



Name: \_\_\_\_\_

MCC ID # \_\_\_\_\_

**C. 2017 Income Tax Return Filing Status**

*Important Instructions for Tax Filers (In order to complete verification, you have two options from which to choose to provide tax filing information.)*

<p><b>Option 1</b></p>	<p><b>Complete Verification Electronically</b>          You can use the IRS Data Retrieval Tool at <a href="http://www.fafsa.gov">www.fafsa.gov</a> to transfer your and your parent’s <b>2017</b> tax return information directly from the IRS onto your FAFSA. This is the <u>fastest and easiest</u> way to complete this portion of the verification process. If you filed an Amended Tax Return (Form 1040X you must submit a signed copy.</p>
<p><b>Option 2</b></p>	<p><b>Complete Verification by Paper</b>          Obtain a <b>2017</b> copy of the “Tax Return Transcript” (not a “Tax Account Transcript”) for all tax filers directly from IRS. These documents must be submitted together in our office. If you filed an Amended Tax Return (Form 1040X), you must submit a signed copy.</p>

Student	Spouse	(Check any that apply)
		<b>Already filed</b> – Check if you and/or your spouse have already filed a <b>2017</b> U.S. Income Tax Return or a foreign tax return.
		<b>Option 1</b> – Check here if you used the IRS Data Retrieval Tool on the FAFSA and will not submit 2017 IRS Tax Return Transcript(s)
		<b>Option 2</b> – Check here if you and/or your spouse are submitting a signed copy of the <b>2017</b> Tax Return Transcript(s) to our office with this verification worksheet form.
		<b>Filed a 2017 Foreign Tax Return</b> – You must submit a copy and an English translation to our office.

**D. Did not file a Tax Return in 2017**

Student	Spouse	(Check Any that may apply)
		<b>Will Not File and Did Not Work</b> – Check here if you and/or your spouse are not required to file a <b>2017</b> income tax return, and you had no income earned from work in <b>2017</b> .
		<b>Will Not File but did Work</b> – Check here if you and/or your spouse did work in <b>2017</b> , but you will not and are not required to file a tax return. (If you will not file a tax return but did work, then you must complete the table below, attach all W2’s and/or 1099’s received from all employers. If more space is needed, attach another page.
<b>Names of 2017 Employers</b>		<b>Student Earned - 2017</b>

**E. Sign this Worksheet**

*By signing this worksheet, you certify that all information reported on this worksheet is complete and accurate. If you purposely give false or misleading information, you may be fined, sentenced to jail, or both.*

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse Signature (optional)

\_\_\_\_\_  
Date