

**Minutes of the College Assembly Meeting  
December 5, 2019**

**MEMBERS PRESENT**

**DEANS:** R. Bucciarelli

**ASST. DEANS/DEPARTMENT CHAIRS/DIRECTORS/ADMINISTRATORS:** G. Abbott, M. Ansonoff,  
N. Berger, C. Green, T. Orosz, T. Sabol

**FACULTY:** N. Archer, A. Castiglia, C. Condie, T. Corrigan, K. Costanzo, S. Kim, G. Leoniy, D. Markowicz,  
P. Muley, J. Nesi, M. Nigam, I. Pavlyuk, N. Thompson

**STUDENTS:** J. Ogidi, D. Patel, A. Rusinovich, D. Vachhani

**SUPPORT STAFF:** M. Ambroziak, F. Conte, K. Hogue, M. Rothstein

**TASK FORCE CHAIRS:**

**Academic Standards:** T. Halasinski

**Accessibility:** K. Nagy

**Bylaws:** G. Abbott

**Campus Diversity:** J. Laureano

**Campus Life and Community Concerns:** n/a

**Curriculum:** K. Costanzo

**Educational Resources:** J. Aubourg

**Guests:** M. Alai, R. Cole, P. Ghosh T. Hack, M. Lynch, D. Patel (student), A. Picardo, M. Spano

**Parliamentarian:** J. Kruszewski

**Chair-Elect:**

**MEMBERS ABSENT**

**DEANS:** M. Brinson

**ASST. DEANS/DEPARTMENT CHAIRS/DIRECTORS/ADMINISTRATORS:** M. Maciolek, T. O'Reilly,  
F. Stowe

**FACULTY:** R. Thompson, L. Tobin

**STUDENTS:** A. Bhavsar, P. Dawoud, S. Farzan, D. Israni, S. Janvier, M. Mejia-Martinez, K Patadia, H.  
Patel, M. Patel, T. Reid, D. Thaker, E. Varghese

**SUPPORT STAFF:** T. Varites

**College Assembly Meeting  
December 5, 2019**

With a quorum present, the December 5, 2019 meeting of the College Assembly was called to order at 2:00 pm by Dr. Lakshmi Nagarajan-Iyer, Chair-elect of the College Assembly, in the Rose M. Channing Danziz Amphitheater, L'Hommedieu Hall.

Dr. Peter Farrett, Chairperson of the College Assembly, was unable to attend due to a family emergency. Dr. Nagarajan-Iyer asked that everyone keep him and his family in their thoughts and prayers.

**APPROVAL OF MINUTES FOR November 7, 2019:**

**Motion to accept minutes**

MOT: T. Orosz

SEC: P. Muley

No Discussion

**Vote to accept minutes**

Fav: 28      Opp: 0      Abst: 0

The minutes of November 7, 2019 are accepted as presented.

**UNFINISHED BUSINESS**

None

**TASK FORCES**

**Academic Standards:** T. Halasinski, Chair

**Accessibility for Persons with Disabilities:** M. Ellis, K. Nagy, Co-Chairs

Kathy Nagy, Co-Chair, shared updates regarding the status of task force charges. The committee had Shannon Osborn-Jones, Acting Assistant Director of eLearning, attend a meeting to demonstrate the options Canvas offers for students with disabilities.

K. Nagy: Regarding AC 1920-04, to assess whether current web and online course accessibility meet the needs of persons with disabilities, we had the opportunity to have Shannon Osborn-Jones walk through Canvas and the many options it offers to students. In December, Aldrich DelRosario is scheduled to meet with the task force to review the MCC website as it applies to

students with disabilities. The task force hopes to have a recommendation to send to the College Assembly in January. In January, Police Chief Neil Brosnan may be available to discuss concerns with the five-year review of approved recommendations.

**Bylaws:** G. Abbott, Chair

**Charge # BL1920-04:** Consider adding a standing charge to review the By-Laws. Make appropriate recommendations. As it stands now, the Bylaws task force has no way to review the bylaws on a regular basis unless we receive a specific charge. We can add this in to our bylaws and we can make the changes and investigations as needed.

**Recommendation:** The By-Laws Task Force would like to add BL1920-04 as a standing charge for the By-Laws task forces.

**Rationale:** As the bylaws are currently set up the task force cannot review the bylaws as necessary, especially regarding membership unless there is a specific charge presented to the task force directing them to do so. Because the organizational structure of the College can change fluidly sometimes, the bylaws task force should also be nimble enough to review bylaws to be sure proper representation is assured on our various committees and task forces.

