

**Minutes of the College Assembly Meeting
November 2, 2017**

MEMBERS PRESENT

DEANS: R. Bucciarelli, B. Clemmons, L. Scherr

ASST. DEANS/DEPARTMENT CHAIRS/DIRECTORS/ADMINISTRATORS:

N. Berger, C. Green, T. Hack, A. Illa, T. O'Reilly, T. Orosz, C. Quigley, C. Zhang

FACULTY: M. Curry, C. Drew, M. Jain, M Lynch, M. Nigam, C. Quillen, G. Rotolo, A. Rubin

STUDENTS: L. Agojo, M. Faustini, S. Janvier, H. Shah

SUPPORT STAFF: D. Coyle, L. Friedman

TASK FORCE CHAIRS:

Academic Standards: M. Jain

Accessibility: V. Maino

Bylaws:

Campus Diversity:

Campus Life and Community Concerns:

Curriculum: P. Muley

Educational Resources: A. Rubin

Guests: M. Roman, T. Siegel, R. Cole, M. Maciolek, P. Madama, R. Kim, O. Hoppie, J. LaPerla-Morales, M. McCormick

Parliamentarian: J. Kruszewski

MEMBERS ABSENT

DEANS: M. Brinson, J. Herron

ASST. DEANS/DEPARTMENT CHAIRS/DIRECTORS/ADMINISTRATORS

J. Ferrell, T. Sabol, F. Stowe

FACULTY: K. Costanzo, A. DeMers, A. Dzurisin, D. Grek, H. Holbeck, R. Levi, U. Narayanan, N. Picioccio, L. Tobin, C. Winchester.

STUDENTS: N. Chuck, A. Gomez, A. Papkin, M. Pulgiano, S. Shamim, S. Syed, H. Tamanna

SUPPORT STAFF: T. Griswold, M. Kirbos, M. Vogel

Please note: Verbatim minutes of College Assembly meetings are available by request

**College Assembly Meeting
November 2, 2017**

With a quorum present, Gary Abbott, College Assembly Chairperson, called to order the November 2, 2017 meeting of the College Assembly to order, at 2:02 PM, in the Brunswick Room, Crabiel Hall.

APPROVAL OF MINUTES FOR OCTOBER 2, 2017:

Motion to accept minutes

MOT: C. Drew

SEC: C. Quigley

No Discussion

Vote to accept minutes

Fav: 25 Opp: 0 Abst: 0

The minutes of October 2017 were accepted as presented.

UNFINISHED BUSINESS

None

TASK FORCES

Academic Standards: none

Accessibility for Persons with Disabilities:

Charge #: AC1718-02:

Evaluate the handicapped restroom facilities across campus for accessibility and ADA compliance.

Recommendation:

The Task Force voted to recommend that the College hire a company with the appropriate expertise to evaluate campus restrooms and provide a feasibility report.

Rationale:

Until this evaluation is executed and a feasibility report is presented, no further investigation can be done regarding this charge.

MOTION TO ACCEPT AC1718-07:

MOT: T. Hack

SEC: L. Agojo

C. Quigley questioned whether there wasn't the expertise within the MCC Facilities Department to make such an assessment. V. Maino, Accessibility for Persons with Disabilities Task Force Chair, explained that it was the Facilities Department's representative to the task force, Dennis Vliet, who had suggested contracting an outside specialist. While it was remarked that we should be able to assume the College is within compliance, Ms. Maino pointed out that the charge originated from a disabled student who questioned that compliance. Prof. Quillen asked if a contractor had been chosen. Ms. Maino stated that the task force felt that decision would fall to the College's management.

VOTE TO ACCEPT

FAV: 25 OPP: 0 ABS: 0

The motion to accept is passed.

Charge #: AC1718-05:

Investigate the need for Braille labels on all classrooms and offices on campus.

Recommendation:

Discharge

Rationale:

Dennis Vliet, Director of Facilities, reported that posting new classroom and office signs with Braille is already on the Facilities Project list. The Task Force considers this charge to have been already addressed by the college and does not plan any further investigation.

Charge #: AC1718-06:

Evaluate crosswalks on campus to assure they are appropriately wheelchair accessible.

Recommendation:

Discharge

Rationale:

Task Force members walked around the campus and identified only one cross walk that is not wheelchair accessible; on Chambers Drive between Chambers Hall and the Quad. Dennis Vliet, from facilities confirmed this is the only non-accessible crosswalk for which people have contacted Facilities. Dennis Vliet explained there is a safety reason for the curb: that location is a low point where water builds up, making a potential ice hazard. There is an adjacent curb cut with in about 20 feet that is wheelchair accessible.

The Task Force has come to a consensus that there is access to a wheelchair accessible path at that location and that it would be cost prohibitive to regrade the entire road.

Charge #: AC1718-07:

Evaluate the procedure for clearing and treating handicap areas, such as ramps, and parking, in inclement winter weather.

Recommendation:

Discharge

Rationale:

Dennis Vliet, from Facilities, reported that all areas are treated the same: snow is removed and every area is salted starting well before students, faculty, and staff arrive on campus after a snow accumulation.

