Hispanic Literature in Translation (20th Century)  GE HUM
Credits: 3
Lecture Hours: 3
Department Description: ESL/Languages and Culture
Prerequisites: ENG 122
Description: Focuses on translated works of contemporary Hispanic literature written in Spain, Latin America and the Caribbean. Introduces students to the reading and interpretation of outstanding Hispanic writers from the Generation of '98 in Spain and from Modernism in Spanish America to the present. Pursues various genres within prose, drama and poetry. Major literary trends will be studied: modernism, “criollismo”, fantastic realism, magical realism, existentialism, neorealism, post-modernism and feminist literature, among others. (Taught in English). This course does not fulfill the foreign language requirement.

SPE-121 - Fundamentals of Public Speaking  GE COM
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Description: Introduction to the theory and practice of public address; the study of representative public addresses and the preparation and delivery of short speeches.

SPE-122 - Oral Interpretation
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Description: The theory and practice of effective oral reading. Materials include selections in poetry, prose and drama. The appreciation of literary forms through individual oral performance and choral readings. Development of effective voice and articulation.

THE-105 - Introduction to Theatre  GE HUM
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Description: An investigation of the on-stage and backstage elements of contemporary theatre, film and television. Emphasis on the collaboration of performers, writers, directors, designers and technicians and the role of the audience. Attendance at professional and college productions is required.

THE-123 - Theatre History  GE HUM
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Description: A study of theatre as an art form with an emphasis on production practices in the Golden Ages of theatre: Greek, Roman, Medieval, Renaissance and Restoration. Representative plays, theatres, acting, staging and design styles are explored. Required of theatre majors, open to all students. Attendance at performances required.

THE-131 - Acting I
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Description: Basic techniques of theatrical communication. Pantomime and improvisational exercises for perception and self-awareness. Use of the voice and body to interpret emotion and project characterization. Practical from prehistoric times to the present. Readings and discussions mainly in Spanish.

THE-132 - Acting II
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Prerequisites: THE 131
Description: Further development of the basic techniques of theatrical communication. Learning to externalize through stage movement. Scene study
application through learning to approach the performing of scenes. Attendance at performances required.

THE-145 - Stagecraft
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Description: A theatre course in the basic physical elements of theatre stagecraft with particular emphasis on set construction. Practical application of theoretical knowledge in the theatre shop and college productions. Required of Theatre majors. Attendance at professional and college productions is required.

THE-146 - Play Production
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Description: A theatre course in the elements of play production including design concepts, two dimensional working drawings and scale model building and lighting techniques. Practical application of theoretical knowledge in the theatre shop and college productions. Required of Theatre majors. Attendance at professional and college productions is required.

THE-152 - American Musical Theatre
Credits: 3
Lecture Hours: 3
Department Description: Visual, Performing and Media Arts
Description: All aspects of America's most popular art form. Includes many trips to see musicals on stage and backstage as well as lectures and classroom discussions of the American musical theatre. A laboratory fee covers the cost of tickets.

THE-208 - Theatre Field Experience
Credits: 3
Lecture Hours: 1  Lab Hours: 12
Department Description: Visual, Performing and Media Arts
Prerequisites: THE 145 or written permission of the department chairperson and Counseling and Career Services Office
Description: A cooperative work experience program whereby students are employed in a performing arts position in order to gain some of the practical experience necessary for success in various aspects of theatre: artistic, technical and/or administrative. Supervision of this departmentally approved position is provided by the College through on-the-job visits and individual progress review sessions. Students are required to describe their objectives and attain specific job skills. Students attend a bi-weekly, two-hour seminar on campus and work a minimum of 13 hours a week. Individuals must be recommended by the faculty and the chairperson of the department. For additional details, see the department chairperson.