**Motion to discuss the recommendation for BL1920-04**

**Mot:** P. Muley      **Sec:** T. Sabol

A question was raised as to whether this charge was already assigned annually, but it was explained that the task force can only review the task force and College Assembly membership if specifically tasked to do so.

**Campus Diversity:** Jose Laureano, Chair

n/a

**Campus Life and Community Concerns:** Annie Hogan, Chair

n/a

**Curriculum:** K. Costanzo

**ENG 236 Creative Writing: Poetry**

Department: English

Credits: 3

Contact Hours: 3

Lecture Hours: 3

Scheduled: Fall and Spring (day and evening)

### Course Description

The course focuses on the writing of poetry, especially as poetry appears in a contemporary forum. Students compose various forms, techniques and styles of imaginative poetry. Students analyze and critique student manuscripts as well as contemporary published poems. Students learn to compose in fixed forms, such as the sonnet or haiku. Students complete one major writing project and a research project on some aspect of poetry in contemporary life.

### Course Objectives

Compose poetry based on experience and knowledge.

Develop writing strategies and techniques required in the process of composing poetry.

Apply and develop ideas, themes and techniques discovered in the co-requisite, ENG 235: Creative Writing.

Analyze literary techniques used in assigned poems: demonstrate this knowledge through critical discourse and research.

Analyze the landscape of contemporary poetry in its current and traditional forms.

Develop critical abilities in evaluating poetry.

### **Motion to approve changes to ENG 236**

**Mot:** D. Markowicz    **Sec:** T. Orosz

### **Vote to approve changes to ENG 236**

**Fav:** 28        **Opp:** 0        **Abs:** 0

### **ENG 237 Creative Writing: Prose**

Department: English

Credits: 3

Contact Hours: 3

Lecture Hours: 3

Scheduled: Fall and Spring (day and evening)

### Course Description

This course centers on creative writing in two genres: Fiction and Creative Non-Fiction. The course emphasizes the student's writing in prose form to concentrate on character, plot, diction, and point of view. Student peers and the instructor assess both in-class and long-term writing projects in class workshops. Students analyze contemporary examples of fiction and creative non-fiction (essay, memoir, journaling) as examples of techniques, structure and publishing trends.

### Course Objectives

Compose prose non-fiction and fiction, based on experience and knowledge.

Develop writing strategies and techniques required in the process of composing prose, non-fiction and fiction.

Apply and develop ideas, themes, and techniques discovered in the co-requisite, ENG 235: Creative Writing.

Analyze the landscape of contemporary prose, non-fiction and fiction in its current and traditional forms.

Develop critical abilities in evaluating non-fiction and fiction prose.

### **Motion to approve changes to ENG 237**

**Mot:** D. Markowicz    **Sec:** G. Abbott

### **Vote to approve changes to ENG 237**

**Fav:** 28      **Opp:** 0      **Abs:** 0

## **HES 121 Foundations of Exercise Science and Sports Studies**

Department: History and Social Sciences

Credits: 3

Contact Hours: 3

Lecture Hours: 3

Scheduled: Fall and Spring

### Course Description

An exploration of the study of exercise science in a multicultural society. Students analyze various career pathways in the field of exercise science, health, and sports

studies. Additionally, students discuss foundational philosophies, theories, and concepts in exercise science, sports, and health.

### Course Objectives

Identify and create a rationale for a career in sports instruction, coaching, officiating, sports psychology, fitness instruction, personal training, fitness management, and health-related fields.

Summarize the foundational theories of exercise science, sports, and health studies.

Analyze the historical and cultural aspects of exercise science, sports, and health studies.

### **Motion to Approve HES 121**

**Mot:** T. Orosz **Sec:** F. Conte

It was clarified in discussion that the skills taught in this class would be helpful in preparing the student for coaching certification, but the course does not provide certification, neither is the course required for any coaching certifications.

The course is intended as a gateway to a new program in Exercise Studies.

### **Vote to Approve HES 121**

Fav: 28      Opp: 0      Abs: 0

### **LASS.AA Liberal Arts: Social Science Option**

Deactivation

Rationale: For the past 5 years (2014-2019), the Liberal Arts-Social Science program has had an average student enrollment of 34. In Fall 2018, the History and Social Sciences Department took a more critical look at the program's history and viability. We found that the degree requirements were quite broad and students could achieve the same degree outcomes under the auspices of the Liberal Arts-General program. The major electives allow students to tailor the program to their academic or career interests. Students interested in the social sciences can select the most appropriate courses for a particular field of study or for their intended transfer institution. Further, students interested in a sub-particular field of study of social science may choose from several existing options, LA-Political Science, LA-Psychology, LA-Sociology. Students currently in the program will be informed of the program's discontinuation and will have the opportunity to complete the LA-Social Sciences degree or transfer to LA-General or a more specific social science program.