Bylaws: n/a

Campus Diversity: n/a

Campus Life and Community Concerns: n/a

Curriculum: Dr. Parag Muley

FNM.COA Food and Nutrition Manager Certificate of Achievement

MOTION TO ACCEPT

Mot: C. Drew **Sec:** A. Rubin

VOTE TO ACCEPT

FAV: 25 OPP: 0 ABS: 0

The motion to accept is passed.

Discussion:

C. Quigley, questioned what a student seeking this certification would need to accomplish before enrollment. Dr. Muley explained that each student in the program would be advised by the Department Chair and if the COA were approved by the certifying agency, the Association of Nutrition and Food Services Professionals Programs, anyone completing the program would be eligible to take the credentialing exam. R. Kim, Testing Center Director inquired whether the credentialing exam would want to be offered at MCC, or offsite. M. Maciolek, Chair of Hospitality, Culinary Arts and Dietetics clarified that testing would take place a certified testing center.

Vice President M. McCormick suggested this could present an opportunity to offer the certificate as a non-credit option.

Dean Bucciarelli questioned whether people in the field already have to have college credits, to which

Dr. Muley responded that many of these managers rose through the rank, and many of them may only have a high school diploma. It was established that some prospective students would need to apply to the college and take prerequisite courses before consideration for the COA. It is Dr. Muley's understanding, though, that the accrediting association would not require the credits to be for-credit.

M. Maciolek explained that the Association of Nutrition and Food Services Professionals Programs outlines the curriculum and has certain competencies that have to be met. Those currently working in these positions have 5 years to complete the credentialing exam, new hires have one year.

Vice President McCormick inquired if there would be competency based exemptions. M. Maciolek responded that it was probable and that the professional association allows a student to complete their field experience in their work place, as long as there is a registered dietician on site.

Dean Clemmons expressed concern with the proposed program, with regards to Gainful Employment and potential issues for financial aid for tracking purposes. He explained that offering a program and a certificate with which students are not successfully finding employment or making a certain amount of money in that field, will negatively impact the College and the ability to offer Title IV funding for the program.

M. Maciolek responded that it is expected that the initial influx would be people currently employed in the field and seeking these credentials.

VOTE TO ACCEPT

FAV: 25 OPP: 0 ABS: 0

The motion to accept is passed.

Nursing 131, et al

At Dr. Muley's request, G. Abbott asked for and received unanimous consent from the body to vote on the following courses as a block.

- NRB 131 Fundamentals of Professional Nursing Practice
- NRB 132 Nursing Care of the Adult with Acute and Chronic Health Alterations
- NRB 135 Professional Nursing Issues and Trends
- NRB 231 Patient Centered Care Throughout the Lifespan
- NRB 232 Nursing Care of the Adult with Advanced Medical Surgical Alterations

MOTION TO ACCEPT

MOT: T. Orosz **SEC:** L. Scherr

No discussion

VOTE TO ACCEPT

FAV: 25 OPP: 0 ABS: 0

The motion to accept is passed.

NRB.AS Middlesex County College Associate in Science Degree in Nursing Program in Association
with Raritan Bay Medical Center

MOTION TO ACCEPT

MOT: C. Quigley **SEC:** T. Orosz

Dean Bucciarelli inquired as to other affiliations besides Felician University. N. Berger, Chair of Nursing, responded that the College is currently also in talks with Kean University.

C. Quigley commended the Nursing Department for being proactive.

VOTE TO ACCEPT

FAV: 25 OPP: 0 ABS: 0

The motion to accept is passed.

Educational Resources: None

NEW BUSINESS

NONE

REPORT OF THE CHAIRPERSON

The following **Fast Track Curricula** have been approved since the last meeting of the College Assembly:

PHI 121 Philosophy

Change the title from "Philosophy" to "Introduction to Philosophy."

Revision of the course description.

Revision of the course learning outcomes.

Revision of the Topical Outline.

PHI 122 Logic

Change the title from "Logic" to "Logic and Critical Thinking."

Revision of the course description.

Revision of the course learning outcomes.

Revision of the Topical Outline.

PHI 123 Ethics

Revision of the course description.

Revision of the course learning outcomes.
Revision of the Topical Outline.

The next meeting of the College Assembly will be held on Thursday, December 7, 2017 at 2:00 PM.

RECOGNITION AND HEARING FROM THE PUBLIC

Dr. McCormick expressed his appreciation to the students of the College Assembly and shared that student Victoria Maino, Disabilities Task Force Chair, was in charge of the menu for the HCD luncheon the following day and encouraged members to attend.

O. Hoppie, Assistant Director of Student Life, announced the MCC Cares event to be held November 14, 7 PM, in the Performing Arts Center to benefit victims of the hurricanes in Puerto Rico.

ADJOURNMENT

Motion to Adjourn

Mot: L. Agojo

Sec: S. Janvier

Vote to accept minutes

Fav: 25 Opp: 0 Abst: 0

Adjourned: 2:30 PM