## **Motion to approve deactivation of LASS.AA**

**Mot:** P. Muley      **Sec:** M. Ansonoff

## **Vote to approve deactivation of LASS.AA**

**Fav:** 28      **Opp:** 0      **Abs:** 0

### **NRB 133 LPN to Rn Transition Course**

Department: Nursing

Contact Hours: 7

Lecture Hours: 4

Lab Hours: 3

Field Hours: 6

Scheduled: Fall (day)

#### Course Description

This course introduces the Licensed Practical Nurse to the role of the Registered Professional Nurse. It provides students with the knowledge, skills, and attitudes required for introductory professional nursing practice. Patient-centered care in multiple settings using evidence-based practice is stressed. Study and test taking skills, principles of delegation and priority setting, the distinct role of the RN, fluid and electrolytes, intravenous therapy, concepts of teaching and learning as well as documentation and reporting will be discussed. The course will be offered in a hybrid format over the span of 6 weeks. Faculty supervised learning laboratory and clinical practicum provide students with opportunities to continue in developing their professional competencies.

#### Course Objectives

Perform nursing responsibilities safely while integrating legal and ethical principles.

Recognize the unique needs of patients to determine holistic patient-centered care.

Identify basic communication techniques and principles when interacting with patients and other members of the healthcare team.

Identify current professional knowledge that influences patient care.

Demonstrate clinical competencies appropriate to the role of care provider.

Differentiate the role of the registered nurse from the licensed practical nurse in today's complex healthcare environment.

**Motion to accept NRB133**

**Mot:** J. Nesi    **Sec:** T. Orosz

**Vote to accept NRB 133**

**Fav:** 28        **Opp:** 0        **Abs:** 0

Kathleen Costanzo, Curriculum Chairperson, announced that two ad hoc committees were being formed to examine the Curriculum Procedures Manual and the assorted curriculum forms utilized at MCC.

**Educational Resources:** J. Aubourg, Chair

Professor Aubourg introduced a new charge to examine the need for left-handed desks in MCC classrooms.

**Charge ER1920-04:**

Assess the availability of left-handed desks in MCC classrooms and, if proven inadequate, whether a lack of accommodation poses an academic detriment to the population of left-handed MCC students.

**Rationale:**

Members of the Educational Resources Task Force have noted a lack of suitable desks in classrooms for their left-handed students

**NEW BUSINESS**

NONE

**REPORT OF THE CHAIRPERSON**

The following curriculum items approved by the College Assembly at the November 7, 2019 meeting have been signed by the President and forwarded for implementation:

BIO 135 Concepts of Biology

SCI 179 Climate Science

The following fast track curricula have been approved since the last meeting of the college assembly:

LAAFA.AA    Liberal Arts: African-American Studies

Add an approved elective

EDU.AS        Education Transfer

Change to history elective options



LAPED.AA Liberal Arts: Physical Education/Recreation

Add and clarify electives

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The next meeting of the college assembly will be held on Thursday, February 6, 2020 at 2:00 pm.

### **RECOGNITION AND HEARING FROM THE PUBLIC**

Meghan Alai, Director of Institutional Research and co-chair of the Middle States Self-Study team, provided an update. She explained that a working group has been formed for each of the study's seven standards, and that each of those groups will be reaching out to different areas of the College to collect information supporting MCC's compliance with the Middle States standards.

Joan O'Brien, College Assembly Departmental Assistant, read the following prayer for Dr. Farrett and his wife at his request:

On this day...

I will mend a quarrel

I will search out a forgotten friend

I will dismiss a suspicion and replace it with a trust

I will rather say, "I'm sorry I did" than "I wish I had"

I will write a letter or an e-mail or a text or a tweet to someone I miss

I will always approach my creativity with humility and treat my success with grace

I will fight against the dumbing down of our culture

I will encourage a young person

And constantly remind him or her to stop stealing music

I will keep a promise

I will forget an old grudge

I will fight for a principle

I will express my gratitude to God everyday

I will tell someone I love them

And tell them again, and again, and again

## **ADJOURNMENT**

### **Motion to Adjourn**

**Mot:** A. Castiglia

**Sec:** N. Thompson

### **Vote to adjourn**

Fav: 28      Opp: 0      Abst: 0

The meeting was adjourned at 2:29 PM.